

ORDINARY COUNCIL MEETING - 22 JUNE 2022 ATTACHMENTS

11.1.1. MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE MEETING - 25 MAY 2022.....	2
11.1.1.1. ARMC 25.05.2022 MINUTES.....	2
11.1.1.2. DRAFT ARMC INSTRUMENT OF APPOINTMENT AND DELEGATION APRIL 2022.....	11
11.1.1.3. DRAFT RISK MANAGEMENT FRAMEWORK APRIL 2022.....	16
11.2.2. LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING - 10 MAY 2022...	41
11.2.2.2. LEMC MINUTES 10 MAY 2022 PUBLIC.....	41
11.2.3. BUSH FIRE ADVISORY COMMITTEE MEETING – 18 MAY 2022.....	78
11.2.3.1. BFAC MINUTES 18 MAY 2022.....	78
11.3.1. 2022-23 RECREATION CENTRE PROPOSED FEES AND CHARGES FOR PUBLIC COMMENT.....	115
11.3.1.1. 2022 23 SCHEDULE OF FEES AND CHARGES SPORT AND RECREATION...	115
11.3.3. 2022-23 DRAFT BUDGET.....	119
11.3.3.1. ANNUAL BUDGET 2022-23 V 2.....	119
11.3.3.2. ANNUAL BUDGET 2022-23 V 2 CAPITAL SCHEDULE.....	197



Audit and Risk Management Committee 25 May 2022

MINUTES

Meeting Notice

Dear Councillor,

I advise that an Audit and Risk Management Committee of the Shire of Augusta Margaret River will be held in Council Chambers, 41 Wallcliffe Road, Margaret River on 25 May 2022, commencing at 4.30pm.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Stephanie Addison-Brown'.

STEPHANIE ADDISON-BROWN
CHIEF EXECUTIVE OFFICER

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

ACKNOWLEDGEMENT OF COUNTRY

The Shire of Augusta Margaret River acknowledges we are on Wadandi and Pibelmen Boodja, whose ancestors and their descendants are the traditional owners of this country.

We acknowledge the Wadandi and Pibelmen have been custodians since the land was soft (creation times) and continue to perform age old ceremonies of celebration, initiation and renewal. We acknowledge their living culture and their unique role in the life of this region.

The Shire is committed to Aboriginal Australians sharing fairly and equitably in the region's cultural, social, environmental and economic future.

SHIRE'S VALUES / MISSION

Our Mission

"To protect the natural environment, strengthen our communities, foster local economic prosperity and responsibly manage the community's infrastructure and assets".

Our Values

- Honesty
- Commitment
- Respect
- Courage

Our Strategic Goals

- Valuing the natural environment
- Welcoming and inclusive communities
- Managing growth sustainably
- Vibrant and diverse economy
- Effective leadership and governance

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

Table of Contents

1. DECLARATION OF OPENING	4
2. ATTENDANCE	4
3. DISCLOSURES OF INTEREST	4
4. PUBLIC QUESTION TIME	4
5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	5
6. REPORTS.....	5
6.1. REPORTING OF RISK MANAGEMENT TO AUDIT AND RISK MANAGEMENT COMMITTEE ...	5
7. GENERAL BUSINESS.....	9
7.1CEO KPI SERVICE REVIEWS – VERBAL UPDATES.....	9
8. CONFIDENTIAL BUSINESS.....	9
9. CLOSURE OF MEETING.....	9

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

1. DECLARATION OF OPENING

The Chair welcomed all in attendance and declared the meeting open at 4.30pm

The Chair gave an Acknowledgement of Country:

'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past, present and emerging, whose lands we share.'

2. ATTENDANCE

Shire President	:	Cr Paula Cristoffanini
Councillors	:	Cr Brian Daniel Cr Kylie Kennaugh Cr Ian Earl
Chief Executive Officer	:	Ms Stephanie Addison-Brown
Director Sustainable Development and Infrastructure	:	Mr Nick Logan
Director Corporate and Community Services	:	Mr James Shepherd
Manager Legal and Governance:		Mr Ian McLeod
Governance Officer	:	Ms Claire Schiller
Acting Manager Human and Community Services	:	Mr Nic Nitu

MEMBERS OF THE PUBLIC : Nil

MEMBERS OF THE PRESS : Nil

2.1 Apologies

Manager Corporate Performance, Ms Melanie Aylett

2.2. Approved Leave of Absence

Cr David Binks

3. DISCLOSURES OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOTION / ARMC DECISION

CR KENNAUGH, CR DANIEL ARMC2022/8

That the minutes of the Audit Risk Management Committee Meeting held 23 February 2022 are confirmed to be a true and correct record of the meeting.

CARRIED 4/0

6. REPORTS

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

6.1. REPORTING OF RISK MANAGEMENT TO AUDIT AND RISK MANAGEMENT COMMITTEE

Location/Address	Shire of Augusta Margaret River
Applicant/Landowner	Shire of Augusta Margaret River
File Reference	COR/17
Report Author	Emma Rogers, Governance (Legal and Risk) Officer
Authorising Officer	Ian McLeod, Manager Legal and Governance
Authority/Discretion	Information Purposes

IN BRIEF

- The Shire is required to address organisational risk under regulation 17 of the *Local Government (Audit) Regulations 1996*.
- Officers are continuously conducting a rolling review of the organisation's operational risk.
- Officers report to the Executive Leadership Team (ELT) quarterly, approve treatments for newly identified risks and monitor and review ongoing significant risks and the effectiveness of risk treatment plans.
- Under the Audit and Risk Management Committee (ARMC) Instrument of Appointment of Delegation and the Risk Management Framework, a report on the Shire's operational risk is presented to the ARMC biannually (*or more frequently if needed*).
- As many of the risk treatment plans are long term and purely operational, there is often minimal change to report on to the ARMC quarterly or biannually.
- It is proposed that officers report to the ARMC on significant risks and the risk treatment plans at least once per year, or more frequently if a risk requires, or if there are strategic or budgetary implications.

ATTACHMENTS

1. Draft Risk Management Framework April 2022 [6.1.1 - 25 pages]
2. Draft ARMC Instrument of Appointment and Delegation April 2022 [6.1.2 - 5 pages]

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Audit and Risk Management Committee endorses the amended:

1. Risk Management Framework as per Attachment 1; and
2. Audit and Risk Management Committee Instrument of Appointment and Delegation as per Attachment 2.

LOCATION PLAN

Nil

BACKGROUND

The Shire is required to address organisational risk under regulation 17 of the *Local Government (Audit) Regulations 1996*. The Shire has a Risk Management Policy (reviewed by ARMC 22 September 2021 and adopted by Council 13 October 2021) and Risk Management Framework (reviewed by ARMC 24 November 2021 and adopted by Council on 19 January 2022). The Framework encompasses a structure for the assessment and management of operational risk, strategic risk, work, health and safety (WHS) risk, and project risk. The Framework is based on the Australian Standard Risk Management Guidelines

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

(AS ISO 31000:2018) of managing risk including identifying, evaluating, treating, monitoring, reviewing and reporting risk.

STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS

Relevant legislation relating to risk management is detailed below.

Local Government (Audit) Regulations 1996 Regulation 17:

1. The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
2. The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
3. The CEO is to report to the audit committee the results of that review.

Regulation 16(c)(d):

An audit committee has the following functions:

- (c) to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO's report to the council;
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c).

COMMUNITY STRATEGIC PLAN 2040

Performance

Outcome PF.1: Responsible planning and ownership of outcomes

Strategy PF.1.4: Regulate and provide information and community communication in accordance with statutory requirements and to best support decision making

CONSULTATION AND ADVICE

Executive Leadership Team

DISCUSSION / OFFICER COMMENTS

Shire officers are continuously conducting a rolling review of the organisation's operational risk. Existing risks and mitigation actions are updated, and new risks are identified. Shire officers report to the ELT quarterly on significant risks.

The significant risks include:

- risks with an assessed risk level of high or extreme; and
- risks with an assessed risk level of moderate (yellow colour code), but have an inadequate control rating, and require action plan with significant budget or workforce implications.

Over the last 12 months, officers have also presented quarterly reports to ARMC on significant risks:

- 23 June 2021 ARMC meeting;
- 22 September 2021 ARMC meeting;
- 24 November 2021 ARMC meeting; and
- 23 February 2022 ARMC meeting.

However, as most of the risk mitigation actions are carried out over a period of time, there is often minimal change from quarter to quarter to report on. Furthermore, as an 'operational' risk register, the actions and treatments are technical in nature, opposed to a 'strategic' risk register, and in most local governments the operational risk register is not reported to the ARMC. It is therefore proposed that

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

Shire officers report to the ARMC on significant risks at least once per year, or more frequently if needed, for example where a newly identified risk is likely to have strategic or budgetary implications.

The major downside of more frequent operational risk reporting is that the Shire's risk officer is diverted from monitoring and implementing risk treatments.

Shire officers will continue to report to ELT quarterly, to monitor and review significant risks, analyse control adequacy and effectiveness of the risk treatment plans.

FINANCIAL IMPLICATIONS

Implications, Long Term Financial Plan, Whole of Life Cycle Considerations

Treatment plans of significant risks which require funding are considered within the budget prioritisation process for incorporation into the 2022-23 budget.

SUSTAINABILITY IMPLICATIONS

Environmental, Social, Economic, Contribution to 'Net Zero' Targets

Environmental

The management of risk is essential to ensure the ongoing sustainability of the Shire and to minimise or eliminate threats to the environment.

Social

The prudent management of risk is important in maintaining social structure within the Shire.

Economic

Incorporating risk management into planning, decision-making and operations is essential for the achievement of the Shire's visions, goals and outcomes.

ADVOCACY

Nil

RISK ASSESSMENT

Alternative reporting frequencies could be implemented.

RECOMMENDATION / ARMC DECISION

CR EARL, CR KENNAUGH ARMC2022/9

That the Audit and Risk Management Committee endorses the amended:

1. Risk Management Framework as per Attachment 1; and
2. Audit and Risk Management Committee Instrument of Appointment and Delegation as per Attachment 2.

CARRIED 4/0

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
AUDIT AND RISK MANAGEMENT COMMITTEE (ARMC) MINUTES 25 MAY 2022

7. GENERAL BUSINESS

7.1 CEO KPI Service Reviews – Verbal Updates

Verbal Update from CEO – HEART Review

Consultants June Moorhouse and Monica Kane have made significant progress to date in accordance with their brief. Since the last Committee update, they conducted a workshop with Councillors and subsequently met with a large number of community and arts groups, as well as almost all of the HEART staff one on one. A community-wide survey was issued this week which solicited over 50 responses on the first day, so it is anticipated that the response rate will be significant. The survey will be open for three weeks, after which the consultants will present a range of options for the future focus for HEART to Council and the Executive for consideration.

Verbal Update from Acting Manager Community and Human Services – Transition to WHS

Points to note:

- Legislation change from OSH to WHS
- Shire will be issuing and RFQ for an online OSH management system
- Existing OSH documentation to be updated with new WHS language

Update:

- With support from OSH contractor, roles and responsibilities for contractor management have been mapped out and unified language determined.
- Contractor Management Framework and Procurement Policy updated to include; WHS legislation requirements; language; and updated roles and responsibilities;
- Researched and tested two OSH online management systems. RFQ being sent out currently.
- Existing documentation to include new language to be completed (from WHS legislation)
- Staff inductions into new processes to be completed.

MOTION / ARMC DECISION

CR EARL, CR KENNAUGH OM022/10

That the Audit and Risk Management Committee receives the verbal updates on the CEO KPI Service Review.

CARRIED 4/0

8. CONFIDENTIAL BUSINESS

Nil

9. CLOSURE OF MEETING

The Chair thanked all in attendance and declared the meeting closed at 4.45pm

Augusta Margaret River Audit and Risk Management Committee



Instrument of Appointment and Delegation

January 2021

INTRODUCTION

The Council of the Shire of Augusta Margaret River (hereinafter called the "Council") hereby establishes a committee under the powers given in section 5.8 and section 7.1 A of the *Local Government Act 1995*, and *Local Government (Audit) Regulations 1996*, such committee to be known as the Audit and Risk Management Committee, (hereinafter called the "Committee").

The Council appoints to the Committee those persons whose names appear in Section 4.0 below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

The Committee shall act for and on behalf of Council in accordance with provisions of the *Local Government Act 1995*, and the *Local Government (Audit) Regulations 1996*, local laws and policies of the Shire of Augusta Margaret River and this Instrument.

NAME

The name of the Committee shall be the Audit and Risk Management Committee.

OBJECTIVES OF THE COMMITTEE

The role of the Committee is to:

- a) Assist the CEO to carry out the review under Regulation 17 of the Audit Regulations of systems and procedures concerning risk management, internal control and legislative compliance;
- b) Monitor and advise the CEO in reviews of certain systems prescribed by the audit and financial management regulations;
- c) Support the auditor as required and have functions to oversee:
 - The implementation of audit recommendations made by the auditor, which have been accepted by Council; and
 - Accepted recommendations arising from reviews of local government systems and procedures.
- d) Receive and verify the annual Local Government Statutory Compliance Return; and
- e) Advise Council on significant high level strategic risk management issues related to the Shire of Augusta Margaret River.
- f) Discharge the functions outlined in Regulation 16 of the Local Government (Audit) Regulations 1996.

AUGUSTA MARGARET RIVER

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

The following table shows a list of matters that are required to be reported to the Audit and Risk Management Committee:

Report	Frequency	Source
Risk management ~~dashboard~~ report	At least ~~twice~~ once a year	Risk Management Framework
Compliance audit return	Annually	Regulation 14 Local Government (Audit) Regulations 1996)
Interim and End of Financial year Audit	Annually	Part 4 of the Local Government (Financial Management) Regulations 1996
Review in accordance with regulation 5(2)(c) of LG (Financial Management) Regulations (also referred to as internal audit review).	Once every three years	Local Government (Financial Management) Regulations 1996 regulation 5(2)(c)
Annual Financial Report	Annually	Part 4 of the Local Government (Financial Management) Regulations 1996
Report on appropriateness and , effectiveness of systems and procedures in relations to risk management, internal controls and legislative compliance.	Once every three years	Regulation 17 LG (Audit) Regulations 1996
OAG – Local Government Focus Reports	Within three months of an OAG focus report	ARMC resolution 11/11/2020 (ARMC2020/10)

MEMBERSHIP

Membership of the Audit and Risk Management Committee shall be:

- a) The President, if desirous in participating, and three Councillors of the Shire of Augusta Margaret River;
OR
- b) Four Councillors of the Shire of Augusta Margaret River; and
- c) A deputy in the absence of the President or other appointed delegates.

No member of staff including the CEO is to be a member of the Committee, but the CEO may participate as Council's principal advisor, unless expressly excluded by resolution of the Committee.

AUDIT AND RISK MANAGEMENT COMMITTEE

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PRESIDING MEMBER

The Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Augusta Margaret River Standing Orders (Local Law).

The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if different from the President is to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the President.

CONDUCT OF MEETINGS

The Committee shall meet at least four times per year. A schedule of meetings will be developed and agreed to by the members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines, for example in February/March to discuss the Statutory Compliance Return, in June/July to discuss the year's financial performance and to discuss the annual audit program and in October/November to discuss the Annual Financial Report including the Auditor's Report. The fourth meeting will occur at a time to be determined and subjects for discussion could include the results of reviews completed to meet legislative requirements and other matters.

Additional meetings shall be convened at the discretion of the Presiding Member. Any three members of the Committee collectively or the internal or external auditor themselves may request the Presiding Member to convene a meeting.

From a time management point of view, urgent matters which may arise should be referred directly to Council through the bi-monthly meetings or to a Special Council meeting.

1. Notice of meetings shall be given to members at least 3 days prior to each meeting.
2. The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide Council with a copy of such minutes. Council shall provide secretarial and administrative support to the Committee.
3. All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding must cast a second vote.
4. The Chief Executive Officer should attend all meetings, except when the Committee chooses to meet in camera with the exclusion of the CEO.
5. Representatives of the external auditor should be invited to attend at the discretion of the Committee but must attend meetings either in person or by telephone link up considering the draft annual financial report and results of the external audit.
6. The internal auditor or representative shall be invited to attend meetings, at the discretion of the Committee, to consider internal audit matters.

QUORUM

Quorum for a meeting shall be at least 50% of the number of members, whether vacant or not. A decision of the Committee does not have effect unless a simple majority has made it.

DELEGATED POWERS

The Committee has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations to Council only. The Audit and Risk Management Committee is a

AUDIT AND RISK MANAGEMENT COMMITTEE

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

formally appointed committee of Council and is responsible to that body. The Audit and Risk Management Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.

The Audit & Risk Management Committee does not have any management functions and is therefore independent of management.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its objectives in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

REPORTING POWERS

The Audit & Risk Management Committee shall report to Council and provide recommendations on matters pertaining to its terms of reference by assisting elected members in the discharge of their responsibilities for oversight and corporate governance of the local government.

The Audit & Risk Management Committee does not have executive powers or authority to implement actions in areas that management has responsibility. By not having any management functions, the Audit & Risk Management Committee is therefore independent of the roles of the Chief Executive Officer and senior staff.

The Audit & Risk Management Committee does not have any role pertaining to matters normally addressed by the Local Emergency Management Committee and Council in relation to financial management responsibilities in relation to budgets, financial decisions and expenditure priorities. The Audit & Risk Management Committee is a separate activity and does not have any role in relation to day-to-day financial management issues or any executive role or power.

The Audit & Risk Management Committee shall after every meeting forward the minutes of that meeting to the next Ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes.

Recommendations of committee meetings are to be presented to Council by Shire Staff for noting or further consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

TERMINATION OF COMMITTEE

Termination of the Committee shall be:

1. in accordance with the *Local Government Act 1995*; or
2. at the direction of the Council.

AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by the Council.

COMMITTEE DECISIONS

The Committee recommendations are advisory only and shall not be binding on Council.

AUDIT AND RISK MANAGEMENT COMMITTEE

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Document and version control table		
Strategic outcome	Key Result Area 5:Effective governance and corporate leadership.	
Responsible Directorate	Governance	
Authority of original issue	Council	
Date of original issue	25 September 2015	
Contact officer	Governance Officer / Council Support	
Date of next review	September 2023	
Document No.	N183975	
Version	Date issued	Brief description
1.0	25/11/2015	Initial Issue
1.1	11/09/2019	Changes to membership. Legislative changes as per <i>Local Government Amendment (Auditing) Bill 2016</i>
1.2	08/04/2020	Change to meeting frequency
1.3	27/01/2021	Inclusion of list of matters to be reported (OM2021/4).

AUDIT AND RISK MANAGEMENT COMMITTEE

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au



Risk Management Framework

Adopted by Council 19 January 2022

OM2022/3



Natural | Connected | Prosperous

Alignment with Community Strategic Plan

This document relates to key result area 5 in the Community Strategic Plan.



Key Result Area 1

Valuing, protecting and enhancing the natural environment



Key Result Area 2

Welcoming, inclusive and healthy communities



Key Result Area 3

Ensuring sustainable development



Key Result Area 4

Vibrant and diverse economy



Key Result Area 5

Effective leadership and governance

Contents

1.	Introduction	4
1.1	Objectives	4
1.2	Definitions AS ISO 31000:2018	4
1.3	Framework Review	5
2.	Risk Culture	5
3.	Operating Model	5
3.1	First Line of Defence	5
3.2	Second Line of Defence	5
3.3	Third Line of Defence	6
3.4	Operating Relationships and Accountabilities	7
4.	Roles & Responsibilities	8
4.1	Council	8
4.2	Audit and Risk Management Committee	8
4.3	Chief Executive Officer	8
4.4	Executive Leadership Team	8
4.5	Governance (Legal, Risk) Officer and Manager Legal and Governance	9
4.6	Directors / Managers	9
4.7	Project Manager	9
4.8	Work, Health and Safety Officer	10
4.9	Employees	10
5.	Document Structure	11
6.	Risk Management Process	11
6.1	Establishing the scope, context and criteria	12
6.1.1	Strategic Risk	12
6.1.2	Operational Risk	12
6.1.3	Project Risk	13
6.1.4	Work Health and Safety (WHS) Risk	13
6.2	Risk Assessment	13
6.2.1	Risk Identification	13
6.2.2	Risk Analysis	14
6.2.3	Risk Evaluation	14
6.3	Risk Treatment	14
6.4	Monitoring and Review	15
6.5	Communication and Consultation	16
6.6	Recording and Reporting	16
6.7	Summary of operational risk management process	17
6.8	Summary of work health and safety risk management process	18
6.9	Risk management and integrated planning	19
	Appendix A – Risk Assessment and Acceptance Criteria	20

1. Introduction

Effective risk management supports informed decision making and enhances the delivery of services to the community. The Shire is committed to ensuring risk management is integrated in all aspects of operations and practices, including planning and decision making. Identifying risks before they occur allows for impacts to be minimised and opportunities realised, assisting the Shire to achieve its strategic and corporate goals and outcomes effectively and efficiently.

This Risk Management Framework (Framework) sets out the Shire's approach to managing risk, including identifying, evaluating, treating, monitoring, reviewing and reporting risk. All components of the risk management process are based on the Australian Standard Risk Management Guidelines (AS ISO 31000:2018).

1.1 Objectives

The objectives of the Framework are to:

- Ensure a structured, consistent and comprehensive approach to risk management.
- Integrate risk management into all planning, decision making, operations and practices.
- Equip the organisation with the skills to identify and treat risks effectively.
- Provide a transparent and formal oversight of risk, enabling effective decision making.
- Create a culture that embraces accountability for risk management across the organisation.
- Assist in the achievement of the Shire's vision, objectives and outcomes.
- Comply with relevant legislative requirements.

Risk management forms part of the strategic, operational and project responsibilities of the Shire and is incorporated into the Shire's Integrated Planning and Reporting process. The Risk Management Framework reflects best practice and good governance principles consistent with AS ISO 31000:2018 Risk Management Guidelines.

1.2 Definitions AS ISO 31000:2018

Risk: The effect of uncertainty on objectives.

Risk management: Coordinated activities to direct and control an organisation with regard to risk.

Risk management framework: Set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management.

1.3 Framework Review

The Risk Management Framework is to be reviewed for appropriateness and effectiveness at least every four years.

2. Risk Culture

Risk culture is the way in which the Shire's employees identify, understand, discuss and act on the risks confronted or taken. The Executive Leadership Team (ELT) has a key role in promoting risk management and allocating sufficient resources for risk management activities. All employees have a part to play in identifying and actively managing risk within their business unit area and scope of work.

3. Operating Model

The Shire has adopted a "Three Lines of Defence" model for the management of risk. This model ensures roles, responsibilities and accountabilities for decision making are structured to demonstrate effective governance and assurance. By operating within the approved risk appetite and framework, the Council, Executive and community will have assurance that risks are managed effectively to support the delivery of the strategic, corporate and operational plans.

3.1 First Line of Defence

All operational areas of the Shire are considered 'First Line'. Coordinators and managers within each business unit are responsible for ensuring that risks (within their scope of operations) are identified, assessed, managed, monitored and reported. Ultimately, they bear ownership and responsibility for losses or opportunities from the realisation of risk. Associated responsibilities include:

- Establishing and implementing appropriate processes and controls for the management of risk (in line with this framework).
- Undertaking adequate analysis (data capture) to support risk informed decision making.
- Prepare risk treatment plans where necessary, based on level of residual risk.
- Retain primary accountability for the ongoing management of their risk and control environment.
- Ensuring that significant organisation risks and risks that go beyond their business unit are added onto the risk register.

3.2 Second Line of Defence

The Governance (Legal, Risk) Officer and Manager Legal and Governance act as the primary 'Second Line'. These positions own and manage the Framework for risk management, drafting and implementing the Framework components and providing the necessary tools and training to support the first line process. Maintaining oversight on the application of the Framework provides a transparent view and level of assurance to the First and Third lines on the risk and control

environment. Support can be provided by additional oversight functions completed by other First Line Teams (where applicable). Additional responsibilities include:

- Providing independent oversight of risk matters as required.
- Coordinating the monitoring and evaluation of risks via the risk register.
- Coordinating the Shire's risk reporting to the Executive Leadership Team (ELT) Audit and Risk Management Committee (ARMC), and Council.

3.3 Third Line of Defence

Internal and external audits are the third line of defence, providing independent assurance to the Council, ARMC and ELT on the effectiveness of business operations and oversight frameworks (first and second line).

Internal Audits

Regulation 17 *LG (Audit) Regulations 1996* requires the CEO to review the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal control and legislative compliance. An independent auditor is appointed by the CEO to conduct the audit at least once every three years. The CEO reports the results of the review to ARMC.

Regulation 5(2)(c) *LG (Financial Management) Regulations 1996* requires the CEO, at least once every three years, to undertake a review of the appropriateness and effectiveness of the financial management systems and procedures of the Shire. An independent auditor is appointed by the CEO, results of the review are reported to the ARMC and Council.

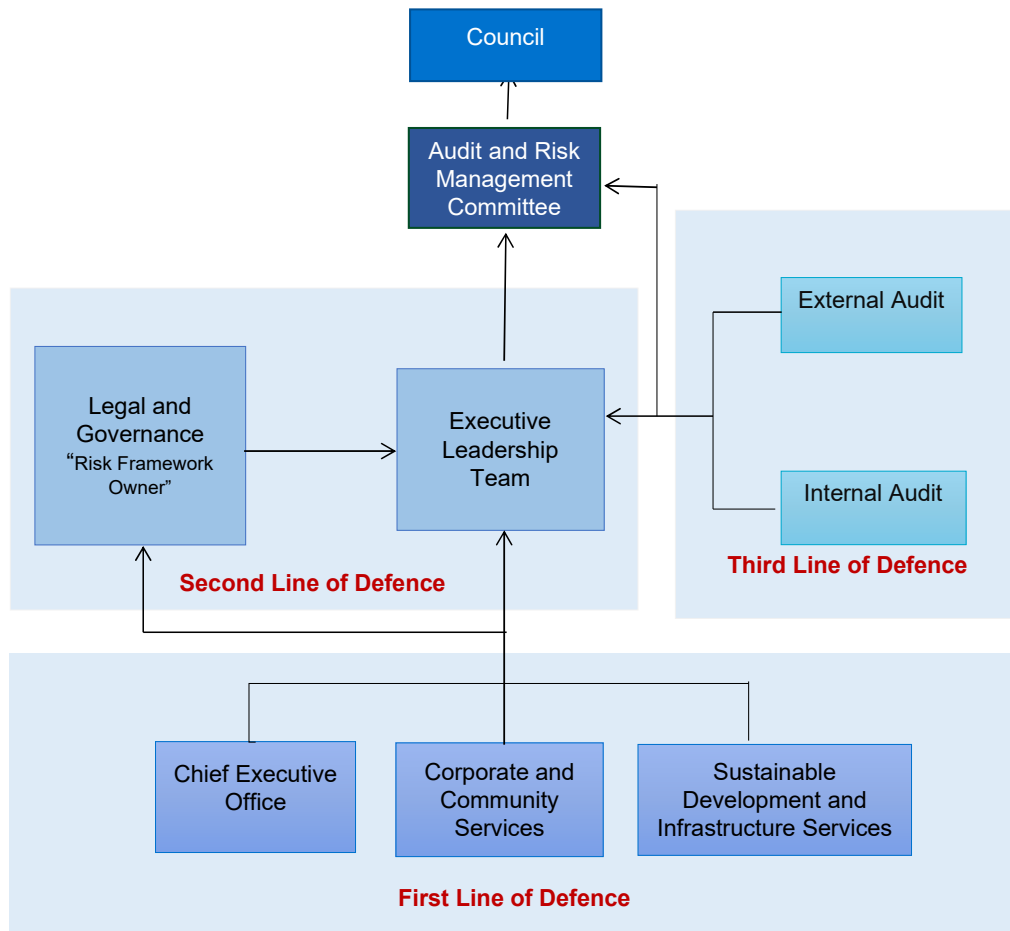
A compliance audit return is carried out annually under regulation 14 *LG (Audit) Regulations 1996* by internal staff in a form approved by the Department of Local Government, Sport, Cultural Industries. The audit return is reviewed by ARMC, reported to Council, forwarded to Departmental CEO.

External Audits

Auditor General is responsible for financial audit of accounts and annual financial report, at least once each financial year, under s7.12AA LGA. The report is provided to the ARMC, CEO, Council and Minister.

3.4 Operating Relationships and Accountabilities

The following diagram illustrates the operating structure for risk management in the Shire.



4. Roles & Responsibilities

4.1 Council

- Review and adopt the Shire's Risk Management Framework, Risk Management Policy.
- Review and receive ARMC reports.
- Provides direction to the CEO on the Council's policy position, or appetite for risk in balancing the need to achieve strategic goals and to simultaneously minimise risk.
- Review the strategic risk register.

4.2 Audit and Risk Management Committee

- Monitor and review risk reports and advise Council on significant high-level strategic risk management issues.
- Oversight of matters relating to internal and external audits in accordance with *Local Government (Audit) Regulations 1996* and *LG (Financial Management) Regulations 1996*.
- Discharge of any other functions of Audit Committee under Regulation 16 *LG (Audit) Regulations 1996*.

4.3 Chief Executive Officer

- Implement the Risk Management Framework and Risk Management Policy across the organisation.
- Ensure resources are appropriately allocated throughout the organisation to meet the Shire's risk management requirements.
- Responsible for internal audits in accordance with *LG (Audit) Regulations 1996* and *LG (Financial Management) Regulations 1996*.

4.4 Executive Leadership Team

- Discuss, analyse and assess emerging risks, issues and trends.
- Identify, manage / escalate significant risks as appropriate.
- Monitor and review the risk reports relating to operational risk, work, health and safety risk, project risk.
- Ensure risk management is embedded in all planning (including integrated planning processes), decision making, operations and practices of the Shire.

4.5 Governance (Legal, Risk) Officer and Manager Legal and Governance

- Own and manage the Risk Management Framework, and drive the second line of defence function of the Operational Model.
- Provide support to other business unit areas in the application of the Framework.
- Conduct meetings with Managers or relevant officers to discuss emerging/new risks, existing risks, and effectiveness of controls and treatments.
- Maintain, and coordinate the monitoring and review of operational registers.
- Coordinate review of strategic risk register with Council and provide report to ARMC and Council.
- Liaise with Safety Officer on work, health and safety risk.
- Report to ELT and ARMC on operational risk, and ARMC.
- Escalate issues to ELT where risks are not being effectively managed e.g. actions overdue, non-compliant, or high and extreme emergent risk issues.
- Own and manage the Business Continuity Plan for the Shire.

4.6 Directors / Managers

- Promote and drive a positive risk culture and effective implementation of the Framework across their directorates / business units.
- Ensure that risks are identified, assessed, managed and reported in accordance with the Risk Management Framework across their directorates / business units.
- Incorporate 'Risk Management' into team meetings, by actively discussing:
 - New or emerging risks, potential impacts and opportunities
 - Existing risks
 - Control adequacy
 - Treatment plans and outstanding actions.
- Report new/emerging operational risks and provide updates on assessments of existing risks and treatment plans to Governance (Legal Risk) Officer to include in risk registers.
- Report new/emerging work, health and safety risks and provide updates on assessments of existing risks and treatment plans to Safety Officer to include in WHS risk register.

4.7 Project Manager

- Ensure risk management is applied to all project planning and implementation.

- Undertake risk management plans for proposed projects, in consultation with relevant stakeholders.
- Identify, record, report and manage risks throughout the lifecycle of the project.
- Ensure contractor insurance is evidenced and maintained for the life of the project.

4.8 Work, Health and Safety Officer

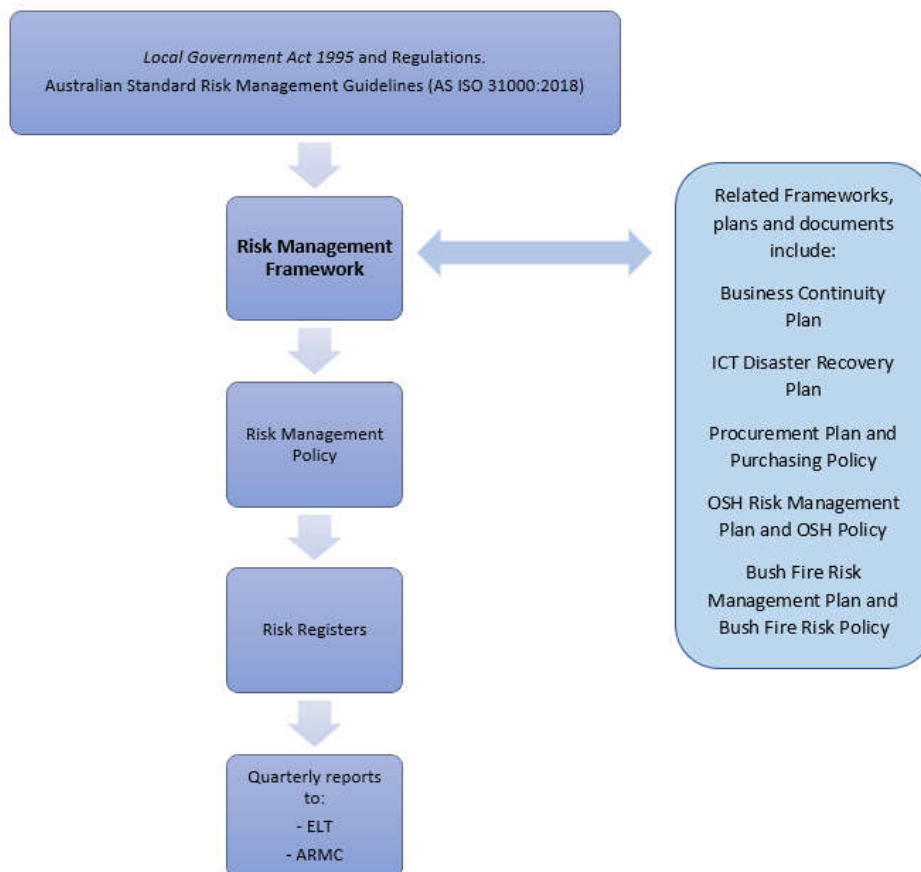
- Maintain, and coordinate the monitoring and review of work, health and safety register.
- Report on work, health and safety risks to ELT quarterly.

4.9 Employees

- Actively participate in risk management processes in accordance with the Framework.
- Own, and manage specific risk issues as required.
- Report to management on risk issues existing within their area.

5. Document Structure

The following diagram depicts the relationship between the Risk Management Framework and supporting documentation.



6. Risk Management Process

This Framework adopts the risk management process of the AS ISO 31000 2018 illustrated in figure 1 below. The process involves establishing the context and assessing, treating, monitoring, reviewing, recording and reporting risk, and communicating and consulting.

The risk management process must be an integral part of management and decision-making and integrated into the structure, operations and processes of the organisation. The process is standardised across all areas of the Shire and applied at a strategic, operational and project level.

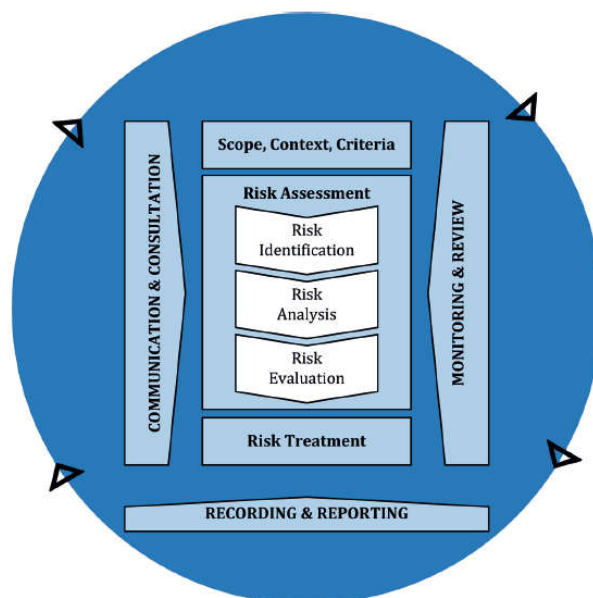


Figure 1: AS ISO 31000 2018 Risk Management Process

The underlying principles of the risk management process are set out in the following sections. Summary flowcharts illustrating the risk management process applied at an operational and work, health and safety risk level within the Shire is provided in parts 6.7, and 6.8.

6.1 Establishing the scope, context and criteria

The first step in the risk management process is establishing the context in which the risks will be assessed, and defining the scope of internal and external factors to be considered.

The risk context is categorised into four main groups:

6.1.1 Strategic Risk

Strategic risks are associated with achieving the organisation's long-term objectives. Strategic risks are generally external to the organisation, for example, impacts from Federal or State Government decisions or legislative changes. The level of control of a strategic risk is often limited, and beyond the Shire's control to influence. If a strategic risk was to eventuate, it may require a change in strategic direction. Strategic risks are identified, and recorded in the strategic risk register, and overseen by ARMC and Council.

6.1.2 Operational Risk

Operational risks are associated with the Shire's day to day activities, functions, infrastructure and services. Operational risks generally affect the whole of the Shire operations and are within the Shire's ability to influence and control. Operational risks are

identified and recorded in the operational risk register, managed at Manager level, and reported to ELT ~~and ARMC~~ quarterly and to ARMC at least once per year or more frequently if needed.-

6.1.3 Project Risk

Project risks are those that may arise as a result of the project activity (e.g. impacts on process, resources or IT systems), and those associated with the delivery of the project itself (e.g. risks which threaten the completion of the project). Project risks may include a mix of strategic (such as external stakeholder funding) and operational risks. Project risks are identified and managed by the Project Manager, and reported to Executive Leadership Team.

6.1.4 Work Health and Safety (WHS) Risk

Work health and safety risks are associated with safe work practices. Work, health and safety risks are identified and recorded in a WHS register, and reported to ELT quarterly, and concurrently with operational risk.

The Shire's risk assessment and acceptance criteria contained in Appendix A, defines the criteria to evaluate the consequence and likelihood of a risk, and the level of risk that may or may not be accepted. All operational, strategic, project and WHS risks are to be assessed using these criteria to allow for consistency and informed planning and decision-making. However, if required, alternative project risk assessment criteria may be developed for specific projects or to satisfy external stakeholder requirements.

6.2 Risk Assessment

Risk assessment is a three-step process: risk identification, risk analysis and risk evaluation.

6.2.1 Risk Identification

The purpose of risk identification is to find, recognise and describe the risks. The following questions can assist in capturing the information to record on the risk register.

- What can go wrong? / What are areas of uncertainty? (Risk Description)
- How may this risk eventuate? (Potential Causes)
- What are the current measurable activities that mitigate this risk from eventuating? (Controls)
- What are the potential consequential outcomes of the risk eventuating? (Consequences / outcomes)

6.2.2 Risk Analysis

The purpose of risk analysis is to understand the nature and level of risk. It involves consideration of the causes, consequences, likelihood, controls and their effectiveness. This can be done by applying the Shire's Risk Assessment and Acceptance Criteria:

Control effectiveness:

- Apply the Shire's Control Rating Matrix to analyse the risk in terms of the effectiveness of the existing controls.

Residual risk ratings:

- Determine the worst consequence of the risk with existing controls in place by applying the Measures of Consequence Matrix (see Appendix A: Table 1).
- Determine how likely it is that the risk will eventuate to that level of consequence with existing controls in place by applying the Measures of Likelihood Matrix (see Appendix A: Table 2).
- Apply the consequence and likelihood ratings to the Risk Matrix to determine the (residual) risk rating (see Appendix A: Table 3).

6.2.3 Risk Evaluation

The purpose of risk evaluation is to compare the level of residual risk to the Shire's established Risk Acceptance Criteria Matrix to determine whether additional action or oversight is required.

Apply the residual risk rating to the Risk Acceptance Criteria (see Appendix A: Table 4).

Note: Individual risks or issues may need to be escalated to the Executive Leadership Team due to their urgency, level of risk or systemic nature.

6.3 Risk Treatment

There are generally three requirements following the evaluation of risks:

1. If a risk is determined acceptable, it is then subject to the monitor and review process.
2. If a control is rated inadequate, then it should have a treatment plan to improve the control effectiveness to adequate.
3. If a risk is determined unacceptable, then a treatment plan must be implemented to improve existing controls and/or reduce the consequence / likelihood and risk rating to an acceptable level.

Risk treatments may involve one or more of the following actions:

- Avoiding the risk by discontinuing the activity;
- Removing the risk source;
- Reducing the likelihood;

- Changing the consequences;
- Sharing or transferring the risk (e.g. insurance, or through contracts);
- Taking the risk in order to pursue an opportunity.

Selecting the risk treatment involves balancing the potential benefits of the treatment plan against costs, effort, ease of implementation, available resources, alignment to organisational values / objectives and obligations. Some risk treatments may be more acceptable to the community or other stakeholders than others. Risk treatments can also introduce new risks that need to be managed.

Once the treatment has been fully implemented, it becomes a control, and the risk information can be reassessed.

6.4 Monitoring and Review

It is essential to conduct ongoing monitoring and periodic reviews of risk as changing circumstances can increase or decrease the significance of a risk. Monitoring and reviewing consists of gathering information and applying the risk assessment tools to analyse the control adequacy, risk rating, effectiveness of any treatment plans, with the purpose to assure and improve the quality and effectiveness of the risk management.

Triggers for the monitoring and review of a risk include:

- A changing circumstance or incident occurs,
- a treatment is implemented,
- internal / external audit findings.

The CEO and Executive Leadership Team will monitor significant risks and treatment implementation as part of their normal agenda item on a quarterly basis or more frequently if required, with specific attention given to risks that meet any of the following criteria:

- Risks with a Level of Risk of High or Extreme
- Risks with Inadequate Existing Control Rating
- Risks with Consequence Rating of Catastrophic
- Risks with Likelihood Rating of Almost Certain

They will also monitor the effectiveness of the Risk Management Framework ensuring it is practical and appropriate to the Shire.

A complete review of both operational and strategic risk registers will take place every two years, in conjunction with business planning workshops and review of the Community Strategic Plan.

6.5 Communication and Consultation

Effective communication and consultation is essential throughout the risk management process. Communication seeks to promote an understanding and awareness of the risk, and the treatments required. Consulting involves obtaining feedback and information to facilitate risk oversight and support decision-making.

