



# Community Development Fund

## Information Package 2011/2012 Funding Round

# Grant Guidelines

Community Development Fund  
2011/2012 Funding Round

## Purpose

The Community Development Fund is a means for the Shire to support community groups and organisations through small grants up to \$1000 for events, activities and organisational development.

## Priorities for funding

Priority for the 2011/12 funding round will be given for:

- Initiatives that promote the development of volunteers (such as training and workshops);
- The purchase of small equipment that will assist or enhance the functioning of the group/organisation;
- Events that will assist the group/organisation to attract more members or benefit the wider community;
- Programs and activities that strengthen our community and improve community well-being.

## Eligibility

### What groups/organisations are eligible?

Incorporated community-based volunteer and not-for-profit organisations functioning in the Shire of Augusta-Margaret River.

**Please note:** organisations not incorporated will need to be sponsored by a not-for-profit organisation that is incorporated to whom funds can be paid and agreements can be made. A letter from the sponsoring organisation must be provided with your application confirming they agree to accept the funds on your group's behalf.

### Ineligible Projects

The Shire will not fund the following:

- Sporting related equipment or uniforms;
- Contributions towards buildings or related infrastructure;
- Deficit funding for organisations experiencing a shortfall in cash, revenue or anticipated revenue;
- Recurrent salaries and recurrent operational costs;
- Proposals where alternative sources of funding are available;
- More than one request for funding from an organisation in a twelve month period;
- Projects that start before 01 April 2012.

# Conditions/Requirements of funding

## The group/organisation will be required to:

- Only use the funds for the purposes indicated in their application;
- Return any funds not expended by 30 June 2013 to the Shire;
- Acknowledge the Shire's support (see below);
- Complete an Acquittal Form which includes proof of expenditure one month after the conclusion of the project.

## Acknowledgement

The Shire is to be acknowledged in any advertising, promotion and media publicity related to its grant funding. Please call 9780 5233 to discuss these requirements.

## How to apply

An Application Form is enclosed, or can be accessed from the Shire's website ([www.amrsc.wa.gov.au](http://www.amrsc.wa.gov.au)) or by telephoning (08) 9780 5233.

**BY POST:** Chief Executive Officer  
Shire of Augusta-Margaret River  
PO Box 61, Margaret River WA 6285

**HAND DELIVERY:** Shire offices - Reception  
49 Townview Terrace, Margaret River  
**Or from Monday 14<sup>th</sup> November:**  
41 Wallcliffe Road, Margaret River  
9.00am – 4.00pm  
or  
66 Allnutt Terrace, Augusta  
9.00am - noon, 1.00pm - 4.00pm

## Closing date

All applications must be received by **Friday 23 December 2011**.

## What happens when your application is received?

Applications will be reviewed by an assessment team at the Shire. Applicants will receive a letter by 02 March 2012 notifying them of the outcome.

### For more information or assistance, please contact:

Katie Taylor, Community Development Administration Officer

Phone: (08) 9780 5233

Email: [ktaylor@amrshire.wa.gov.au](mailto:ktaylor@amrshire.wa.gov.au)



SHIRE of AUGUSTA  
MARGARET RIVER

Margaret River  
Monday to Friday: 9am – 4pm  
Phone inquiries: 8am – 4:30pm  
Ph: +61 8 9780 5255

Augusta  
Monday to Friday: 9am – Noon, 1pm – 4pm  
Ph: +61 8 9780 5660