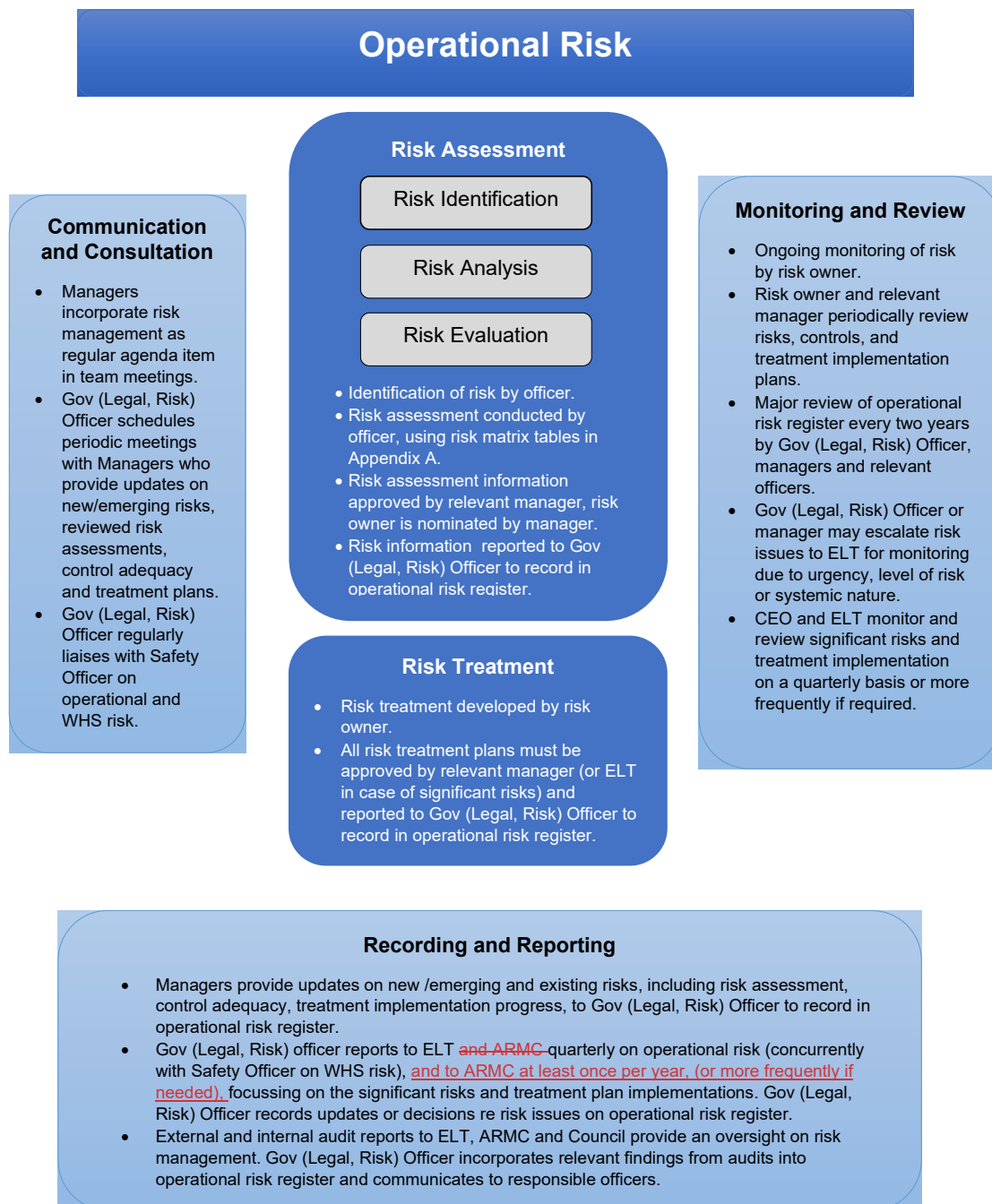
Risk management awareness and training will be provided to all staff.

Risk management will also be included within the employee induction process to ensure new employees are introduced to the Shire's risk management culture.

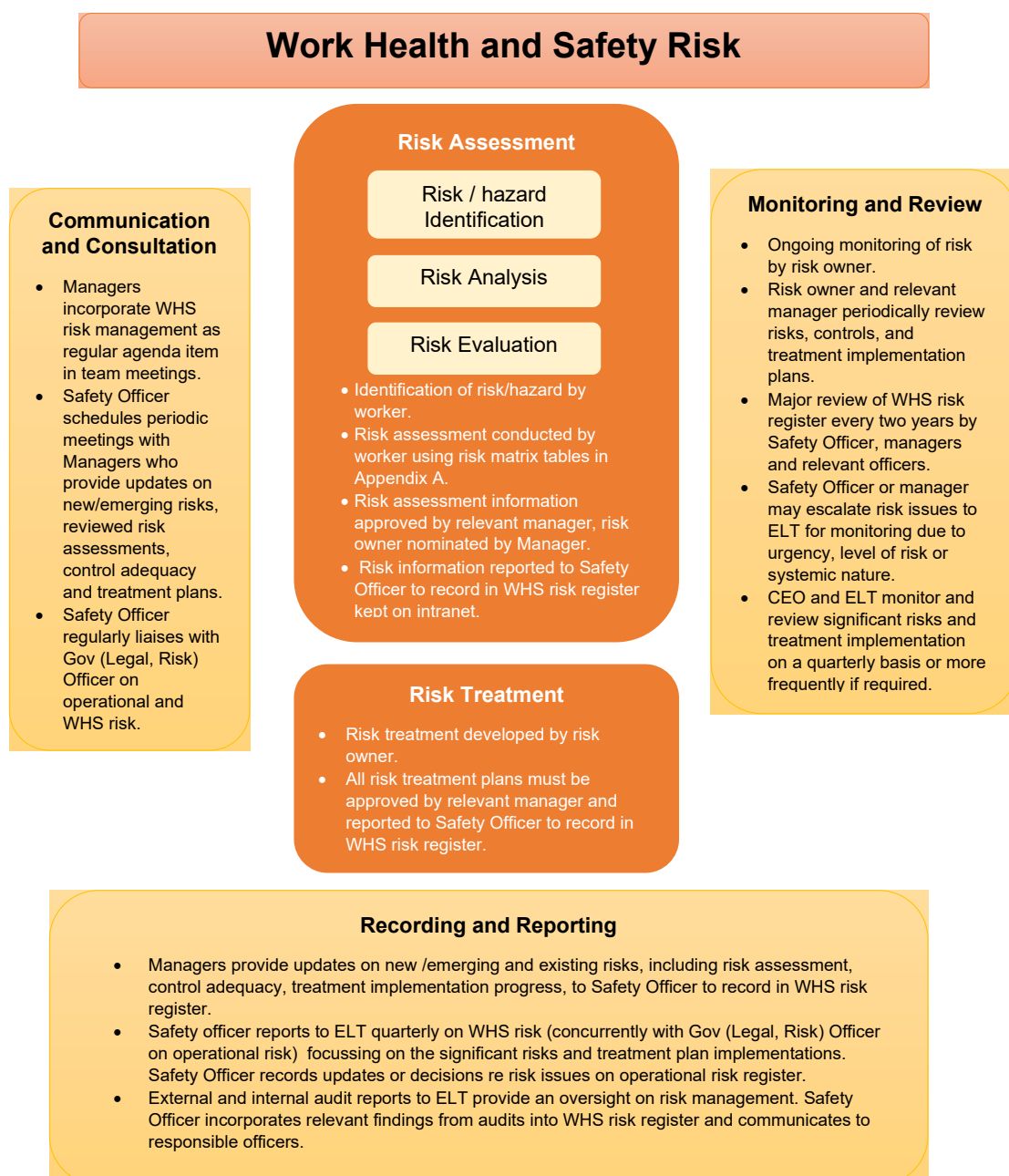
6.6 Recording and Reporting

Recording and reporting risk information assists management in decision-making, and fulfills statutory compliance requirements. Relevant risk information must be recorded in the appropriate risk registers (e.g. operational risk register, work health and safety risk register), reported to ELT ~~and ARMC quarterly~~ and to ARMC at least once per year or more frequently if needed.-

6.7 Summary of operational risk management process



6.8 Summary of work health and safety risk management process



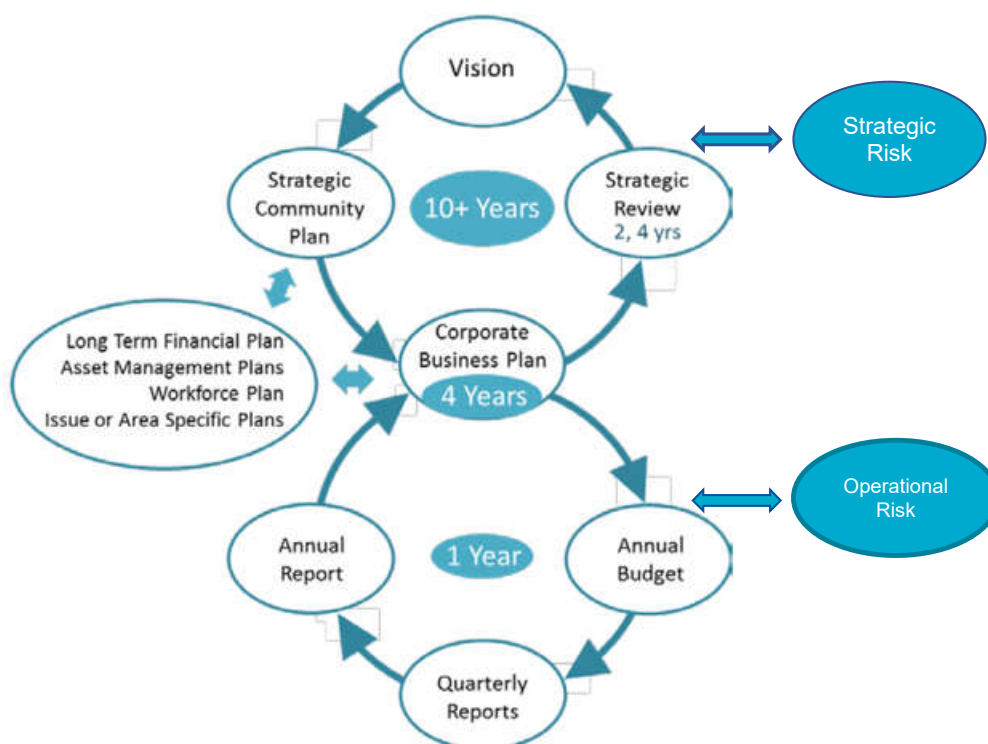
6.9 Risk management and integrated planning

Strategic risk assessment is most effective when integrated with the strategic planning process, providing insight to Council and Executive in planning and reviewing the vision, strategic direction and objectives of the organisation. The Shire's strategic risk register will be reviewed every two years as a part of the Strategic Community Plan review process by ELT and Council.

Likewise, operational risk assessment provides value and insight into the business unit planning process, and preparation of budget. The operational risk register will also be reviewed every two years by relevant officers a part of the business unit planning process.

The relationship between risk management and the cycle of strategic and operational planning is shown in figure 1 below.

Figure 1: Relationship between risk management and integrated planning



Appendix A – Risk Assessment and Acceptance Criteria

Table 1 - Measures of consequence									
Rating(Level)	Health/Safety	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment	Project TIME	Project COST
Insignificant (1)	Negligible injuries – no medical treatment	Less than \$10,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential damage.	Contained, reversible impact managed by on site response	Exceeds deadline by 10% of project timeline	Exceeds project budget by 10%
Minor (2)	First aid injuries	\$10,001 - \$100,000	Short term temporary interruption - backlog cleared < 1 day	Some temporary non-compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response	Exceeds deadline by 15% of project timeline	Exceeds project budget by 15%
Moderate(3)	Medical treatment injuries Lost time injury <10 days	\$100,001 - \$500,000	Medium term temporary interruption - backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies	Exceeds deadline by 20% of project timeline	Exceeds project budget by 20%
Major (4)	Significant / extensive injury or illness. Lost time injury >10 days.	\$500,001 - \$1,000,000	Prolonged interruption of services - additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies	Exceeds deadline by 25% of project timeline	Exceeds project budget by 25%

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Catastrophic (5)	Fatality, permanent disability	More than \$1,000,000	Indeterminate prolonged interruption of services - non- performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damagerequiring prolongedperiod of restitution Complete loss of plant, equipment &building	Uncontained, irreversible impact	Exceeds deadline by 30% of project timeline	Exceeds project budget by 30%
-----------------------------	--------------------------------------	--------------------------	--	--	---	--	--	---	--

Table 2: Measures of Likelihood			
Level	Rating	Description	Frequency
5	Almost Certain	The event is expected to occur in most circumstances (>90% chance)	More than once per year
4	Likely	The event will probably occur in most circumstances (>50% chance)	At least once per year
3	Possible	The event should occur at some time (20% chance)	At least once in 3 years
2	Unlikely	The event could occur at some time (less than 10% chance)	At least once in 10 years
1	Rare	The event may only occur in exceptional circumstances (less than 5% chance)	Less than once in 15 years

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Table 3: Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Table 4: Risk Acceptance Criteria				
Risk Rank	Description		Criteria	Responsibility
LOW	Acceptable		Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	Manager
MODERATE	Monitor		Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring	Manager
HIGH	Urgent	Attention Required	Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Executive Team Leadership
EXTREME	Unacceptable		Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring	CEO / Council

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Table 5: Controls Ratings		
Rating	Foreseeable	Description
Effective	There is <u>little</u> scope for improvement.	1. Processes (Controls) operating as intended and aligned to Policies / Procedures. 2. Subject to ongoing monitoring. 3. Reviewed and tested regularly.
Adequate	There is <u>some</u> scope for improvement.	1. Processes (Controls) generally operating as intended, however inadequacies exist. 2. Nil or limited monitoring. 3. Reviewed and tested, but not regularly.
Inadequate	There is a <u>need</u> for improvement or action.	1. Processes (Controls) not operating as intended. 2. Processes (Controls) do not exist, or are not being complied with. 3. Have not been reviewed or tested for some time.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Document and version control table			
Responsible Directorate		CEO	
Contact officer		Governance (Legal, Risk) Officer	
Adopted / approved by:		Council	
Date of adoption / approval:		19 January 2022	Decision Ref: OM2022/3
Date of next review		2026	
Document No.		N234580	File No. COR/17
Version	Date	Decision Ref.	Brief description
1.0	23/6/2014	[TBD]	Initial Issue
2.0	19/1/2022	OM2022/3	Review of Framework



amrshire@amrshire.wa.gov.au
www.amrshire.wa.gov.au

Margaret River

41 Wallcliffe Rd (PO Box 61)
Margaret River 6285

T (08) 9780 5255 | F (08) 9757 2512

Office Hours

Mon to Fri, 9am – 4pm

Phone enquiries

8.30am – 4.30pm

Augusta

66 Allnut Tce
Augusta 6290

T (08) 9780 5255 | F (08) 9757 2512

Office Hours

Tue to Thu 9am – 12pm, 1pm – 4pm

Phone enquiries

8.30am – 4.30pm

If you are deaf, or have a hearing impairment or speech impairment, contact us through the National Relay Service:

- TTY users phone 133 677 then ask for 08 9780 5255
- Speak and Listen users phone 1300 555 727 then ask for 08 9780 5255
- Internet relay users connect to the NRS www.relayservice.com.au then ask for 08 9780 5255

Augusta Margaret River Local Emergency Management Committee

Minutes

For the meeting held
Tuesday, 10 May 2022
via Microsoft Teams Online
Commencing at 4.30pm

Notice of Meeting

Please be advised that a meeting of the Augusta Margaret River Local Emergency Management Committee was held on Tuesday, 9 November 2021 at 4.30pm

Via Microsoft Teams Online

For further information regarding the above meeting please contact Lisa Garstone, Emergency Services Administration Officer.

P: 9780 5639

E: lgarstone@amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

Order of Business

**Agenda
Listing**

Subject

Notice of meeting

Order of business

- 1.0 Declaration of opening / Welcome to Country**
- 2.0 Attendance / Apologies**
 - 2.1 Attendance**
 - 2.2 Apologies**
- 3.0 Question time for the public**
- 4.0 Disclosure of members' interests**
- 5.0 Confirmation of minutes of previous meeting**
 - 5.1 Local Emergency Management Committee Minutes: 1 March 2022**
- 6.0 Business arising from previous minutes**
 - 6.1 Action List**
- 7.0 Reports from Shire Officers and Delegates**
 - 7.1 Department of Biodiversity Conservation and Attractions**
 - 7.2 Department of Communities**
 - 7.3 Department of Fire and Emergency Services**
 - 7.4 Department of Primary Industries and Regional Development**
 - 7.5 Main Roads WA**
 - 7.6 Shire Bush Fire Brigades**
 - 7.7 Shire Human and Community Services**
 - 7.8 State Emergency Services**
 - 7.9 St John Ambulance WA**
 - 7.10 WA Country Health Service**
 - 7.11 WA Police**
 - 7.12 Water Corporation**
 - 7.13 Western Power**
- 8.0 General business**
 - 8.1 AWARE 2022-23 Grant Program**
 - 8.2 Review of Shire of Augusta Margaret River Local Emergency Management Arrangements (LEMA)**
- 9.0 Matters for which the meeting may be closed (Confidential Items)**
- 10.0 Closure of meeting**

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

1.0 Declaration of opening

The Chairperson, Shire President Paula Cristoffanini, welcomed all in attendance and the meeting was declared open at 4.36pm.

The Chair gave an Acknowledgement of Country:

'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past, present and emerging, whose lands we share.'

2.0 Attendance / Apologies

2.1 Attendance

Committee Members

Paula Cristoffanini	:	Shire President/Chairperson
David Wall	:	Officer in Charge (OIC) WA Police Augusta Subdistrict District/Local Emergency Coordinator (LEC) Augusta
Michele Duxbury	:	Department of Communities
Peter Thomas	:	Department of Fire and Emergency Services (DFES)
Emily Lewis	:	Department of Primary Industries and Regional Development (DPIRD)
Bruce Hancock	:	Main Roads WA
Marie Tweedie	:	WA Country Health Service (WACHS)
Josh Jackson	:	Water Corporation
Luke Fowles	:	St John Ambulance WA

Shire Staff Members

Nic Nitu	:	Acting Manager Human and Community Services
Lisa Garstone	:	Emergency Services Admin Officer
Naomi Sims	:	Administration Officer Rangers and Governance

Observers

Bryce Ninyett	:	Solid Futures Trainee
Vik Cheema	:	Department of Fire and Emergency Services (DFES)

2.2 Apologies

Adam Jasper	:	Community Emergency Services Manager
Ian Earl	:	Councillor
Julia Meldrum	:	Deputy Shire President
Ed Hatherley	:	Department of Biodiversity, Conservation and Attractions (DBCA)
David Holland	:	Shire Chief Bush Fire Control Officer (CBFCO)
Quentin Blunsdon	:	Shire Deputy Chief Bush Fire Control Officer (DCBFCO)
Stephanie Addison-Brown	:	Shire Chief Executive Officer
Nick Logan	:	Shire Director Sustainable Development and Infrastructure Services
Nigel Anderson	:	Manager Human and Community Services
Carrie-Ann Philips	:	State Emergency Service (SES)
Simone Taplin	:	Officer in Charge (OIC) WA Police Margaret River Subdistrict/Local Emergency Coordinator (LEC)
Mark Sutton	:	WA Police Margaret River (Proxy)
Mathew Davey	:	Western Power

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

SUSPENSION OF STANDING ORDERS

The Chair advised that the Shire's meeting procedures will be modified to ensure Committee Members and the public can follow and participate in the meeting as it progresses.

The Chair then moved the following procedural motion:

PROCEDURAL MOTION/LEMC DECISION LEMC2022/08

That LEMC suspends the operation of clauses 5.7(2)(a), 7.2(1) and 7.7(a) of the Shire of Augusta Margaret River Standing Orders Local Law for the duration of this electronic meeting and that these matters be determined at the discretion of the Presiding Member.

Moved: Paula Cristoffanini, Shire President / LEMC Presiding Member

Seconded: Emily Lewis, Department of Primary Industries and Regional Development (DPIRD)

Carried: 9/0

3.0 Question time for the public

Nil

4.0 Disclosure of members' interest

Nil

5.0 Confirmation of minutes of previous meeting

5.1 Local Emergency Management Committee Meeting Minutes: 1 March 2022

RECOMMENDATION/LEMC DECISION LEMC2021/09

That the unconfirmed minutes of the Local Emergency Management Committee Meeting held 1 March 2022 be confirmed as a true and correct record of the meeting.

Moved: Josh Jackson, Water Corporation

Seconded: Emily Lewis, Department of Primary Industries and Regional Development (DPIRD)

Carried: 9/0

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

6.0 Business arising from previous minutes

6.1 Action List

Nil

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

7.0 Reports from Shire Officers and Delegates

7.1 Department of Biodiversity Conservation and Attractions

- Presentation attached, to be discussed at the meeting (*refer Attachment 7.1.1*).

7.2 Department of Communities

Incidents

- Since the Bridgetown/Hester area Bushfire has been declared an event, Communities has been contacting residents affected and providing recovery to those who can apply for Disaster Recovery Funding Arrangements – Category 3.

General

- Welfare Plans have been updated and are ready for tabling at the LEMC meetings (*refer Attachment 7.2.1*).

COVID

- Communities has been working diligently in providing certain cohorts with accommodation and provisions over the last couple of months.

In addition to the above report, Michele also informed the Committee that select members of the agency are being sent to NSW to assist with recovery efforts following the recent floods. One team is to be sent this Sunday 15 May, with the second team to be sent the following week on Sunday 22 May.

7.3 Department of Fire and Emergency Services

District Officer Capes LSW

Covid Restrictions

- With the state easing the Covid restrictions this has rolled out to both our staff and volunteers.

Masks

- The use of face masks will no longer be mandatory in indoor venues, such as workplaces. However, face masks will still be required when:
 - Visiting hospitals, residential aged care, disability services and correctional facilities;
 - Using public transport, taxi, or rideshare vehicles; and
 - At any airport or on any aircraft, including those used for DFES operations.
- Under the OSH Act, DFES, as an employer, has the responsibility to provide a safe workplace and therefore staff and volunteers are encouraged to continue to wear face masks, especially where physical distancing isn't possible. If you feel at risk, you are encouraged to wear a face mask.

Reporting COVID-19 details

- Staff and volunteers are still required to register their positive PCR test or RAT results and Close Contact status with the DFES COVID-19 call centre, and if unwell they are not to attend work or Brigades, Groups, or Units.

Training

- Face-to-Face Training has started back up with courses starting to fill up with new volunteers.

DFES Staff

- The region has several new staff that have joined our office:
 - Area Officer Leeuwin (Capes District) Paul Dennison
 - Bush Fire Mitigation Officers – Rob Brogan and Tim Hutton
 - Area Officer Warren Blackwood – Tim Wray a firefighter from Perth will be acting in the role for a minimum of 3 months.

International Firefighters Day Memorial

- Wednesday 4 May was International Firefighters Day, whereby we remember the firefighters that gave their lives in the line of duty. Two services were conducted in our region, one in Bridgetown and the other in Busselton.

District Emergency Management Advisor SW

State

- The State Emergency Management Committee met on 11 March 2022. Please see attached copy of the SEMC Communique. For further information please check the link to the SEMC Communique. <https://semc.wa.gov.au/about-us/communique/Documents/Communique%20-%2011%20March%202022.pdf>

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

Funding

- The State Emergency Management Committee has recently endorsed the following funding opportunities and applications are now open:
 1. All West Australians Reducing Emergencies (AWARE) grant program. Total funding available is \$200,000. Grant opens on 29 April 2020 and closes on 10 June 2022. I would highly encourage all local governments due for the 5 yearly LEMA review in 2022 to apply for the funding if required. Funding could support your internal staff to undertake the review process or if you choose to engage the external contractor.
 2. National Disaster Risk Reduction (NDRR) grant program. The total funding available in this round is \$4.8 million dollars. The NDRR grant application is open now and closes on 5 May.
- In addition to the two funding above the SEMC is providing support to the National Recovery and Resilience Agency in administering the Coastal and Estuarine Risk Mitigation Program 2022-23. This Commonwealth-funded grant seeks to address coastal hazards, such as inundation, storm surge and erosion. I believe WALGA has written to local governments interested in applying EOI for this funding.
- To access all funding opportunities, criteria and application process currently available, please check out the link at <https://semc.wa.gov.au/funding>

District – South West

COVID-19

- Department of Health (HMA) facilitates regular Operations Area Support Group (OASG) meetings. Additional OASG meetings are held to share time-critical information with the emergency management stakeholders and local government representatives.

SW DEMC

- Meeting (via MS TEAMS) held on 22 March 2022.

Local

Annual and Preparedness Report Capability Survey

- Local Emergency Management Committees are required to submit annual reports to the SEMC regarding their emergency management activities. A letter requesting the 2021-2022 annual preparedness report capability survey will be sent to the local governments over the coming weeks. Survey will open 18 April and close on 15 June 2022.

Copy of the Local Emergency Management Arrangement

- Status is attached to this report (*refer attachment 7.3.1*). Please check the due date for the five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process.

The above reports were received prior to the meeting but following the distribution of the Agenda.

7.4 Department of Primary Industries and Regional Development

Declared incidents

- DPIRD is managing:
 - 8 plant pest/disease Level 1 & 2 Incidents
 - 2 animal pest/disease Level 2 Incidents [this includes assisting the National response to Japanese Encephalitis (JE)]

State alerts and investigations

- DPIRD currently investigating a further 4 pests and diseases.

National alerts and investigations

- DPIRD and other State jurisdictions continue to monitor reported outbreaks of African Swine Fever – Republic of Korea, Thailand, Vietnam, China, Indonesia, Malaysia and Philippines and Lumpy Skin Disease – Vietnam, Thailand, Malaysia and Indonesia, noting that there is no known incidence of both in Australia currently.

Severe Tropical Cyclone Seroja (Recovery)

- DPIRD's Rural Business Develop Unit continues to administer reimbursement grants (Commonwealth funding) and assist growers through the process where required.

COVID 19

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

- DPIRD continues to support COVID awareness activities as per DoH advice. This includes a phased approach to staff returning back to work at their designated base locations where working from home previously.

General

- DPIRD has appointed a District Recovery Coordinator (Rob Cossart) for the wheatbelt fires to support communities recovering from the aftermath of the catastrophic bushfires experienced in early February in the Southwest Land Division.
- DPIRD Incident & Emergency Management Branch will be undertaking after action reviews of response activities for the Natural Hazards season.

The above report was received prior to the meeting but following the distribution of the Agenda.

7.5 Main Roads WA

- Primary contractor provider services have been hit with Covid with the majority of the management team and field managers out of action until 20 May.
- Still have normal sub-contractors available, with some main roads staff to pick up the slack.

The above report was received verbally at the meeting.

7.6 Shire Bush Fire Brigades

Operational Incidents/issues

- 6 responses since my last report: 1 landscape fires / 4 structure/ other/rubbish/vehicle/special service and 1 false alarm.
- A relatively quiet period since our last meeting!

Training

- With the easing of restrictions the Shires combined program with City of Busselton and the Shire of Nannup is due to commence next month.

Administration

- We started our Prohibited Burning Season 10 days early (in December last year) and it was extended to 29 March this year which is two weeks later than the advertised date to start our Restricted Burning Period.
- A good level of compliance with the Covid 19 mandates has all Brigades able to remain at a high level of readiness.

Appliances / Facilities

- Nil

Bush Fire Risk Planning / Mitigation

- After many years of trying, the Shire has finally had all the right stars line up to allow the Nguraren Kalleep (formerly A Class) Reserve to be burnt. Special thanks to Adam Jasper for his persistence in making this happen. It is a highly strategic portion of bush in protecting the northern entrance into the town of Margaret River.

7.7 Shire Human and Community Services

- Need for Local Emergency Welfare Plan to be updated with the HEART as the interim location of the Evacuation Centre due to the refurbishment of the Recreation Centre.
- Duty Managers to be named as contact points, but this has not been finalised just yet.
- Currently looking at other local accommodation providers to provide emergency accommodation.

The above report was received verbally at the meeting.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

7.8 State Emergency Services

Incidents and Events

- The unit had a longer break than normal for summer due to covid precautions and ensuring our ability to respond during Covid. We started back at Monday night training at the end of March.
- Ambulance assist – Three callouts to assist St John with injured person on beaches in the area. Our ATU was utilised in one of these to enable transport of the casualty to the ambulance.

Training

- Members have attended Basic General Rescue/Urban Search And Rescue course as well as a Chainsaw course.
- Vertical Rescue training will be taking place at the unit over the next week with members utilising our training tower.
- Monday night training is taking place with between 10 and 15 members.

Admin

- We used MS Teams as a unit while we were not training in person. This meant that some members found this difficult to do and it proved hard to train in some of our key skills via computer.
- WOW (Wear Orange Wednesday) is on Wednesday 18th May and we will use this date to launch our storm preparation campaign before the winter storms set in. This will be via Facebook and using a stall in the high street (location to be confirmed). We can happily provide any information leaflets or posters if anywhere would like to promote this.

7.9 St John Ambulance WA

- Workload 25/01/22 to 03/05/22
 - Margaret River Sub Centre - 287 Jobs
 - Augusta Sub Centre – 135 jobs
- SJA COVID-19 Sub Centre Plans current, and liaising completed with hospitals in region for SJA attendance for jobs and patient flow.
 - PPE Guidelines still in place for crews when attending to all calls in community and assessment of COVID risk.
 - Pre-Hospital RAT testing being completed on patients by SJA to assist with flow into hospitals and early identification if COVID related presentation.
- RAC Rescue helicopter activated for several jobs in the region and been utilised well.
- Additional Patient Transport Officers have been put in place in Busselton to assist with booked hospital transfer calls in the region. This then allows Volunteer crews to stay in town more often to respond to the community. This utilised more in Margaret River than Augusta currently.
- Ongoing Recruitment – Not very successful so far and thinking is that this due to COVID. Will revisit recruitment as COVID restrictions ease and people are feeling more comfortable within the community.
- St John South West not able to assist with any events in the region as First Aid/Paramedic standby for the coming Month. Affected events have been notified by SJA Regional Office in Bunbury.
 - This is due to operational requirements and a requirement to fill rostering for operational vehicles, due to COVID.
 - SJA will have capacity to respond to assist with transport from the events if/when required.
- 2022 Leavers planning group has begun.

In addition to the above report, Luke Fowles added that the SW Region of St John Ambulance WA have moved to Level 3 of their Business Continuity Plan due to significant staffing issues, with a decline in staff, volunteer and paramedic availability due to Covid. St John is currently utilizing resources from the Perth region to assist; however, the metro region is also experiencing similar circumstances.

St John WA is also struggling with recruitment efforts, as well as the loss of volunteers for a range of reasons. Currently working with DFES AO Geographe, Andy Thompson, to create a multi-agency recruitment initiative to try and spark some interest.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

7.10 WA Country Health Service

- Staffing issues due to close contacts/Covid.
- Nursing staff affected (mainly Margaret River).
- Augusta ok so far.
- Managing remaining staff with consistency, overtime and clever rostering.
- RAT testing every addition to ED, non-vax visitors and maternity patients.
- Tent out front has been getting very cold so currently working on heating.
- The community is aware of the issues and understand the precautions are mandated by the State.
- We have been lucky so far and haven't had to admit any Covid positive cases in Margaret River or Augusta.
- The Covid Testing drive thru in Margaret River has been a game changer, along with the pulse oximetry distribution to members of the community.
- We now have hundreds of RAT tests to give out to members of the community. Details on how to collect these can be found on the Healthy WA website.

Presiding Member and Shire President, Paula Cristoffanini, suggested that the Shire could assist with getting the information about the free RAT tests out to the community by sharing the details via their social media page.

Marie Tweedie agreed that this would be beneficial. Paula then advised Marie that the CEO, Stephanie Addison-Brown, would be in touch to confirm the details.

The above report was received verbally at the meeting.

**7.11 WA Police
Margaret River**

- Meeting apology.
- Following the recent missing person at sea, would there be a desire for a 'gone fishing' system at the boat ramp, either a sign on the window of the tow vehicle or at the White Elephant Café stating a departure and expected return date/time, etc.? This may have helped to avoid not knowing for 4 days that the gentleman was missing out at sea.

Augusta

Augusta OIC, Sergeant David Wall, discussed the above suggestion, adding that touching base with your local sea rescue is another way of notification prior to heading out to sea.

7.12 Water Corporation

Incidents

- No incidents recorded for this time period.

Operation Levels

- The Easter rush has dropped off and the dam levels are on the up at 57%. Plus 1.5% this week alone.

Current Projects

- Ten Mile UV disinfection project started to increase instant flows for the Margaret River scheme. Approximately a 1.5-million-dollar project but would increase production from the current 7 megalitres a day to well over 11 meg a day. Due for completion early 2023.

General

- A review is under way to better understand the capacity of our internal genset fleet to cover a widespread outage. The internal debrief after the Bridgetown fires found this to be our biggest risk.

COVID planning

- Phase Two will remain in place till further notice. Masks to remain indoors until review in mid-May.
- To date we have had 7 positive cases out of 40 critical staff with no cases contracted or shared within the operational space. Measures seem to be effective.

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River Local Emergency Management Committee Meeting Minutes: 10 May 2022

Required Outcome	Measures To Be Taken
a. Implementation of Enhanced Hygiene PIP-CV001 https://nexus.watercorporation.com.au/otcs/cs.exe/link/96702890 <i>(Enhanced measures to protect all staff from transmission)</i>	- Implement actions from hygiene policy, e.g., hand sanitizer and soap available, hand washing instructions clearly displayed in all bathrooms - Implement enhanced cleaning regime of common areas stores, lunch room, etc. - Implement hygiene measures for administrators and work planners handling paperwork from others - Review latest advice for PPE for employees, available on COVID-19 Waterfront page and used for speaking points at DRMs when required - Pool car use and cleaning as per COVID-19 cleaning instructions
b. Implementation of Social Distancing PIP-CV002 https://nexus.watercorporation.com.au/otcs/cs.exe/app/nodes/96567284 <i>(Minimise contact between all team members and external parties to reduce risk of transmission)</i>	- Use one vehicle per person where possible, however if employees must travel together in one vehicle follow Travelling and working together (Nexus#96766965), which provides advice on how to minimize the risk - Minimize access to depots and operational offices to local operational staff, unless otherwise approved by the local Operations Manager through the site notification process - Cancel all non-critical travel - Perform meetings with external people remotely via IT solutions - Permission required by Operations Manager for access by others for critical functions only (intra region) - Discourage the use of hot desks, but where required the user is to clean prior and after use, with guidance from the Disinfecting vehicles and equipment (Nexus#96870872) - Disinfect meeting rooms after use - Provide flexible work opportunities to work from home on a case-by-case basis. Staff to review and test devices and software to support remote or from home operation. - Communicate importance of social distancing outside of work – handled by State Govt comms - Perform DRMs by WebEx or teleconference where possible as much as possible, and when team meetings to be held in person achieve social distancing requirements - Start shifts from home - Set maximum group numbers for meeting rooms to meet social distancing requirements - Stores to implement pick lists for pick up
c. Workforce Management plan in place to prepare for future phases of COVID-19 incident, in accordance with Work Force Management PIP-CV007 https://nexus.watercorporation.com.au/otcs/cs.exe/app/nodes/96563833 Refer Workforce Plan: SWR - Operations Incident Management Plan data capture.xlsx https://nexus.watercorporation.com.au/otcs/cs.exe/link/96418781	- Cancel non-critical activities to provide management time to develop these plans – ONGOING - Identify primary roles - COMPLETE - Determine minimum numbers – INITIAL ESTIMATE - Allocate staff to fill minimum numbers x 2 in primary roles, considering skills, personal circumstances, etc. – COMPLETE - Consider resources within district – COMPLETE - Consider allocation of resources across region - COMPLETE - Allocate staff based on vulnerability, impact and isolation requirements - COMPLETE - Assume impacted staff will be unavailable on school closure, implementation of community isolation orders, etc. for a period of 6 months. - COMPLETE - Assume vulnerable staff will be unavailable at some point for a period of 8-10 weeks. Assume all vulnerable staff could be unavailable at the same time. – COMPLETE - Aim to reduce concentration of vulnerable staff within a sub-team – COMPLETE - Consider opportunities to upskill team members to fill primary roles – IN PROGRESS - Consider opportunities to reduce work program by priority to enable time for upskilling of personnel, or the prioritization of critical work – IN PROGRESS - Consider opportunities to upskill non-primary staff to fill primary roles – IN PROGRESS - Consider leave arrangements for staff allocated to primary roles in preparation for Phases 2 and 3 – IN PROGRESS - Consider opportunities to utilize local contractors to perform work. Plan for upskilling or contractual arrangements. – IN PROGRESS - Consider stand by arrangements to allow for after-hours work. – IN PROGRESS

Josh Jackson added that, since the above report was written, there have been a number of additional Covid affected cases, however, so far there have been no confirmed 'at work' cases.

7.13 Western Power

- Nil – not in attendance.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Local Emergency Management Committee Meeting Minutes: 10 May 2022

8.0 General business

8.1 AWARE 2022-23 Grant Program

- The All West Australians Reducing Emergencies (AWARE) 2022-23 Grant Program opened last Friday, 29 April 2022.
- The current round will distribute \$200,000 for projects addressing capability building and preparedness activities at a local level.
- This round of funding is a good opportunity for projects such as reviewing the Local Emergency Management Arrangements, LEMC exercises, workshops and conferences etc.
- As per previous AWARE rounds, local governments can apply for \$2,500 – \$30,000 (no GST applied) per application or for \$4,000 (no GST applied) maximum for local level risk assessment projects.
- Please refer to the AWARE 2022-23 website for all relevant information.
- The closing date and time is 12pm (midday) 10 June 2022.
- For further information or queries contact Loren Bebich, A/Senior EM Officer, on 9395 9820 or Vikram Cheema, District Emergency Management Advisor (SW), on 9780 1976.

8.2 Review of Shire of Augusta Margaret River Local Emergency Management Arrangements (LEMA)

- The Shire of Augusta Margaret River Local Emergency Management Arrangements are due for their 5-yearly review this year.
- The reviewed document will be provided to LEMC for consideration at the next committee meeting which is due to be held in August.
- Members will be asked to review the document and provide feedback and amendments prior to the following LEMC meeting in November, where members will be asked to endorse the Arrangements.
- Following endorsement by LEMC, the Arrangements will then be taken to Council for subsequent endorsement in December.

DFES District Emergency Management Advisor SW, Vik Cheema, informed the Committee that the SEMC has just embarked on a full review of the Emergency Management Arrangements. The review will take approx. 1.5 years to finalise, with Local Governments given the opportunity to provide feedback.

DPRID representative, Emily Lewis, provided some information on the Natural Capital Accounting Programs.

Shire President and LEMC Presiding Member, Paul Cristoffanini, stated that she would pass this information onto the Shire's Sustainable Development officers so that they could get in touch for more information.

9.0 Matters for which the meeting may be closed (Confidential Items)

Nil

10.0 Closure of meeting

Before the closure of the meeting, the Chair called for any further items of discussion.

As there were no further items to discuss, the Chair thanked all for attending and the meeting was closed at 5.12pm.

Augusta Margaret River Local Emergency Management Committee

Attachments

For the meeting to be held
Tuesday, 10 May 2022
via Microsoft Teams Online
Commencing at 4.30pm

Attachment 7.1.1

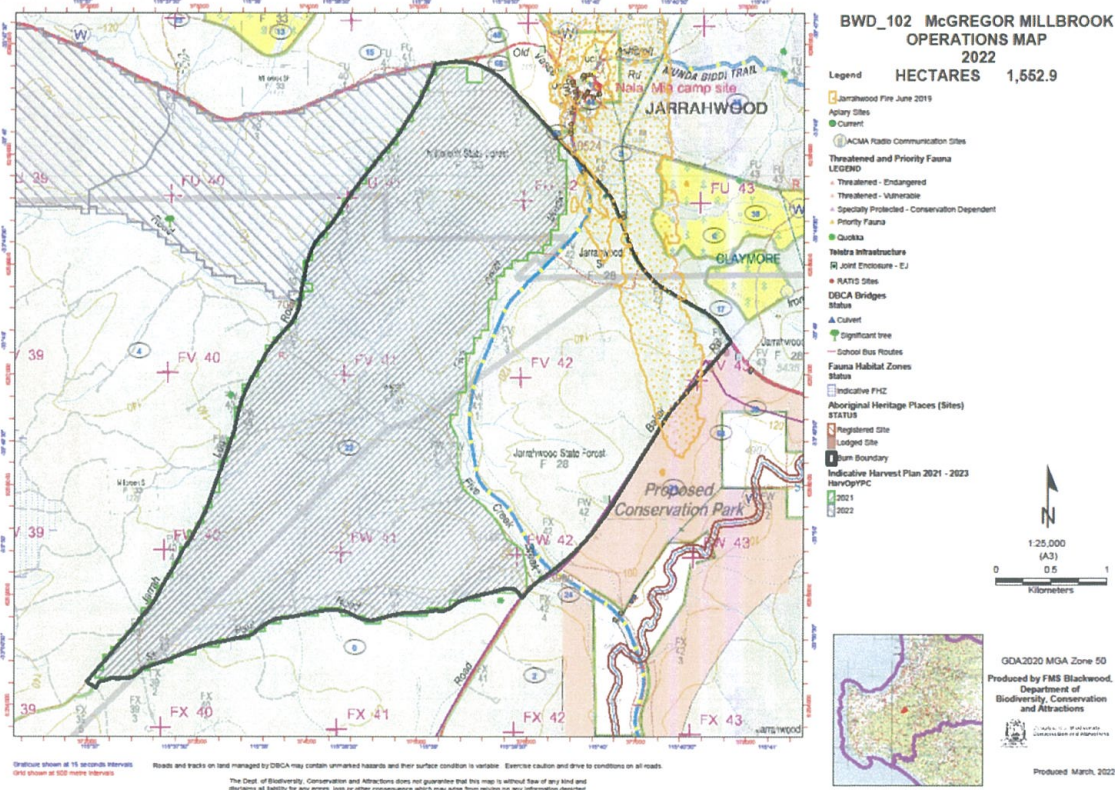


Augusta Margaret River LGA. Bush Fire Advisory Autumn 2022

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_102
McGregor Millbrook

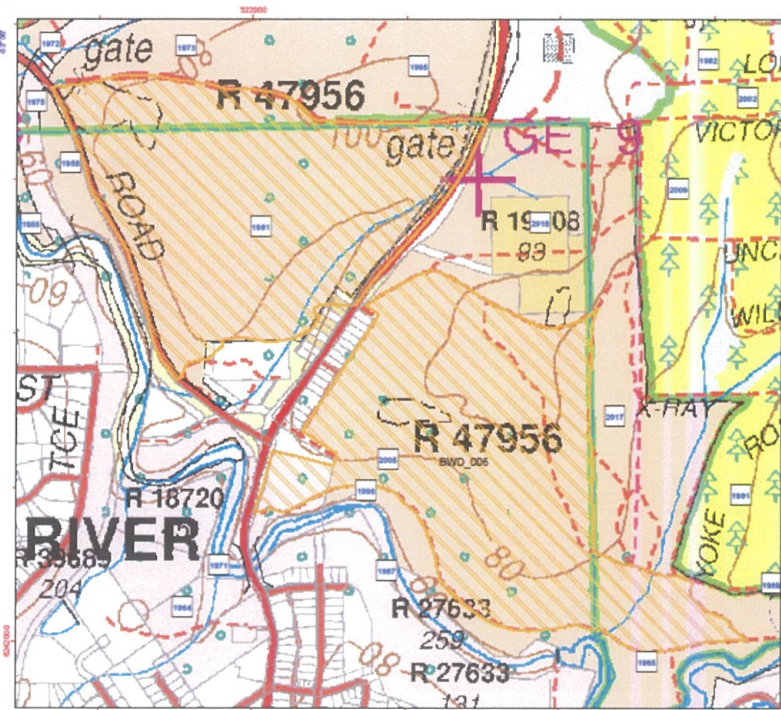
- 1910 ha
- Last remaining cell of “super prescription”
- Baker Road – Jarrah Log Road
- Completed Autumn 2022



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_006
Bramley

- 2 x Cells
- 60 Ha Each
- Including Carters Road
- Notes:
 - Access down 10 Mile Brook
 - Watsonia / Karri
 - RUI



BWD_006
BRAMLEY 768
2021/2022

Legend
— Distribution Lines - Overhead
□ WA Townsite Boundaries
SEASON
Spring

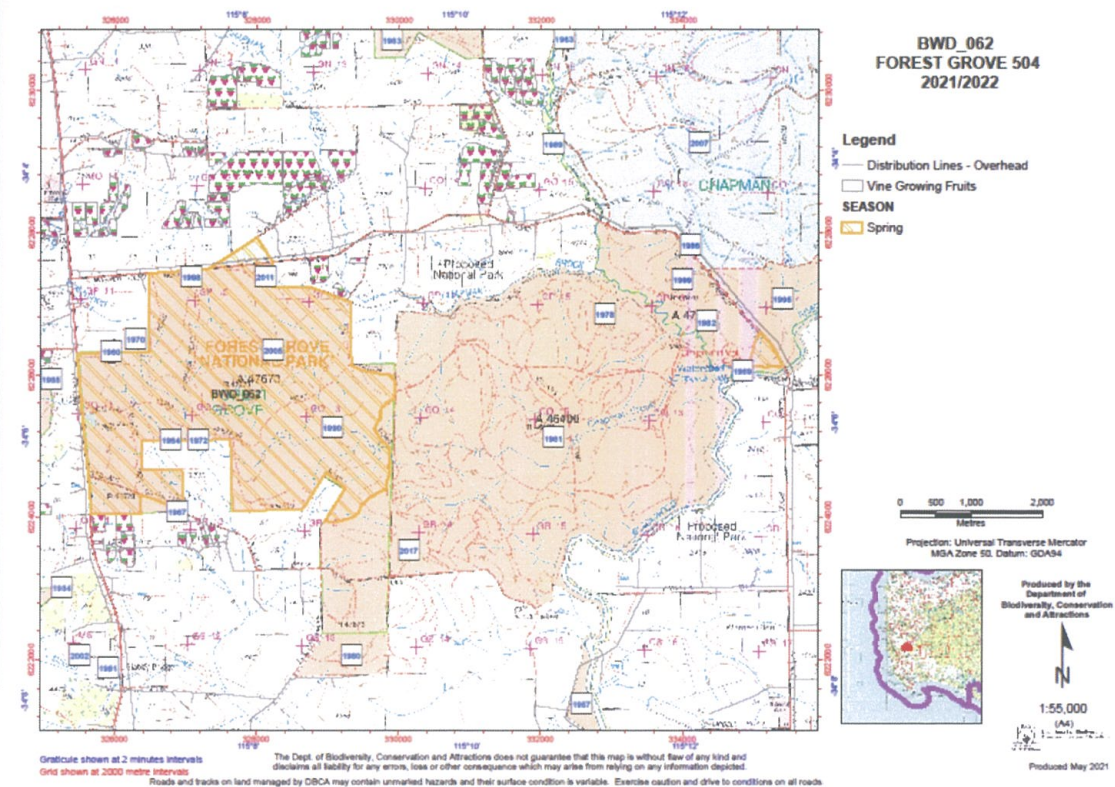
Projection: Universal Transverse Mercator
MGA Zone 50 Datum: GDA84
Produced by the
Department of
Biodiversity, Conservation
and Attractions
1:10,000
(A4)
Produced May 2021

Grid shown at 2 minutes intervals
Grid shown at 2000 metre intervals
The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and
disclaims all liability for any errors, loss or other consequences which may arise from relying on any information depicted.
Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_062
Forest Grove

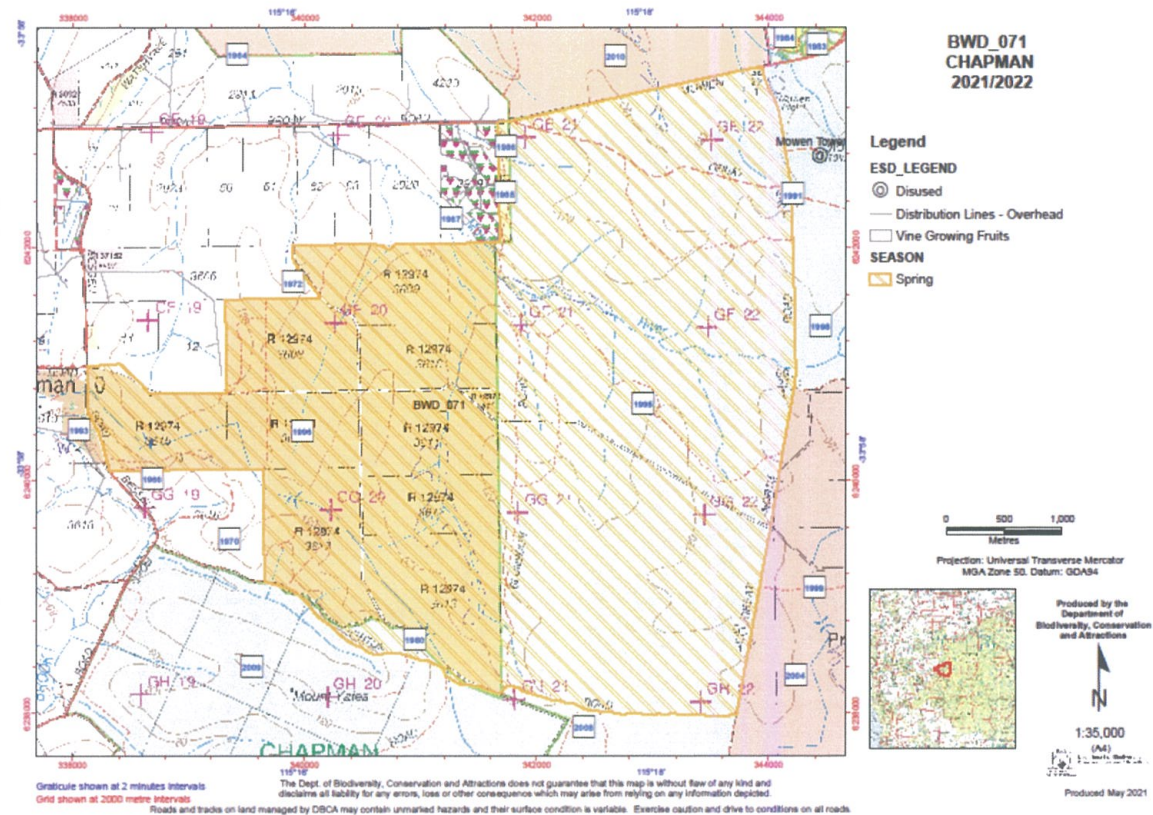
- Cell South of Bullant Dr
- Winter / Early spring options internally



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_071 Chapman

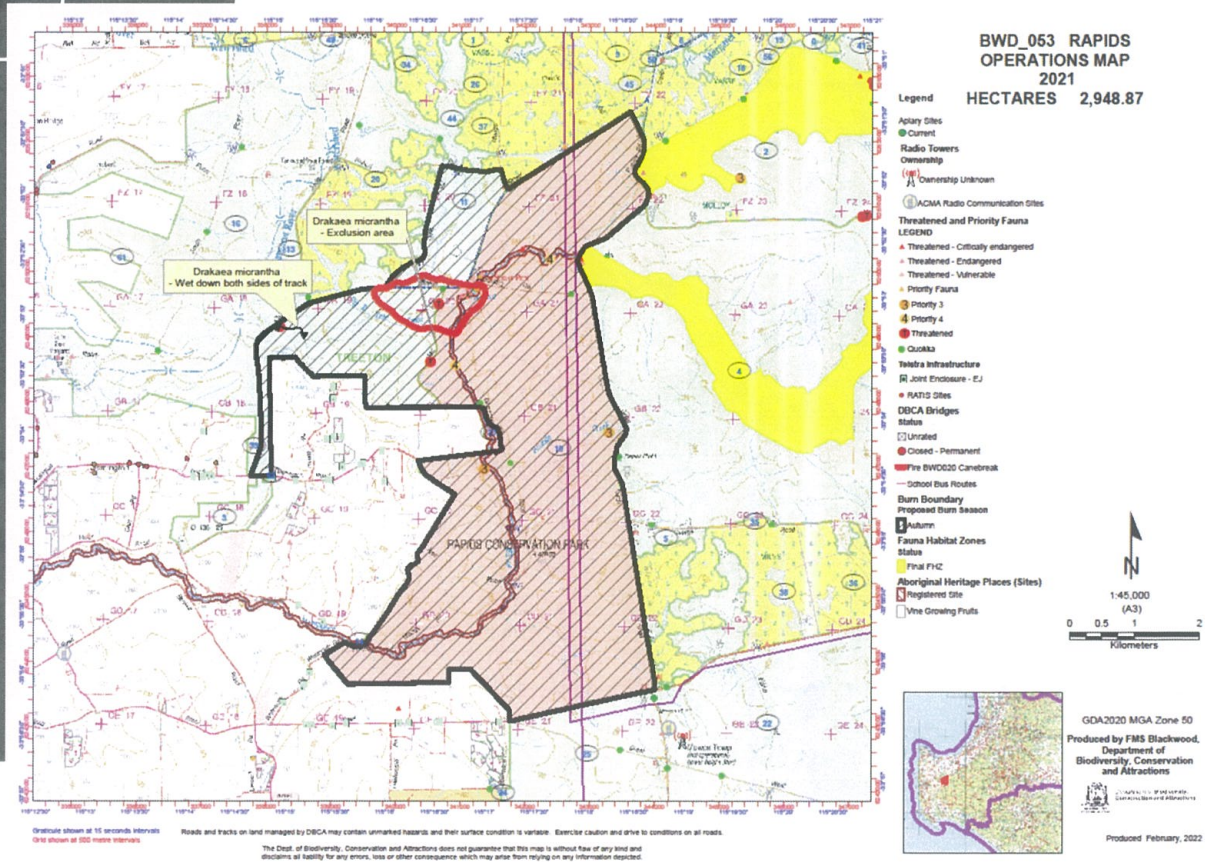
- Cell South of Mowen Rd
- West of Great North.
- Potential Joint Management area.
- Adjacent to last Autumn burn



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_053
Rapids

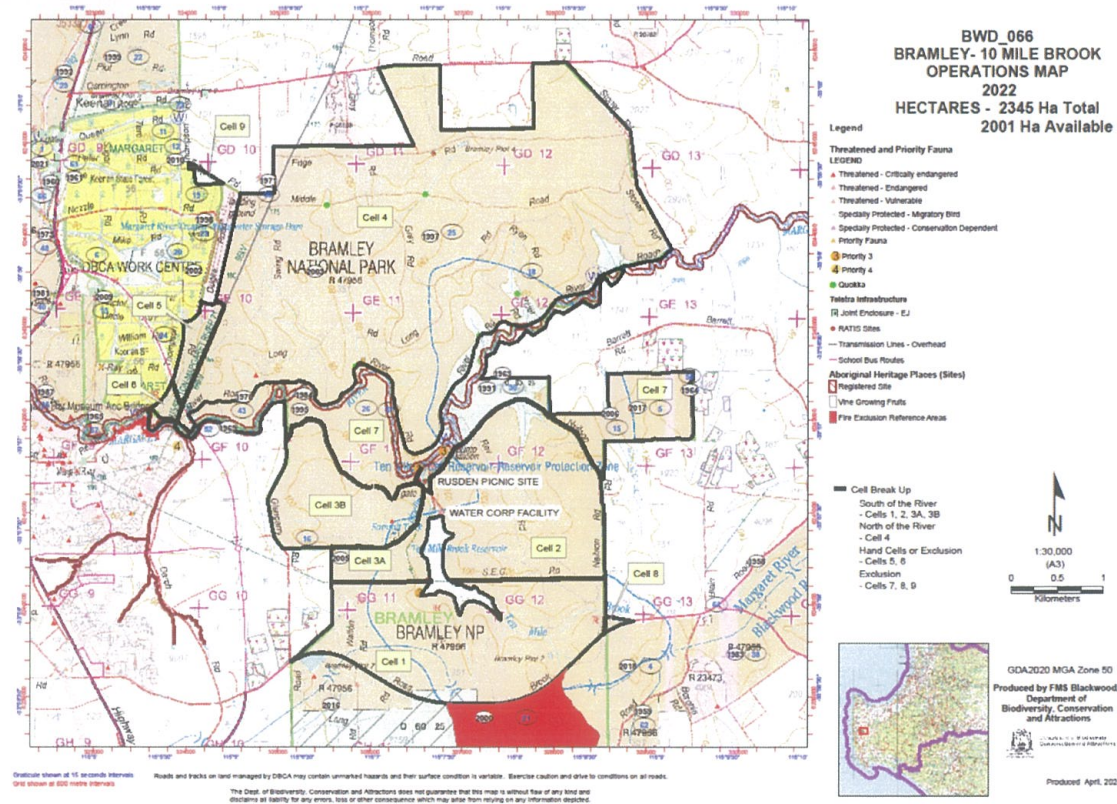
- Canebrake road
- West of Great North.

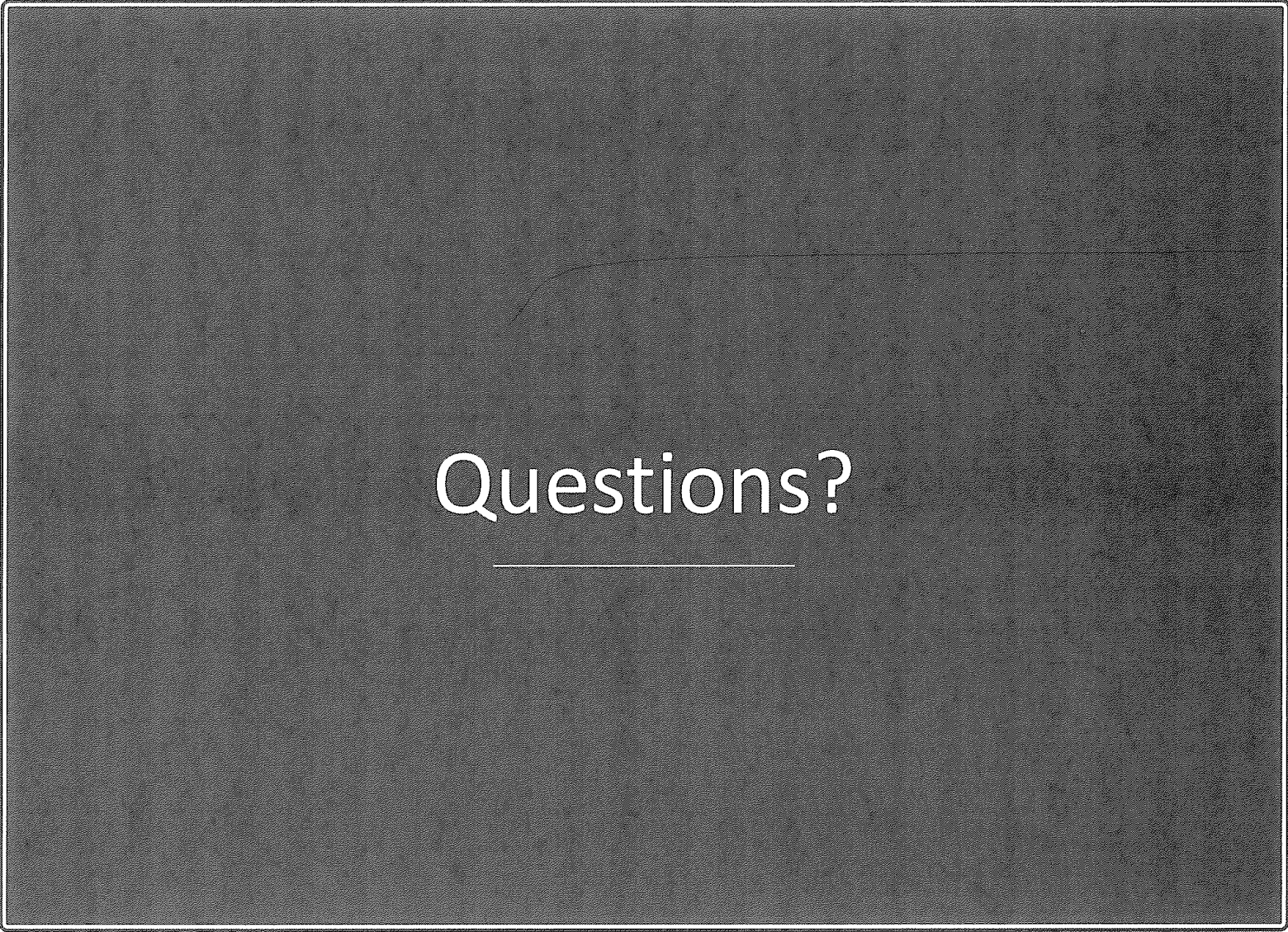


SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_066
10 Mile Brook

- Rosa Brook road
- Southern Cell.
- Cornerstone burn for cells to the north.





Questions?



Local Emergency Welfare Plan

BUSSELTON REGION

(SUPPORTING SHIRE OF AUGUSTA MARGARET RIVER, CITY OF BUSSELTON, AND SHIRE OF NANNUP)

(2022)

Prepared by

Department of Communities - Emergency Services

Tabled/Received and accepted at the

LOCAL EMERGENCY MANAGEMENT COMMITTEE (May/June 2022)



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

**This Plan can be activated for hazards defined under the WA State
Emergency Management Arrangements e.g. State Hazard Plan - Heatwave,
State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State
Hazard Plan - HAZMAT.**

**To activate this Plan, call the Department of Communities, Bunbury Office
– 64 142 777 and after hours Crisis Care on 1800 199 008.**

Contact details

To make comment on this plan please contact -

Michele Duxbury
District Emergency Services Officer
South West District
Department of Communities
E: michele.duxbury@communities.wa.gov.au
P: 08 6277 3666
M: 0427 476 658

Amendment List

AMENDMENT		DETAILS	AMENDED BY
NO.	DATE		NAME
	May/Jun 2022	Complete Review and Reissue.	Michele Duxbury
1			
2			
3			
4			
5			
6			

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Contents

1.	Introduction.....	5
1.1	Outline.....	5
1.2	Exercise and review period	5
1.3	Welfare services definition	5
2.	Preparedness and Operation of this Plan	5
2.1	Organisational responsibilities	5
2.2	Special considerations	6
2.3	Resources – Preparedness and Operational	6
2.4	Training	10
2.5	Plan Activation Procedures	10
2.6	Plan Activation Stages	10
2.7	Public Information Management	12
2.8	Exchange of Information	12
2.9	Debriefs and Post Operation Reports	12
3	Recovery	12
3.1	Recovery Definition	12
3.2	Emergency relief and assistance in recovery.....	13
3.3	Financial Assistance in recovery	13
3.4	Cessation of recovery	13
3.5	Review of recovery activities.....	14
	Appendix 1 – Department of Communities Standard Operating Procedures	15
	Appendix 2 – Local Emergency Welfare Coordination	16
	Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies.....	17
	Appendix 4 – Organisational Responsibilities.....	17
	Appendix 5 – Emergency Accommodation.....	31
	Appendix 5A - List of Pre-Determined Welfare Centres	34
	Appendix 5B – Alternative Temporary Accommodation Services.....	59
	Appendix 6 – Welfare function of Registration and Reunification.....	622
	Appendix 7 – Emergency Catering Services	644
	Appendix 8 – Emergency Clothing and Personal Requisites.....	70
	Appendix 9 – Personal Support Services	72
	Appendix 10 – Key Contact Lists.....	72
	Appendix 11 – Sanitary, Waste Disposal, Hire Services:	74
	Appendix 12 – Security Companies:	78

SWDATA\DES0-Emergency Services-South West\Local Emergency Welfare Plans

Page 3 of 78

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Appendix 13 – Distribution List: 78

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

1. Introduction

1.1 Outline

The Local Emergency Welfare Plan is to be read in conjunction with the State Emergency Welfare Plan, both prepared by the Department of Communities (Communities).

The State and Local Emergency Welfare Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of welfare services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

1.2 Exercise and review period

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

1.3 Welfare services definition

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of welfare services, six (6) functional areas have been identified:

- **emergency accommodation including welfare centres** – see Appendix 5
- **emergency catering** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **registration and reunification** – see Appendix 6
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency. Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Welfare Coordinator/ Communities Emergency Services Coordinator.

2. Preparedness and Operation of this Plan

2.1 Organisational responsibilities

The development and maintenance of this plan is allocated to the Communities District Emergency Services Officer, in consultation with members of the Emergency Welfare Coordination Group (EWCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the organisations that constitute the EWCG is provided in Appendix 3 and their agreed organisational responsibilities are provided in Appendix 4.

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

2.2 Special considerations

Local Governments (LGs) plan for special considerations as per the State EM Policy 4.6.1 –

EM planning must consider where special arrangements will be required. For example any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;
- older people;
- people with disability;
- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Emergency Welfare Plan 2.3.6 -

Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in Local Emergency Management Arrangements. Also see Appendix 5 Emergency Accommodation, point 5.4 Children, organisations, educational and care facilities.

Communities prioritises its response in line with its operational capacity and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups' needs.

2.3 Resources – Preparedness and Operational

Communities has primary responsibility for managing and coordinating welfare services resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Coordinator. Communities is responsible for appointing Welfare Coordinators as follows:

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
Communities State Welfare Coordinator (SWC)	The title "State Welfare Coordinator" used throughout this plan is the Communities representative appointed by the

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	Communities Director General (DG). This role is delegated to the Director Emergency Services. Responsibilities include: (a) Coordination of all emergency welfare support services at the State level; (b) Represent the DG on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required; (c) Act as the DG's representative on the following: • SEMC Response and Capability Subcommittee; • SEMC Recovery Subcommittee; • SEMC Community Engagement Subcommittee; • Other State and national level committees as appropriate. (d) Chairing the State Welfare Emergency Committee (SWEC); (e) Coordination of all partnering agencies within the State Welfare Coordination Centre.
Communities Emergency Services Coordinator (ESC)	This role may be delegated by Communities Emergency Services (ES) Director to the rostered Communities ES On Call Officer during activation and operations to carry out Communities emergency management functions. The ESC is the link between the Local Welfare Coordinators and the State Welfare Coordinator and, where applicable, with the relevant HMA/Controlling Agency. The ESC is authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements. Responsibilities include: (a) Establish the State Welfare Coordination Centre and manage centre functions during operation; (b) Activate responses to emergency situations, authorise emergency expenditure and utilise resources to meet those responses; (c) Assist the State Welfare Coordinator with their functions as required; (d) Manage emergency welfare services functions as required; (e) Provide support to country staff/offices involved in emergencies; (f) Represent Communities on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required.
Communities District Welfare Representatives	(a) Represent Communities on District Emergency Management Committees (DEMCs) to address emergency welfare support matters (Communities District Director or proxy); (b) Ensure the arrangements of this plan are clearly

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	understood at the district level; (c) Clarify Communities policy on emergency welfare matters where required; (d) Refer matters of a contentious nature to Communities Emergency Services for resolution; (e) Ensure development, testing and maintenance of Local Emergency Welfare Plans for the district in which the Local Government (LG) areas fall; (f) Appointing Local Welfare Coordinators for each Local Emergency Management Committee (LEMC); (g) Represent Communities on Operational Area Support Groups (OASGs) as required.
District Emergency Services Officer (DESO)	a) As a local emergency management resource, develop local arrangements, procedures and resources eg EM Kits; b) Develop, test and maintain the Local Emergency Welfare Plans for the district in which the LG areas fall; c) Ensure staff and volunteers of Communities and partnering agencies are trained and exercised in their welfare responsibilities by conducting training sessions and exercises annually; d) Liaise and establish networks and partnerships with agencies; e) Assist with activations if available; f) Assist and support the District Welfare representatives and Local Welfare Coordinators to carry out their roles.
Communities Local Welfare Coordinators (LWC)	Local Welfare Coordinators (LWCs) shall be nominated officers of Communities within an LG area/s. A Communities LWC responsibilities include: (a) Establish and manage the activities of the local Emergency Welfare Coordination Groups (EWCG), where determined appropriate by the District Director; (b) Represent Communities and the emergency welfare function on LEMCs and Local Recovery Committees; (c) During activation, manage and coordinate emergency welfare services, including establishing and managing welfare centres, and if further welfare assistance is required request for additional support services via the Communities Emergency Services; (d) Represent Communities on the Incident Support Group (ISG) when required.
Communities Welfare Centre Coordinator (WCC)	In some circumstances Welfare Centre Coordinators (WCCs) are appointed. They shall be nominated officers of Communities and the WCC responsibilities include: (a) Establish and manage the operations of the welfare centre/s, including coordinating staff and partnering agencies staff and volunteers, to provide appropriate

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	welfare services to the evacuees in the welfare centre. (b) Communicate regularly with the LWC, and if further welfare assistance is required request for additional support services via the LWC; (c) Remaining at the centre to manage the centre operations.
Local Government Welfare Support	a) When an emergency event takes places within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial welfare response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined welfare centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open a welfare centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the welfare centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Welfare Coordinator, and take on the LG Welfare Liaison Officer role as a support to Communities. b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the welfare centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally. c) In some circumstances it may not be possible for Communities to attend the welfare centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases, the LG may be asked to continue to provide the coordination role for the welfare centre, with support and advice being available from Communities via telephone or other means. In these situations, Communities would approve in advance any required expenditures in relation to operating the welfare centre, and would meet these costs if required.

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	If LGs elect to undertake their own welfare arrangements without Communities consultation, LGs are responsible for their own costs.

2.4 Training

Training, both internally and inter-agency, will be determined by Communities and Emergency Welfare Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering agencies have the necessary skills to provide appropriate welfare services under this plan, and in accordance with their roles and responsibilities.

2.5 Plan Activation Procedures

Communities will activate this plan from two sources:

- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA and may also support Combat Agencies and other Support Organisations upon request'.
- (2) The State Welfare Coordinator/Emergency Services Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Welfare Coordinator (SWC), Emergency Services Coordinator (ESC) or Local Welfare Coordinator shall confer and agree that this plan should be activated; discuss the safe location of welfare centres and welfare services required. If activated at the local level the Local Welfare Coordinator will advise Communities SWC/ESC.

Once this decision is made the State or Local Welfare Coordinator shall assess the immediate welfare services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

2.6 Plan Activation Stages

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Activation Stage number	Activation Stage name and actions
Stage 1	Alert: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided from within Communities. (a) Partnering agencies are alerted by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies alert their own personnel; (c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided; (d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator.
Stage 2	Activation: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided internally and/or externally. (a) On behalf of the HMA/Controlling agency, and in consultation with the welfare centre owners, the Local Welfare Coordinator organises for the designated welfare centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SWC/ESC or Local Welfare Coordinator and proceed to the welfare centre; (c) Welfare services are provided under the coordination of the Local Welfare Coordinator with partnering agencies assisting as required; (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, Local Welfare Coordinator and partnering agencies; (e) Welfare services requirements are continuously monitored and reviewed by the Local Welfare Coordinator and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the Local Welfare Coordinator to the SWC/ESC.
Stage 3	Stand Down: HMA/Controlling Agency to officially notify Communities to Stand Down; or SWC/ESC or Local Welfare Coordinator to request of HMA/Controller Agency to Stand Down if they assess welfare services no longer required. (a) Partnering agencies are informed of the Stand Down by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies stand down in accordance with

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

Activation Stage number	Activation Stage name and actions
	relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ESC or Local Welfare Coordinator when stand down has been completed; (d) Communities to officially hand back the welfare centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as a welfare centre; (e) The SWC/ESC or Local Welfare Coordinator advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible; (f) Post operation reports to be written by Communities – see 2.9.

2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-welfare matters will be referred to them. Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SWC/ESC.

If the **Register.Find.Reunite. system** is activated, Communities SWC/ESC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5. Communities Local Welfare Coordinator is to contact Communities SWC/ESC to seek approval before there is any exchange of information.

2.9 Debriefs and Post Operation Reports

The Local Welfare Coordinator conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the Local Welfare Coordinator, or appointed Communities officer, writes the Post Operation Report.

3 Recovery

3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

As per the State Emergency Management Plan and the State Emergency Welfare Plan, it is the responsibility during recovery for the Department of Communities to coordinate the welfare components of recovery in line with the services outlined in this Plan for people affected by an emergency.

3.2 Emergency relief and assistance in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.

3.3 Financial Assistance in recovery

Sourced from State EM Plan 6.10 –

Through the **Disaster Recovery Funding Arrangements – Western Australia (DRFA-WA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if DRFA-WA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster, and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are: -

- **Services Australia – Centrelink, Medicare and Child Support** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.
If activated by the Australian Government, Centrelink can administer –
 - **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
 - **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster.
- **Public Appeals – Lord Mayor's Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

3.4 Cessation of recovery

Communities' cessation of welfare services in recovery will be dependent on community needs, access to existing community services, and individuals' and

**Local Emergency Welfare Plan - Dept of Communities Busselton Office –
Augusta Margaret River, Busselton, & Nannup Local Governments**

communities' resilience. Accordingly, Communities cessation may vary from other recovery services.

3.5 Review of recovery activities

Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 7.3.1



South West
District Emergency Management Committee
Local EM report as at 28 February 2022

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	12	100%		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	Annual review required	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Annual review required	8/12/2017	63/2017	8/12/2022
Shire of Capel	Capel	Draft to tabled at LEMC	2/08/2016	40/2016	2/08/2021
Shire of Collie	Collie	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Draft tabled at SW DEMC	2/08/2016	40/2016	2/08/2021
Shire of Donnybrook-Balingup	Donnybrook-Balingup	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	Annual review required	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	6/03/2020	08/2020	6/03/2025
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

Augusta Margaret River Bush Fire Advisory Committee

Minutes

For the meeting held
Wednesday, 18 May 2022
Margaret River Council Chambers
41 Wallcliffe Road, Margaret River
Commencing at 6.00pm

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Notice of Meeting

Please be advised that a meeting of the Augusta Margaret River Bush Fire Advisory Committee was held on 18 May 2022, commencing at 6.00pm

Margaret River Council Chambers
41 Wallcliffe Road
Margaret River WA 6285

This meeting was open to members of the public.

If you were unable to attend the meeting, please contact Lisa Garstone, Emergency Services Admin Officer.

P: 9780 5639

E: lgarstone@amrshire.wa.gov.au

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Order of Business

Notice of meeting

Order of business

- 1.0 Declaration of opening / Welcome to Country
- 2.0 Attendance / Apologies
 - 2.1 Attendance
 - 2.2 Apologies
- 3.0 Question time for the public
- 4.0 Disclosure of members' interests
- 5.0 Confirmation of minutes of previous meeting
 - 5.1 Bush Fire Advisory Committee Minutes: 16 February 2022
- 6.0 Business arising from previous minutes
 - 6.1 Action List
- 7.0 Reports from Shire Officers and Delegates
 - 7.1 Chief Bush Fire Control Officer
 - 7.2 Deputy Chief Bush Fire Control Officer
 - 7.3 Shire Bush Fire Brigades
 - 7.4 Community Emergency Services Manager / Shire Training Officer
 - 7.5 Shire Executive Officer / Representative
 - 7.6 Shire Coordinator Ranger Services
 - 7.7 Department of Fire and Emergency Services
 - 7.8 Volunteer Fire and Rescue Service
 - 7.9 State Emergency Services
 - 7.10 Bush Fire Ready Facilitators
 - 7.11 Department of Biodiversity Conservation and Attractions
- 8.0 General business
 - 8.1 Letters of Appreciation – David Holland, CBFCO
 - 8.2 COVID Update – Adam Jasper, CESM
 - 8.3 BFB Dress Uniforms – Adam Jasper, CESM
 - 8.4 Avenza Maps App Options – Adam Jasper, CESM
 - 8.5 Self-Issuing of Permits to Burn – Quentin Blunsdon, DCBFCO
 - 8.6 Better Together Big Breakfast – Adam Jasper, CESM
 - 8.7 Brigade Annual General Meetings 2021-22 – Adam Jasper, CESM
 - 8.8 Fire and Emergency Services Parade – Adam Jasper, CESM
 - 8.9 Integrated Messaging System for HVMBs – Adam Jasper, CESM
 - 8.10 DFES 10 Year Medal Sets – Adam Jasper, CESM
- 9.0 Matters for which the meeting may be closed (Confidential Items)
- 10.0 Closure of meeting

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

1.0 Declaration of opening / Welcome to Country

The Chair welcomed all and the meeting was declared open at 6.03pm.

The Chair gave an Acknowledgement of Country:

'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past, present and emerging, whose lands we share.'

2.0 Attendance / Apologies

2.1 Attendance

Committee Members

David Holland	:	Chief Bush Fire Control Officer (CBFCO)/ Presiding Member
Quentin Blunsdon	:	Deputy Chief Bush Fire Control Officer (DCBFCO)/ Deputy Presiding Member (<i>via Teams</i>)
Tim Garstone	:	Cowaramup Bush Fire Brigade
Frank Bartoll	:	East Augusta Bush Fire Brigade
Peter Delfs	:	Gracetown Bush Fire Brigade
Simon Hanson	:	Karridale Bush Fire Brigade
Peter Nash	:	Molloy Island Bush Fire Brigade
Diane Holland	:	Witchcliffe Bush Fire Brigade
Ian Earl	:	Shire Councillor

Shire Staff Members

Nick Logan	:	Director Sustainable Development and Infrastructure Services
Narelle Graue	:	Coordinator Ranger Services
Adam Jasper	:	Community Emergency Services Manager
Lisa Garstone	:	Emergency Services Admin Officer

Observers

Ed Hatherley	:	Department of Biodiversity Conservation and Attractions (DBCA)
Peter Thomas	:	Department of Fire and Emergency Services (DFES)
Gordon Temby	:	Bush Fire Ready Facilitator (North)

Members of the Public

1

2.2 Apologies

Tracey Muir	:	Shire Councillor
Brian Daniel	:	Shire Councillor
Stephanie Addison-Brown	:	Chief Executive Officer
Tony Mostert	:	Alexandra Bridge Bush Fire Brigade
Matt Nield	:	Kudardup Bush Fire Brigade
Andrew Newnham	:	Rosa Brook Bush Fire Brigade
Carrie-Ann Philips	:	Augusta Margaret River State Emergency Service (SES)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

3.0 Question time for the public

The Chair called for questions from the public.

Helen Bradbury, of Horseford Road, Burnside, submitted the following questions via email prior to the meeting as she is unable to attend in person. Ms Bradbury requested that the questions be responded to and minuted in her absence:

1. Can you please identify the dates, individual locations and approximate hectares of prescribed burns done in the Shire since the last advisory meeting Feb 16?
2. Has there been any update on the official causes of the Boranup Fire and Canebrake fire that occurred over the Summer? (last meeting I asked the same question but the causes were still being investigated)

In regard to Question 1:

DBCA have included details on burns carried out since the last BFAC meeting in February as part of their presentation to be given at Item 7.11 (please refer to Attachment 7.11.1).

The Shire has also carried out approx. 8 hectares of prescribed burning across two Shire Reserves since the last BFAC meeting in February.

In regard to Question 2, Ms Bradbury was provided with a response via email as follows:

2. (Answer) This question will need to be directed to the WA Police as they are the investigating agency and the Shire and BFAC have no involvement in the investigation.

4.0 Disclosure of members' interest

Councillor Ian Earl declared an Impartiality Interest in all BFAC agenda items, as he is a member of the Cowaramup Volunteer Bush Fire Brigade.

5.0 Confirmation of minutes of previous meeting

5.1 Bush Fire Advisory Committee Meeting Minutes: 16 February 2022

RECOMMENDATION/BFAC DECISION BFAC2022/02

That the unconfirmed minutes of the Bush Fire Advisory Committee Meeting held 16 February 2022 be confirmed as a true and correct record of the meeting.

Moved: Tim Garstone, Cowaramup BFB

Seconded: Diane Holland, Witchcliffe BFB

Carried: 9/0

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

6.0 Matters arising from previous minutes

6.1 Action List

16/02/22	In relation to General Business Item 8.3 (Updated Traffic Management Guidelines), Adam Jasper requested Brigade feedback on the possible creation and adoption of a similar road closure procedure to be used at a local level.	16/02/22: Brigades were provided with a link to the proposed amendments to the State EM Policy Branch's Traffic Management During Emergencies Policy, Plan and Guidelines. This suite of documents also included a new road opening checklist. Brigades are asked to view the above-mentioned documents and provide comment and feedback at the next BFAC meeting in May to ascertain whether a similar procedure could be compiled for use locally within our Shire. 18/05/22: Brigades were asked to provide comment or feedback. No comment or feedback was received, therefore the item was marked as complete, but may be revisited closer to the next fire season.	Complete	Adam Jasper, All Brigades
18/05/22	In relation to General Business Item 8.5 (Self-Issuing of Permits to Burn), the Shire is to seek guidance from the Shire Legal Team, with the outcome reported back to the Committee at the next BFAC meeting in August.	18/05/22: The Committee discussed the possible implications related to the self-issuing of Permits to FCOs, and after a brief discussion, it was decided that the Committee would seek clarification from the Shire Legal Team on the issue, with the outcome to be reported back to the next BFAC meeting in August.	In Progress	Adam Jasper, Shire Legal

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

7.0 Reports from Shire Officers and Delegates

7.1 Chief Bush Fire Control Officer

- The Shire has had a very quiet autumn in terms of call outs to fires. With a very dry Soil Dryness Index, along with the warm and windy weather that we experienced during the February to April period, we may have dodged a few bullets!
- We delayed the opening of the Restricted Burning Period until 29 March due to the same reasons as above. There was some of the usual confusion around whether landowners needed a Permit to burn their cubic metre piles of garden waste, but generally, and apart from a few exceptions, compliance was good. Over 160 Permits to Burn were issued this season which is in line with the same period last year.
- I want to again take this opportunity to thank all of the Brigades and members. Although the past couple of months have been relatively quiet, this is on the back of a busy summer period where we were required to respond to a number of fires both within our Shire and to assist in other Shires.
- Please keep yourselves safe and thank you for your dedication and support.

7.2 Deputy Chief Bush Fire Control Officer

- Thank-you to all Brigades for their responses to callouts over the last few months. Only 1 major incident, being Stewart Rd in Treeton. This was yet another example of how well the Shire Brigades get along with other agencies and work to a common goal.
- Covid restrictions were once again placed on Brigades for a short period of time, and I thank all Brigades and their leadership groups for their understanding and acceptance of these restrictions. While it appears Covid is here to stay, I would appeal to Brigades to look out for one another and assist members of the Brigade and Public if there is assistance required during this time.
- Stay Safe over the winter months and continue P\personal and Brigade training as always and spring/summer will be here before we know it and we can do what we do, again.

7.3 Shire Bush Fire Brigades

Alexandra Bridge

- Very quiet, no incidents.
- Water tank installation now complete.
- Still awaiting fill pump setup and hardstand and cages.
- 15 Permits issued, only about 10 acted upon.
- Training now monthly, with the Annual General Meeting coming up early next month.

Cowaramup

- Training recommenced each Thursday Night and every first Sunday for BFB after covid restrictions lifted.
- BFB membership is still fairly strong however, we have lost a couple of members recently due to various reasons.
- One burn completed with the Shire on rails to trails.
- Planning for AGM to be held in June.

The above report was received following the distribution of the Agenda, but prior to the meeting.

East Augusta

- East Augusta held their AGM on 15 May 2022 and nominated Frank Bartoll as East Augusta Fire Control Officer.
- Frank Bartoll accepted the nomination.
- The above position is to be endorsed by BFAC, with subsequent appointment by the CEO under delegated authority.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

RECOMMENDATION/BFAC DECISION BFAC2022/03

That the Bush Fire Advisory Committee recommends the CEO, under delegated authority, appoints Frank Bartoll to the position of East Augusta Fire Control Officer for the balance of the original 2021-23 term, expiring with the 2023 local government elections.

Moved: Frank Bartoll, East Augusta BFB

Seconded: Peter Delfs, Gracetown BFB

Carried: 9/0

The above report was received following the distribution of the Agenda, but prior to the meeting.

Gracetown

- Training regular fortnight with good member turnout as per Covid restraints.
- One callout to vehicle fire on beach.
- Several Permits issued.
- Brush Pile at Fire Shed reopened for community use.

The above report was received following the distribution of the Agenda, but prior to the meeting.

Karridale

- Fortnightly training has been sporadic at best, but when it is on, we have a good attendance.
- Have only had a few callouts.
- Crews assisted with a few deployments.

Kudardup

- Issued a number of Permits.
- Query in regard to a review of Permits issued for the burning of 1 cubic metres of garden refuse after 6pm during the Autumn Restricted Burning Period.

The above report was received following the distribution of the Agenda, but prior to the meeting.

Molloy Island

- Very quiet, nothing to report.

The above report was received verbally at the meeting.

Rosa Brook

- Brigade has been in hibernation as per cover restrictions.
- 1 Call out to a Skid Steer fire.

Wallcliffe

Preparedness

- The Brigade has had six new member enquiries but have put these on hold due to COVID restrictions.
- Appliances being maintained through regular maintenance runs for immediate response if required (following COVID protocols).
- Training to recommence on 1 June 2022 at this stage.
- Contribute to DFES Burn SMART Program.

Prevention/Mitigation

- Facebook messaging:
 - Extension of Burning Period notice - reach 14,000;
 - Bushfire season reminder post - reach 5,600;
 - Treeton Fire (4 posts) - combined reach
 - 51,000 +plus DFES social media coverage and several media articles and news items;
 - AMR Shire burn at Nguraren Kalleep Reserve - reach 6,800.
- Community informed of proposed and ongoing fuel reduction burns.
- The Brigade conducted three fuel reduction burns.
- Monthly articles in local newspapers re bushfire preparedness.

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Response

- Attended 1 out-of-Shire fire in Pemberton to assist DBCA.
- Attended 2 bushfires (Treeton and Yates Road).
- Attended 2 St John's Ambulance callouts to assist in Prevelly/Gnarabup.
- Attended 1 vehicle fire in Gracetown.
- Attended 1 structural fire in Prevelly.

Safety

- Request that upgrading parkland clearance along both sides of Wallcliffe Rd from Caves Rd to Prevelly be raised to a high priority and current/future funding be allocated to this task.
- The Brigade has ongoing concerns about the vegetation overgrowth along the Western Power overhead mains supply line to Prevelly-Gnarabup.
- The Brigade requests that Local Government investigate any WAERN black spots in the Wallcliffe area and give notice of alternative channels where appropriate.

General

- The Wallcliffe Brigade requests that our elected Shire Councillors be given the opportunity to discuss the proposed 2022-23 Firebreak Notice with Brigades and the community before any executive decisions are made. We also request that the BFAC Delegates be given an opportunity to vote on this important document.

Witchcliffe

- It has been a busy period for Permits since moving to the Restricted Period, but it remains very quiet otherwise.
- Training continues fortnightly and we are working our way around Covid to keep the risk to our members low. We are also working within those constraints to onboard some new members. It is difficult when we cannot invite them to a training session to meet them and see if they are a good fit for our team, provide an induction and show them what we do prior to signing them up.
- Our AGM is scheduled for Friday 17 June at 6.15pm.

7.4 Community Emergency Services Manager / Shire Training Officer

Prevention

Mitigation Works

- Two burns successfully undertaken within a very small window this season. This includes the long-standing Nguraren Kalleep Reserve (formerly A-class) burn. Thanks to all Brigades that assisted in getting these burns away.

Preparedness

Training

- Calendar has now been finalized and is on eAcademy.

Fire Shed Maintenance

- We are currently in the process of reviewing a variety of maintenance services for each of the Brigades as follows:

Air Conditioning Servicing

- Air Conditioning Servicing was completed in April 2022.
- All relevant Brigades will be serviced again in April 2023.

Carpet Cleaning

- All relevant Brigades will be cleaned in May/June 2022.

Electrical Tagging and Testing (incl RCD and Emergency/Exit Lighting)

- Tagging and testing of all Brigades will be carried out in May/June 2022.

First Aid Kit and Fire Extinguisher Servicing for Bushfire Appliances

- Next servicing has been scheduled for Thursday 19 May 2022.

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Gutter Cleaning

- Gutter Cleaning of all relevant Brigades was completed in December 2021.
- All relevant Brigades will be cleaned again prior to the next fire season.

Pest Control Treatment

- Pest Control has now been completed for 2022.
- Brigades will be serviced again in May 2023.

Roller Door Servicing

- Servicing of all Brigades was completed in November 2021.
- Brigades will be serviced again in late 2022.

Water Filter Replacement

- Brigades that currently have water filters have been asked to source and replace the filters for their specific systems themselves and then email the tax invoice receipt through to the Emergency Services Admin Officer for reimbursement.
- For those Brigades that do not currently have a water filter installed, and would like one, please notify Adam or Lisa.

Layflat Hose Testing

- Hose testing is carried out on an annual basis, with the last testing in October 2021.

PPE Orders

- There has been a delay on many of the Brigade PPE orders due to COVID, supply and demand, shipping, and manufacturer delays, etc.
- Lisa is regularly following up on these outstanding orders and will contact Brigades as soon as items become available for collection.
- If you have any urgent requests, please let Lisa know and she will endeavour to find an alternative source.
- Please ensure all PPE requests are submitted on the current form via your Captain.
- We are changing over from the Oliver Wildland boot to the Magnum Vulcan Lite boot which, as well as coming in a Women's version, also comes with the zip kit already attached.
- If you require any additional PPE/C not listed on the form mentioned above, please email Lisa.

Brigade Contact Lists

- The Brigade Contact Lists will be distributed to the Brigade Captains and Secretaries for review on a regular basis.
- Please ensure that these contact lists are reviewed in a timely manner, and any updates sent back to Lisa by the requested date.
- Please be mindful when displaying/distributing the contact lists for review as they contain sensitive information and personal details of your members.
- The Contact Lists are required to be reviewed and updated at least once per year in accordance with the *Bush Fires Act 1954* and ensure our Brigade membership numbers, contact details and position/ranks are up to date prior to fire season.

Local Government Grant Scheme (LGGS) and Shire Budget

- We have accepted an offer from DFES for the provision of a new 3.4 for Witchcliffe in FY22/23.
- 2022/23 Operating Grant offer has been received and will be accepted.

Shires Bushfire Risk Management Plan – Review

- No update

Tabard Kits

- Ordered but yet to arrive.

Appliance Servicing

- Appliance servicing continues, with all appliances undergoing regular repairs and maintenance due to the busy season.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Transition

- DFES and the Shire are currently working through their compliance requirements to facilitate the transition of the two Brigades.

Water Tanks

- Alex Bridge tank has been installed this week, awaiting delivery and installation of pump.
- Exmoor Drive tank has been installed.
- Augusta tank location is in the process of being finalised.

Response

- Nil

Recovery

- Nil

7.5 Shire Executive Officer / Representative

- Nil

7.6 Shire Coordinator Ranger Services

- Successful season concentrating on quality compliance.
- Gained good quality through Variations.
- Received over 200 Variations throughout the season.
- Inspections focused on education and compliance.
- Moved on from Variations to reported properties from the public.
- Following that moved to FCO/Brigade member reported properties (mainly rural).
- 112 inspections.
- 21 second inspections.
- 2 third inspections.
- 7 properties that we could have sent contractors into but was better to wait until December to complete work.
- Issue with contractor availability for various reasons.

Shire CESM, Adam Jasper, asked Shire Coordinator Ranger Services, Narelle Graue, to give an update on the process for the next Firebreak Notice.

Ms Graue stated that at this stage there are no proposed amendments to the 2022-23 Firebreak Notice or Information Booklet.

The above report was given verbally at the meeting.

7.7 Department of Fire and Emergency Services

Covid Restrictions

- With the state easing the Covid restrictions this has rolled out to both our staff and volunteers.

Masks

- The use of face masks will no longer be mandatory in indoor venues, such as workplaces. However, face masks will still be required when:
 - Visiting hospitals, residential aged care, disability services and correctional facilities.
 - Using public transport, taxi, or rideshare vehicles.
 - At any airport or on any aircraft, including those used for DFES operations.
- Under the OSH Act, DFES, as an employer, has the responsibility to provide a safe workplace and therefore staff and volunteers are encouraged to continue to wear face masks, especially where physical distancing isn't possible. If you feel at risk, you are encouraged to wear a face mask.

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Reporting COVID-19 details

- Staff and volunteers are still required to register their positive PCR test or RAT results and Close Contact status with the DFES COVID-19 call centre and if unwell they are not to attend work or Brigades, Groups, or Units.

Training

- Face-to-Face Training has started back up with courses starting to fill up with new volunteers.

DFES Staff

- The region has several new staff that have joined our office:
 - Area Officer Leeuwin (Capes District) Paul Dennison.
 - Bush Fire Mitigation Officers – Rob Brogan and Tim Hutton.
 - Area Officer Warren Blackwood – Tim Wray a firefighter from Perth will be acting in the role for a minimum of 3 months.

International Firefighters Day Memorial

- Wednesday 4 May was International Firefighters Day, whereby we remember the firefighters that gave their lives in the line of duty. Two services were conducted in our region, one in Bridgetown and the other in Busselton.

Burn SMART

- Burn SMART was launched as a resource package in 2020 to inform and support landholders preparing for and undertaking planned burns. The resources include:
 - Burn SMART - A planned burning guide for small landholders (Burn SMART Guide)
 - Burn SMART checklist
 - Leaf moisture method
 - Planned burning fact sheet
- In 2021 a four-part video series was released to bolster the Burn SMART toolkit.
- The series covers the six stages of preparing for and conducting a planned burn, as outlined in the Burn SMART Guide. The videos are designed to be watched in conjunction with reading the Burn SMART Guide to give landholders a visual understanding of all necessary steps.
- Volunteers and staff can help their community be better prepared to undertake a planned burn by sharing the Burn SMART resources and including the videos in engagement and education activities.
- All of the resources, including imagery for your social media pages and talking points to guide your conversations, are available on the Volunteer Hub, Intranet and DFES website.

Vehicle/Structure Fires

- There have been several vehicle and structure fires throughout the region which have occurred outside the gazetted fire district for VFRS. The Local Government BFB are the controlling agency for these and usually the VFRS will be mobilised to support and work alongside the BFB. In some situations, the VFRS have not been called or local crews have extinguished the fire. I would like to stress the importance for crews without Breathing Apparatus to exercise extreme caution when dealing with these incidents. Car fires pose a great risk to health and safety of crews these include and not limited to,
 - Toxic smoke
 - Metals that react to water (Magnesium)
 - Tail shafts/ Gas struts/ Air Bags
 - Fuel
 - Gas cylinders
- It is important to keep out of the smoke from these types of fire unless you are in Breathing Apparatus as the bush fire masks do not offer adequate protection and should not be used.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

In addition to the above report, DFES District Officer Capes (LSW), Peter Thomas, informed the meeting that the two new Bush Fire Mitigation Officers, Rob Brogan and Tim Hutton, both come with a wealth of knowledge and will be a great addition to the team.

7.8 Volunteer Fire and Rescue Service

- Nil - not in attendance.

7.9 State Emergency Service

Incidents and Events

- The unit had a longer break than normal for summer due to covid precautions and ensuring our ability to respond during Covid. We started back at Monday night training at the end of March.
- Ambulance assist – Three callouts to assist St John with injured person on beaches in the area. Our ATU was utilised in one of these to enable transport of the casualty to the ambulance.

Training

- Members have attended Basic General Rescue/Urban Search And Rescue course as well as a Chainsaw course.
- Vertical Rescue training will be taking place at the unit over the next week with members utilising our training tower.
- Monday night training is taking place with between 10 and 15 members.

Admin

- We used MS Teams as a unit while we were not training in person. This meant that some members found this difficult to do and it proved hard to train in some of our key skills via computer.
- WOW (Wear Orange Wednesday) is on Wednesday 18th May and we will use this date to launch our storm preparation campaign before the winter storms set in. This will be via Facebook and using a stall in the high street (location to be confirmed). We can happily provide any information leaflets or posters if anywhere would like to promote this.

7.10 Bush Fire Ready Facilitators Reports

Bush Fire Ready Facilitator (North)

- Since the February BFAC, and due to COVID restrictions, no Bushfire Ready meetings or activities have been held.
- Now that restrictions have been eased resources are becoming available once again. If Brigades require resources, please contact me direct on 0419 954 658.
- Also as we move into winter, DFES have once again made available the Burn SMART booklet. This booklet is a planned burning guide for small landholders and is useful when community members approach Brigades with questions about carrying out fuel reductions on their properties.

In addition to the above report, Bush Fire Ready Facilitator (North), Gordon Temby, informed the Committee of the recently revised Burn SMART information booklet, recently released from the Bush Fire Centre of Excellence. Mr Temby stated that if Brigades would like any copies to contact him. Alternatively, the information can also be supplied on a USB drive for community meetings.

Bush Fire Ready Facilitator (South)

- Nil - position is currently vacant.

7.11 Department of Biodiversity Conservation and Attractions

DBCA Representative, Ed Hatherley, gave a PowerPoint presentation on their Autumn burn program. (Please refer to Attachment 7.11.1).

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

The Chair called for questions from the Committee following the DBCA presentation, and member of the public, Carol Peters, expressed her concerns in several questions about the recent Nguraren Kalleep Reserve (formerly A-class) prescribed burn in regard to the regrowth of weeds and effects on the Karri Hazel, and asked what the Shire would be doing to manage this.

Shire CESM, Adam Jasper, responded stating that the Shire worked closely with Nature Conservation Margaret River and others prior to the burn, with recent grant funding made available to manage any weed infestation over the next 12 months, with an extension of funds possible should the need arise. He added that the Shire will continue working with these groups to ensure a really good outcome.

Prior to Ms Peters next question, Shire Director Sustainable Development and Infrastructure Services, Nick Logan, spoke through the Chair, stating that, as per Shire Standing Orders Local Law, questions from the public should only be raised at Item 3.0 Question Time for the Public, and that the purpose of public question time was to answer a discrete inquiry. As consequential queries became a discussion Mr Logan advised that the preferable forum for that discussion would be through further questions directed to Mr Jasper directly outside of the meeting format.

8.0 General business

8.1 Letters of Appreciation – David Holland, CBFCO

- Please see attached two letters of thanks to all Brigades in appreciation of their efforts at the Eagle Bay/Meelup/Dunsborough and Bridgetown/Hester bushfires/HAZMAT incidents (refer attachments 8.1.1 and 8.1.2)

8.2 COVID Update – Adam Jasper, CESM

- With further lessening of Covid restrictions by the State Government in early April, Brigade Captains were advised that training and meetings could resume with no restrictions, apart from mask wearing requirements, and that Hazard Reduction Burns and Community Engagement were to be conducted at the individual Brigade's discretion.
- Brigade Captains were then advised of further easing of restrictions by the State Government later in April stating that:
 - Mask wearing is no longer a requirement;
 - All training and meetings can recommence in full; and
 - Close contacts are as per the State Government directions.
- However, the Vaccination Mandate for Emergency Services Workers remains in place for the time being.

8.3 BFB Dress Uniforms – Adam Jasper, CESM

- At the BFAC meeting held in November 2021, the Committee voted on a Recommendation put forward by Kudardup Brigade for the Shire to consider providing a budget for dress uniforms for Bush Fire Brigade members.
- This Recommendation was taken to Council as part of the Minutes of that BFAC meeting and Council have since requested further investigation into the cost to provide said uniforms.
- Further research into the cost to supply select BFB members with a dress uniform has been carried out, with three possible scenarios as follows:
 - Scenario 1 – Captains, FCOs and Lieutenants
 - Scenario 2 – Captains, FCOs, Lieutenants and Members with 5yrs+ Service
 - Scenario 3 – Captains, FCOs, Lieutenants and Members with 10yrs+ Service
- The uniform would consist of:
 - Short Sleeve Dress Shirt/Blouse with Epaulettes
 - Dress Trousers
 - Belt and BFS Belt Buckle
- Please refer to *Attachment 8.3.1* for final figures, incl a 3-year forward estimate.

The Committee held a brief discussion on the above item, with the majority of attending Brigade representatives stating that they had discussed the dress uniform options with their members and that there was little or no interest from the members.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Shire CESM, Adam Jasper, offered a fourth scenario which consisted of the Shire providing a list of standard dress uniform items to Brigades, that Brigades could then purchase themselves for those interested individual members.

After further discussion, the Chair proposed the following Recommendation:

RECOMMENDATION/BFAC DECISION BFAC2022/04

That the Bush Fire Advisory Committee recommends to Council that Brigades purchase their own dress uniforms for interested members, with the Shire to provide a list of standard dress uniform options to ensure consistency across the Brigades.

Moved: Peter Nash, Molloy Island BFB

Seconded: Simon Hanson, Karridale BFB

Carried: 9/0

8.4 Avenza Maps App Options – Adam Jasper, CESM

- At the Brigade Annual Strategy Meeting held in February, Kudardup Brigade enquired about the Avenza Maps app and requested the Shire pay for a subscription.
- It is believed that most of the Brigades that currently utilise the Avenza Maps app use the free version.
- The Shire has since researched the three options below:
 - Avenza Maps Free Version
 - Avenza Maps Plus (\$29.99USD/year – approx. \$44AUD)
 - Avenza Maps Pro (\$129.99USD/year – approx. \$188AUD)
- From the comparison between the above three options, it was determined that the Avenza Maps free version provides sufficient features for the Brigades needs.
- Please refer to *Attachment 8.4.1* for a comparison of the three Avenza Maps options.

1 member of the public left the meeting at 6.49pm.

Both DFES and DBCA Representatives, Peter Thomas and Ed Hatherley, provided some feedback to the group on their use of the Avenza Maps app. This included tips on how to get around the 3-map maximum on the app, along with a possible corporate licence for the app.

8.5 Self-Issuing of Permits to Burn – Quentin Blunsdon, DCBFCO

- There seems to be a lot of Permits being self-issued this year.
- For due diligence and transparency for the Shire and the community, this should be addressed prior to next season.

The Committee discussed the possible implications related to the self-issuing of Permits to FCOs, and after a brief discussion, it was decided that the Committee would seek clarification from the Shire Legal Team on the issue, with the outcome to be reported back to the next BFAC meeting in August.

8.6 Better Together Big Breakfast – Adam Jasper, CESM

- The Shire's Community Development team are organising a 'Better Together Big Breakfast' in celebration of National Volunteer Week.
- Brigades were emailed details last week and were encouraged to forward the details onto their members, friends and family.
- The breakfast is complimentary with music by local musician Kiera Jas and an inspirational speech from local volunteer Esme Bowen!
- The event will be held from 9am to 10.30am on Sunday 22 May at the Margaret River HEART.
- For further information or to RSVP please contact Shire Community Development Officer, Shannon Walker, at swalker@amrshire.wa.gov.au
- The event is supported by Volunteering WA and Lotterywest.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

8.7 Brigade Annual General Meetings 2021-22 – Adam Jasper, CESM

- Brigades should be preparing to hold their 2021-22 AGMs.
- Please ensure that the following information is forwarded to Lisa by 15 July 2022 (or as soon as practically possible following your meeting):
 - Meeting Minutes
 - Financial Statement (*refer Attachment 8.8.1*)
 - Brigade Officers (Office Bearers) (*refer Attachment 8.8.2*)
- The above information has also been emailed out Brigade Captains and Secretaries.
- Please note that in regard to attendance, the Vaccination Mandate still applies for BFB members but does not apply to the general public.

8.8 Fire and Emergency Services Parade – Adam Jasper, CESM

- Shire Brigades were forwarded an invitation via email to attend the Emergency Services parade in Dunsborough which is due to be held on the weekend of 28/29 May 2022.
- Interested members are asked to advise Shire CESM, Adam Jasper, of their attendance to ensure adequate capability remains in the shire.

8.9 Integrated Messaging System for HVMBs – Adam Jasper, CESM

- As mentioned at the last BFAC meeting in February, Shire CESM, Adam Jasper, informed the Committee of plans to look into an 'SMS' style system for the Harvest and Vehicle Movement Ban notifications, which was to be investigated in the off season.
- Due to the growing queries from the community in regard to how the Shire advertises its HVMBs, the Shire h now has a Telstra integrated messaging system that will be sent to that have registered to receive these types of notifications.
- This will be advertised to the community later in the year to allow for registrations prior to fire season.
- FCOs will also be included.
- The new notification system will be in addition to the current notification methods.
- The system will also be used for members wishing to attend out-of-district deployments.

8.10 DFES 10 Year Medal Sets – Adam Jasper, CESM

- DFES Rewards have asked the Shire to advise how many 10 Year Medal Sets are required for each BFB in our region so they can be ordered, engraved and sent out.
- The Shire is seeking Brigade input to ascertain which members of their Brigades that are due for their 10 Year Medal Sets would be eligible and interested in receiving them, as not all members have been consistently active or do not desire the accolades.

Shire CESM, Adam Jasper, asked any Brigades that are interested in seeing which of their members are due for this particular service medal, to see him following the meeting.

9.0 Matters for which the meeting may be closed (Confidential Items)

Nil

10.0 Closure of meeting

Before the closure of the meeting, the Chair called for any final items of discussion.

Cr Ian Earl enquired about the list of registered Permits, stating that not all Permits issued by him as an FCO are shown on this list.

The Chair advised that not all issued Permits will be on the registered list. The vast majority will not have proceeded; however it was a concern that some burns may have gone ahead without being registered.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 18 May 2022

Frank Bartoll of East Augusta BFB, enquired about the opening up of a track that was cleared for a burn that did not end up going ahead.

Shire CESM, Adam Jasper, stated that the track was located on UCL and the issue will be discussed with new DFES BRMO, Tim Hutton.

Diane Holland of Witchcliffe BFB, advised the group that all Brigades should now have received \$400 each as part of the proceeds from Hooked Up Fish n Chips 'Firey Fundraiser', and a donation from the Surfside Christian Church. Ms Holland also advised that MR Refund also raised \$2,000 over last spring and summer throughout the region, so Brigades will receive a further \$200 each shortly.

As there were no further items to discuss, the meeting was closed at 7.20pm.

Augusta Margaret River Bush Fire Advisory Committee

Attachments

For the meeting held
Wednesday, 18 May 2022
Margaret River Council Chambers
41 Wallcliffe Road, Margaret River
commencing at 6.00pm

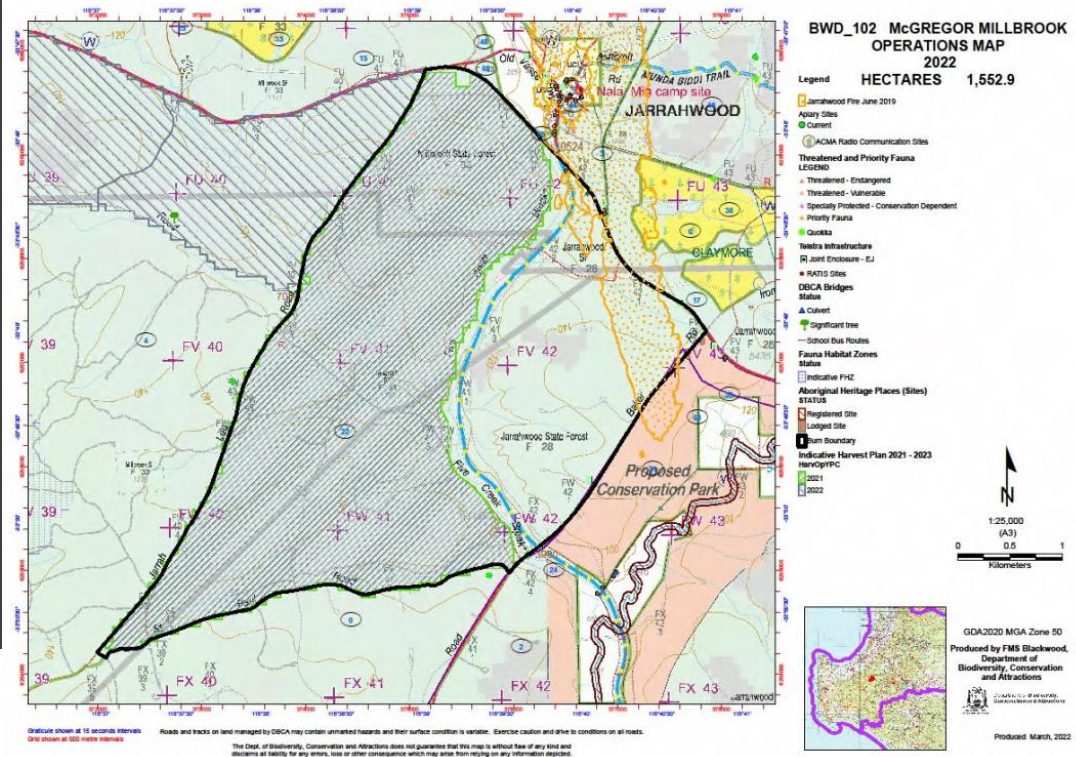


Augusta Margaret River LGA. Bush Fire Advisory Autumn 2022

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_102
McGregor Millbrook

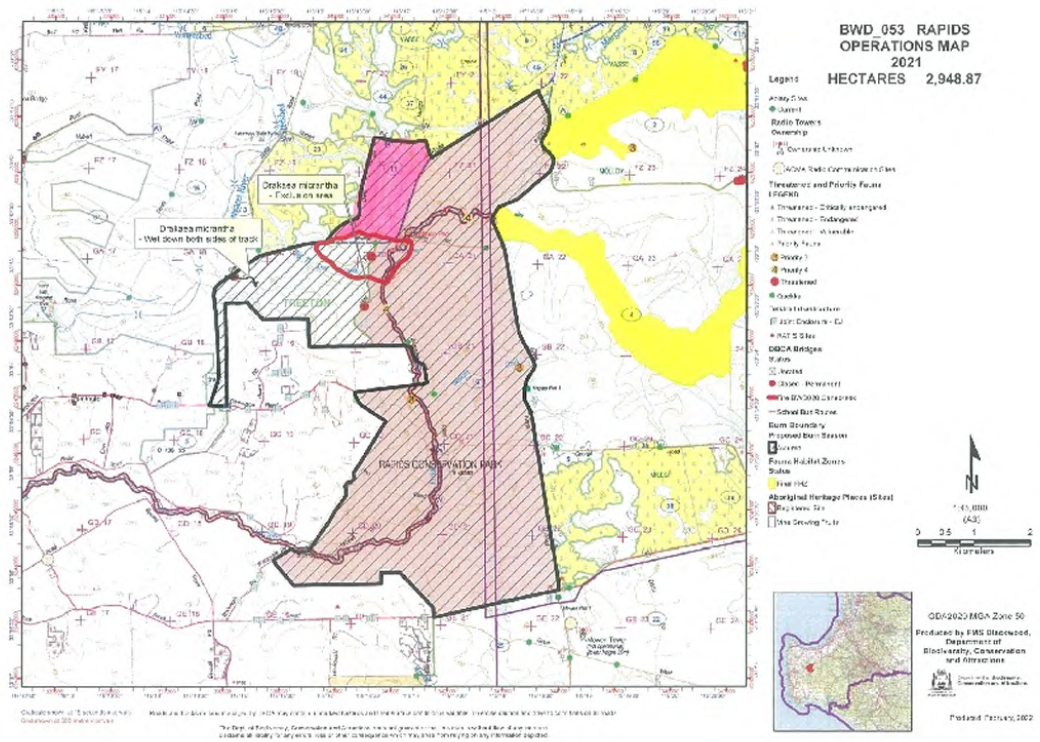
- 1910 ha
- Last remaining cell of “super prescription”
- Baker Road – Jarrah Log Road
- Completed Autumn 2022



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_053
Rapids

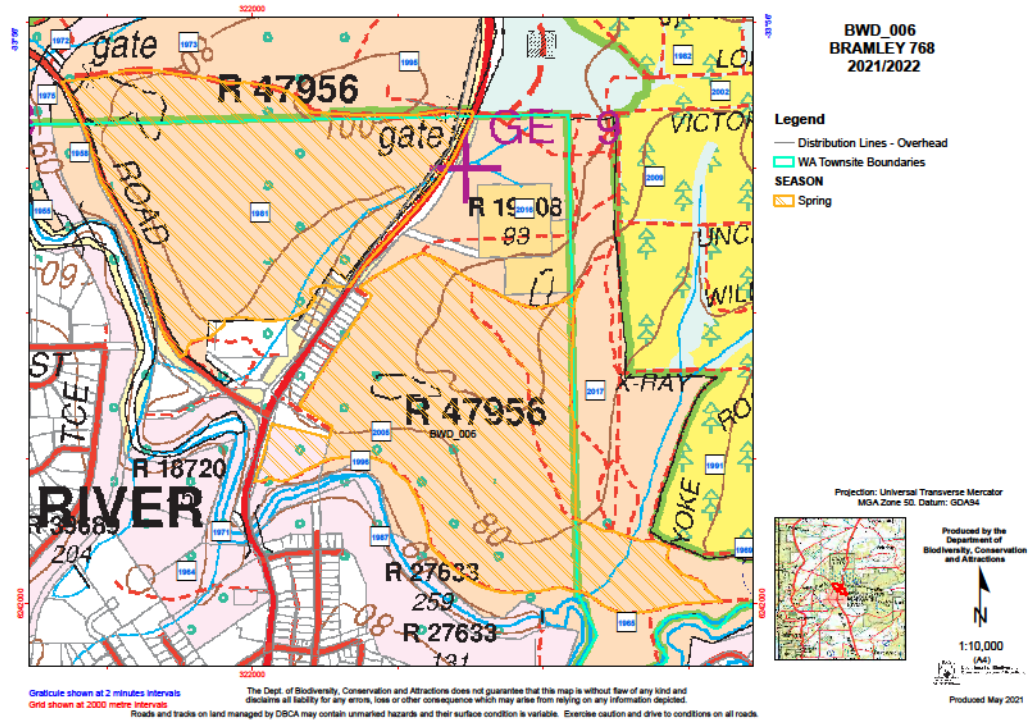
- 170 ha
- Adjacent to Canebrake Fire
- Completed Autumn 2022



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_006
Bramley

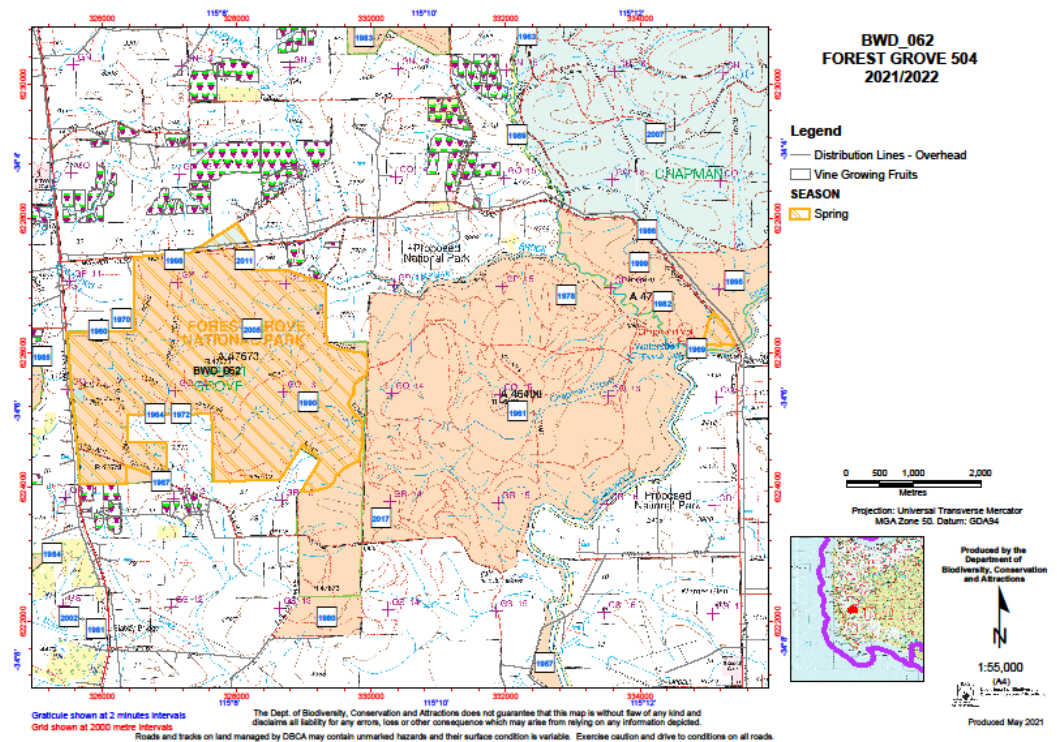
- 2 x Cells
- 60 Ha Each
- Including Carters Road
- Notes:
 - Access down 10 Mile Brook
 - Watsonia / Karri
 - RUI



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_062
Forest Grove

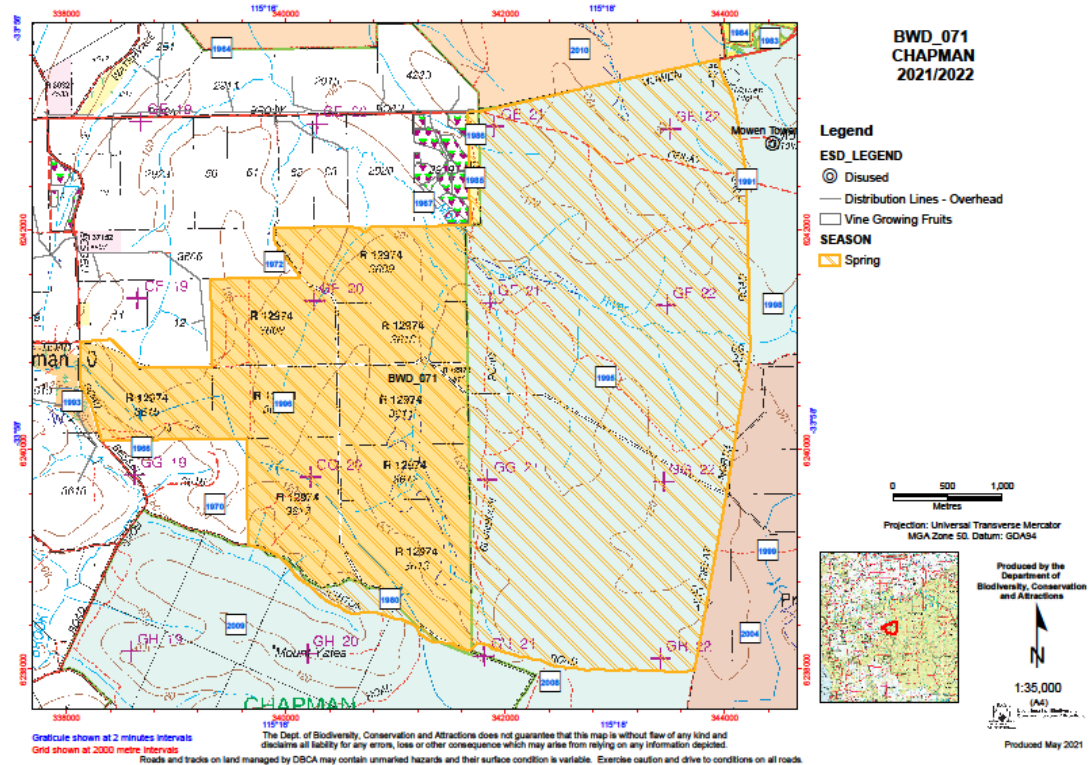
- Cell South of Bullant Dr
- Winter / Early spring options internally



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_071
Chapman

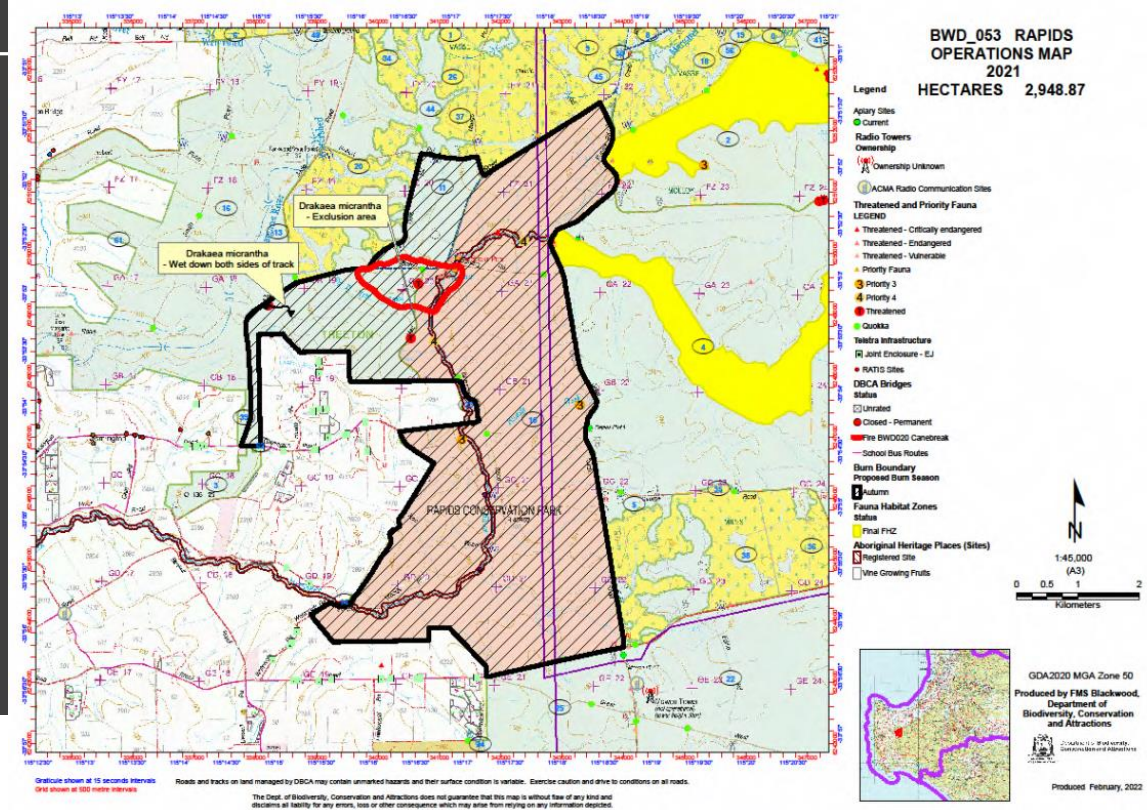
- Cell South of Mowen Rd
- West of Great North.
- Potential Joint Management area.
- Adjacent to last Autumn burn



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_053
Rapids

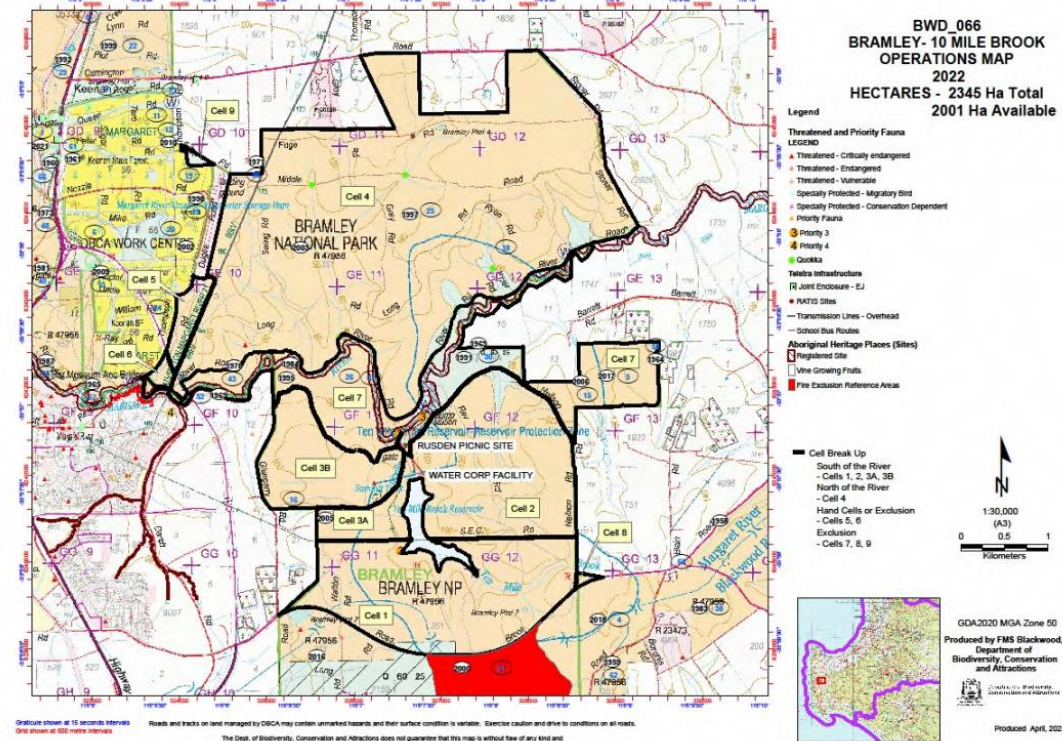
- Canebrake road
- West of Great North.



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BWD_066
10 Mile Brook

- Rosa Brook road
- Southern Cell.
- Cornerstone burn for cells to the north.



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Autumn Season – April / May 2022

Cape Leeuwin Jarraahwood

National Commission
Bureau of Meteorology

Cape Leeuwin, Western Australia April 2022 Daily Weather Observations

Date	Temp	Rain	Evap	Sun	Max wind gust		8 am		3 pm									
					Dir	Spd	Temp	Min	Dir	Spd	Temp	Min	Dir	Spd				
1	Fr	18.8	0.0			NE	52	17.3	23.5	71	NNE	39	1015.0	21.6	69	NW	22	1013.0
2	Sa	22.4	0.0			WNW	33	14.0	24.0	89	NE	24	1013.1	25.2	87	NW	28	1011.0
3	Su	19.8	0.0			SSE	59	20.1	19.1	54	NE	44	1012.1	17.6	54	SE	43	1012.2
4	Mo	19.3	0.0			SSE	54	10.37	18.6	59	SSE	35	1019.0	20.0	53	SSE	20	1020.4
5	Tu	18.8	0.0			SSE	48	21.01	17.1	57	ENE	24	1020.3	20.6	59	SE	22	1023.1
6	We	18.8	0.0			NE	41	22.58	17.2	63	NE	20	1023.6	21.6	59	SE	22	1025.2
7	Th	18.8	0.0			NNE	46	22.47	18.6	57	NNE	20	1019.0	20.6	61	W	13	1012.7
8	Fr	19.3	0.0			SSE	72	17.02	19.4	89	SW	28	1006.4	21.7	67	WNW	37	1004.4
9	Sa	23.5	0.0			SSE	68	20.03	14.7	89	SW	28	1016.0	17.8	56	WNW	24	1016.4
10	Su	19.8	0.0			NW	65	20.07	19.1	84	SW	40	1012.7	17.8	61	SW	28	1012.3
11	Mo	19.3	0.0			SSE	44	20.14	17.8	74	ESE	17	1016.4	20.1	61	SSE	19	1016.1
12	Tu	17.3	0.0			ESE	46	22.44	18.8	73	ESE	26	1021.9	20.4	60	SE	31	1020.2
13	We	18.8	0.0			SE	39	20.29	20.6	61	SE	26	1022.1	21.0	59	SE	26	1021.4
14	Th	14.1	22.4			E	46	22.44	18.0	63	NE	22	1024.4	21.8	60	SE	22	1023.1
15	Fr	14.2	22.2			NE	46	14.21	16.1	86	NE	22	1022.2	21.8	56	E	9	1016.8
16	Sa	18.0	21.9			SW	48	11.57	21.0	67	WSW	26	1016.6	20.1	71	SW	37	1016.2
17	Su	19.8	0.0			SSE	43	20.24	17.3	55	SSW	23	1022.3	19.6	49	SW	17	1022.1
18	Mo	18.8	0.0			SW	41	20.58	18.4	76	NW	9	1020.5	20.6	75	WNW	17	1022.6
19	Tu	17.3	0.0			SE	39	17.10	19.6	65	E	15	1020.5	20.1	75	E	20	1024.3
20	We	17.3	0.0			ESE	48	22.36	17.7	73	E	31	1026.4	18.7	68	SE	24	1025.5
21	Th	18.8	0.0			E	45	20.28	16.5	81	E	31	1028.9	20.1	64	ESE	35	1025.9
22	Fr	14.9	0.0			E	47	20.20	16.3	76	E	35	1029.3	20.6	60	ESE	37	1024.8
23	Sa	13.8	22.4			E	42	20.49	16.9	75	ENE	24	1028.0	21.0	62	SE	28	1021.9
24	Su	13.8	24.4			ENE	50	20.40	17.3	58	NE	30	1020.5	21.1	63	SSE	17	1019.4
25	Mo	17.3	22.6			WSW	63	23.07	18.9	56	NE	39	1009.2	22.8	72	NW	26	1002.5
26	Tu	17.3	0.0			WNW	49	20.25	18.0	71	W	41	1011.1	19.3	68	W	24	1000.8
27	We	18.8	0.0			W	75	19.38	18.1	68	WSW	26	1003.1	18.6	64	WSW	30	1004.8
28	Th	18.8	0.0			WNW	60	22.17	17.9	60	SW	33	1012.0	18.7	53	SW	30	1014.8
29	Fr	18.8	0.0			SW	48	20.44	17.8	68	E	30	1024.4	19.8	52	WSW	17	1024.5
30	Sa	16.5	21.4			WSW	30	20.10	18.4	69	S	7	1022.1	19.1	68	NW	17	1020.0

Statistics for April 2022									
Mean	18.8	22.1							
Lowest	12.4	18.1							
Highest	24.3	20.4							
Total	80.8								

Source: Bureau of Meteorology. Prepared at 11:02 UTC on Monday 9 May 2022

National Commission
Bureau of Meteorology

Cape Leeuwin, Western Australia May 2022 Daily Weather Observations

Date	Temp	Rain	Evap	Sun	Max wind gust		8 am		3 pm									
					Dir	Spd	Temp	Min	Dir	Spd	Temp	Min	Dir	Spd				
1	Su	18.2	0.0			W	41	12.06	16.77	NW	13	1018.8	20.2	63	SW	20	1017.0	
2	Mo	18.8	0.0			WNW	49	12.02	18.4	67	W	41	1018.8	18.9	60	W	19	1021.0
3	Tu	18.8	0.0			E	50	12.52	17.1	85	E	26	1020.8	18.9	61	SW	24	1020.2
4	We	18.8	0.0			E	50	12.08	18.4	63	E	26	1020.8	18.9	60	SSE	22	1020.4
5	Th	19.3	0.0			E	42	14.02	16.32	71	ENE	17	1021.7	17.0	53	ESE	30	1020.6
Statistics for the 5 days of May 2022																		
Mean	18.5	17.7	0										20.06	6	18.5	SW		
Lowest	15.1	17.0	0										16.09	16	14.0	W		
Highest	17.4	21.0	0										20.19	22	20.0	W		
Total	92.8	0.0																

Source: Bureau of Meteorology. Prepared at 10:20 UTC on Thursday 5 May 2022



Bureau of Meteorology
Australia

Jarraahwood, Western Australia

April 2022 Daily Weather Observations

Date	Day	Temp		Rain	Evap	Sun	Max wind gust		8 am		3 pm									
		Dir	Spd				Temp	Min	Dir	Spd	Temp	Min	Dir	Spd						
1	Fr	19.4	0.0	0.0			ENE	22	73	7	ENE	7								
2	Sa	22.4	0.0				ENE	22	73	7	ENE	7								
3	Su	19.8	0.0				ENE	22	73	7	ENE	7								
4	Mo	19.3	0.0				ENE	22	73	7	ENE	7								
5	Tu	18.8	0.0				ENE	22	73	7	ENE	7								
6	We	18.8	0.0				ENE	22	73	7	ENE	7								
7	Th	18.8	0.0				ENE	22	73	7	ENE	7								
8	Fr	19.3	0.0				ENE	22	73	7	ENE	7								
9	Sa	23.5	0.0				ENE	22	73	7	ENE	7								
10	Su	19.8	0.0				ENE	22	73	7	ENE	7								
11	Mo	19.3	0.0				ENE	22	73	7	ENE	7								
12	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
13	We	18.8	0.0				ENE	22	73	7	ENE	7								
14	Th	14.1	22.4				ENE	22	73	7	ENE	7								
15	Fr	14.2	22.2				ENE	22	73	7	ENE	7								
16	Sa	18.0	21.9				ENE	22	73	7	ENE	7								
17	Su	19.8	0.0				ENE	22	73	7	ENE	7								
18	Mo	18.8	0.0				ENE	22	73	7	ENE	7								
19	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
20	We	17.3	0.0				ENE	22	73	7	ENE	7								
21	Th	18.8	0.0				ENE	22	73	7	ENE	7								
22	Fr	14.9	0.0				ENE	22	73	7	ENE	7								
23	Sa	13.8	22.4				ENE	22	73	7	ENE	7								
24	Su	13.8	24.4				ENE	22	73	7	ENE	7								
25	Mo	17.3	22.6				ENE	22	73	7	ENE	7								
26	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
27	We	18.8	0.0				ENE	22	73	7	ENE	7								
28	Th	18.8	0.0				ENE	22	73	7	ENE	7								
29	Fr	18.8	0.0				ENE	22	73	7	ENE	7								
30	Sa	16.5	21.4				ENE	22	73	7	ENE	7								
Statistics for April 2022													27	1018.8	20.7	63		25	1017.3	
Mean		18.8	22.1										14.7	55			E	9	1000.8	
Lowest		12.4	18.1										14.7	55			E	9	1000.8	
Highest		24.3	20.4										24.0	94			E	43	1025.6	
Total		80.8																		



Bureau of Meteorology
Australia

Jarraahwood, Western Australia

May 2022 Daily Weather Observations

Date	Day	Temp		Rain	Evap	Sun	Max wind gust		8 am		3 pm									
		Dir	Spd				Temp	Min	Dir	Spd	Temp	Min	Dir	Spd						
1	Fr	19.4	0.0	0.0			ENE	22	73	7	ENE	7								
2	Sa	22.4	0.0				ENE	22	73	7	ENE	7								
3	Su	19.8	0.0				ENE	22	73	7	ENE	7								
4	Mo	19.3	0.0				ENE	22	73	7	ENE	7								
5	Tu	18.8	0.0				ENE	22	73	7	ENE	7								
6	We	18.8	0.0				ENE	22	73	7	ENE	7								
7	Th	18.8	0.0				ENE	22	73	7	ENE	7								
8	Fr	19.3	0.0				ENE	22	73	7	ENE	7								
9	Sa	23.5	0.0				ENE	22	73	7	ENE	7								
10	Su	19.8	0.0				ENE	22	73	7	ENE	7								
11	Mo	19.3	0.0				ENE	22	73	7	ENE	7								
12	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
13	We	18.8	0.0				ENE	22	73	7	ENE	7								
14	Th	14.1	22.4				ENE	22	73	7	ENE	7								
15	Fr	14.2	22.2				ENE	22	73	7	ENE	7								
16	Sa	18.0	21.9				ENE	22	73	7	ENE	7								
17	Su	19.8	0.0				ENE	22	73	7	ENE	7								
18	Mo	18.8	0.0				ENE	22	73	7	ENE	7								
19	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
20	We	17.3	0.0				ENE	22	73	7	ENE	7								
21	Th	18.8	0.0				ENE	22	73	7	ENE	7								
22	Fr	14.9	0.0				ENE	22	73	7	ENE	7								
23	Sa	13.8	22.4				ENE	22	73	7	ENE	7								
24	Su	13.8	24.4				ENE	22	73	7	ENE	7								
25	Mo	17.3	22.6				ENE	22	73	7	ENE	7								
26	Tu	17.3	0.0				ENE	22	73	7	ENE	7								
27	We	18.8	0.0				ENE	22	73	7	ENE	7								
28	Th	18.8	0.0				ENE	22	73	7	ENE	7								
29	Fr	18.8	0.0				ENE	22	73	7	ENE	7								
30	Sa	16.5	21.4				ENE	22	73	7	ENE	7								
Statistics for the first 8 days of May 2022													27	1018.8	20.7	63		25	1017.3	
Mean		18.8	22.1										14.7	55			E	9	1000.8	
Lowest		12.4	18.1										14.7	55			E	9	1000.8	
Highest		24.3	20.4										24.0	94			E	43	1025.6	
Total		80.8																		

Source: Bureau of Meteorology. Prepared at 11:02 UTC on Monday 9 May 2022

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Emergency Service Weather briefing

 Australian Government
Bureau of Meteorology

IDW30200
Australian Government Bureau of Meteorology
Western Australia

Emergency Services Weather Briefing
Issued at 12:48 pm WST on Thursday 5 May 2022.

ROUTINE ISSUE
Covering the period from Thursday 5 to Wednesday 11 May 2022.

MAIN POINTS
Gusty offshore winds across the State, gradually easing in southwestern parts by the weekend.

An uncertain weather system is expected to approach southwest WA mid-late next week.

NORTHERN PARTS (INCLUDING THE KIMBERLEY, PILBARA AND NORTH INTERIOR)
Gusty SE winds across most parts including areas of the Kimberley. These winds are expected to be strongest during the overnight and morning periods, and will drive generally drier conditions originating from inland Australia. The exception to this is an area of showers and possible thunderstorms that is resulting from a semi-static cloud band across the inland Pilbara and North Interior which should supply some slightly milder conditions underneath.

SOUTHERN PARTS (INCLUDING THE GASCOYNE, GOLDFIELDS, SOUTH INTERIOR, EUCLA AND THE SOUTH WEST LAND DIVISION)
Thursday:
- Gusty east to northeasterly winds will continue during Thursday, weakening later Friday.
- These ENE winds are expected to be gusty particularly during the morning and about the Scarp, however the cold air from Monday should still be lingering over southern WA, such that areas around Perth and further south are still expected to be fairly mild. However increased temperatures still exist further north around Jurien Bay/Geraldton/Denham.
- Sea breezes will struggle to develop without warmer temperatures, and in the presence of stronger offshore winds.
Friday-Monday:
- Winds are expected to turn more north/northeasterly in the western half of the state from Friday, increasing temperatures down the west coast but decreasing wind speeds.
- A weak trough will result in lighter and variable winds near the west and southwestern parts of WA

Tuesday-Wednesday:
- Very uncertain situation, especially regarding intensity, timing and structure of an approaching weather system.
- A trough and frontal system is expected to be approaching the west/southwest of WA midweek, however as the system has complex origins of a cold front from the southern Indian Ocean as well as a tropical feed of moisture from near Java, modelling of the system is very difficult at this stage and a variety of outcomes are possible, ranging from very typical wintry weather to potentially a stronger system that may warrant severe weather warnings.

Please note: This advice is preliminary information and is provided for organisation planning purposes only. It may present a range of weather risk scenarios and should be accompanied by a briefing. It is not intended for public distribution.

 Australian Government
Bureau of Meteorology

IDW30200
Australian Government Bureau of Meteorology
Western Australia

Emergency Services Weather Briefing
Issued at 12:11 pm WST on Monday 9 May 2022.

ROUTINE ISSUE
Covering the period from Monday 9 to Friday 13 May 2022.

MAIN POINTS
A trough and cold front are expected to approach western WA late Wednesday, with a cold snap and potential severe weather warning.

NORTHERN PARTS (INCLUDING THE KIMBERLEY, PILBARA AND NORTH INTERIOR)
Gusty SE winds across most parts including areas of the Kimberley. These winds are expected to be strongest during the overnight and morning periods, and will drive generally drier conditions originating from inland Australia. These SE winds will ease by Thursday as a band of showers and possible thunderstorms begins to migrate eastwards across the Pilbara and potentially reaching the west Kimberley by Friday.

SOUTHERN PARTS (INCLUDING THE GASCOYNE, GOLDFIELDS, SOUTH INTERIOR, EUCLA AND THE SOUTH WEST LAND DIVISION)
Monday:
- A weak trough will result in lighter and variable winds near the west and southwestern parts of WA.

Tuesday-Wednesday:
- Modelling is now far more consistent than previous days, with the expectation of a trough and frontal system is expected to be approaching the west/southwest of WA from later on Wednesday, with a slight increase in north to northwest wind strength ahead of the system over the central and eastern SWLD and Goldfields. These winds are likely to peak in the order of approximately 20km/h gusting 30km/h.
- Rainfall will only be just beginning in the western parts during Wednesday afternoon, and will move east across the SWLD during the evening.

Thursday-Friday:
- The primary frontal change will occur on Thursday over the SWLD, with a band of rain before the change and an abrupt NW to SW cold snap marking the frontal passage itself.
- The cold and gusty winds about the change, and behind the change, may warrant a severe weather warning to be issued.
- Rainfall is likely to widespread across western WA, however higher totals above 15-20mm are only likely to be scattered, potentially up to 30-40mm in some locations.

Please note: This advice is preliminary information and is provided for organisation planning purposes only. It may present a range of weather risk scenarios and should be accompanied by a briefing. It is not intended for public distribution.

2022 Achievements

- 7 April 2 BWD_019 McCorkhill = 25 ha
- 13-16 April BWD_057 Harrington = 3800Ha
- 17-19 April BWD_130 Jarrahwood = 400 Ha
- 20-24 April BWD_102 McGregor = 1500ha (+700 ha)
- 30 Apr – 2 May BWD_142 Hunt = 2200 Ha
- 4-5 May BWD_133 Whicher = 140 Ha
- 6-7 May BWD_142 / 133 Mop-up
- 9 May BWD_053 = 160 Ha
- Total = 8225 Ha (+ 700)

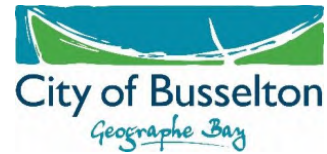
Considerations

- Max Capacity 13 Trucks
- Avg Capacity 6-8 Trucks
- 9-25th April was School Holidays/ Easter/ ANZAC
- Expectation to manage smoke at commencement of Autumn program
- MRWIA Harvest Estimates through till 22/4/22 (post Easter.)
- Uncertainty around significant frontal system 5th May
- Downgraded on 9th May

Questions?

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 8.1.1



16 March 2022

Stephanie Addison-Brown
Chief Executive Officer
Shire Augusta Margaret River
amrshire@amrshire.wa.gov.au

David Holland
Chief Bush Fire Control Officer
cbfco@amrshire.wa.gov.au

Adam Jasper
Chief Emergency Services Manager
ajasper@amrshire.wa.gov.au

Dear Stephanie, David and Adam,

LETTER OF APPRECIATION – EAGLE BAY / MEELUP / DUNSBOROUGH BUSHFIRE

The collaborative effort of all of those who assisted during the recent Eagle Bay / Meelup / Dunsborough bushfire within the City of Busselton was outstanding. The support received clearly demonstrated the strength of our local, regional and state-wide community, and of our emergency services.

We know that this bushfire had the potential to cause greater damage than it did, and we have heard of amazing work by the firefighters resulting in great saves.

On behalf of the City of Busselton, we would like to offer our sincere appreciation to your Team and Brigades, being Cowaramup, Gracetown, Karridale, Kudardup, Rosa Brook, Wallcliffe and Witchcliffe, for the part they played in ensuring our community was safe, and the environment was impacted in the least possible way. With the assistance of all who were involved, lives and homes were saved, and for this we offer a huge thank you. Could you please pass on this appreciation to those concerned.

Yours sincerely

Cr Grant Henley
MAYOR

Mike Archer
CHIEF EXECUTIVE OFFICER

All Communications to:

T (08) 9781 0444
E city@busselton.wa.gov.au

Locked Bag 1 Busselton WA 6280
www.busselton.wa.gov.au

*Where environment, lifestyle
and opportunity meet!*

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 8.1.2



1 Steere Street, PO Box 271
Bridgetown, Western Australia 6255
E: btshire@bridgetown-wa.gov.au
W: www.bridgetown-wa.gov.au
Phone: (08) 97611555
Fax: (08) 97612023

Our Ref: 097.4

Shire of Augusta-Margaret River
PO Box 61
MARGARET RIVER WA 6285

Dear Bush Fire Brigade

On behalf of Shire of Bridgetown-Greenbushes residents, Council and staff, we would like to offer our sincerest thanks and appreciation to your Bush Fire Brigade members for their outstanding support and assistance in our recent Bridgetown/Hester bushfire and hazmat Incidents.

We greatly appreciate the enormous and selfless effort emergency services volunteers continually contribute to the safety and wellbeing of rural communities - often travelling to other regions when there is need.

Western Australian communities would not be able to face incidents such as we had recently experienced without the tireless efforts of the 20,000 volunteers across 550 brigades who consistently support one another and our rural towns, localities, settlements and communities.

We hope that when you visit us in the future, you will behold the regrowth of our native forests, the renewal of our high spirits and most of all, be proud of your involvements in saving our cherished home. We sincerely value your time, sacrifice, effort and contributions that helped our community in our time of need.

Yours sincerely

John Bookless
Shire President

Tim Clynn
Chief Executive Officer

15 March 2022



...simply beautiful

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 8.3.1

Uniform Costing

Item Listing and Cost Per Item

	Item Code	Item Desc.	Supplier	Cost per Item (pre GST)
Epaulettes	E082-B, E082-TB, E082-TMB	Set 2 - 1-3 Lines Text	S&H	\$23.15
Dress Shirt Male (SS)	D690-VFS1-AMR	Light Blue incl BFS Shield Patch	S&H	\$62.52
Dress Shirt Male (LS)	D691-VBFB1-AM	Light Blue incl BFS Shield Patch	S&H	\$78.47
Blouse Female (SS)	D1254-VBFB1-AM	Light Blue incl BFS Shield Patch	S&H	\$69.49
Dress Trouser Male	T032-DLI2	Navy	S&H	\$55.19
Dress Trouser Female	T327-DLI2	Navy	S&H	\$55.69
Belt	B058	Basket Weave (Compatible with BFS Buckle)	S&H	\$33.80
Belt Buckle	M150-WABFB1	Engraved Pewter (Compatible with above Belt)	S&H	\$13.80

Cost per Member

	Cost pre GST (Male)	Cost pre GST (Female)
Epaulettes	\$23.15	\$23.15
Dress Shirt/Blouse	\$62.52	\$69.49
Dress Trouser	\$55.19	\$55.69
Belt	\$33.80	\$33.80
Belt Buckle	\$13.80	\$13.80
	\$188.46	\$195.93

Cost per Brigade

Scenario 1 - Captains, FCOs and Lieutenants

	Capt.	FCOs	Lts	Totals	Cost (pre GST)
Alex Bridge	1	0	3	4	\$753.84
Cowaramup	1	5	4	10	\$1,884.60
East Augusta	1	1	2	4	\$753.84
Gracetown	1	1	2	4	\$753.84
Karridale	1	2	2	5	\$949.77
Kudardup	1	2	2	5	\$949.77
Molloy Island	1	1	2	4	\$753.84
Rosa Brook	1	2	1	4	\$753.84
Walcliff	1	2	6	9	\$1,703.61
Witchcliffe	1	2	2	5	\$949.77
	10	18	26	54	\$10,206.72

1 Female Lt.
1 Female Lt.

1 Female Lt.
1 Female Capt./FCO

Annual Comm \$2,500 \$2,500 \$2,500

Scenario 2 - Captains, FCOs, Lieutenants and Members 5yrs+ Service

	Capt.	FCOs	Lts	5yrs+	Totals	Cost (pre GST)
Alex Bridge	1	0	3	31	35	\$6,596.10
Cowaramup	1	5	4	49	59	\$11,119.14
East Augusta	1	1	2	17	21	\$3,957.66
Gracetown	1	1	2	25	29	\$5,465.34
Karridale	1	2	2	20	25	\$4,718.97
Kudardup	1	2	2	12	17	\$3,211.29
Molloy Island	1	1	2	14	18	\$3,392.28
Rosa Brook	1	2	1	29	33	\$6,219.18
Walcliff	1	2	6	63	72	\$13,576.59
Witchcliffe	1	2	2	28	33	\$6,226.65
Totals	10	18	26	288	342	\$64,483.20

1 Female Lt.
1 Female Lt.

1 Female Lt.
1 Female Capt./FCO

Annual Comm \$7,200 \$3,600 \$7,200
\$2,500 \$2,500 \$2,500
\$9,700 \$6,100 \$9,700

Scenario 3 - Captains, FCOs, Lieutenants and Members 10yrs+ Service

	Capt.	FCOs	Lts	10yrs+	Totals	Cost (pre GST)
Alex Bridge	1	0	3	21	25	\$4,711.50
Cowaramup	1	5	4	29	39	\$7,349.94
East Augusta	1	1	2	13	17	\$3,203.82
Gracetown	1	1	2	22	26	\$4,899.96
Karridale	1	2	2	18	23	\$4,342.05
Kudardup	1	2	2	3	8	\$1,515.15
Molloy Island	1	1	2	12	16	\$3,015.36
Rosa Brook	1	2	1	23	27	\$5,088.42
Walcliff	1	2	6	47	56	\$10,561.23
Witchcliffe	1	2	2	20	25	\$4,718.97
Totals	10	18	26	208	262	\$49,406.40

1 Female Lt.
1 Female Lt.

1 Female Lt.
1 Female Capt./FCO

Annual Comm \$3,200 \$2,900 \$3,200
\$2,500 \$2,500 \$2,500
\$5,700 \$5,400 \$5,700

NB: Only 3 Kudardup members have start dates of 2012 or prior due to disbanding

Feature Comparison

Trying to decide which version of Avenza Maps® to go get? Or maybe you're considering upgrading to Plus or Pro that offers more features? Below is a list of features available in each version.

Feature	Avenza Maps	Plus	Pro
Cost	Free	\$29.99/year (USD)	\$129.99/year (USD) Enterprise pricing available
Audience	For recreation & travelers needing offline maps	For outdoor enthusiasts using their own maps	For commercial, academic, government, and professional use
Access to Avenza Map Store	Browse and search for almost a million free and paid digital maps. No limit to how many Map Store maps can be used on your device.		
Import your own or third-party maps (geospatial PDF, GeoPDF®, GeoTIFF)	Up to 3 maps at a time	Unlimited	Unlimited
Offline map use	●	●	●
Locate with built-in GPS	●	●	●
Navigate between points	●	●	●
what3words - Coordinate Display Format	●	●	●
British National Grid - Coordinate Display Format			●
Universal Transverse Mercator - Coordinate Display Format	●	●	●
Navigate along paths	●	●	●
Record GPS tracks	●	●	●
Plot geotagged photos	●	●	●
Plot placemarks	●	●	●
Measure distance and area	●	●	●
Draw lines and area	●	●	●
Convert tracks to areas			●
Map Orientation Lock			●
Create Geofences - Individual Features	5	50	Unlimited
Create Geofences - Layers	1	4	Unlimited
Create Geofences - Map Boundaries			●
Geofences - Global Notifications			●
Change measurement units	●	●	●
Compass	●	●	●
Map rotation	●	●	●
OpenStreetMap search	●	●	●
Find by coordinates	●	●	●
Export features to KML, GPX, CSV	●	●	●
Import KML/KMZ features	●	●	●
Import and Export to Shapefile (.SHP)			●
GPX Import	●	●	●
Search for map features	●	●	●
Share map features with others	●	●	●
Open map view in other map app	●	●	●
Change coordinate display format	●	●	●
Dropbox integration	●	●	●
Cloud sharing options for maps and features	●	●	●
Manage layers	●	●	●
Modify symbols, line and area colours	●	●	●
Import and manage symbology sets			●
Manage attribute schema (types, picklists)	●	●	●
Save measured lines and areas	●	●	●
Custom units	●	●	●
Subscription management system			●
Priority technical support			●
Registration Links			●

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 8.8.1

FINANCIAL STATEMENT

BUSHFIRE BRIGADE

FINANCIAL YEAR ENDING / /20

BALANCE CARRIED FORWARD:

\$ _____

EXPENDITURE:

INCOME:

CAPITAL EXPENDITURE: \$ _____

DONATIONS: \$ _____

OPERATING EXPENDITURE: \$ _____

FUND RAISING \$ _____

SHIRE CONTRIBUTION: MINOR
EXPENDITURE: \$ _____

TOTAL EXPENDITURE: \$ _____

TOTAL
INCOME: \$ _____

NET
PROFIT/LOSS:

\$ _____

END BALANCE:

\$ _____

TREASURER:

CHAIRMAN:

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Attachment 8.8.2

BRIGADE OFFICERS for **BUSHFIRE BRIGADE**
20 / 20

BRIGADE OFFICERS:

<u>FIRE CONTROL OFFICERS:</u>	<u>AREA:</u>	<u>TELEPHONE:</u>	<u>MOBILE:</u>	<u>e-mail</u>
<u>BRIGADE CAPTAIN:</u>	<u>ADDRESS</u>			
<u>BFAC DELEGATE:</u>	<u>ADDRESS</u>			
<u>BFAC PROXY:</u>	<u>ADDRESS</u>			
<u>FIRST LIEUTENANT:</u>	<u>ADDRESS</u>			
<u>LIEUTENANTS:</u>	<u>ADDRESS</u>			
<u>MAINTENANCE OFFICER:</u>				
<u>TRAINING OFFICER:</u>				

COMMITTEE OFFICERS:

<u>CHAIR:</u>	<u>ADDRESS</u>	<u>TELEPHONE:</u>	<u>MOBILE:</u>	<u>e-mail</u>
<u>SECRETARY:</u>	<u>ADDRESS</u>			
<u>TREASURER:</u>	<u>ADDRESS</u>			



2022-23 Schedule of Fees and Charges

Margaret River Recreation Centre



Natural | Connected | Prosperous

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Schedule of Fees and Charges Effective from 1 July 2022 to 30 June 2023

Charge Type	GST Inclusive Y - Yes N - No	2021-22	2022-23	% Change from last year	\$ change from last year	Comments
SPORT AND RECREATIONAL SERVICES						
Recreation Centre Kiosk and Café - charges as per menu and POS prices S.P.HCC 20% concession for holders of a Senior Card, Pension Card or Health Care Card DA 50% concession for holders of a Disability Access card - Concession maximum is 1 month Standard appraisal is included in a 3, 6 or 12 mth membership: 1mth includes 15 min appraisal Aquatic and Gold Memberships: Children 4 and under swim free with adult aquatic or gold membership holders (excludes swimming lessons) Gold Memberships - 12 month includes 4 x Personal Training sessions Gold PLUS memberships include the use of MRRC and ARC. Actual gold membership cost plus Augusta swipe card fee In accordance with Recreation Operations Manager approval, to offer discretionary promotional and marketing program initiatives which provide discounts and/or waiver of fees to the maximum amount charged. Seniors 80yrs and older receive free MRRC membership and entry fees Seniors 75yrs - 79yrs receive 50% concession off all MRRC membership and entry fees Existing memberships (prepaid) extended by 25% of time (i.e. 12 months given additional 3 months)						
Margaret River Aquatic Centre						
Memberships						
Aquatic 1 month	Shire	Y	66.00	66.00	0%	0.00
Aquatic 1 month S.P.HCC 20% concession	Shire	Y	52.80	52.80	0%	0.00
Aquatic 3 month - 15% discount	Shire	Y	168.30	168.30	0%	0.00
Aquatic 3 month S.P.HCC 20% concession	Shire	Y	134.64	134.64	0%	0.00
DA card holder 50% concession (maximum 1 month)	Shire	Y	33.00	33.00	0%	0.00
Aquatic Family Membership 3 Month (1 adult + up to 3 children) 1 x standard aquatic + 2 x concession aquatic - 15% discount	Shire	Y	N/A	N/A		All aquatics on hold due to renovation
Aquatic Family Membership 3 Month (2 adult + up to 3 children) 2 x standard aquatic + 1 x concession aquatic - 15% discount	Shire	Y	N/A	N/A		
General entry - Adult - spectators are free						
Adult - 16 yrs. and over	Shire	Y	6.30	6.30	0%	0.00
10 adult entries is 10% discount	Shire	Y	56.70	56.70	0%	0.00
20 adult entries is 15% discount	Shire	Y	107.10	107.10	0%	0.00
50 adult entries is 20% discount	Shire	Y	252.00	252.00	0%	0.00
General entry - concessions and discounts						
Adult - 16 years and over with S.P.HCC or High school student card -20% concession	Shire	Y	5.00	5.00	0%	0.00
10 concession entries is discount of 10%	Shire	Y	45.00	45.00	0%	0.00
20 concession entries is discount of 15%	Shire	Y	85.00	85.00	0%	0.00
50 concession entries is discount of 20%	Shire	Y	200.00	200.00	0%	0.00
General entry - child/family and other - spectators are free						
Child Entry - 5 to 15 years inclusive - children 4 and under are free * Children 4 years and under MUST be accompanied by an adult	Shire	Y	4.50	4.50	0%	0.00
Private swimming lesson	Shire	Y	4.50	4.50	0%	0.00
10 Child entries - 10% discount off child entry free	Shire	Y	40.50	40.50	0%	0.00
Family - 2 adults plus 3 children under 16	Shire	Y	22.00	22.00	0%	0.00
Education Dept. Interim Swimming Classes per child	Shire	Y	3.60	3.60	0%	0.00
Margaret River Squad Swim Club - (Club Access Only) per person per annum - Child Swim - 10 plus members (each)	Shire	Y	300.00	300.00	0%	0.00
Lane Hire - Public per lane per hour, additional entry fees apply						
Junior Clubs including: Lifesaving, Underwater Hockey and Squad swim club	Shire	Y	3.50	3.50	0%	0.00
All other Clubs	Shire	Y	10.50	10.50	0%	0.00
Aqua run - exclusive use (per group x 1 hour)	Shire	Y	100.00	100.00	0%	0.00
Aqua run - school hire per hour 30% discount	Shire	Y	70.00	70.00	0%	0.00
Commercial Organisations - per lane per hour, additional entry fees apply 50% discount for families or children with a disability. Bookings to be confirmed with the Aquatics Supervisor						
Lane Hire	Shire	Y	20.40	20.40	0%	0.00
Lagoon Hire 1/3 of lagoon for 1 hour	Shire	Y	15.80	15.80	0%	0.00
Lagoon Hire 1/2 of lagoon for 1 hour	Shire	Y	28.10	28.10	0%	0.00
Lagoon Hire 3/4 of lagoon for 1 hour	Shire	Y	42.40	42.40	0%	0.00
Birthday parties						
Booking Fee - Party and Aqua run (includes entry fee for up to 20 swimmers)	Shire	Y	200.00	200.00	0%	0.00
Margaret River Fitness and Gym						
General Single entry Gym and or Group Fitness Class						
Adult Gym workout or Group Fitness Class	Shire	Y	17.50	17.50	0%	0.00
Adult Gym workout or Group Fitness Class with S.P.HCC card 20% concession	Shire	Y	14.00	14.00	0%	0.00
Youth Gym or Fitness Class Entry (up to and incl. 17yrs)	Shire	Y	8.75	8.75	0%	0.00
Education Dept using the Fitness Centre - per child	Shire	Y	3.60	3.60	0%	0.00
School Gym class fee	Shire	Y	36.00	36.00	0%	0.00
Casual Day Pass - 20% additional class fee	Shire	Y	21.00	21.00	0%	0.00
Casual Day Pass with S.P.HCC card 20% concession	Shire	Y	16.80	16.80	0%	0.00
Memberships - Gold Card						
Unlimited access to swimming pool, gym, courts, and group fitness classes.						
Existing memberships (prepaid) extended by 25% of time (i.e. 12 months given additional 3 months) whilst Aquatic refurb project undertaken						
Gold Intro 1 Week - New customers only (Terms and Conditions apply): Must be shire residents	Shire	Y	10.00	10.00	0%	0.00
Gold Card 5 days	Shire	Y	30.00	30.00	0%	0.00
Gold Card 1 month 20% discount	Shire	Y	125.00	125.00	0%	0.00
Gold Card 1 month with S.P.HCC card 20% concession	Shire	Y	100.00	100.00	0%	0.00
Gold Card 1 month DA card is 50% concession maximum 1 month use	Shire	Y	62.50	62.50	0%	0.00
Gold Card 1 month Secondary School Student 50% discount Presentation of Student card required	Shire	Y	62.50	62.50	0%	0.00
Gold Card - School term Secondary School Student 20% discount Presentation of Student card required	Shire	Y	100.00	100.00	0%	0.00
Gold Card 3 months is 20% discount	Shire	Y	300.00	300.00	0%	0.00
Gold Card 3 months with S.P.HCC card 20% concession	Shire	Y	240.00	240.00	0%	0.00
Gold Family Membership 3 Month (1 adult + up to 3 children) 1 x standard gold + 2 x concession aquatic - 15% discount	Shire	Y	N/A	N/A		All existing gold card memberships to be retained as Silver with 25% additional time added
Gold Family Membership 3 Month (2 adult + up to 3 children) 2 x standard gold + 1 x concession aquatic - 15% discount	Shire	Y	N/A	N/A		

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

Gold Card 12 months - 45% discount (Direct Debit available)	Shire	Y	825.00	825.00	0%	0.00	
Gold Card 12 months with S.P.HCC card 20% concession - Direct Debit available	Shire	Y	660.00	660.00	0%	0.00	
SOLD Card 12 months for Emergency Services Volunteers 50% discount on Gold Card 12 months - Direct Debit available	Shire	Y	412.50	412.50	0%	0.00	

Group Fitness Memberships and Passes

Unlimited group fitness access on top of gym membership during project until full reopening- including Free creche pass (50) 1x entry per week or until reopening

10 multiple entries to Gym or Group Fitness is 10% discount	Shire	Y	157.50	157.50	0%	0.00	
10 multiple entries Gym or Group Fitness with S.P.HCC card 20% concession	Shire	Y	126.00	126.00	0%	0.00	
10 multiple entries Youth Gym (12-16yrs) 10% discount	Shire	Y	78.80	78.80	0%	0.00	

Memberships - Gym or Group Fitness

Unlimited group fitness access on top of gym membership during project until full reopening Free creche pass (50) 1x entry per week or until reopening

Gym or Group Fitness 1 month	Shire	Y	77.50	77.50	0%	0.00	
Gym or Group Fitness 1 month with S.P.HCC card 20% concession	Shire	Y	62.00	62.00	0%	0.00	
Gym or Group Fitness 1 month with DA card 50% concession (maximum 1 month)	Shire	Y	38.75	38.75	0%	0.00	
Gym or Group Fitness 3 months is 15% discount	Shire	Y	197.63	197.63	0%	0.00	
Gym or Group Fitness 3 months with S.P.HCC card 20% concession	Shire	Y	158.10	158.10	0%	0.00	
Gym 6 months is 20% discount	Shire	Y	N/A	N/A			
Gym 6 months with S.P.HCC card 20% concession	Shire	Y	N/A	N/A			
Gym or Group Fitness 12 months is 35% discount	Shire	Y	604.50	604.50	0%	0.00	
Gym or Group Fitness 12 months with S.P.HCC card 20% concession	Shire	Y	483.60	483.60	0%	0.00	

Direct Debit Memberships - Conditions apply (minimum 3

Gold Fortnightly	Shire	Y	34.50	34.50	0%	0.00	Changed to price of gym/group fitness membership
Gold Fortnightly - S.P.HCC card 20% concession	Shire	Y	27.60	27.60	0%	0.00	
Gold Monthly	Shire	Y	75.00	75.00	0%	0.00	
Gold Monthly - S.P.HCC card 20% concession	Shire	Y	60.00	60.00	0%	0.00	No change due to renovation
Aquatic Fortnightly	Shire	Y	22.85	22.85	0%	0.00	
Aquatic Fortnightly - S.P.HCC card 20% concession	Shire	Y	18.30	18.30	0%	0.00	
Aquatic Monthly	Shire	Y	49.60	49.60	0%	0.00	
Aquatic Monthly - S.P.HCC card 20% concession	Shire	Y	39.70	39.70	0%	0.00	
FIFO Membership - pro-rata of actual cost (special conditions apply)	Shire	Y	actual pro-rata	actual pro-rata			
Gym or Group Fitness Fortnightly	Shire	Y	27.00	27.00	0%	0.00	
Gym or Group Fitness Fortnightly - S.P.HCC card 20% concession	Shire	Y	21.60	21.60	0%	0.00	
Gym or Group Fitness Monthly	Shire	Y	58.50	58.50	0%	0.00	
Gym or Group Fitness Monthly - S.P.HCC card 20% concession	Shire	Y	46.80	46.80	0%	0.00	
Gold Family Membership Fortnightly (1 adult + up to 3 children) 1x standard gold + 2x concession aquatic	Shire	Y	59.75	59.75	0%	0.00	
Gold Family Membership Fortnightly (2 adult + up to 3 children) 2x standard gold + 1x concession aquatic	Shire	Y	77.00	77.00	0%	0.00	

Personal Training

Appraisal and program	Shire	Y	40.00	40.00	0%	0.00	
30 minute session	Shire	Y	40.50	40.50	0%	0.00	
45 minute session	Shire	Y	50.00	50.00	0%	0.00	
60 minute session 25% discount	Shire	Y	60.75	60.75	0%	0.00	
Buddy session	Shire	Y	10.00	10.00			
			additional cost per person	additional cost per person			
Group training 3 to 6 people (per 30 minute session) (per person)	Shire	Y	20.00	20.00	0%	0.00	
Ex Phys 1 on 1 session: 45 minutes	Shire	Y	60.00	60.00	0%	0.00	
Ex Phys 5 pack: 5 x 45 minute sessions	Shire	Y	225.00	225.00	0%	0.00	
5 pack - 5 x 30 minute sessions 25% discount	Shire	Y	152.00	152.00	0%	0.00	
5 pack - 5 x 45 minute sessions 25% discount	Shire	Y	189.50	189.50	0%	0.00	
5 pack - 5 x 60 minute sessions 25% discount	Shire	Y	227.00	227.00	0%	0.00	
Medicare Gap fee (initial Consult)	Shire	Y	20.50	22.00	7%	1.50	
Medicare Gap fee Sub Consult	Shire	Y	10.00	11.00	10%	1.00	
Hire of Group fitness room - per hour	Shire	Y	32.00	32.00	0%	0.00	Offline for construction period
Rehabilitation session 60 minutes- initial consult	Shire	Y	90.00	90.00	0%	0.00	
Rehabilitation session 60 minutes additional 10%	Shire	Y	75.00	75.00	0%	0.00	
Supervised rehabilitation session in the pool staffed	Shire	Y	9.70	9.70	0%	0.00	
Strength For Life appraisal	Shire	Y	N/A	N/A			
Strength For Life Gym Session	Regulatory	Y	7.70	7.70	0%	0.00	

Memberships & Administration Fees

Membership Administration Fee - Early exit fee	Shire	N	20.00	20.00	0%	0.00	
Program Reassessment Fee	Shire	N	N/A	N/A			

Sporting Competitions

Nomination Fee - New Team	Shire	Y	N/A	N/A			
Game Fee per team - open competition (per player cost)	Shire	Y	8.00	8.00	0%	0.00	
Game Fee per team - junior competition (per player cost)	Shire	Y	6.00	6.00	0%	0.00	
No umpire / one umpire discount fee	Shire	Y	Minus 1 per player cost	Minus 1 per player cost			
Forfeit Fine under 3 hrs. Notice	Shire	Y	Game Fee	Game Fee			
Forfeit Fine under 24 hrs. Notice	Shire	Y	Half Game Fee	Half Game Fee			
Forfeit Fine under 48 hrs. Notice	Shire	Y	N/A	N/A			

Committee and Store Room Use

Basketball, Netball - season fee	Shire	Y	110.00	110.00	0%	0.00	
Storage fee per month per sqm	Shire	Y	6.00	6.00	0%	0.00	

Court Hire and Facility Use

Recreation Centre use Bond	Shire	Y	200.00	200.00	0%	0.00	
Multi purpose courts	Shire	Y	44.00	44.00	0%	0.00	
Multi purpose courts - Club and Community Use 10% discount	Shire	Y	39.60	39.60	0%	0.00	
Multi purpose courts - Sporting association 35% discount	Shire	Y	30.80	28.60	-7%	-2.20	Decrease in available courts plus over head for construction period
Multi purpose courts - Education Dept 30% discount	Shire	Y	30.80	30.80	0%	0.00	
Multi purpose courts - Half court	Shire	Y	60% of full court	60% of full court			
Casual use of multi purpose courts - standard per person (16+)	Shire	Y	5.50	5.50	0%	0.00	
Casual use of multi purpose courts - junior per person (15 and under)	Shire	Y	4.50	4.50	0%	0.00	
Casual use of multi purpose courts - 5 entries 10% discount	Shire	Y	10% discount	10% discount			
Junior Netball Basketball Association Members (in season)	Shire	Y	3.00	3.00	0%	0.00	
Gym Kids per week	Shire	Y	12.00	12.00	0%	0.00	
Gym Kids per term (Terms and Conditions apply)	Shire	Y	10% discount	10% discount			
Shower	Shire	Y	6.00	6.00	0%	0.00	

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022**

Phone call	Shire	Y	N/A	N/A			
Hire of Sports equipment	Shire	Y	actual cost	actual cost			
After hours staff cost recovery per hour	Shire	Y	actual cost	actual cost			
Event or / additional hours / outside operating hrs. per hr./per crt	Shire	Y	actual cost	actual cost			
Per day cost (Terms and Conditions apply)							
Max 8 hours per day. Applicable court rate x 8 hrs @ 50%.	Shire	Y	actual cost	actual cost			
Power Outlet Hire (per day)	Shire	Y	100.00	100.00	0%	0.00	

Commercial Signage - Margaret River Recreation Centre

Business Signage – 1st Year	Shire	Y	360.00	360.00	0%	0.00	
Business Signage – Consecutive years	Shire	Y	410.00	410.00	0%	0.00	
Business Signage – Pro Rata (charge per month)	Shire	Y	41.00	41.00	0%	0.00	

Outside School Hours Care

Casual Care per child (per 1 hour and 15 minutes)	Shire	N	5.00	5.00	0%	0.00	
5 multiple entries - 20% discount	Shire	N	20.00	20.00	0%	0.00	
10 multiple entries - 10% discount	Shire	N	N/A	N/A			
After School Care - Permanent Bookings	Shire	N	35.00	37.00	6%	2.00	
After School Care - Casual Bookings 10% additional	Shire	N	38.50	40.70	6%	2.20	
Before School Care - Permanent Bookings	Shire	N	30.00	32.00	7%	2.00	
Before School Care - Casual Bookings 10% additional	Shire	N	33.00	35.20	7%	2.20	
Vacation Care - per day	Shire	N	90.00	95.00	6%	5.00	

In line with OSHC commercial centres

Children's Skating Lessons

Casual Session - Child	Shire	Y	N/A	N/A			ON hold due to Renovations
Casual Session with S.P.HCC 20% concession for additional Child/ren	Shire	Y	N/A	N/A			ON hold due to Renovations
Casual Session - Child with own Skates 20% discount	Shire	Y	N/A	N/A			ON hold due to Renovations



DRAFT BUDGET - VERSION 2
BUSINESS UNIT FINANCIAL REPORT
FOR THE YEAR ENDING 30 June 2023

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDING 30 June 2023				
BUSINESS UNITS	2021-22 Original Budget \$	2021-22 Amended Budget \$	2021-22 YTD Actual \$	2022-23 Draft Budget \$
Net Current Assets at 1 July surplus/(deficit)	3,466,972	3,466,972	3,466,972	3,371,995
Revenue from Operating Activities				
Rates/Revenue	23,744,844	23,808,844	23,852,688	25,020,049
General Financing	1,069,312	1,166,458	2,594,069	870,343
Members of Council	200	200	80	0
Executive	0	0	0	0
Chief Executive Officer	0	0	0	0
Director Corporate & Community	0	0	0	0
Director Sustainable Development &	0	0	0	0
Director Infrastructure	0	0	0	0
Finance	19,100	19,100	22,363	141,449
Records	450	450	1,119	0
Corporate Services	0	0	4,921	0
Customer Experience	0	0	0	183,300
Customer Services	183,300	183,300	205,527	0
Information Comm. Technology	0	0	1,323	0
Human Resources	10,000	56,750	46,824	30,000
Community Planning & Development	249,600	249,600	157,590	166,549
Legal & Governance	2,000	2,000	3,942	10,000
Communications & Marketing	0	10,000	10,000	
Community Fire & Emergency Services	793,655	788,010	717,466	826,880
Rangers	140,300	155,300	219,344	162,800
Libraries	40,540	40,540	36,380	36,200
Environmental Health	135,650	135,650	150,475	151,200
Outside School Hours Care	412,800	404,875	340,802	257,200
Waste Services	5,128,090	5,368,660	5,485,751	5,457,136
Planning & Development Services	294,000	294,000	400,064	310,000
Major Projects	0	0	0	0
Community Buildings	0	50,000	26,100	0
Margaret River Recreation Centre	794,400	790,450	728,671	407,710
Margaret River HEART	489,809	490,809	378,914	438,365
Augusta Recreation Centre	33,600	33,600	33,724	38,400
Gloucester Park	40,900	40,900	44,835	44,500
Parks and Gardens	14,000	14,000	9,639	9,900
Asset Services	77,200	223,083	183,015	212,200
Landcare & Environmental Services	48,000	48,000	8,000	106,861
Maintenance	100,000	400,442	400,325	250,000
Plant Program	23,855	23,855	25,532	0
Caravan Parks	2,491,000	2,491,000	2,651,133	2,687,800
Building Services	270,000	270,000	305,681	301,200
Sustainable Economy	0	0	0	0
Works Overheads	0	0	13,980	0
Plant Operation Costs	0	0	20,402	0
Other Property and Services	51,000	341,232	279,325	44,000
	36,657,605	37,901,108	39,360,004	38,164,042

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDING 30 June 2023				
BUSINESS UNITS	2021-22 Original Budget \$	2021-22 Amended Budget \$	2021-22 YTD Actual \$	2022-23 Draft Budget \$
Expenditure from Operating Activities				
Revenue	(556,450)	(581,450)	(358,039)	(25,647)
General Financing	(525,744)	(525,744)	(475,598)	(869,198)
Members of Council	(333,317)	(351,975)	(320,066)	(335,883)
Executive	0	0	0	(1,025,736)
Chief Executive Officer	(514,432)	(554,432)	(462,766)	0
Director Corporate & Community	(221,966)	(221,966)	(198,545)	0
Director Sustainable Devt & Infrastructure	(556,002)	(556,002)	(471,213)	0
Finance	(1,253,770)	(1,240,685)	(1,166,450)	(1,574,267)
COVID-19 Response and Recovery	0	(12,077)	(15,179)	0
Records	(171,002)	(172,602)	(155,230)	(184,741)
Corporate Planning & Performance	(149,068)	(149,068)	(79,463)	(262,932)
Corporate Services	(189,860)	(189,860)	(133,714)	(162,978)
Customer Experience	0	0	0	(1,281,106)
Customer Services	(482,072)	(481,572)	(336,988)	0
Information Comm. Technology	(1,409,627)	(1,481,627)	(1,191,832)	(1,682,104)
Human Resources	(758,002)	(806,002)	(729,708)	(779,911)
Community Planning & Development	(1,242,952)	(1,237,952)	(947,751)	(1,341,398)
Legal & Governance	(427,906)	(447,906)	(354,308)	(521,794)
Communications & Marketing	(782,782)	(827,282)	(604,220)	(916)
Community Fire & Emergency Services	(1,637,905)	(1,670,905)	(1,453,315)	(1,672,982)
Rangers	(689,162)	(679,162)	(642,341)	(796,849)
Beach Lifeguards	(167,675)	(167,675)	(150,036)	(164,500)
Libraries	(1,052,959)	(1,080,459)	(963,530)	(1,119,513)
Environmental Health	(649,673)	(628,173)	(510,702)	(634,913)
Outside School Hours Care	(404,897)	(431,249)	(412,771)	(261,257)
Waste Services	(3,602,382)	(3,632,882)	(2,710,281)	(3,753,044)
Planning & Development Services	(1,274,121)	(1,285,121)	(1,069,485)	(1,587,119)
Landcare & Environmental Services	(1,254,540)	(1,104,540)	(657,780)	(1,075,743)
Major Projects	0	0	0	(82,330)
Community Buildings	(2,111,986)	(2,215,149)	(2,272,741)	(2,356,817)
Margaret River Recreation Centre	(2,125,482)	(2,084,522)	(1,828,797)	(1,532,441)
Margaret River HEART	(1,775,534)	(1,748,031)	(1,234,718)	(1,715,481)
Augusta Recreation Centre	(130,808)	(130,808)	(113,614)	(152,445)
Gloucester Park	(222,091)	(202,091)	(175,380)	(212,175)
Parks and Gardens	(3,048,387)	(3,043,387)	(2,593,003)	(2,663,050)
Asset Services	(1,588,960)	(1,538,960)	(1,051,299)	(1,529,338)
Maintenance	(9,578,629)	(10,663,629)	(8,842,541)	(11,164,900)
Plant Program	(96,409)	(96,409)	(23,860)	(89,984)
Caravan Parks	(1,474,334)	(1,510,334)	(1,232,095)	(1,560,096)
Building Services	(186,412)	(186,412)	(173,846)	(242,818)

9/06/2022

Page 3 of 80

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDING 30 June 2023				
BUSINESS UNITS	2021-22 Original Budget \$	2021-22 Amended Budget \$	2021-22 YTD Actual \$	2022-23 Draft Budget \$
Sustainable Economy	(136,440)	(147,440)	(96,274)	(212,506)
Works Overheads	(120,219)	(130,219)	(832,077)	(244,296)
Plant Operation Costs	141,324	312,156	65,623	172,628
Other Property and Services	(43,000)	(125,723)	(113,406)	(11,000)
	(42,805,633)	(44,029,326)	(37,089,338)	(44,711,580)
Operating activities excluded from Budget				
Depreciation on assets	10,089,881	10,609,881	9,690,910	10,676,121
Amortisation of Right of Use Assets (ROU)	52,865	54,465	57,119	86,636
(Profit)/Loss Asset Disposal	42,554	(198,135)	144,346	59,984
Movement in liabilities associated with restricted	0	0	0	
	10,185,300	10,466,211	9,892,375	10,822,741
Amount attributable to operating activities	7,504,244	7,804,965	15,630,013	7,647,198
INVESTING ACTIVITIES				
Non Operating Grants & Contributions				
Community Fire & Emergency Services	178,000	226,927	271,065	14,327
Waste Services	0	0	0	0
Planning & Development Services	200,000	200,000	528,931	288,000
Community Buildings	0	0	0	0
Major Projects	0	0	0	1,541,676
MR Recreation Centre	0	0	0	0
Gloucester Park	638,889	728,889	440,277	100,000
Parks and Gardens	0	0	0	0
Construction	10,475,034	9,064,573	7,545,959	4,128,965
	11,491,923	10,220,389	8,786,232	6,072,968
INVESTING ACTIVITIES				
Purchase Land and Buildings	(2,295,672)	(1,841,033)	(524,269)	(11,118,176)
Purchase Infrastructure Assets - Other	(3,235,070)	(2,757,090)	(1,599,267)	(1,741,754)
Purchase Infrastructure Assets - Roads	(14,064,609)	(12,552,326)	(7,591,132)	(7,642,500)
Purchase Plant and Equipment	(1,437,700)	(1,045,892)	(567,889)	(1,431,900)
Purchase Furniture and Equipment	(251,680)	(206,680)	(87,585)	(239,000)
Proceeds from Disposal of Assets	505,500	746,189	535,547	345,600
Proceeds from Sale of Land Held for Resale	0	0	0	0
Advances to Community Groups	(50,000)	(50,000)	(50,000)	0
Proceeds from Self-Supporting & IF Loans	19,628	19,628	19,628	19,628
	(20,809,603)	(17,687,204)	(9,864,967)	(21,808,102)
Amount attributable to investing activities	(9,317,680)	(7,466,815)	(1,078,735)	(15,735,134)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDING 30 June 2023				
BUSINESS UNITS	2021-22 Original Budget \$	2021-22 Amended Budget \$	2021-22 YTD Actual \$	2022-23 Draft Budget \$
FINANCING ACTIVITIES				
Repayment of borrowings	(833,410)	(833,410)	(831,822)	(1,138,727)
Payments for principal portion of lease liabilities	(63,758)	(63,758)	(59,400)	(80,622)
Proceeds from borrowings	650,000	650,000	8,000,000	0
Unspent Loan 197	0	0	0	8,000,000
Transfers to reserves (restricted assets)	(2,007,052)	(1,014,755)	(1,176,521)	(1,014,755)
Transfers from reserves (restricted assets)	4,067,656	2,119,790	0	2,119,790
Amount attributable to financing activities	1,813,436	857,867	5,932,257	7,885,686
Net Current Assets Surplus (Deficit)	0	1,196,017	20,483,535	(202,250)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE FOR THE YEAR ENDING 30 June 2023			
	2021-22 Original Budget \$	2021-22 YTD Actual \$	2022-23 Draft Budget \$
REVENUES			
Rates	23,402,064	23,465,451	24,787,549
Operating Grants, Subsidies And Contributions	2,209,658	3,802,598	1,862,825
Fees & Charges	10,630,848	11,033,633	10,920,418
Service Charges	0	4,000	0
Interest Received	337,500	250,160	553,500
Other Income	38,400	22,823	39,750
	36,618,470	38,578,665	38,164,042
EXPENSES			
Employee Expenses	(17,142,019)	(13,250,253)	(17,833,731)
Materials & Contracts	(11,888,982)	(6,184,770)	(12,358,707)
Utilities	(1,052,560)	(709,661)	(718,368)
Depreciation	(10,142,746)	(9,690,910)	(10,762,757)
Interest Paid	(417,744)	(379,021)	(761,198)
Insurances	(740,776)	(750,630)	(849,600)
Other Expenses	(1,339,117)	(811,914)	(1,367,235)
	(42,723,944)	(31,777,159)	(44,651,596)
	(6,105,474)	6,801,506	(6,487,554)
Non-Operating Grants, Subsidies And Contributions	11,491,923	9,004,256	6,072,968
Profit On Sale Of Assets	23,855	0	0
Loss On Sale Of Assets	(66,409)	0	(59,984)
	11,449,369	9,004,256	6,012,984
NET RESULT	5,343,895	15,805,762	(474,570)
Other Comprehensive Income			
Changes on revaluation of non-current assets	0	0	0
Total Other Comprehensive Income	0	0	0
TOTAL COMPREHENSIVE INCOME	5,343,895	15,805,762	(474,570)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDING 30 June 2023**

6(a). BORROWING REPAYMENTS

6(a).BORROWING REPAYMENTS				Principal 1-Jul-22	New Loans 2022-23	Principal Repayments		Principal Outstanding		Interest Repayments		Gvt Gtee Fee	
Loan No.	Purpose	Maturity	Interest Rate	Actual \$	Annual Budget \$	2022-23 Annual Budget \$	2021-22 YTD Actual \$	2022-23 Annual Budget \$	2021-22 YTD Actual \$	2022-23 Annual Budget \$	2021-22 YTD Actual \$	2022-23 Annual Budget \$	2021-22 YTD Actual \$
	Recreation & Culture												
174	Cowaramup Recreation Centre	2024	6.36%	72,915	0	40,677	38,190	32,238	0	3,680	5,428	510	364
187	MR Recreation Centre (stage 1)	2024	6.68%	93,880	0	45,386	42,477	48,494	51,403	5,150	7,663	660	533
192	Cultural Centre Redevelopment (1)	2033	3.48%	860,078	0	65,358	63,133	794,720	796,945	29,084	27,294	6,020	3,203
193	MR Youth Precinct	2027	2.97%	205,230	0	34,874	33,857	170,356	171,373	5,709	5,954	1,440	816
194	Asbestos Program	2028	3.20%	637,765	0	98,008	94,933	539,757	542,832	19,239	17,548	4,470	2,477
195	Cultural Centre Redevelopment (2)	2033	3.58%	404,641	0	29,354	28,391	375,287	376,250	13,189	13,088	2,900	1,509
196	Community building projects	2031	1.45%	732,592	0	76,928	75,821	655,664	656,771	10,241	9,280	5,100	0
197	Aquatic Centre renewal project	2042	3.97%	8,000,000	0	267,967	0	7,732,033	8,000,000	313,273	0	56,000	0
	Economic Services												
173	Augusta Rural Transaction Centre	2024	6.36%	58,330	0	32,542	30,552	25,788	27,778	2,944	4,342	400	291
173A	Augusta Rural Transaction Centre	2024	6.39%	58,001	0	28,082	26,357	29,919	31,644	3,043	4,577	400	284
179	Gnarabup Café	2024	6.39%	66,286	0	32,093	30,122	34,193	36,164	3,477	5,231	470	325
181	Gnarabup Café	2026	6.22%	61,712	0	14,030	13,191	47,682	48,521	3,515	3,937	430	279
	Governance												
191	Civic & Admin Building long term	2032	5.15%	4,452,470	0	373,428	354,800	4,079,042	4,097,670	222,168	240,123	31,200	16,607
				15,703,900	0	1,138,727	831,822	14,565,173	14,837,352	634,712	344,466	110,000	26,687
Self Supporting Loans				0	0	0	0	0	0	0	0	0	0
Shire Loans				15,703,900	0	1,138,727	831,822	14,565,173	14,837,352	634,712	344,466	110,000	26,687
				15,703,900	0	1,138,727	831,822	14,565,173	14,837,352	634,712	344,466	110,000	26,687

6(b). New Borrowings

#	Particulars	New Loans	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used 2021-22
		0				0		0

(c) Unspent Borrowings

Council has one unspent loans at 30 June 2022.

	Amount b/fwd	Amount Used 2022-23	Remaining at 30/06/23
Loan 197 for the aquatic centre renewal project	8,000,000	8,000,000	0
	<u>8,000,000</u>	<u>8,000,000</u>	<u>0</u>

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDING 30 JUNE 2023

8. RESERVES - Cash Backed

Code	Description	Opening Balance		Transfers To		Interest Recd		Transfers From		Closing Balance	
		Actual at 01/07/2022	Actual at 01/07/2021	2022-23 Budget	2021-22 Actual	2022-23 Budget	2021-22 Actual	2022-23 Budget	2021-22 Actual	2022-23 Budget	2021-22 Actual
6301	Plant Reserve	1,081,350	746,457	172,628		13,243	2,199	773,600		493,621	1,081,350
6321	Community Grants Reserve	23,540	23,540			288				23,828	23,540
6331	Emergency Services Reserve	161,156	160,156			1,974	446			163,130	161,156
6340	Developer Contributions Reserve	1,162,215	1,118,665	288,000		14,233	3,157	108,300		1,356,148	1,162,215
6351	Biodiversity Reserve	148,407	147,907			1,818	412			150,225	148,407
6541	Augusta Revitalisation Reserve	125,471	224,471			1,537	628	80,000		47,008	125,471
6661	Cowaramup Reserve (was Affordable Housing Reserve)	430,310	64,121		435,689	5,270	1,149	70,000		365,580	430,310
6662	Community Loan Reserve	205,239	234,611	19,628		2,514	655			227,381	205,239
6663	Cedarvale Reserve	179,945	239,945			2,204				182,149	179,945
6665	Parking Reserve	90,445	89,945			1,108	250			91,553	90,445
6666	Infrastructure Assets Contributions Reserve	688,280	715,904			8,429	1,989			696,709	688,280
6667	Gloucester Park Reserve	4,423	153,423			54	428			4,477	4,423
6668	Staff Leave Reserve	374,092	372,092			4,581	1,040			378,673	374,092
6669	Public Open Space Reserve	-	-			-	-			-	-
6670	Limesand Pits Reserve	66,901	66,401			819	187			67,720	66,901
6671	Cemeteries Reserve	11,241	11,241			138				11,379	11,241
6672	Caravan Park Upgrade Reserve	721,555	667,055	100,000		8,837	1,891			830,392	721,555
6673	Waste Management Reserve	6,286,438	5,869,055	100,000		76,989	16,470	700,000		5,763,427	6,286,438
6674	Self Insurance Reserve	24,328	111,555			298	315			24,626	24,328
6676	Augusta Recreation Reserves Reserve	-	-			-	-			-	-
6677	Community Facility Reserve	346,728	444,729			4,246	1,244	50,000		300,974	346,728
6678	Gravel Pits Reserve	353,345	653,845			4,327	1,825			357,672	353,345
6679	Recreation Centres Reserve	25,560	23,360	750		313				26,623	25,560
6681	Old Settlement Reserve	163,679	128,179	36,800		2,005	357			202,484	163,679
6682	Margaret River CBD Redevelopment Reserve	-	-			-	-			-	-
6683	Youth Facilities Reserve	50,971	35,371	16,949		624				68,544	50,971
6684	Roads Reserve	451,500	500,000			5,529	1,541			457,029	451,500
6685	Emergency Disaster Relief Reserve	720,778	1,425,778			8,827	3,984			729,605	720,778
6686	Legal/Risk Reserve	75,500	100,000			925	278			76,425	75,500
6687	ICT Reserve	584,970			700,000	7,164		337,890		254,244	584,970
6688	Cash in Lieu of POS (WAPC126197, Blackwood Ave)	70,274	68,500			861	191			71,135	70,274
6689	Cash in Lieu of POS (WAPC116132, Cowaramup)	69,000	69,774			845	196			69,845	69,000
	Asset Renewal Reserve	-	-	100,000		-	-			100,000	-
Total		14,697,641	14,466,079	834,755	1,135,689	180,000	40,832	2,119,790	0	13,592,606	14,697,641

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDING 30 June 2023

2022-23 Budget Reserve Transfers					
Code	Reserve Name	Transfer To	Transfer From	Description of Reserve Transfer	Related Account
6301	Plant Replacement Reserve	172,628		Over recovery of plant operating costs	POC
6301	Plant Replacement Reserve		773,600	Replacement and purchase of various plant	RP93
6340	Developer Contributions Reserve	288,000		Developer contributions received for the year	TP74
6340	Developer Contributions Reserve		12,000	Karridale Hall water tank	CBS205
6340	Developer Contributions Reserve		7,800	50m 2m concrete shared path with parallel parking bays, fronting Augusta bakery	PXN033
6340	Developer Contributions Reserve		88,500	2 - 2.5m concrete shared path, Station Rd to Bussell Highway	PXN032
6340	Developer Contributions Reserve		0	Witchcliffe Tennis Court renewal	RES152
6541	Augusta Revitalisation Reserve		80,000	Flinders Bay to Cape Leeuwin Path	PXN013
6541	Cowaramup Reserve		70,000	Machinery storage shed Cowaramup Oval	CBS193
6662	Community Loan Reserve	19,628		interest free loan repayments	6814,6816,6817,6818,6820
6672	Caravan park upgrade reserve	100,000			
6673	Waste Management Reserve	100,000			
6673	Waste Management Reserve		500,000	Cap active landfill area	WAS27
6673	Waste Management Reserve		50,000	Davis Rd internal roads	WAS29
6673	Waste Management Reserve		150,000	Development of Davis Rd recycling and waste transfer station	WAS55
6677	Community Facility Reserve		50,000	HEART public art	CCC06
6679	Recreation Centres Reserve	750		Recreation Centre commercial signage charges	IR81
6681	Old Settlement Reserve	36,800		Income from lease of Old Settlement	GF71
6683	Youth Facilities Reserve	16,949		Income from lease of café	CD71
6687	ICT Reserve		55,000	DR Storage and Network Solution	ICT008
6687	ICT Reserve		282,890	ERP and PABX Implementation costs	Various
	Asset Renewal Reserve	100,000			
		\$ 834,755	\$ 2,119,790		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDING 30 June 2023**

8(b). RESERVES - Cash Backed - Purpose

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

- To be used for the purchase of plant, vehicles and equipment.

Community Grants Reserve

- Funds received from the sale of vehicle licence plates, etc are provided as community grants.

Emergency Services Reserve

- To be used to support the provision of emergency services in the Shire.

Developer Contributions Reserve

- Funds received and used in accordance with the Developer Contributions Plan.

Biodiversity Reserve.

- To be used for the funding of Biodiversity Initiatives.

Augusta Revitalisation Reserve

- To be used for funding capital projects in the Augusta town-site.

Cowaramup Reserve (was Affordable Housing Reserve)

- Expenditure on capital and improvements of infrastructure within the Cowaramup Townsite and the area covered by the West Cowaramup Townsite Strategy as determined by the Shire.

Community Loan Reserve

- Interest free funding for eligible groups involved with sporting and cultural activities.

Cedarvale Reserve

- Funds allocated to meet Council's obligations in respect of the agreement with Cedarvale for the Gnarabup site and future foreshore rehabilitation required at Prevelly and Gnarabup.

Margaret River CBD Reserve

- Development and maintenance of the Margaret River Business District

Parking Reserve

- To be used to fund future car parking requirements.

Infrastructure Asset Reserve

- To be used to fund future road and drainage maintenance and construction requirements.

Gloucester Park Reserve

- To be used to fund facilities at Gloucester Park

Staff Leave Reserve

- to be used to fund annual and long service leave requirements.

Public Open Space Reserve

- To be used to fund future public open space requirements.

Limesand Pits Reserve

- Rehabilitation and development of the Boranup, Redgate and any other Shire limesand pits.

Cemeteries Reserve

- To be used for the upgrade of cemeteries.

Caravan Park Upgrade Reserve

- To be used for the upgrading of Caravan Parks.

Waste Management Reserve

- To be used to fund future waste facility and plant requirements.

Self Insurance Reserve

- Used to fund self insurance, workers compensation performance risk, risk management and other related employee and organisational activities.

Augusta Recreation Reserves Reserve

- Funds from the sale of recreation reserves in Augusta are reserved for future recreation works in Augusta.

Community Facility Reserve

- To be used for the construction and major maintenance of buildings.

Gravel Pits Reserve

- Rehabilitation and development of the Shire's gravel and other related resource reserves.

Recreation Centres Reserve

- Income from advertising signs is reserved for future improvements to facilities.

Old Settlement Reserve

- Income from the lease of this site is to be used for the maintenance of the site.

Margaret River CBD Redevelopment Reserve

- To be used for funding capital projects in the Margaret River CBD and town-site.

Youth Facilities Reserve

- To be used to renew and develop youth facilities in the Shire.

Roads Reserve

- To be used for the renewal of rural and urban roads.

Emergency Disaster Relief Reserve

- To provide funds for the Shire and community to respond to emergency events.

Legal/Risk Reserve

- To provide funds for the Shire and community to assist with legal and risk matters

ICT reserve

- To provide funds for the replacement and upgrade of ICTR software and hardware systems

Cash in Lieu of POS (WAPC126197, Blackwood Ave)

- To hold cash in lieu received for public open space - Blackwood Ave

Cash in Lieu of POS (WAPC116132, Cowaramup)

- To hold cash in lieu received for public open space - Cowaramup

Asset Renewal Reserve

- To be used for future renewal works required to Shire assets

The majority of the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are available.
All of the cash backed reserve amounts are to be supported by money held in financial institutions.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

REVENUE - General Purpose Funding								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
RA61	60		Rates Levied	23,247,344	23,247,344	23,329,577	24,577,549	- 4% increase to rate yield over and above growth as proposed to Council 25 May 2022
RA62	60		Interim Rates Levied	150,000	170,000	126,749	200,000	- Provision for higher volume of interims with additional subdivisions and lots
RA63	88		ESL Penalty Interest	2,000	2,000	2,311	2,000	- Interest on overdue ESL
RA64	84		Rates Instalment Admin Fee	75,000	75,000	79,504	75,000	- Admin fee for estimated 3500 properties paying by instalment
RA65	88		Non-Payment Penalty Interest	80,000	80,000	73,255	80,000	- Late payment charge on overdue rates, estimated 1,200 assessments
RA66	87		Deferred Rates Interest	500	500	611	500	- Interest on deferred pensioner rates
RA67	60		Back Rates	20,000	4,000	9,125	10,000	- Estimated interim rates backdated prior to 1 July
RA68	88		Rates Instalment Interest	75,000	75,000	77,889	75,000	- Interest charged on est. 3500 properties on instalments
RA69	73		Costs of Recovery of Rates	50,000	80,000	88,050	0	- Moved to Finance
RA70	84		Property Search Fee	30,000	60,000	56,944	0	- Moved to Finance
RA81	84		Fees and Charges (GST free)	8,000	8,000	0	0	- Moved to Finance
RA82	84		Sundry Income	7,000	7,000	8,673	0	- Moved to Finance
TOTAL OPERATING INCOME				23,744,844	23,808,844	23,852,688	25,020,049	
OPERATING EXPENDITURE								
RA01	01		Salaries	(210,950)	(210,950)	(147,259)	0	- Employee Expenses moved to Finance
RA01	06		Accrued Leave	(21,190)	(21,190)	(21,190)	0	
RA02	02		Superannuation	(26,572)	(26,572)	(19,676)	0	
RA04	05		Training	(5,000)	(5,000)	(1,668)	0	
RA05	03		Workers Compensation	(3,458)	(3,458)	(2,702)	0	
RA07	07		Recruitment	0	0	0	0	
RA15	16		Printing & Stationery	(17,000)	(17,000)	(15,699)	0	- Moved to Finance
RA22	19		Public Relations	(3,000)	(3,000)	(3,754)	0	- Moved to Finance
RA29	16		Contract Services (Debt Recovery)	(55,000)	(80,000)	(90,830)	0	- Moved to Finance
RA50			Special Projects	(195,000)	(195,000)	(38,775)	0	- Moved to Finance
RA55	43		Write-Offs	(4,000)	(4,000)	(1,205)	(4,000)	- Write off minor balances, interest outstanding for payments agreed etc
RA60	43		Rate Concessions	(15,280)	(15,280)	(15,280)	(21,647)	- Various rate concessions
TOTAL OPERATING EXPENDITURE				(556,450)	(581,450)	(358,039)	(25,647)	
Business Unit Totals								
			Operating Income	23,744,844	23,808,844	23,852,688	25,020,049	
			Operating Expenses	(556,450)	(581,450)	(358,039)	(25,647)	
			Capital Income					
			Capital Expenditure					
TOTAL FOR BUSINESS UNIT				23,188,394	23,227,394	23,494,650	24,994,402	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

GENERAL FINANCING - General Purpose Funding								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
GF71	71		Rental Income	128,058	123,058	114,194	134,859	
GF75	67		Operating Grant Income	627,520	837,666	2,257,762	200,000	- FAGS advance payment received Apr22 \$1.42m
GF81	84		Sundry Income (GST) Free	0	0	44	0	
GF82	84		Other Income	15,800	15,800	14,400	17,100	- BCITF & BRB Commissions, recoup of lessee utilities, Saleyard fees.
GF83	73		Fuel Tax Credits	66,000	66,000	56,888	66,000	- Fuel tax credits received from ATO
GF84	72		Service Fee - Underground Power	0	0	4,000	0	
GF85	86		Interest on Reserves	100,000	40,000	60,070	180,000	
GF85	88		Interest on Investments	80,000	32,000	35,981	216,000	- Increased to account for interest on \$8m loan invested
GF86	73		Reimbursements	45,500	45,500	37,947	49,920	- Staff reimbursements for vehicles expenses, including FBT
GF87	84		Property Recoveries (GST Free)	6,434	6,434	12,784	6,464	- Golf Club lease fees & domestic water carting charges
GF89	88		Interest - WATC OCFD	0	0	0	0	
TOTAL OPERATING INCOME				1,069,312	1,166,458	2,594,069	870,343	
OPERATING EXPENDITURE								
	34		Interest on Leases				(16,486)	- Interest on Right of Use (ROU) Assets - Leased
GF08				(2,787)	(2,787)	(5,090)		
GF09	34		Interest on Loans	(354,957)	(354,957)	(344,466)	(634,712)	- Expected loan interest repayments for the year. Refer to Note for details.
GF10	34		Government Guarantee Fee	(60,000)	(60,000)	(29,465)	(110,000)	- Fee of 0.7% charged 6 monthly by WATC
GF21	33		Bank Fees	(108,000)	(108,000)	(96,577)	(108,000)	- Merchant, transaction and other fees
GF50	34		Interest Paid on Self Supporting Loans	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(525,744)	(525,744)	(475,598)	(869,198)	
CAPITAL INCOME								
6310			Principal loans received	650,000	650,000	8,000,000	0	
Interest Free Loans Recovered								
6814			Community Resource Centre	5,000	5,000	5,000	5,000	- \$2,500 every 6 months, final repayment on 31/8/25
6816			Gracetown Tennis Club	723	723	723	723	- \$723 per annum, final repayment on 30/11/22
6817			Augusta Margaret River Districts Football Club	2,000	2,000	2,000	2,000	- \$2,000 per annum, final repayment on 31/3/23
6818			Margaret River Bowling Club	8,000	8,000	8,000	8,000	- \$8,000 per annum, final repayment on 30/4/24
6820			Margaret River Tennis Club	3,905	3,905	3,905	3,905	- \$3,905 per annum, final repayment on 1/5/25
TOTAL CAPITAL INCOME				669,628	669,628	8,019,628	19,628	
CAPITAL EXPENDITURE								
4874			Principal lease repayments	(63,758)	(63,758)	(59,400)	(80,622)	- Principal payments on Right of Use (ROU) Assets - Leased
4884			Principal loan repayments	(833,410)	(833,410)	(831,822)	(1,138,727)	- Expected loan principal repayments for the year. Refer note for details.
Interest Free Loan Advances							0	
6820			Margaret River Tennis Club	0	0	0	0	- Expiry May 2025
6825			Margaret River Men's Shed	(50,000)	(50,000)	(50,000)	0	- Expiry August 2026
Leased Assets							0	
GF93	55		Plant & Equipment	0	0	0	0	
GF97	55		Furniture & Equipment - Leased	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(947,168)	(947,168)	(941,222)	(1,219,349)	
Business Unit Totals								
			Operating Income	1,069,312	1,166,458	2,594,069	870,343	
			Operating Expenses	(525,744)	(525,744)	(475,598)	(869,198)	
			Capital Income	669,628	669,628	8,019,628	19,628	
			Capital Expenditure	(947,168)	(947,168)	(941,222)	(1,219,349)	
TOTAL FOR BUSINESS UNIT				266,028	363,174	9,196,877	(1,198,576)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MEMBERS OF COUNCIL - Governance								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
MC73	84		Election Nominations	200	200	80	0	
TOTAL OPERATING INCOME				200	200	80	0	
OPERATING EXPENDITURE								
MC17	09		Consumables	(500)	(500)	(186)	(510)	- Allowance for stationery, name plates & badges, business cards
MC23	05		Conferences & Training	(12,000)	(17,000)	(16,180)	(12,600)	- Conferences and training for Councillors including Universal Training for new Councillors
MC24	37		Functions & Receptions	(10,000)	(10,000)	(12,678)	(10,200)	- Councillor meals & refreshments, Civic & other receptions including Citizenship ceremonies.
MC35			Election Expenses	(61,000)	(54,658)	(54,658)	0	
MC43	39		Members Sitting Fees & Allowances	(214,817)	(214,817)	(215,178)	(263,448)	- Band 2 in accordance with Salaries & Allowances Tribunal determination of April 2022. President's allowance \$64,938 & meeting fee of \$27,763, Deputy's allowance of \$16,235 & meeting fee of \$21,668, Councillor's meeting fee of \$21,668, ICT allowance of \$3,500 for all elected members.
MC44	44		Donations	(6,000)	(6,000)	(6,050)	(20,000)	- Schools \$100 each, Community, Economic, Enviro and Events Funding Policy - MRCCI Small Business Awards (\$5k), Other discretionary donations (\$14k)
MC50			Special Projects	(5,000)	(25,000)	(5,000)	(5,125)	
	16	MOC14	CEO Performance Review	(5,000)	(5,000)	(5,000)	(5,125)	- External conduct of annual CEO Performance Review
	16	MOC15	Public Artwork acquisition	0	(20,000)	0	0	
MC51	39		Councillor Expenses Reimbursed (Travel, Accommodation, Childcare, etc)	(24,000)	(24,000)	(10,136)	(24,000)	- Reimbursement of expenses in accordance with Policy. Travel expenses reimbursed at the rate contained in the Section 30.6 of the Local Government Officers (Western Australia) Interim Award 2011 as of the annual date of the SAT determination. Reimbursement for Councillor attendance at events in accordance with policy.
TOTAL OPERATING EXPENDITURE				(333,317)	(351,975)	(320,066)	(335,883)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	200	200	80	0	
			Operating Expenses	(333,317)	(351,975)	(320,066)	(335,883)	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(333,117)	(351,775)	(319,986)	(335,883)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

EXECUTIVE - Governance									
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS	
OPERATING INCOME									
TOTAL OPERATING INCOME				0	0	0	0		
OPERATING EXPENDITURE									
EX01	01		Salaries	0	0	0	(700,010)	- 4.8 FTE	
EX01	06		Accrued Leave	0	0	0	(66,484)	- 4.8 FTE	
EX02	02		Superannuation	0	0	0	(83,734)	- 4.8 FTE	
EX03	16		Consultant	0	0	0	0		
EX04	05		Training	0	0	0	(18,000)		
EX05	03		Workers Compensation	0	0	0	(11,390)	- 4.8 FTE	
EX07	07		Recruitment	0	0	0	0		
EX11	27		Mobile Telephone	0	0	0	(4,169)	- 3 x services. 1 x replacement for CEO	
EX12	38		Subscriptions Memberships & Licences	0	0	0	(29,030)	- WALGA membership - excluding employee relations service (\$23.3k), corporate memberships for LGPA (\$3.07k), MRCCI (\$0.31k), SW Zone of WALGA membership (\$0.62k), RDA Remplan subscription (\$0.64k), other (\$1.09k)	
EX14	16		Organisational Development	0	0	0	(11,275)	- All staff recognition event and staff meetings, Allowance for civic receptions and allowance for meetings with Government agencies	
EX17	09		Consumables	0	0	0	(120)		
EX24	37		Functions & Catering	0	0	0	(1,020)		
EX41	08		Fringe Benefits Tax	0	0	0	(3,504)	- FBT on Entertainment	
EX50			Special Projects	0	0	0	(97,000)		
	16	EXE01	Legislative Reviews	0	0	0	(12,000)	- Reg 17 Audit	
	44	EXE02	Contribution to Regional Airport	0	0	0	(25,000)	- OM2017/227, year 4 of 5	
	16	EXE03	Art Acquisition	0	0	0	(20,000)	- As requested by CEO	
	16	EXE04	Service Reviews	0	0	0	(40,000)	- As requested by CEO	
EX98	51		Depreciation	0	0	0	0		
TOTAL OPERATING EXPENDITURE				0	0	0	(1,025,736)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0		
Business Unit Totals									
			Operating Income	0	0	0	0		
			Operating Expenses	0	0	0	(1,025,736)		
			Capital Income	0	0	0	0		
			Capital Expenditure	0	0	0	0		
TOTAL FOR BUSINESS UNIT				0	0	0	(1,025,736)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

FINANCE - Governance								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
FI69	73		Costs of Recovery of Rates	0	0	0	72,000	- Recovery of costs (Offset Debt Recovery Costs FI35)
FI72	73		Finance Insurance claim payouts	0	0	3,596	0	
FI82	93		Discounts & Rebates	7,100	7,100	1,300	3,450	- LGIS good driver rebate (\$5k) and insurance reimbursemenst from leased properties (\$2.1k)
FI83	73		Salary Package FBT Contributions	12,000	12,000	17,468	17,499	- Employee FBT contributions collected by salary packaging provider
FI84	84		Sundry income	0	0	0	8,500	- ESL admin fee
FI87	84		Fees & Charges (GST Free)	0	0	0	40,000	- Rates enquiries, orders and requisitions, special arrangement fees
TOTAL OPERATING INCOME				19,100	19,100	22,363	141,449	
OPERATING EXPENDITURE								
FI01	01		Salaries	(446,964)	(406,964)	(357,686)	(487,176)	- 6.28 FTE
FI01	06		Accrued Leave	(46,918)	(46,918)	(46,918)	(51,700)	- 6.28 FTE
FI02	02		Superannuation	(51,544)	(51,544)	(48,348)	(63,778)	- 6.28 FTE
FI04	05		Training	(14,000)	(14,000)	(7,385)	(9,996)	
FI05	03		Workers Compensation	(7,344)	(7,344)	(5,706)	(8,008)	- 6.28 FTE
FI07	07		Recruitment	0	0	(2,548)	0	
FI13	30		Insurance	(600,000)	(626,915)	(627,768)	(720,000)	- Includes Property, Public Liability, Management Liability, Marine Cargo, Marine Hull, Personal Accident, Travel, Crime, Cyber, Local community Insurance Services for Halls & Buskers. Costs are after scheme member contribution discount.
FI17	09		Consumables	0	0	(127)	(200)	
FI18	16		Printing & Stationery	0	0	0	(18,000)	- Rates notice, instalment notice, final notice printing
FI22	19		Public Relations	0	0	0	(3,000)	- Rates incentive prizes and adverts
FI27	16		Insurance claims	0	0	(3,596)	0	
FI29	16		Audit Services	(65,000)	(65,000)	(60,910)	(68,310)	- Interim audit and end of year audits billed by OAG, grant acquittal audits such as Roads to Recovery
FI30	16		Special Projects	(3,500)	(3,500)	0	(3,500)	- LTFP updated model and data rollover
FI35	16		Debt Recovery Costs	0	0	0	(80,000)	- Debt recovery services (Offset by Recovery of Costs FI69)
FI36	23		Landgate Fees	0	0	0	(38,800)	- Annual UV reval, interim schedules, search fees
FI41	08		FBT - Salary Packaging	(12,000)	(12,000)	0	(17,499)	- Employee salary packaging FBT collected from employee, offset by FI83
FI55	16		Procurement	(6,000)	(6,000)	(5,406)	(3,800)	- Australian Standards, 3rd party procurement sourcing and management services
FI58	09		Minor Equipment	(500)	(500)	(53)	(500)	
TOTAL OPERATING EXPENDITURE				(1,253,770)	(1,240,685)	(1,166,450)	(1,574,267)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	19,100	19,100	22,363	141,449	
			Operating Expenses	(1,253,770)	(1,240,685)	(1,166,450)	(1,574,267)	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,234,670)	(1,221,585)	(1,144,087)	(1,432,818)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

RECORDS - Governance								
COA	IE	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
RE81	84	Fees and Charges (GST free)	1,696	450	450	330	0	- FOI requests
TOTAL OPERATING INCOME			2,226	450	450	1,119	0	
OPERATING EXPENDITURE								
RE01	01	Salaries	(123,973)	(131,584)	(131,584)	(117,182)	(134,784)	- 2 FTE
RE01	06	Accrued Leave	(13,121)	(13,976)	(13,976)	(13,976)	(14,600)	- 2 FTE
RE02	02	Superannuation	(14,733)	(11,416)	(11,416)	(14,610)	(16,666)	- 2 FTE
RE04	05	Training	0	(3,000)	(3,000)	(573)	(3,000)	
RE05	03	Workers Compensation	(1,332)	(2,170)	(2,170)	(1,681)	(2,220)	- 2 FTE
RE07	07	Recruitment	0	0	0	0	0	
RE12	38	Subscriptions Memberships & Licences	(1,082)	(560)	(560)	(582)	(5,260)	- RIMPA membership
RE17	09	Consumables	(133)	(700)	(700)	(596)	(600)	- Postage franking machine ink, Scanner test target sheets
RE20	09	Equipment Repairs & Maintenance	0	(700)	(700)	0	(700)	- Scanner repairs and maintenance
RE29	16	Contract Services - Document Disposal	(1,485)	(2,000)	(2,000)	0	(2,000)	- Document disposal costs
RE96	51	Amortisation of ROU Assets	(6,112)	(4,325)	(5,925)	(5,504)	(4,324)	- Depreciation on leased assets
RE98	51	Depreciation	(573)	(571)	(571)	(526)	(587)	- Depn on Archive Shed
TOTAL OPERATING EXPENDITURE			(162,543)	(171,002)	(172,602)	(155,230)	(184,741)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME			0	0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0	
Business Unit Totals								
		Operating Income	2,226	450	450	1,119	0	
		Operating Expenses	(162,543)	(171,002)	(172,602)	(155,230)	(184,741)	
		Capital Income	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(160,316)	(170,552)	(172,152)	(154,111)	(184,741)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CORPORATE PLANNING & PERFORMANCE - Governance								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
TOTAL OPERATING INCOME				0	0	0	0	
OPERATING EXPENDITURE								
CP01	01		Salaries	(82,186)	(82,186)	(50,320)	(181,168)	- 2.37 FTE
CP01	06		Accrued Leave	(8,906)	(8,906)	(8,906)	(19,332)	- 2.37 FTE
CP02	02		Superannuation	(8,904)	(8,904)	(7,623)	(20,852)	- 2.37 FTE
CP04	05		Training	(2,000)	(2,000)	(1,281)	(3,600)	
CP05	03		Workers Compensation	(1,352)	(1,352)	(1,055)	(2,980)	- 2.37 FTE
CP07	07		Recruitment	0	0	0	0	
CP11	27		Mobile Phone	(720)	(720)	(350)	0	
CP15	16		Printing & Stationery	0	0	0	(10,000)	- Corporate documents - Annual Report, Corporate Business Plan
CP50	16		Projects	(45,000)	(45,000)	(9,928)	(25,000)	
		CPF01	Key Performance Measurement & Service Development	(20,000)	(20,000)	(73)	0	
		CPF02	Strategic Planning Facilitation	(12,000)	(12,000)	0	0	
		CPF03	Corporate Documents	(12,000)	(12,000)	(9,177)	0	
		CPF04	Community engagement & Your Say promotion	(1,000)	(1,000)	(679)	0	- moved to CX
		CPF05	Community Perception Survey	0	0	0	(25,000)	- Conducted every 3 years
TOTAL OPERATING EXPENDITURE				(149,068)	(149,068)	(79,463)	(262,932)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	0	0	0	0	
			Operating Expenses	(149,068)	(149,068)	(79,463)	(262,932)	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(149,068)	(149,068)	(79,463)	(262,932)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CORPORATE SERVICES - Governance									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
CS73	63		COVID-19 Assistance electricity offset	13,181	0	0	4,921	0	
CS82			Sundry Income	169	0	0	0	0	
TOTAL OPERATING INCOME				26,825	0	0	4,921	0	
OPERATING EXPENDITURE									
CS10	27		Telephone	(4,283)	(7,000)	(7,000)	(6,944)	(8,040)	- Corporate phone charges
CS15	09		Stationery & Printing	(21,221)	(20,000)	(20,000)	(15,299)	(24,000)	- Centralised stationery purchasing for CAC
CS16	18		Postage	(47,742)	(45,000)	(45,000)	(44,828)	(45,000)	- Centralised postage costs
CS17	09		Consumables	(5,752)	(6,000)	(6,000)	(2,545)	(6,000)	- Meeting refreshments, first aid supplies, milk, beverages, water for dispensers
CS20	15		Equipment Repairs & Maintenance	0	(1,000)	(1,000)	0	(1,000)	- Reactive maintenance for office equipment
CS35	25		Utilities - Electricity & Energy	(71,386)	(83,760)	(83,760)	(48,945)	(58,288)	- CAC and Augusta Civic Centre
CS35	26		Utilities - Water	(13,172)	(15,000)	(15,000)	(14,898)	(18,650)	- Water use at standpipes, CAC and youth centre
CS39	43		COVID-19 assistance electricity offset	(15,806)	0	0	0	0	
CS40	98		Vehicle Operating Costs	(5,163)	(7,000)	(7,000)	(53)	(1,000)	- Pool vehicles used for training and other purposes
CS58	09		Minor Equipment	0	(5,000)	(5,000)	(203)	(1,000)	- Replacement office chairs & minor office equipment
CS98	51		Depreciation	(100)	(100)	(100)	0	0	- Depn on Shredder
TOTAL OPERATING EXPENDITURE				(200,431)	(189,860)	(189,860)	(133,714)	(162,978)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
CS97	09		Furniture & Equipment	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	26,825	0	0	4,921	0	
			Operating Expenses	(200,431)	(189,860)	(189,860)	(133,714)	(162,978)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(173,606)	(189,860)	(189,860)	(128,793)	(162,978)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CUSTOMER EXPERIENCE - Governance									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
CX81	84		Fees and Charges (GST free)	0	0	0	0	2,000	- Photocopying and other service charges
CX82	90		DoT Commissions	0	0	0	0	180,000	- Commissions paid by Dept of Transport
CX83	90		Transwa Commissions	0	0	0	0	500	- Commissions paid by TRANSWA
CX84	84		Other Fees and Charges	0	0	0	0	800	- Sale of Special Series Number Plates
TOTAL OPERATING INCOME				0	0	0	0	183,300	
OPERATING EXPENDITURE									
CX01	01		Salaries	0	0	0	0	(703,468)	- 9.7 FTE
CX01	06		Accrued Leave	0	0	0	0	(75,918)	- 9.7 FTE
CX02	02		Superannuation	0	0	0	0	(90,584)	- 9.7 FTE
CX04	05		Training	0	0	0	0	(14,004)	- 9.7 FTE
CX05	03		Workers Compensation	0	0	0	0	(11,580)	- 9.7 FTE
CX06	04		Staff Uniforms	0	0	0	0	(4,000)	- CSO uniforms
CX07	07		Recruitment	0	0	0	0	0	
CX11	27		Mobile Telephone	0	0	0	0	(3,989)	
CX12	38		Subscriptions Memberships & Licences	0	0	0	0	(47,314)	- APRA, HIVO, eClincher, Mailchimp, iStock, QR code generator, Dropbox, Canva, Site Improve, MRBTA, GoGo OnHold, eClincher, YourSay, West Aust media subscription
CX15	16		Printing & Stationery	0	0	0	0	(4,000)	- Marketing and comms printing, CS Charter printing etc
CX17	09		Consumables	0	0	0	0	(1,000)	- Training refreshments, flowers
CX20	09		Equipment Repairs & Maintenance	0	0	0	0	(3,000)	- Main of photography equip, front counter equipment
CX22	16		Public Relations	0	0	0	0	(93,000)	- \$15k photography, \$15k graphic design, \$40k contract support, \$5k website management, \$10k video production, \$10k content strategy
CX25	16		Advertising	0	0	0	0	(36,600)	- \$21k statutory advertising, \$3.6k social media
CX49	09		Stock - Special Series number plates	0	0	0	0	(800)	
CX50	16		Special Projects	0	0	0	0	(48,599)	
	16	CMP04	Shire Website & Digital Planning	0	0	0	0	(20,599)	
	16	CMP08	Website optimisation and maintenance	0	0	0	0	(28,000)	- Final payment to Alyka carry over from 2021-22
CX52	44		Major Events Grants	0	0	0	0	(140,000)	- As per grants policy
CX58	09		Minor Equipment	0	0	0	0	(3,250)	
TOTAL OPERATING EXPENDITURE				0	0	0	0	(1,281,106)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CX97	16		Furniture & Equipment	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	0	0	0	0	183,300	
			Operating Expenses	0	0	0	0	(1,281,106)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				0	0	0	0	(1,097,806)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

INFORMATION COMMUNICATION TECHNOLOGY - Governance									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
IT82	73		Sundry Income	1,723	0	0	1,323	0	- Proceeds of sale of used phones
TOTAL OPERATING INCOME				1,723	0	0	1,323	0	
OPERATING EXPENDITURE									
IT01	01		Salaries	(177,622)	(240,942)	(250,942)	(243,432)	(339,832)	- 4.15 FTE
IT01	06		Accrued Leave	(17,923)	(24,894)	(24,894)	(24,894)	(36,518)	- 4.15 FTE
IT02	02		Superannuation	(21,192)	(26,104)	(26,104)	(29,440)	(42,498)	- 4.15 FTE
IT04	05		Training	(2,844)	(15,000)	(15,000)	(6,385)	(6,996)	- per adjusted TNA
IT05	03		Workers Compensation	(2,232)	(3,964)	(3,964)	(3,078)	(5,592)	- 4.15 FTE
IT07	07		Recruitment	(3,900)	0	0	0	0	
IT10	27		Telephone	(54,306)	(44,232)	(54,990)	(50,573)	(41,424)	- NBN connections, mobile broadband, telephone for duress alarm, turbo modem charges
IT11	27		Mobile Telephone	(3,783)	(3,077)	(3,077)	(3,092)	(7,318)	- Call charges for 2 x staff mobiles + 2 x emergency phones call charges, 1 x replacement for Telstra Cel-Fi (Depot) (\$1.35k)
IT12	38		Subscriptions Memberships & Licences	(1,491)	(2,196)	(2,196)	(2,181)	(2,300)	names
IT15	16		Printing & Stationery	(50,379)	(62,758)	(62,758)	(40,741)	(67,040)	- Maintenance contracts & consumables for printers/scanners
IT18	20		Equipment Leasing	(84,301)	(86,704)	(86,704)	(84,822)	0	- Lease costs for Bizhub & Konica printers, computer hardware
IT19	16		Software Licences	(497,178)	(625,105)	(634,105)	(576,888)	(565,525)	- Annual software licences as listed
IT20	09		Equipment Repairs & Maintenance	(3,371)	(4,800)	(4,800)	(1,086)	(4,800)	- Reactive repairs and maintenance of equipment
IT29	16		Contract (Support) Services	(21,863)	(23,626)	(68,626)	(14,989)	(34,365)	- Technical support for public WiFi at holiday parks, Mitel phone system partner support, data protection and storage equipment support
IT40	98		Vehicle Operating Expenses	(1,448)	0	0	0	0	
IT41	08		Fringe Benefits Tax	(2,853)	0	0	0	0	
IT42	16		GIS Projects & Support	0	(58,200)	(48,200)	(37,523)	(44,400)	- Landgate aerial photography (\$5k), ESRI LSU (\$26.4k), VertiGIS (GeoCortex) (\$13k)
IT43	16		CCTV Systems & Support	0	(15,277)	(15,277)	(13,261)	(28,450)	- CCTV camera licences, data storage, new & replacement cameras, specialist support
IT50	16		Special Projects	(35,491)	(76,000)	(94,000)	(16,034)	(367,890)	
	16	WK1714	Unallocated Special Projects 2021-22	0	0	0	0	0	
	16	WK1715	Altus Payroll implementation	0	0	0	0	(76,000)	
	16	WK1716	Altus Bank Recon implementation	0	0	0	0	(7,240)	
	16	WK1717	ERP systems implementations	0	0	0	0	(170,000)	
	16	WK1718	Cloud PABX	0	0	0	0	(29,650)	
	16	WK1719	Chambers and Mainbreak AV implementation	0	0	0	0	(30,000)	
	16	WK1720	ACSC Essential Eight Security Audit	0	0	0	0	(20,000)	
	16	WK1721	DR Storage implementation	0	0	0	0	(10,000)	
	16	WK1722	ICT Strategic Plan	0	0	0	0	0	
	16	WK1723	Intranet upgrade	0	0	0	0	(25,000)	
IT58	09		Minor Equipment	(47,735)	(76,202)	(65,444)	(33,684)	(70,270)	Phone systems parts, UPS, Monitors, various minor equipment.
IT96	51		Amortisation of ROU Assets	0	(5,936)	(5,936)	0	(5,936)	- Depreciation on leased assets
IT98	51		Depreciation	(17,400)	(14,610)	(14,610)	(9,729)	(10,950)	- Depn on equipment
TOTAL OPERATING EXPENDITURE				(1,047,311)	(1,409,627)	(1,481,627)	(1,191,832)	(1,682,104)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
IT97	55		Furniture & Equipment	0	(27,030)	(27,030)	0	(155,000)	
	09	ICT004	Replacement Core Switches (2 x Cisco Catalyst Switches for HA)	0	(12,000)	(12,000)	0	0	
	09	ICT005	Air Gap Backup Solution (Dell EMC ML3 Tape Library)	0	(15,030)	(15,030)	0	0	
	09	ICT007	Chambers and Mainbreak AV upgrade	0	0	0	0	(100,000)	
	09	ICT008	DR Storage & Network Solution	0	0	0	0	(55,000)	- Based on Cyber Vault and use of Data Domains to isolate and make backups immutable.
IT89	16		Infrastructure	0	(12,000)	(12,000)	0	0	
	16	ICT006	Fibre connection from CAC to HEART	0	(12,000)	(12,000)	0	0	
TOTAL CAPITAL EXPENDITURE				0	(39,030)	(39,030)	0	(155,000)	
Business Unit Totals									
			Operating Income	1,723	0	0	1,323	0	
			Operating Expenses	(1,047,311)	(1,409,627)	(1,481,627)	(1,191,832)	(1,682,104)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	(39,030)	(39,030)	0	(155,000)	
TOTAL FOR BUSINESS UNIT				(1,045,588)	(1,448,657)	(1,520,657)	(1,190,510)	(1,837,104)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

HUMAN RESOURCES - Governance								
COA	IE	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
HR73	73	Contributions & Reimbursements	16,782	10,000	56,750	46,824	30,000	- LGIS Experience Fund Grant access
TOTAL OPERATING INCOME			16,782	10,000	56,750	46,824	30,000	
OPERATING EXPENDITURE								
HR01	01	Salaries	(474,188)	(447,810)	(447,810)	(430,262)	(461,940)	- 5.67 FTE
HR01	06	Accrued Leave	(62,100)	(47,424)	(47,424)	(47,424)	(49,258)	- 5.67 FTE
HR02	02	Superannuation	(61,969)	(58,618)	(58,618)	(60,747)	(64,728)	- 5.67 FTE
HR04	05	Training	(5,579)	(9,000)	(9,000)	(7,871)	(9,000)	
HR05	03	Workers Compensation	(5,688)	(7,358)	(7,358)	(5,724)	(7,596)	- 5.67 FTE
HR06	04	Staff Uniforms	0	(600)	(600)	(160)	(600)	- PPE Safety Officer
HR07	07	Recruitment Expenses	(3,825)	0	0	(2,175)	0	
HR08	09	Employee Health Programs	(18,665)	(24,600)	(24,600)	(15,383)	(19,960)	- Vaccinations employees Flu, Hep A/B (\$5k), EAP (\$9.96k), Psychosocial - Mind Health Workshops (\$5k)
HR11	27	Mobile Telephone	(2,811)	(1,560)	(1,560)	(1,410)	(3,989)	- 2 mobile phones & Ipad + 1 x new phone (Coordinator)
HR12	38	Subscriptions Memberships & Licences	(14,231)	(15,558)	(15,558)	(14,491)	(15,720)	- WALGA - subscription (\$13k), AHRI Mgr (0.4k), Workplace Express (1.3k), Health & Safety Handbook (\$1.02k)
HR14	37	Organisational Development	(15,957)	(39,650)	(49,650)	(41,888)	(31,580)	
HR17	09	Consumables	(207)	(2,500)	(2,500)	0	(2,500)	- WHS Take 5 reprints
HR22	09	Employee Recognition	(18,587)	(12,000)	(12,000)	(12,481)	(12,000)	- Peer recognition program, annual service recognition program, cessation gifts
HR24	37	Refreshments	(483)	(1,200)	(1,200)	(208)	(400)	- OSH Committee / Inductions
HR26	37	OSH Initiatives	(18,950)	(17,004)	(55,004)	(17,673)	(30,040)	- WHS Transfer project (Phase 3 documentation development) - Consultancy fees funded by a Grant (\$25k), COVID 19 Stock (\$5.04k)
HR29	16	Contract Services	(12,338)	(29,000)	(29,000)	(21,122)	(12,000)	- External HR advice, job sizing, disputes, Fitness for Work assessments, EBA legal
HR40	98	Vehicle Operating Expenses	0	0	0	0	0	
HR41	08	Fringe Benefits Tax	(810)	0	0	0	0	
HR51	01	Workforce Planning	0	(2,000)	(2,000)	0	(1,000)	- Graphic design works for WP document
HR55	01	Employee Paid Leave Other	(52,062)	(42,000)	(42,000)	(50,616)	(57,600)	- Shire paid parental leave scheme, emergency services volunteers leave, union delegate leave
HR58	51	Minor Equipment	(82)	(120)	(120)	(73)	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

HUMAN RESOURCES - Governance								
COA	IE	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		TOTAL OPERATING EXPENDITURE	(768,532)	(758,002)	(806,002)	(729,708)	(779,911)	
		CAPITAL INCOME						
		TOTAL CAPITAL INCOME	0	0	0	0	0	
		CAPITAL EXPENDITURE						
		TOTAL CAPITAL EXPENDITURE	0	0	0	0	0	
		Business Unit Totals						
		Operating Income	16,782	10,000	56,750	46,824	30,000	
		Operating Expenses	(768,532)	(758,002)	(806,002)	(729,708)	(779,911)	
		Capital Income	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	
		TOTAL FOR BUSINESS UNIT	(751,750)	(748,002)	(749,252)	(682,884)	(749,911)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY PLANNING & DEVELOPMENT - Governance									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
CD71	84		Zone Room Café Lease fees	15,895	15,600	15,600	15,113	16,949	- West Coffee lease assume increase by 3% in 2022-23
CD72	84		MRYP Hall Hire Income	0	1,200	1,200	0	1,200	- Hall hire fees
CD75	67		Operating Grant Income	31,089	226,000	226,000	132,725	141,000	- Mindful MR (\$96k), Public Art Trail (\$10k) from SWDC (\$15k) from DLGSC, Youth Events (\$9k), Thank a Volunteer (\$1k), General (\$10k)
CD77	73		Community Development Income	4,383	5,000	5,000	8,736	5,000	- Traineeship, YActivate and leadership camp registrations etc
CD79	84		Youth Facilities Income	1,570	1,800	1,800	1,016	2,400	- Zone Room hire income
TOTAL OPERATING INCOME				52,938	249,600	249,600	157,590	166,549	
OPERATING EXPENDITURE									
CD01	01		Salaries	(278,867)	(403,572)	(373,572)	(271,732)	(454,130)	- 5.85 FTE
CD01	06		Accrued Leave	(41,959)	(42,628)	(42,628)	(42,628)	(48,088)	- 5.85 FTE
CD02	02		Superannuation	(35,888)	(45,266)	(45,266)	(33,360)	(56,420)	- 5.85 FTE
CD04	05		Training	(2,758)	(6,000)	(6,000)	(9,652)	(9,996)	
CD05	03		Workers Compensation	(4,284)	(6,630)	(6,630)	(5,169)	(7,462)	- 5.85 FTE
CD06	04		Protective Clothing	0	(500)	(500)	0	(530)	- Protective clothing for events etc
CD07	07		Recruitment	(2,039)	0	0	(1,901)	0	
CD11	27		Mobile Telephone	(582)	(600)	(600)	(500)	(2,009)	- Incl new phone for Coordinator
CD12	38		Subscriptions Memberships & Licences	(182)	(1,650)	(1,650)	0	(1,530)	- MR CPD Discussion Group membership (\$0.18k), Urban Affairs (\$1.35k)
CD15	09		Printing & Stationery	0	(500)	(500)	(23)	(510)	- Materials for activities
CD17	09		Consumables	(123)	(1,000)	(1,000)	0	(1,020)	- Consumables for stakeholder meetings etc
CD20	09		Equipment Repairs & Maintenance	(145)	(2,000)	(2,000)	(26)	(2,040)	- Reactive maintenance to equipment
CD24	37		Refreshments	(316)	(1,000)	(1,000)	(509)	(1,020)	- For meetings and events
CD42	16		Youth	(54,443)	(30,000)	(60,000)	(53,632)	(70,000)	
	16	COM67	MRSAMM	(1,688)	0	0	(2,800)	(10,000)	
	16	COM114	Implementing the Youth Plan	(25,751)	(30,000)	(30,000)	(22,382)	(20,000)	
	16	COM181	Youth Mental Health Services Partnership	(25,504)	0	(30,000)	(28,450)	(40,000)	
CD43	16		Capacity Building	(12,102)	(14,000)	(14,000)	(5,624)	(14,000)	
	16	COM123	Community group and volunteer support	(5,904)	(7,000)	(7,000)	(1,782)	(7,000)	- Includes costs for national week, thank a volunteers and network programs to build capacity of community social support
	16	COM164	Thank a Volunteer Event	(6,198)	(7,000)	(7,000)	(3,842)	(7,000)	- Shire funding for event
CD46	09		Margaret River Youth Precinct Facilities	(7,977)	(7,000)	(7,000)	(9,646)	(10,000)	
	Var	COM177	Building Maintenance	(41)	(1,000)	(1,000)	(1,135)	(5,000)	
	16	COM178	Building Operations	(7,936)	(6,000)	(6,000)	(8,511)	(5,000)	
CD47	16		Community Resilience	(55,902)	(12,000)	(12,000)	(18,157)	(20,000)	
	16	COM189	Community Resilience Plan	(1,228)	(12,000)	(12,000)	(18,157)	(20,000)	- Workshops and community group development
CD48	16		Access & Inclusion	(16,264)	(32,500)	(27,500)	(4,624)	(30,000)	
	16	COM136	Implementing the AIP	(16,264)	(32,500)	(27,500)	(4,624)	(30,000)	
CD49	16		Arts & Culture	(6,818)	(42,000)	(42,000)	(8,087)	(44,000)	
	16	COM140	Implement the Creative Blueprint and Public Art Programs	(4,419)	(22,000)	(22,000)	0	(22,000)	
	16	COM180	Indigenous Engagement	(2,400)	(20,000)	(20,000)	(8,087)	(22,000)	- Community and Cultural engagement programs and resources, part funded by \$14k carryover
CD50	44		Special Projects/Grants	(22,127)	(155,452)	(155,452)	(123,636)	(121,000)	
	16	COM207	Grab a Bite Grant (Lotterywest)	(10,420)	(50,000)	(50,000)	(54,105)	0	
	16	COM217	Mindful Margaret River (Lotterywest)	(11,553)	(105,452)	(105,452)	(69,605)	(96,000)	

9/06/2022

Page 25 of 80

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY PLANNING & DEVELOPMENT - Governance									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
	16	COM219	Mental Health Week Grant Expense	0	0	0	(79)	0	
	16	COM220	MR Public Art Trails SWDC Grant	0	0	0	0	(10,000)	- Grant funded
	16	COM221	2021-22 Leveraged Creative & Cultural Planning (DLGSC)	0	0	0	0	(15,000)	- Grant funded
CD51	16		Age Friendly	(330)	(3,000)	(3,000)	(2,390)	(3,000)	
	16	COM145	Implement Age Friendly Community Plan	(330)	(3,000)	(3,000)	(2,390)	(3,000)	- Seniors Week program
CD52	44		Annual Community Development Grants	(30,725)	(160,000)	(160,000)	(118,370)	(160,000)	- \$80k Community Development grants, \$80k Community Events grants as per revised Policy
CD53	44		Community Organisation Operating Grants	0	(180,000)	(180,000)	(150,487)	(180,000)	- Community Org Operating Grants as per revised Policy, \$30k alloc to Just Homes
CD54	44		Community Halls & Museum Grants	0	(70,000)	(70,000)	(70,000)	(70,000)	
	16	COM208	Augusta Historical Museum transfer from DCCS		(26,600)	(26,600)	(26,600)	(26,600)	
	16	COM209	Margaret River Historical Society		(9,000)	(9,000)	(9,000)	(9,000)	
	16	COM210	Gracetown Progress Association		(5,000)	(5,000)	(5,000)	(5,000)	
	16	COM211	Augusta Centennial Hall Management Committee		(6,900)	(6,900)	(6,900)	(6,900)	
	16	COM212	Cowaramup Hall Reserves & Residents Association		(10,000)	(10,000)	(10,000)	(10,000)	
	16	COM213	Karridale Hall Management Committee		(5,000)	(5,000)	(5,000)	(5,000)	
	16	COM214	Rosa Brook Sporting and Cultural Facilities Association Inc.		(2,500)	(2,500)	(2,500)	(2,500)	
	16	COM215	Alexandra Bridge Hall & Social Committee		(2,500)	(2,500)	(2,500)	(2,500)	
	16	COM216	Witchcliffe Progress Association		(2,500)	(2,500)	(2,500)	(2,500)	
CD40	10		Vehicle Operating Expenses	(5,405)	(10,080)	(10,080)	(8,684)	(10,283)	- Operating costs for Coord vehicle
CD41	08		Fringe Benefits Tax	(4,635)	(1,500)	(1,500)	(5,265)	(3,504)	- FBT on private use of vehicles
CD56	09		Minor Equipment	0	(1,000)	(1,000)	0	(7,020)	- Minor equipment for Zone room
CD57	16		Community Infrastructure Forward Planning	0	(10,000)	(10,000)	(500)	(10,000)	- Youth planning
CD98	51		Depreciation	(3,083)	(3,074)	(3,074)	(3,151)	(3,836)	- Depn on CCTV equipment
TOTAL OPERATING EXPENDITURE				(593,418)	(1,242,952)	(1,237,952)	(947,751)	(1,341,398)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
CD89	16		Infrastructure	0	(15,000)	(15,000)	(11,500)	0	
	16	COM218	Shade Sail for MRYP BBQs	0	(15,000)	(15,000)	(11,500)	0	
CD93	55		Plant & Equipment	0	0	0	(6,445)	0	
TOTAL CAPITAL EXPENDITURE				0	(15,000)	(15,000)	(17,945)	0	
Business Unit Totals									
			Operating Income	52,938	249,600	249,600	157,590	166,549	
			Operating Expenses	(593,418)	(1,242,952)	(1,237,952)	(947,751)	(1,341,398)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	(15,000)	(15,000)	(17,945)	0	
TOTAL FOR BUSINESS UNIT				(540,480)	(1,008,352)	(1,003,352)	(808,106)	(1,174,849)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

LEGAL & GOVERNANCE - Governance									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
LG79	83		Fines & Penalties (GST Free)	17,805	2,000	2,000	3,942	10,000	- Cost recovery from legal cases
TOTAL OPERATING INCOME				17,805	2,000	2,000	3,942	10,000	
OPERATING EXPENDITURE									
LG01	01		Salaries	(294,313)	(295,554)	(295,554)	(261,193)	(323,810)	- 3.48 FTE
LG01	06		Accrued Leave	(36,576)	(30,134)	(30,134)	(30,134)	(33,118)	- 3.48 FTE
LG02	02		Superannuation	(34,594)	(35,502)	(35,502)	(32,929)	(39,898)	- 3.48 FTE
LG03	17		Consultant	(6,486)	(5,000)	(25,000)	(315)	(30,000)	- Ward review consultant (\$15k) and other land asset management related consultant fee, inc valuers, surveyors, bushfire assessors and may also include private investigator fees for misconduct investigations during governance officer LSL, (\$5k) Cr behaviour
LG04	05		Training & Conferences	(5,616)	(10,000)	(10,000)	(3,291)	(6,504)	- per Training Needs Analysis
LG05	03		Workers Compensation	(3,780)	(4,836)	(4,836)	(3,775)	(5,304)	- 3.48 FTE
LG07	07		Recruitment	0	0	0	(636)	0	
LG11	27		Mobile Telephone	(413)	(1,880)	(1,880)	(409)	(660)	
LG12	38		Subscriptions Memberships & Licences	0	0	0	0	(2,500)	- 2 x Legal practice certificate
LG23	16		Risk Management	(12,979)	(5,000)	(5,000)	0	0	
LG25	16		Legal Expenses	(26,678)	(20,000)	(20,000)	(21,627)	(50,000)	- Includes 2 high cost court proceedings commenced 2021-22, maybe offset by cost order
LG26	16		Legal - Other (Non-legal expert fees)	(2,886)	(5,000)	(5,000)	0	(5,000)	- Costs of local public advertising and gazettal of any local law amendments
LG50	16		Projects	0	(15,000)	(15,000)	0	(25,000)	
	16	LGP01	Cemetery Management Project		(15,000)	(15,000)	0	(5,000)	
	16	LGP02	Study - Seasonal Overflow Camping		0	0	0	(20,000)	- Study to be undertaken into overflow camping - as per ELT Minutes 20/5/55
TOTAL OPERATING EXPENDITURE				(424,322)	(427,906)	(447,906)	(354,308)	(521,794)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	17,805	2,000	2,000	3,942	10,000	
			Operating Expenses	(424,322)	(427,906)	(447,906)	(354,308)	(521,794)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(406,517)	(425,906)	(445,906)	(350,366)	(511,794)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY FIRE & EMERGENCY SERVICES - Law, Order and Public Safety									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
Emergency Management									
OPERATING INCOME									
EM75	67		Operating Grants - ESL	27,488	58,467	58,467	31,840	37,400	- 2022-23 LGGS grant from DFES will be paid in quarterly instalments
TOTAL OPERATING INCOME				27,488	58,467	58,467	31,840	37,400	
OPERATING EXPENDITURE									
EM10	27		Telephone - SES Landline & Internet	(6,630)	(3,000)	(3,000)	(4,520)	(3,000)	- SES Landline & Internet (LGGS funded)
EM13	30		Insurance	(2,404)	0	0	(1,454)	(2,600)	
EM20	09		Equipment Repairs & Mtce.	(6,690)	(5,000)	(5,000)	(1,057)	(6,000)	- Maintenance of small plant and equipment (LGGS funded)
EM29	09		SES Other Goods & Services	(3,662)	(5,000)	(5,000)	(2,780)	(6,000)	- SES Volunteer training, printing & stationery, office equipment, Incident & training refreshments (LGGS funded)
EM40	98		Vehicle Operating Expenses	(12,406)	(17,000)	(17,000)	(7,731)	(18,000)	- Registration, insurance, fuel & servicing of vehicles, boats, trailers & ATV (LGGS funded)
EM58	09		Non Capital Equipment	(7,221)	(28,467)	(28,467)	(14,589)	(1,800)	- Purchase of non-capital equipment (LGGS funded)
SES LGGS Scheme Approved Application				(39,012)	(58,467)	(58,467)	(32,131)	(37,400)	
EM98	51		Depreciation	(26,931)	(26,857)	(26,857)	(24,718)	(27,375)	- Depn on SES vehicles
Shire Funded				(26,931)	(26,857)	(26,857)	(24,718)	(27,375)	
TOTAL OPERATING EXPENDITURE				(65,943)	(85,324)	(85,324)	(56,848)	(64,775)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Fire Prevention									
OPERATING INCOME									
FP73	67		Other Grants	181,462	400,000	400,000	280,244	450,000	
	67	FPI029	Bushfire Mitigation Activities Fund Grant	181,462	400,000	400,000	280,244	450,000	
FP74	73		Contributions (non ESL)	78,435	62,000	62,000	103,672	62,000	- Quarterly claim for 50% CESM as per MOU
FP75	67		Operating Grants - ESL	287,923	273,188	267,543	301,710	277,480	
	67	FPI012	ESL Operating Grant & Supplementary Grant	287,923	273,188	267,543	301,710	277,480	- ESL Operating Grant - LGGS 22-23 submission
TOTAL OPERATING INCOME				547,820	735,188	729,543	685,626	789,480	
OPERATING EXPENDITURE									
BFB LGGS Scheme Funding									
FP06	09		Protective Clothing	(42,801)	(50,000)	(50,000)	(53,055)	(54,000)	- BFB PPE (LGGS funded)
FP13	30		Insurance (BFB)	(71,672)	(60,776)	(60,776)	(56,224)	(52,000)	- Annual premiums - Bushfire Insurance, BFB Vehicles. (LGGS funded)
	16		Equipment Repairs & Maintenance	(13,951)	(18,000)	(18,000)	(17,912)	(21,600)	- Fire Hose testing, Service First Aid, Extinguishers, pumps & generators. Fighting Foam, General repairs & maintenance of equipment (LGGS funded)
FP20									
FP28	16		Building Maintenance	(23,903)	(10,000)	(10,000)	(24,702)	(8,000)	- (LGGS funded)
FP31			Bush Fire Brigades Other Goods and Services	(8,260)	(16,000)	(16,000)	(14,566)	(16,800)	- (LGGS funded)
FP35	25		Utilities	(25,815)	(19,965)	(19,965)	(22,180)	(18,000)	- (LGGS funded)
FP40	98		Vehicle Operating Expenses	(63,374)	(60,000)	(60,000)	(93,112)	(64,000)	- BFB vehicles (LGGS funded)
FP58	09		Non-Capital Equipment	(37,968)	(38,447)	(38,447)	(22,938)	(43,079)	- Non-capital equipment purchases in accordance with LGGS application
BFB LGGS Scheme Approved Application				(287,745)	(273,188)	(273,188)	(304,689)	(277,479)	
FP01	01		Salaries	(157,393)	(149,800)	(179,800)	(183,492)	(186,706)	- 2.13 FTE
FP01	06		Accrued Leave	(13,410)	(14,884)	(14,884)	(14,884)	(17,550)	- 2.13 FTE
FP02	02		Superannuation	(16,163)	(16,226)	(19,226)	(16,726)	(20,122)	- 2.13 FTE
FP04	05		Training/Conferences	(1,604)	(1,000)	(1,000)	(221)	(996)	
FP05	03		Workers Compensation	(1,800)	(2,446)	(2,446)	(1,915)	(3,038)	- 2.13 FTE

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY FIRE & EMERGENCY SERVICES - Law, Order and Public Safety									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
FP07	07		Recruitment	(1,685)	(3,000)	(3,000)	(399)	(3,000)	- Volunteer recruitment expenses.
FP11	27		Mobile Telephone	(3,722)	(1,440)	(1,440)	(727)	(1,440)	- CESM Phone & tablet
	38		Subscriptions Memberships & Licences	(1,635)	(2,000)	(2,000)	(2,075)	(2,000)	- Bartco - subscription to webstudio to enable online access to FDR signs
FP12									
FP19	98		CESM Vehicle Operating Costs	(7,858)	(7,200)	(7,200)	(8,409)	(7,200)	
FP29	16		Contract Services	(213,463)	(498,700)	(498,700)	(367,768)	(548,727)	
	16	FRE07	Community Fire and Emergency Services Support	(7,128)	(9,200)	(9,200)	(6,500)	(9,200)	
	16	FRE08	Maintain Strategic Firebreaks	(9,544)	(15,000)	(15,000)	(18)	(15,000)	
	16	FRE10	Plan & Undertake Hazard Reduction Burns on Council Land	(1,833)	(20,000)	(20,000)	0	(20,000)	
	16	FRE11	Fire contribution - plant and equipment mobilisation	(480)	(10,000)	(10,000)	(169)	(10,000)	
	16	FRE12	Refilling Emergency Water Supplies	(2,773)	(10,000)	(10,000)	(1,707)	(10,000)	
	16	FRE14	BFAC/ LEMC Committee Support	(845)	(3,000)	(3,000)	(1,051)	(3,000)	
	16	FRE15	Support to fire fighting activities	(3,423)	(8,500)	(8,500)	(1,146)	(8,527)	
	16	FRE16	Communications	(5,976)	(3,000)	(3,000)	0	(3,000)	
	16	FRE21	Council Emergency Services building driveway and drainage maintenance	0	(20,000)	(20,000)	(3,560)	(20,000)	
	16	FRE23	Bushfire Mitigation Activity Fund (MAF)	(181,462)	(400,000)	(400,000)	(353,617)	(450,000)	- Funded by MAF grant (refer FPI029)
	16	FRE27	Bushfire Risk Mitigation Coordinator - Capes Region Pilot Program	0	0	0	0	0	
FP32	15		Maintenance of Council Emergency Water Supplies	(280)	(15,000)	(15,000)	(1,109)	(15,000)	
FP90	50		Profit/Loss on Sale of Assets	0	0	0	0	0	
FP96	51		Amortisation of ROU Assets	(21,392)	(10,407)	(10,407)	(20,198)	(4,824)	- Depreciation on leased CESM Vehicle & POD
FP98	51		Depreciation	(552,402)	(557,289)	(557,289)	(473,855)	(520,125)	- Depn on BFB buildings & vehicles
			Shire Funded	(992,808)	(1,279,392)	(1,312,392)	(1,091,778)	(1,330,728)	
TOTAL OPERATING EXPENDITURE				(1,280,553)	(1,552,580)	(1,585,580)	(1,396,466)	(1,608,207)	
CAPITAL INCOME									
FP76	70		Grant Income	501,594	178,000	226,927	271,065	14,327	
	70	FPI031	Witchcliffe Light Tanker Fire Appliance	0	178,000	178,000	236,465	0	
	70	FPI042	Karridale 3.4 Tanker Fire Appliance (DFES)	501,594	0	0	0	0	
	70	FPI044	Water Tank grant income (DFES)	0	0	48,927	34,600	14,327	
FP77	74		Capital Contributions	0	0	0	0	0	
TOTAL CAPITAL INCOME				501,594	178,000	226,927	271,065	14,327	
CAPITAL EXPENDITURE									
FP89	16		Infrastructure	0	0	(48,927)	(33,342)	(14,327)	
	16	FP013	Water Tanks - LGIS Funded	0	0	(48,927)	(33,342)	(14,327)	
FP93	55		Plant & Equipment	(501,594)	(178,000)	(178,000)	(282,908)	0	
	55	FP031	Witchcliffe Light Tanker Fire Appliance	0	(178,000)	(178,000)	(282,908)	0	
FP95	55		Donated Assets (Infrastructure)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(501,594)	(178,000)	(226,927)	(316,249)	(14,327)	
Business Unit Totals									
			Operating Income	575,308	793,655	788,010	717,466	826,880	
			Operating Expenses	(1,346,496)	(1,637,905)	(1,670,905)	(1,453,315)	(1,672,982)	
			Capital Income	501,594	178,000	226,927	271,065	14,327	
			Capital Expenditure	(501,594)	(178,000)	(226,927)	(316,249)	(14,327)	
TOTAL FOR BUSINESS UNIT				(771,188)	(844,250)	(882,895)	(781,033)	(846,102)	

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

RANGERS - Law Order & Public Safety									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
			Infringements						
RI61	83		Dog Infringements	13,528	8,000	8,000	6,761	8,000	- Offences related to Dog Act/Local Laws
RI62	83		Parking Infringements	14,502	7,000	7,000	31,026	10,000	- Offences related to Local Laws/Disabled Parking
RI63	83		Illegal Camping Infringements	11,246	5,500	5,500	21,975	10,000	- Offences related to camping in public places
RI64	83		Bushfire Infringements	5,314	5,000	5,000	2,956	5,000	- Offences related to Bush Fires Act
RI65	83		Litter Infringements	1,269	0	0	1,215	0	
RI66	83		Cat Infringements	0	500	500	0	500	- Offences related to Cat Act/Local Laws
RI67	83		Stock Infringements	0	0	0	125	0	- Offences related to stock wandering, etc
RI68	83		Other Infringement charges	1,351	0	0	2,875	0	- Miscellaneous infringements & Final Demand Fees
			Rangers						
RG80	84		Licenses/Permits (GST Free)	53,412	61,500	61,500	52,161	61,500	- Dog and Cat registrations
RG81	84		Fees and Charges (GST free)	13,715	8,000	8,000	11,217	8,000	- Orders & Requisitions
RG82	84		Sundry Income	3,538	3,900	3,900	4,135	3,900	- Cemeteries Sundry Income
RG86	73		Private Strategic Firebreak Recoveries	0	5,000	5,000	0	20,000	
RG87	84		Fees & Charges	66,795	35,900	50,900	84,099	35,900	- Cemetery, Animal Control, Fire Control fees
	84	RFC01	Cowaramup Niche wall	2,695	2,000	2,000	6,703	2,000	
	84	RFC02	Karidale Cemetery	33,829	15,000	15,000	21,567	15,000	
	84	RFC03	Margaret River Cemetery	26,356	15,000	30,000	50,684	15,000	
	84	RFC04	Animal Trap Hire	489	300	300	313	300	
	84	RFC05	Vehicle Control	200	0	0	0	0	
	84	RFC07	Animal Control - GST Inc	526	1,000	1,000	560	1,000	
	84	RFC08	Animal Control - GST Exempt	2,550	2,000	2,000	3,900	2,000	
	84	RFC15	Fire Control Administration Fee	0	300	300	0	300	
	84	RFC16	Vehicle Impound Fees	150	300	300	372	300	
TOTAL OPERATING INCOME				184,671	140,300	155,300	219,344	162,800	
OPERATING EXPENDITURE									
RG01	01		Salaries	(400,876)	(415,326)	(415,326)	(399,037)	(472,084)	- 6.3 FTE
RG01	06		Accrued Leave	(47,635)	(41,666)	(41,666)	(41,666)	(48,324)	- 6.3 FTE
RG02	02		Superannuation	(50,809)	(49,230)	(49,230)	(51,538)	(52,295)	- 6.3 FTE
RG04	05		Training & Conferences	(2,518)	(9,000)	(9,000)	(8,665)	(9,996)	- per Training Needs Analysis
RG05	03		Workers Compensation	(5,304)	(6,800)	(6,800)	(5,295)	(7,736)	- 6.3 FTE
RG06	04		Protective Clothing	(3,388)	(3,500)	(3,500)	(3,714)	(3,600)	- Uniforms & PPE
RG07	07		Recruitment	(3,686)	0	0	(2,053)	0	
RG11	27		Mobile Telephone	(6,256)	(3,000)	(3,000)	(4,999)	(5,069)	- 5 mobile plans, pound alarm, surveillance, 1 replacement phone
RG12	38		Subscriptions Memberships & Licences	(2,242)	(2,450)	(2,450)	(3,384)	(2,825)	
RG16	13		Printing & Stationery	(8,146)	(11,000)	(11,000)	(5,306)	(11,000)	- Animal Registration Renewals, Firebreak Notice, Infringement rolls, Dog Exercise Area brochures
RG17	09		Consumables	(1,758)	(2,016)	(2,016)	(1,179)	(2,040)	- Pound food, cleaning products, dog leads, dog treats, cat litter, animal food, disposable gloves, hand sanitiser, etc
RG20	15		Equipment Repairs & Mtce.	(442)	(400)	(400)	0	(1,400)	- General equipment repairs and maintenance
RG24	37		Refreshments & Entertainment	(120)	(400)	(400)	(81)	(400)	- South West Rangers meeting, quarterly training
RG25	19		Advertising	(1,993)	(2,500)	(2,500)	(1,800)	(2,500)	- Dog & Cat Registration campaign, gazettal of notices
RG28	09		Animal Management Facility - Building Maintenance	(106)	(1,000)	(1,000)	0	(1,000)	
RG29	16		Contract Services	(3,850)	(14,300)	(14,300)	(4,756)	(29,500)	
	16	RNG01	Section 33 Works	0	(5,000)	(5,000)	0	(20,000)	- Carry out firebreak work offset by FRI03
	16	RNG03	Local laws for Cats, Fencing, Camping and Dogs	0	(4,000)	(4,000)	0	(4,000)	- Review and update of local laws
	16	RNG08	Abandoned vehicle towing	(650)	(1,500)	(1,500)	(530)	(1,500)	- Removal of abandoned vehicles
	16	RNG10	Fire Restriction signage changeovers	(2,260)	(2,200)	(2,200)	(2,340)	(2,200)	- Changeover of signage advising of fire restrictions
	16	RNG15	After Hours Call Service	(940)	(1,600)	(1,600)	(1,886)	(1,800)	- After Hours Telephone Answering Service
RG37	24		Vehicle Search & Fines Enforcement fees	(3,796)	(3,000)	(3,000)	(12,133)	(10,000)	- Prosecutions, Fines Enforcement Registry charges, DoT search charges
RG40	98		Vehicle Operating Expenses	(74,931)	(80,000)	(70,000)	(54,101)	(84,000)	- 4 vehicles
RG48	09		Animal Control Expenses	(514)	(2,500)	(2,500)	(786)	(2,500)	- Vet expenses, registration tags, leads, cat carriers, etc
RG49	16		Burials Expenditure	(28,726)	(30,000)	(30,000)	(38,098)	(31,200)	
	16	CME03	Cowaramup Niche wall	(366)	0	0	(1,313)	(1,200)	- Cost of interments (recouped RG87)
	16	CME04	Karidale Cemetery	(15,767)	(15,000)	(15,000)	(13,625)	(15,000)	- Cost of interments and burials (recouped RG87)
	16	CME05	Margaret River Cemetery	(12,593)	(15,000)	(15,000)	(23,160)	(15,000)	- Cost of interments and burials (recouped RG87)
RG50	16		Projects	0	(2,000)	(2,000)	0	0	
	16	RNG14	Implementation of Mobile WorkForce & Inspection Apps	0	(2,000)	(2,000)	0	0	
RG58	12		Minor Equipment	(7,196)	(5,000)	(5,000)	0	(5,000)	- Signage and other minor equipment
RG90	50		Loss on sale of asset	0	0	0	0	0	
RG98	51		Depreciation	(7,585)	(4,074)	(4,074)	(3,750)	(4,380)	- Depn on Building & equipment
TOTAL OPERATING EXPENDITURE				(661,877)	(689,162)	(679,162)	(642,341)	(796,849)	
CAPITAL INCOME									
RG91	95		Proceeds of Sale of Assets	0	0	0	0	0	
RG92	95		Realisation of Sale of Assets	0	0	0	0	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

RANGERS - Law Order & Public Safety								
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget
TOTAL CAPITAL INCOME				0	0	0	0	0
CAPITAL EXPENDITURE								
RG88	55		Buildings	0	0	0	0	0
RG88	55		Infrastructure	0	0	0	0	(50,000)
	55	RG012	Dog Exercise Area fencing & infrastructure	0	0	0	0	(50,000)
RG93	55		Plant & Equipment	0	0	(10,000)	0	0
	55	RG011	Upgrades - Ranger Vehicle	0	0	(10,000)	0	0
TOTAL CAPITAL EXPENDITURE				0	0	(10,000)	0	(50,000)
Business Unit Totals								
			Operating Income	184,671	140,300	155,300	219,344	162,800
			Operating Expenses	(661,877)	(689,162)	(679,162)	(642,341)	(796,849)
			Capital Income	0	0	0	0	0
			Capital Expenditure	0	0	(10,000)	0	(50,000)
TOTAL FOR BUSINESS UNIT				(477,206)	(548,862)	(533,862)	(422,997)	(684,049)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BEACH LIFEGUARDS Law Order & Public Safety								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
TOTAL OPERATING INCOME				0	0	0	0	
OPERATING EXPENDITURE								
BL20	16		Equipment Repairs and Maintenance	0	0	(474)	(1,500)	
BL25	16		Advertising	0	0	0	(500)	- Advertising in conjunction with SLSWA Community awarness
BL28	16		Building Maintenance	(2,700)	(2,700)	0	(2,000)	- Reactive maintenance to storage facility and Roller Door servicing
BL29	16		Contract Services (SLWA)	(163,975)	(163,975)	(149,070)	(160,000)	- Year 3 of Service contract with SLSWA for MR Rivermouth beach
BL40	98		Vehicle Operating Expenses	(1,000)	(1,000)	(492)	(500)	- BL Trailer P1TIM843 Registration & Service
TOTAL OPERATING EXPENDITURE				(167,675)	(167,675)	(150,036)	(164,500)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	0	0	0	0	
			Operating Expenses	(167,675)	(167,675)	(150,036)	(164,500)	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(167,675)	(167,675)	(150,036)	(164,500)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

LIBRARIES Recreation and Culture									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
LI72	73		Insurance Payout	0	0	0	0	0	
LI75	67		Operating Grants	3,518	7,640	7,640	10,072	5,800	- Grants - Childrens Book Week (\$1.8k), Get Online (\$1k), Be Connected (\$3k)
	67	WK0918	Get Online Grant	1,000			0	1,000	
	67	WK1447	Be Connected Grant - Building Digital Skills	0			1,580	3,000	
	67	WK1451	CBCA - Children's Book Week	0			1,320	1,800	
LI81	84		Fees and Charges (GST free)	3,151	8,500	8,500	3,286	5,400	- Overdue, lost or damaged items administration
LI82	63		Sundry Income	1,397	0	0	58	0	- Sundry income, reimbursements
LI87	84		Fees & Charges	23,637	24,400	24,400	22,963	25,000	- Copying, coffee, ILLS and other fees and charges
TOTAL OPERATING INCOME				31,703	40,540	40,540	36,380	36,200	
OPERATING EXPENDITURE									
LI01	01		Salaries	(656,803)	(655,018)	(680,018)	(613,600)	(685,632)	- 8.02 FTE
LI01	06		Accrued Leave	(60,790)	(59,996)	(59,996)	(59,996)	(57,278)	- 8.02 FTE
LI02	02		Superannuation	(81,760)	(78,858)	(81,358)	(80,076)	(86,294)	- 8.02 FTE
LI04	05		Training	(4,179)	(6,000)	(6,000)	(464)	(6,000)	- per Training Needs Analysis
LI05	03		Workers Compensation	(7,884)	(10,636)	(10,636)	(8,282)	(11,060)	- 8.02 FTE
LI06	04		Staff Uniforms	(2,240)	(3,000)	(3,000)	(136)	(3,500)	
LI07	07		Recruitment	(1,363)	0	0	(2,687)	0	
LI11	27		Mobile Telephone	(1,411)	(3,570)	(3,570)	(3,400)	(3,329)	- Augusta Emergency, Mgr mobile & iPad plan charges and Mgr replacement.
LI12	38		Subscriptions, Memberships & Licences	(22,987)	(31,204)	(31,204)	(29,396)	(79,350)	- Magazines and papers, online tutoring and other subscriptions, Corporate memberships and Software licences
LI15	09		Printing & Stationery	(13,906)	(14,500)	(14,500)	(12,313)	(10,420)	- Stationery, printing of brochures, barcodes, promo, RFID tags, book covering materials
LI16	18		Postage & Freight	(1,979)	(2,200)	(2,200)	(2,045)	(3,500)	- Courier SLWA for both libraries
LI17	09		Consumables	(6,792)	(9,090)	(9,090)	(5,781)	(7,000)	- Coffee machine, Spring Water, Kitchen supplies and other consumables (incl toilet paper, hand towels)
LI20	16		Equipment Repairs & Maintenance	(1,855)	(2,500)	(2,500)	(1,505)	(3,100)	- Coffee machine service & repairs, chair cushion replacement, other miscellaneous items
LI22	16		Public Relations (Events & Activities)	(7,155)	(7,100)	(7,100)	(6,970)	(7,540)	- Program promotions including adult literacy, better beginnings & junior programs
LI24	37		Refreshments	(289)	(2,100)	(2,100)	(672)	(2,145)	- Refreshments for promotions, events, author talks, etc
LI25	16		Advertising	(2,719)	(3,000)	(3,000)	(961)	(3,060)	- General advertising of events and services
LI26	16		Building Operations	(5,618)	(11,050)	(11,050)	(5,714)	(7,950)	- Cleaning of carpets, chairs and paving, security call outs, Cleaning contractor for leave cover, Increase due to additional COVID cleaning requirements
LI28	16		Building Maintenance	0	(750)	(750)	(228)	(510)	- Reactive building maintenance and minor repairs
LI30	09		Landscape Maintenance	(1,309)	(2,500)	(2,500)	(1,432)	(2,468)	- Outdoor garden library maintenance services and materials, incl reticulation
LI35	25		Electricity Charges	(15,055)	(16,200)	(16,200)	(12,419)	(16,565)	- Usage and service charges
LI49	22		Stock	(73,793)	(69,700)	(69,700)	(59,626)	(70,387)	- Library stock purchases
LI50	16		Special Projects	(3,624)	(7,640)	(7,640)	(9,616)	(5,800)	- Grant funded expenditures
	16	WK0749	Get Online Week Grant	(973)			0	(1,000)	completed
	16	WK1449	Be Connected Grant - Building Digital Skills	0			(1,580)	(3,000)	
	16	WK1452	Children's Book Week (CBCA-WA) Expenditure	0			(1,318)	(1,800)	
LI51	41		Travelling & Accommodation	(15)	(500)	(500)	(11)	0	- Travel expenses relating to meetings
LI58	09		Minor Equipment	(10,394)	(2,500)	(2,500)	(2,445)	(1,000)	- Minor equipment as required
LI98	51		Depreciation	(53,494)	(53,347)	(53,347)	(43,755)	(45,625)	- Depn on Building & equipment
TOTAL OPERATING EXPENDITURE				(1,037,479)	(1,052,959)	(1,080,459)	(963,530)	(1,119,513)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	31,703	40,540	40,540	36,380	36,200	
			Operating Expenses	(1,037,479)	(1,052,959)	(1,080,459)	(963,530)	(1,119,513)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

LIBRARIES Recreation and Culture									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
TOTAL FOR BUSINESS UNIT				(1,005,776)	(1,012,419)	(1,039,919)	(927,150)	(1,083,313)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

ENVIRONMENTAL HEALTH - Health and Administration									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
HI80	84		Food Premises Registrations and Annual Fees (GST free)	10,501	65,000	65,000	68,505	72,000	- Food business fees
HI81	84		Fees and Charges (GST free)	80,314	50,000	50,000	64,762	60,000	- Lodging houses, caravan and camping, section 39, wastewater, assessments and searches, public buildings, noise monitoring, offensive trades, water sampling, skin penetration, DOLA EAS
HI87	84		Health Fees & Charges	1,322	650	650	2,433	1,200	- NMP approval, hire of noise monitoring equip, Reg 13 approval, skin penetrtrion establishment notification
HI88	84		Event Fees & Charges	4,622	20,000	20,000	14,774	18,000	- Event and trader fees
TOTAL OPERATING INCOME				96,759	135,650	135,650	150,475	151,200	
OPERATING EXPENDITURE									
HI01	01		Salaries	(421,684)	(456,754)	(431,754)	(377,500)	(441,402)	- 6.1 FTE
HI01	06		Accrued Leave	(58,553)	(48,542)	(48,542)	(48,542)	(47,617)	- 6.1 FTE
HI02	02		Superannuation	(51,963)	(57,306)	(54,806)	(46,100)	(53,742)	- 6.1 FTE
HI04	05		Training	(9,259)	(12,000)	(12,000)	(3,883)	(9,996)	
HI05	03		Workers Compensation	(5,736)	(7,514)	(7,514)	(5,850)	(7,782)	- 6.1 FTE
HI06	04		Protective Clothing	(424)	(1,000)	(1,000)	0	(1,200)	- PPE & high vis vests
HI07	07		Recruitment	(1,140)	0	(6,000)	(8,145)	0	
HI11	27		Mobile Telephone	(4,371)	(6,690)	(6,690)	(3,378)	(5,998)	- 5 mobile plans, 2 phone upgrades
HI12	38		Subscriptions & Publications	(3,717)	(5,500)	(5,500)	(5,763)	(6,000)	- EHA, LHAAC, Foodsafe
HI16	16		Sample Testing costs	(108)	(2,400)	(2,400)	(279)	(2,400)	- Costs to sample water, food, soil etc
HI17	09		Consumables	(2)	(1,200)	(1,200)	(3,720)	(3,600)	- Batteries, pool testing tablets etc
HI20	09		Equipment Repairs & Maintenance	(1,186)	(1,500)	(1,500)	0	(3,220)	- Calibration and servicing of equipment
HI24	37		Refreshments	0	(1,000)	(1,000)	0	(960)	- Hosting of workshops, meetings
HI25	19		Advertising	(181)	(1,500)	(1,500)	0	(1,560)	- Informational advertising for food safety etc
HI29	16		Contract Services	(2,780)	(18,000)	(18,000)	0	(36,000)	- (\$3k) mosquito monitoring, (\$5k) mosquito control, (\$10k) EH contractor/consultant, (\$18k) Public Health Plan delivery
HI40	98		Vehicle Operating Expenses	(6,373)	(4,000)	(4,000)	(3,475)	(6,000)	
HI41	08		Fringe Benefits Tax	(1,242)	0	0	0	0	
HI50			Special Projects	0	(15,000)	(15,000)	(600)	0	
	16	HI502	Public Health Plan	0	(15,000)	(15,000)	(600)	0	
HI58	12		Minor Equipment	(1,656)	(6,000)	(6,000)	0	(3,600)	- Replacement of testing and other equipment
HI98	51		Depreciation	(3,778)	(3,767)	(3,767)	(3,467)	(3,836)	
TOTAL OPERATING EXPENDITURE				(574,154)	(649,673)	(628,173)	(510,702)	(634,913)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	96,759	135,650	135,650	150,475	151,200	
			Operating Expenses	(574,154)	(649,673)	(628,173)	(510,702)	(634,913)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(477,396)	(514,023)	(492,523)	(360,227)	(483,713)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

OUTSIDE SCHOOL HOURS CARE - Education and Welfare									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
ED73	73		Traineeship	0	0	12,075	15,900	0	
ED75	67		Grant Income	28,567	0	0	5,499	0	
ED81	84		Fees and Charges (GST free)	374,577	402,000	382,000	293,239	246,000	- Before & after school care and school holiday care. Decreased on basis that ECRU reduce allowable numbers when OSHC moves to Scout Hall.
ED82	84		Sundry Income - Creche (GST free)	5,298	4,800	4,800	5,059	1,200	- Decreased on basis that ECRU reduce allowable numbers when OSHC moves to Scout Hall
ED86	73		Inclusion Support Programme	4,968	6,000	6,000	21,105	10,000	- DEDU Inclusion Support _ subject to family enrolments and government enrolments
ED87	84		Sundry Income	0	0	0	0	0	
TOTAL OPERATING INCOME				413,410	412,800	404,875	340,802	257,200	
OPERATING EXPENDITURE									
ED01	01		Salaries	(302,872)	(254,450)	(280,802)	(267,069)	(154,116)	- 2.40 FTE
ED01	06		Accrued Leave	(18,300)	(27,104)	(27,104)	(27,104)	(16,524)	- 2.40 FTE
ED02	02		Superannuation	(43,483)	(28,770)	(28,770)	(34,071)	(17,746)	- 2.40 FTE
ED04	05		Training	(2,058)	(9,000)	(9,000)	(2,898)	(5,004)	- per Training Needs Analysis
ED05	03		Workers Compensation	(3,048)	(4,186)	(4,186)	(3,256)	(2,536)	- 2.40 FTE
ED06	04		Staff Uniforms	(1,662)	(1,700)	(1,700)	(1,108)	(1,500)	- Uniforms and PPE
ED07	07		Recruitment	(6,010)	0	0	(3,750)	0	
ED11	27		Mobile Telephone	(2,497)	(3,264)	(3,264)	(1,318)	(1,980)	3 x mobile phone plan charges
ED12	38		Subscriptions, Memberships & Licences	(2,302)	(2,098)	(2,098)	(1,828)	(3,650)	- Subscriptions for The Pod, Child Aust, Children desktop alliance, Xplor
ED17	09		Consumables	(5,767)	(7,500)	(7,500)	(15,980)	(5,700)	- Cleaning materials, small craft items, wristbands
ED20	09		Equipment Repairs & Maintenance	(344)	(600)	(600)	(1,656)	(900)	- Reactive maintenance provision
ED24	37		Refreshments	(8,182)	(9,200)	(9,200)	(8,380)	(12,600)	- Refreshment for children, OSHC (\$9k) offset by fees, vacation care (\$3.6k)
ED25	19		Advertising	0	(1,500)	(1,500)	(347)	(2,750)	- Signage/logo replacement (\$1.5k), Advertising new location (\$1.25k)
ED26	16		Vacation Care Activities	(12,958)	(12,750)	(12,750)	(17,478)	(15,500)	- School holiday activities - offset by fees
ED40	98		Vehicle Operating Expenses	(23,903)	(24,000)	(24,000)	(10,487)	(8,000)	- Operating expenses for Bus
ED45	16		Building Maintenance	(5,651)	(6,400)	(6,400)	(7,965)	(4,200)	- Reactive maintenance to building items such as gates, doors, fences, electrical, etc
ED46	16		Building Operations	(1,018)	(1,000)	(1,000)	0	(1,000)	- Skip bin & additional Waste services
ED50			Special Projects - Grants	(28,567)	0	0	(3,000)	0	
ED58	09		Minor Equipment	(14,101)	(9,000)	(9,000)	(4,170)	(7,000)	- Sports equipment, education aids, tables, chairs, steam kits, vacuum cleaners, crèche equipment
ED98	51		Depreciation	(2,381)	(2,375)	(2,375)	(904)	(551)	- Depn on equipment
TOTAL OPERATING EXPENDITURE				(485,404)	(404,897)	(431,249)	(412,771)	(261,257)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
ED89	55		Infrastructure Assets	(3,300)	(6,700)	(6,700)	(2,465)	0	
TOTAL CAPITAL EXPENDITURE				(3,300)	(6,700)	(6,700)	(2,465)	0	
Business Unit Totals									
			Operating Income	413,410	412,800	404,875	340,802	257,200	
			Operating Expenses	(485,404)	(404,897)	(431,249)	(412,771)	(261,257)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	(3,300)	(6,700)	(6,700)	(2,465)	0	
TOTAL FOR BUSINESS UNIT				(75,295)	1,203	(33,074)	(74,434)	(4,057)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

WASTE SERVICES - Community Amenities									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
WA74	67		Operating Grants	52,060	65,493	65,493	47,356	0	
WA76	84		Rural Waste Facility Pass	97,367	97,680	105,000	102,490	103,960	
WA78	84		Sales - Mulch	9,814	0	0	5,235	0	
WA79	84		Residential Bin Sales	1,109	0	0	929	0	
WA80	77		Recycling Sales	111,463	71,000	158,000	186,173	164,000	
WA82	84		Sundry Income	1,039	0	4,150	4,147	0	
WA86	84		Transfer Station Site Charges	1,866	0	0	0	0	
WA88	76		Kerbside Waste Collection	2,605,393	2,695,057	2,695,057	2,805,740	2,963,746	
WA89	84		Commercial Disposal	253,135	228,000	228,000	192,498	220,000	
WA94	84		Davis Rd Waste Facility Site Charges	211,614	128,000	240,000	217,377	180,000	
WA95	77		Kerbside Recycling Charges	64,853	0	0	335	0	
WA96	75		Waste Facility Maintenance Rate	1,800,850	1,812,960	1,812,960	1,824,327	1,756,430	
WA97	84		Sullage Disposal Fees	74,753	29,900	60,000	99,145	69,000	
TOTAL OPERATING INCOME				5,285,316	5,128,090	5,368,660	5,485,751	5,457,136	
OPERATING EXPENDITURE									
WA01	01		Salaries Unallocated	(206,122)	(212,302)	(212,302)	(208,524)	(220,740)	- 2.50 FTE
WA01	06		Accrued Leave	(64,147)	(55,340)	(55,340)	(55,340)	(55,226)	- 7.12 FTE
WA02	02		Superannuation	(71,283)	(70,628)	(70,628)	(64,807)	(70,944)	- 7.12 FTE
WA04	05		Training & Conferences	(4,964)	(8,000)	(8,000)	(7,687)	(8,004)	- per Training Needs Analysis
WA05	03		Workers Compensation	(6,672)	(9,308)	(9,308)	(7,245)	(9,126)	- 7.12 FTE
WA06	04		Staff Uniforms & PPE	0	(1,500)	(1,500)	(1,133)	(1,500)	- 0
WA07	07		Recruitment	(1,905)	0	0	(1,394)	0	
WA11	27		Mobile Telephone	(951)	(1,782)	(1,782)	(1,059)	(4,678)	- 3 phone services, 2 new handsets
WA12	38		Subscriptions & Memberships	0	(7,680)	(7,680)	0	(5,000)	- Recycle Right subscription
WA13	42		Licenses	(7,714)	(8,200)	(8,200)	(7,714)	(8,000)	- \$6.8k DWER Davis Rd, \$1.2k DWER Wallis Rd
WA14	16		Waste Education	(49,060)	(95,500)	(95,500)	(47,356)	(84,000)	- Various programs
WA16	16		Printing & Stationery	(12,072)	(20,000)	(20,000)	(1,505)	(25,000)	- Waste guide design, print, mailout
WA20	15		Equipment Repairs & Maintenance	(31,305)	(21,000)	(21,000)	(8,320)	(30,000)	- Various equip r&m
WA40	98		Vehicle Operating Exps	(19,789)	0	(18,000)	(19,179)	(20,000)	- 1 vehicle
WA41	8		Fringe Benefits Tax	0	0	0	0	0	
WA58	12		Minor Equipment	(7,247)	(5,000)	(5,000)	(447)	(5,000)	- Minor equip
WA90	95		Loss on Disposal of Assets	(14,873)	0	0	0	0	
WA98	51		Depreciation	(239,734)	(136,324)	(136,324)	(119,454)	(131,400)	
WA99	99		Waste Overhead Recovery	382,729	363,818	363,818	337,745	402,714	
				(355,107)	(288,746)	(306,746)	(213,418)	(275,904)	
WA50			Special Projects	(51,437)	(133,500)	(136,000)	(60,072)	(97,500)	
	16	WASP01	Environmental Improvement Planning	0	(25,000)	(25,000)	0	0	
	16	WASP02	Environmental Monitoring Davis Road Facility	(27,348)	(31,000)	(31,000)	(33,532)	(56,000)	- \$55k Emerge, \$1k Litoria

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

WASTE SERVICES - Community Amenities									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
	16	WASP03	Waste site reviews and specialist advice	(1,080)	(10,000)	(10,000)	0	(10,000)	
	16	WASP05	Landfill Closure Management Plan - operational	0	(40,000)	(40,000)	(15,875)	0	
	16	WASP09	Residential Waste Audit	(4,635)	(7,500)	(10,000)	(2,785)	(15,000)	- \$15k commercial & residential waste auditing
	44	WASP12	Contribution to South West Waste Group	(18,374)	(20,000)	(20,000)	(7,881)	(16,500)	
	44	WASP13	Waste Authority Grant (Patti the Pig Regional tour)	0	0	0	0	0	
WA54			Waste Collection	(1,662,600)	(1,798,000)	(1,798,000)	(1,403,217)	(1,860,000)	
	16	RUB1	Kerbside Recycling Collection & Bin Supply	(450,836)	(536,000)	(536,000)	(370,797)	(570,000)	
	16	RUB2	General Refuse Collection & Bin Supply	(331,535)	(326,000)	(326,000)	(295,206)	(390,000)	
	16	RUB6	FOGO Collection	(880,229)	(936,000)	(936,000)	(737,214)	(900,000)	
WA55			Waste Disposal Facilities	(1,110,477)	(1,202,136)	(1,212,136)	(905,926)	(1,354,640)	
	Var	WD01	Davis Road Putrescible Waste Area	(384,701)	(400,000)	(400,000)	(322,911)	(400,000)	
	Var	WD02	Davis Road Inert Waste Area	(103,243)	(120,000)	(120,000)	(111,210)	(120,000)	
	Var	WD03	Davis Road Recycled Waste Area	(127,752)	(125,000)	(125,000)	(68,139)	(125,000)	
	Var	WD04	Davis Road General	(437,914)	(400,000)	(400,000)	(373,530)	(475,000)	
	Var	WD12	Earthworks	(7,234)	(50,000)	(50,000)	(3,491)	(80,000)	
	Var	WD13	Unallocated Waste Payroll	(12,886)	(38,636)	(38,636)	(598)	0	
	Var	WD14	Litter Control	(12,179)	(15,000)	(15,000)	(9,772)	(15,000)	
	Var	W004	Waste Facility Fence Maintenance	0	(10,000)	(10,000)	(1,600)	(10,000)	
	Var	W006	Waste Facility Signage	(2,630)	(10,000)	(20,000)	(4,375)	(15,000)	
	Var	WD10	Wallis Rd Sullage Disposal Facility	(13,735)	(20,000)	(20,000)	(750)	(100,000)	
	44	W012	Contributions - Charity Stores Passes	(8,202)	(13,500)	(13,500)	(9,550)	(14,640)	
WA56			Transfer Station Facilities	(162,992)	(180,000)	(180,000)	(127,648)	(165,000)	
	Var	WD05	Poole Road Transfer Station	(39,940)	(40,000)	(40,000)	(37,102)	(35,000)	
	Var	WD06	Alexander Bridge Transfer Station	(18,842)	(25,000)	(25,000)	(19,882)	(25,000)	
	Var	WD07	Rosa Brook Transfer Station	(28,004)	(30,000)	(30,000)	(22,284)	(25,000)	
	Var	WD08	Cowaramup Transfer Station	(69,362)	(70,000)	(70,000)	(44,299)	(60,000)	
	Var	WD09	East Augusta Disposal Site	(6,844)	(15,000)	(15,000)	(4,081)	(20,000)	
TOTAL OPERATING EXPENDITURE				(3,342,613)	(3,602,382)	(3,632,882)	(2,710,281)	(3,753,044)	
CAPITAL INCOME									
WA75	70		Capital Grant Income	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
WA70			Infrastructure Waste Management	(745,558)	(730,000)	(280,000)	(12,167)	(700,000)	
	16	WAS24	Fencing Landfill Site	(45,704)	0	0	0	0	
	16	WAS26	Davis Rd Drainage	(5,828)	(80,000)	(80,000)	(10,267)	0	
	16	WAS27	Cap active landfill area	(17,500)	(500,000)	(150,000)	(1,900)	(500,000)	
	16	WAS29	Sealing Davis Rd internal roads	(2,348)	0	0	0	(50,000)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

WASTE SERVICES - Community Amenities									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
	16	WAS35	Active Cell preparation & progressive rehabilitation	(628,949)	0	0	0	0	
	16	WAS43	Davis Rd Site Water	(26,489)	0	0	0	0	
	16	WAS52	Davis Road Construction of New Monitoring Wells	(18,740)	0	0	0	0	
	16	WAS55	Development of Davis Road Recycling and Waste Transfer Stn	0	(150,000)	(50,000)	0	(150,000)	
WA71			Furniture & Equipment	(48,400)	(120,000)	(140,000)	(60,188)	0	
	16	WAS38	Hooklift Water Tank	(48,400)	(50,000)	(50,000)	(24,394)	0	
	09	WAS46	Equipment to improve manual handling for Transfer Stations	0	(20,000)	(20,000)	0	0	
	09	WAS56	Leachate Transfer Pump - Davis Rd	0	(30,000)	(50,000)	(28,170)	0	
	09	WAS57	Weather proof storage container - Davis Rd	0	(20,000)	(20,000)	(7,624)	0	
WA72			Buildings	0	(30,000)	(30,000)	0	0	
	16	WAS49	Security Cameras/Lights	0	(30,000)	(30,000)	0	0	
	16	WAS58	Weather proof shelter on hardstand - Davis Rd	0	0	0	0	0	
WA93			Plant & Equipment	(466,730)	(8,000)	(8,000)	(6,891)	(20,000)	
	16	WAS53	New Tracked Loader	(466,730)	0	0	0	0	
	16	WAS54	Tandem axle 8x5 trailer	0	(8,000)	(8,000)	(6,891)	0	
	16	WAS59	4-in1 bucket for Loader	0	0	0	0	(20,000)	
TOTAL CAPITAL EXPENDITURE				(1,260,688)	(888,000)	(458,000)	(79,246)	(720,000)	
Business Unit Totals									
			Operating Income	5,285,316	5,128,090	5,368,660	5,485,751	5,457,136	
			Operating Expenses	(3,342,613)	(3,602,382)	(3,632,882)	(2,710,281)	(3,753,044)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	(1,260,688)	(888,000)	(458,000)	(79,246)	(720,000)	
TOTAL FOR BUSINESS UNIT				682,015	637,708	1,277,778	2,696,223	984,092	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PLANNING & DEVELOPMENT SERVICES - Community Amenities									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
TP75	67		Grants & Contributions	0	0	0	0	0	
TP79	83		Fines & Penalties	1,161	2,000	2,000	4,751	10,000	- Holiday home compliance infringements and court awarded fines
TP81	84		Fees and Charges (GST free)	372,316	280,000	280,000	393,537	300,000	
TP82	84		Sundry Income	0	0	0	0	0	- Development applications and other related fees
TP87	84		Fees & Charges (GST Inc)	15,058	12,000	12,000	1,776	0	
TOTAL OPERATING INCOME				388,535	294,000	294,000	400,064	310,000	
OPERATING EXPENDITURE									
TP01	01		Salaries	(743,240)	(791,414)	(791,414)	(741,503)	(1,000,610)	- 12.33 FTE
TP01	06		Accrued Leave	(98,907)	(80,222)	(80,222)	(80,222)	(104,300)	- 12.33 FTE
TP02	02		Superannuation	(90,174)	(95,992)	(95,992)	(92,943)	(130,258)	- 12.33 FTE
TP03	17		Consultant	(825)	0	(11,000)	(10,889)	(12,000)	- LPS2 road testing
TP04	05		Training/Conferences	(15,409)	(20,000)	(20,000)	(2,899)	(20,004)	
TP05	03		Workers Compensation	(9,900)	(12,974)	(12,974)	(10,089)	(18,944)	- 12.33 FTE
TP06	04		Protective Clothing	0	(400)	(400)	(315)	(600)	
TP07	16		Recruitment	(5,241)	0	0	(1,303)	0	
TP11	27		Mobile Telephone	(5,118)	(1,440)	(1,440)	(2,035)	(3,329)	- 3 mobile services, one replacement handset
TP12	38		Subscriptions, Memberships & Licences	(20,000)	(20,000)	(20,000)	(21,828)	(21,000)	- (\$20k) id subscription, (\$1k) climate emergency aust membership
TP24	37		Refreshments	(130)	(300)	(300)	(127)	(300)	- 6x SRG meetings
TP25	16		Advertising	(1,426)	(2,400)	(2,400)	(963)	(1,200)	- Advertising of scheme amendments etc
TP29	16		Contract Staff	0	0	0	0	0	
TP40	10		Vehicle Operating Expenses	(22,701)	(18,000)	(18,000)	(16,911)	(15,600)	- 2 vehicles
TP41	08		Fringe Benefits Tax	(10,945)	(10,500)	(10,500)	(9,207)	(11,496)	- FBT on private use of vehicles
TP50	16		Special Projects	(93,725)	(211,000)	(211,000)	(69,551)	(238,000)	
16	TNP16		Implementation of Climate Action Plan	(22,237)	0	0	0	0	
16	TNP30		Affordable Housing Strategy Site Feasibility Assessment	0	(42,000)	(42,000)	(8,512)	(36,000)	- Carried forward from 2021-22 (\$42k budget less \$5.5k spent)
16	TNP31		LPS/LPS1 Review	(18,905)	(24,000)	(24,000)	0	(10,000)	- Changes to ad finalisation of LPS2
16	TNP32		Review of Holiday House Policy as directed by Council - 11/4/2018	(5,000)	0	0	0	0	
16	TNP33		Climate Adaptation Planning	(3,175)	0	0	0	0	
44	TNP37		Contribution to Augusta Margaret River Clean Community Energy (AMRCCCE)	(30,000)	0	0	0	0	
16	TNP38		Implement the Climate Action Plan	(14,415)	(53,000)	(53,000)	(13,906)	(72,000)	- WALGA co-matched charging infrastructure feasibility and implementation 29k, annual carbon monitoring 8k, carbon offsetting 15k, sustainability education 20k
	WK1432		Sustainability education	(2,400)	0	0	(780)	0	
	WK1433		Carbon off-setting	0	0	0	(10,000)	0	
	WK1434		Carbon monitoring	(7,060)	0	0	(3,736)	0	
	WK1435		Renewable energies	(236)	0	0	0	0	
16	TNP40		Design review panel	0	(22,000)	(22,000)	(10,379)	(30,000)	- Contribution to members of panel
44	TNP41		Character Survey - Margaret River / Wilchcliffe	0	(40,000)	(40,000)	(16,754)	(50,000)	- Augusta and Wilchcliffe in 2021-22, Margaret River and Cowaramup in 2022-23
44	TNP42		Support for PHD Student	0	(30,000)	(30,000)	(20,000)	(20,000)	- Edith Cowan University - support of student \$20k pa year 2 of 3
44	TNP43		Cowaramup Pioneer Park urban drainage investigation	0	0	0	0	(20,000)	
TP58	12		Minor Equipment	0	0	0	0	0	
TP96	51		Depreciation on Leased Assets	(9,479)	(9,479)	(9,479)	(8,700)	(9,478)	- Depreciation on leased assets
TP98	51		Depreciation	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(1,127,220)	(1,274,121)	(1,285,121)	(1,069,485)	(1,587,119)	
CAPITAL INCOME									
TP74	74		Grants/Contributions Capital	242,038	200,000	200,000	528,931	288,000	- Developer contributions
TP76	74		Recognition of movement in Developer Contribution Reserve	291,987	0	0	0	0	
TOTAL CAPITAL INCOME				534,025	200,000	200,000	528,931	288,000	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	388,535	294,000	294,000	400,064	310,000	
			Operating Expenses	(1,127,220)	(1,274,121)	(1,285,121)	(1,069,485)	(1,587,119)	
			Capital Income	534,025	200,000	200,000	528,931	288,000	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(204,660)	(780,121)	(791,121)	(140,489)	(989,119)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

LANDCARE & ENVIRONMENTAL SERVICES - Community Amenities									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
LC74	73		Contributions	3,000	3,000	3,000	4,500	3,000	- Surfing WA contribution to coastal management
LC75	67		Operating Grant Income	0	40,000	40,000	0	98,861	
	67	LCG04	Dept of Transport Coastal Adaptation and Planning Grant	0	15,000	15,000	0	71,250	CHRMAP review, Gnarabup sand nourishment
	67	LCG06	CoastWest Grant – Prevelly Gnarabup Rehabilitation	0	0	0	0	27,611	
LC79	83		Fines & Penalties	6,000	5,000	5,000	3,500	5,000	- Erosion and sediment local law fines
TOTAL OPERATING INCOME				9,000	48,000	48,000	8,000	106,861	
OPERATING EXPENDITURE									
LC01	01		Salaries	(188,097)	(198,940)	(198,940)	(176,243)	(231,100)	- 2.60 FTE
LC01	06		Accrued Leave	(23,671)	(21,554)	(21,554)	(21,554)	(24,646)	- 2.60 FTE
LC02	02		Superannuation	(24,158)	(24,350)	(24,350)	(24,816)	(29,472)	- 2.60 FTE
LC04	05		Training	(205)	(5,000)	(5,000)	(100)	(4,596)	- per Training Needs Analysis
LC05	03		Workers Compensation	(2,532)	(3,276)	(3,276)	(2,557)	(3,800)	- 2.60 FTE
LC06	04		Uniforms & PPE	(405)	(500)	(500)	0	(500)	- PPE
LC11	27		Mobile Telephone	(1,884)	(420)	(420)	(500)	(3,329)	- 3 x mobile plans, 1 x replacement handset
LC25	16		Advertising	0	(500)	(500)	0	(800)	
LC44	44		Contributions toward operations	(90,000)	0	0	0	0	
LC50	16		Special Projects	(549,036)	(1,000,000)	(850,000)	(431,626)	(777,500)	
	16	LCA18	Community Education/Enviro programs	(5,411)	(5,000)	(5,000)	(2,068)	(5,000)	- Assorted materials and programs
	16	LCA22	Management Plans for Reserves	0	(5,000)	(5,000)	0	(20,000)	
	16	LCA23	Reserve Management	(46,408)	(80,000)	(80,000)	(47,493)	(80,000)	Implementation of Reserve action/management plans including weed and feral animal control programs and weed control in reserves throughout the Shire
	44	LCA37	EMF Grants - External	(151,435)	(150,000)	(150,000)	(74,893)	(150,000)	- Annual allocation for external EMF grants as per revised policy
	16	LCA38	EMF- Internal (Budget)	0	(100,000)	0	0	(100,000)	- Annual allocation for internal EMF grants as per revised policy
	16	LCA40	Environmental Stewardship and Grants Program	(6,000)	(10,000)	(10,000)	0	(10,000)	- Allocation for ongoing grants program in accordance with Policy GL27. Managed by Sustainability Officer.
	16	LCA50	Streams and Wetlands Fund	(68,026)	(120,000)	(120,000)	(32,110)	(100,000)	- Allocation of funds to protect and enhance river systems in the Shire. Related to Council recommendations SM2018/2 (5/6/18) and OM2018/159 (27/6/18), regarding the protection and enhancement of the Margaret River.
	16	LCA55	Implementation of Limestone Cliff Stability recommendations	(187,263)	(150,000)	0	(834)	0	
	16	LCA62	Limestone cliff stability assessment review	(2,500)	(50,000)	(50,000)	(25,300)	0	
	16	LCA63	Rendall Close & Barrett St Weir erosion control	(9,200)	(20,000)	(20,000)	(3,149)	0	
	16	LCA64	Coastal Investigations and Management	0	(80,000)	(80,000)	(70,924)	(142,500)	- CHRMAP review, Gnarabup sand nourishment, 50% grant funded
	16	LCA66	Walcliffe Cliff Climbing bolt removal	0	(40,000)	(40,000)	0	0	
	16	LCA67	Community Organisation Operating Grants - Environment and Sustainability	0	(170,000)	(170,000)	(142,758)	(170,000)	- Grants scheme in accordance with Policy GL27 replaces LC44 & TNP37. Maximum grant of \$45,000 to be allocated as applications assessed. Lower Blackwood LCDC & Nature Conservation MR are initial applicants.
TOTAL OPERATING EXPENDITURE				(878,663)	(1,254,540)	(1,104,540)	(657,780)	(1,075,743)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	9,000	48,000	48,000	8,000	106,861	
			Operating Expenses	(878,663)	(1,254,540)	(1,104,540)	(657,780)	(1,075,743)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(869,663)	(1,206,540)	(1,056,540)	(649,780)	(968,882)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MAJOR PROJECTS - Recreation & Culture								
COA	IE	Job	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
TOTAL OPERATING INCOME				0	0	0	0	
OPERATING EXPENDITURE								
MP01	01		Salaries	0	0	0	(67,274)	- 0.50 FTE
MP01	06		Accrued Leave	0	0	0	(6,306)	- 0.50 FTE
MP02	02		Superannuation	0	0	0	(7,656)	- 0.50 FTE
MP04	05		Training & Conferences	0	0	0	0	
MP05	03		Workers Compensation	0	0	0	(1,094)	- 0.50 FTE
TOTAL OPERATING EXPENDITURE				0	0	0	(82,330)	
CAPITAL INCOME								
MP75	70		Capital Grants	0	0	0	1,541,676	
		MPA01	MR Aquatic Centre Refurbishment - LRCIP Phase 3	0	0	0	521,676	
		MPA02	MR Aquatic Centre Refurbishment - other grant funding	0	0	0	0	
		MPA03	MR HEART Fire Compliance and Ventilation - LRCIP Phase 3	0	0	0	500,000	
		MPA04	MR HEART Theatre Floor - LRCIP Phase 3	0	0	0	350,000	
		MPA05	MR Aquatic Centre - Changing Places	0	0	0	170,000	
TOTAL CAPITAL INCOME				0	0	0	1,541,676	
CAPITAL EXPENDITURE								
MP88	16		Buildings	0	0	0	(9,966,676)	
		MPC01	MR Aquatic Centre - refurbishment	0	0	0	(8,521,676)	- Funded by WATC borrowings and LRCIP Round
		MPC02	MR HEART Fire Compliance and Ventilation	0	0	0	(500,000)	- Funded by LRCIP Round 3
		MPC03	MR HEART Theatre Floor	0	0	0	(350,000)	- Funded by LRCIP Round 3
		CBS182	MR Aquatic Centre - design and superintendency	0	0	0	(425,000)	- Carryover from 2021-22
		MPC04	MR Aquatic Centre - Changing Places	0	0	0	(170,000)	- Grant dependent
TOTAL CAPITAL EXPENDITURE				0	0	0	(9,966,676)	
Business Unit Totals								
			Operating Income	0	0	0	0	
			Operating Expenses	0	0	0	(82,330)	
			Capital Income	0	0	0	1,541,676	
			Capital Expenditure	0	0	0	(9,966,676)	
TOTAL FOR BUSINESS UNIT				0	0	0	(8,507,330)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY BUILDINGS - Recreation and Culture								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
HA70	67		Operating Grants & Contributions	0	0	0	0	
	67	HIG**		0	0	0	0	
HA72	73		Insurance claim payout	0	50,000	22,464	0	
HA82	84		Sundry Income	0	0	3,636	0	
TOTAL OPERATING INCOME				0	50,000	26,100	0	
OPERATING EXPENDITURE								
HA01	01		Salaries	(225,314)	(198,477)	(177,809)	(261,222)	- 3.20 FTE
HA01	06		Accrued Leave	(23,738)	(23,738)	(23,738)	(27,910)	- 3.20 FTE
HA02	02		Superannuation	(29,484)	(29,484)	(24,476)	(35,034)	- 3.20 FTE
HA03	16		Consultants	0	0	0	0	
HA04	05		Training	(5,000)	(5,000)	(4,246)	(5,196)	- per Training Needs Analysis
HA05	03		Workers Compensation	(3,706)	(3,706)	(2,880)	(4,296)	- 3.20 FTE
HA07	07		Recruitment	0	0	(201)	0	
HA06	04		Protective Clothing	(750)	(750)	(261)	(796)	- PPE
HA11	27		Mobile Telephone	(2,016)	(2,016)	(2,832)	(3,449)	- Phone charges for 2 phones, iPad and Halytech at Western Oval, 1 new handset
HA12	38		Subscriptions, Memberships & Licences	(675)	(675)	(727)	(2,770)	- SAI Global licenses, AIBS membership, Buildings Plus subscription
HA17	09		Consumables	(200)	(200)	(536)	(540)	
HA20	09		Equipment Repairs & Maintenance	(500)	(500)	(582)	(540)	
HA27	16		Insurance Claims	0	(130,000)	(86,266)	0	
	16	WK1498	HA27 Insurance claim storm damage Margaret River Aquatic Centre			(28,251)	0	
	16	WK1558	PR0032723 Property Claim Hairy Marron (Old Settlement Group House B9992)			(6,815)	0	
	16	WK1638	HEART Mould Damage			(51,200)	0	
			Not allocated to Jobs			0	0	
HA40	98		Vehicle Operating Expenses	(10,200)	(10,200)	(9,681)	(10,800)	- Coordinator vehicle
HA41	08		Fringe Benefits Tax	(5,500)	(5,500)	(3,159)	(3,004)	- FBT on private use of vehicles
HA28	16		Community Building Maintenance	(410,220)	(410,220)	(405,437)	(492,264)	- Reactive and scheduled building maintenance
HA29	16		Community Building Cleaning	(350,280)	(350,280)	(360,269)	(444,000)	- Cleaning services contract, includes CPI increases and approved variations
HA30	Var		Community Building - Building Operations	(200,000)	(200,000)	(160,315)	(249,996)	- Service include hygiene, extinguisher, rubbish & recycling, window cleaning, additional cleaning, testing & tagging, security call outs Electricity usage and service charges, water usage and service charges
HA50	16		Special Projects	(153,000)	(153,000)	(63,228)	(85,000)	
	16	CBS109	ACM (asbestos) monitoring and management	(25,000)	(25,000)	(11,455)	(15,000)	- Annual asbestos inspections and update of asbestos register
	44	CBS141	Community Resource Centre building renewal	0	0	0	0	
	16	CBS164	Changing Places Facility investigation & concept design	0	0	0	0	
	16	CBS172	Building Assessments & Specialist Assistance	(20,000)	(20,000)	(2,797)	(30,000)	
	16	CBS173	Forward Planning	(108,000)	(108,000)	(48,976)	(40,000)	- Building Assessments & Specialist Assistance - Design of Rotary Park public amenities & scheduled building renewal design

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY BUILDINGS - Recreation and Culture								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
	16	CBS174	Contribution to Margaret River Men's Shed	0	0	0	0	
HA90			Profit (Loss) on disposal of assets	0	0	(300,057)	0	
HA98			Depreciation	(691,403)	(691,403)	(646,041)	(730,000)	- Depn on buildings
TOTAL OPERATING EXPENDITURE				(2,111,986)	(2,215,149)	(2,272,741)	(2,356,817)	
CAPITAL INCOME								
HA74	74		Contributions for Asset Development	0	0	0	0	
HA75	70		Grants for Development of Assets	0	0	0	0	
HA91	95		Proceeds from sale of Assets	0	0	4,397	0	
HA92	95		Realisation from sale of Assets	0	0	(4,397)	0	
TOTAL CAPITAL INCOME				0	0	0	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

COMMUNITY BUILDINGS - Recreation and Culture								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
CAPITAL EXPENDITURE								
HA88	16		Land and Buildings	(1,437,672)	(1,694,672)	(517,490)	(975,000)	
	16	CBS95	Cultural Centre Redevelopment	0	0	0	0	
	16	CBS161	Witchcliffe Hall Upgrade Works as per developer contribution plan	0	0	0	0	
	16	CBS165	Alexandra Bridge Hall Building Renewal (External Cladding)	0	0	0	0	
	16	CBS157	Asbestos Removal MR CRC	0	0	0	0	
	16	CBS159	Asbestos removal and replacement works	(60,672)	(60,672)	0	0	
	16	CBS178	Asbestos Removal & Reinstatement - Druids Hall Witchcliffe	0	0	0	0	
	16	CBS180	HEART Retractable Seating	0	0	(1,431)	0	
	16	CBS185	Witchcliffe Public Toilets - replacement	(280,000)	(280,000)	0	(280,000)	- Carryover from 2021-22
	16	CBS187	Installation of Water Supply line to Gnarabup Café	(35,000)	(35,000)	(27,984)	0	
	16	CBS191	Augusta Civic Park - Upgrade facility to accommodate Childcare Centre	0	(20,000)	(20,047)	0	
	16	CBS192	Duggan Pavilion Upgrades to accommodate Playgroup	(32,000)	0	0	0	
	16	CBS193	Machinery storage shed Cowaramup Oval	(30,000)	(70,000)	0	(70,000)	- Carryover from 2021-22, funded through Cowaramup Reserve
	16	CBS195	Margaret River Football Club partial roof replacement	0	0	(630)	0	
	16	CBS196	MRCAC Replacement of Southern Wall Weather Boards	0	(100,000)	0	(150,000)	- Carryover
	16	CBS197	HEART Contract Documentation for remediation works	0	(55,000)	0	0	
	16	CBS198	MRCAC Fire Detection System	0	(74,000)	0	(150,000)	- Carryover
	16	CBS200	Cowaramup Hall - reseal timber windows and doors	0	0	0	(10,000)	
	16	CBS206	Witchcliffe CWA Hall - renewal and upgrade	0	0	0	(200,000)	
	16	CBS209	Augusta Centennial Hall building renewal projects	0	0	0	(30,000)	- Floor sanding, removal of HVAC and repairs
	16	CBS210	Cowaramup Tennis Club - Septic System Renewal	0	0	0	(15,000)	
	16	CBS211	Augusta Croquet and Tennis Club - Wall removal & Concertina Door install	0	0	0	(25,000)	- Removal of internal wall and installation of concertina doors
	16	CBS212	Margaret River Library - Upgrade internal lights	0	0	0	(45,000)	
HA89	16		Infrastructure	(200,000)	(237,000)	(225,861)	(32,000)	
	16	CBS140	Fire Hydrant for Aquatic Centre	0	0	0	0	
	16	CBS189	Gloucester Park water supply upgrade	(170,000)	(220,000)	(209,004)	(20,000)	- Carryover from 2021-22
	16	CBS194	Gracetown Swimmers Beach water tank replacement	(30,000)	(17,000)	(16,857)	0	
	16	CBS205	Karridale Hall - Upgrade water tank (from developer contributions)	0	0	0	(12,000)	- Funded by developer contributions
HA96	16		Donated Assets	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(637,672)	(931,672)	(275,953)	(1,007,000)	
Business Unit Totals								
			Operating Income	0	50,000	26,100	0	
			Operating Expenses	(2,111,986)	(2,215,149)	(2,272,741)	(2,356,817)	
			Capital Income	0	0	0	0	
			Capital Expenditure	(637,672)	(931,672)	(275,953)	(1,007,000)	
TOTAL FOR BUSINESS UNIT				(2,749,658)	(3,096,821)	(2,522,595)	(3,363,817)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MARGARET RIVER RECREATION CENTRE - Recreation and Culture						
DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME						
Operating Grants	0	0	0	0	0	
Sundry Income	1,118	1,500	1,500	745	750	
Sales - Café and Kiosk	109,268	109,600	109,600	109,567	36,000	
Fees and Charges	725,646	683,300	679,350	618,359	370,960	
TOTAL OPERATING INCOME	836,032	794,400	790,450	728,671	407,710	
OPERATING EXPENDITURE						
Salaries	(872,511)	(896,484)	(867,312)	(817,369)	(655,704)	
Accrued Leave	(102,267)	(93,014)	(89,854)	(93,018)	(69,012)	
Superannuation	(101,402)	(110,578)	(106,848)	(100,770)	(83,138)	
Training	(18,290)	(19,000)	(19,000)	(11,514)	(10,008)	
Workers Compensation	(11,532)	(14,718)	(14,718)	(11,467)	(10,772)	
Protective Clothing	(4,522)	(7,500)	(7,500)	(4,303)	(5,000)	
Recruitment Expenses	(6,045)	0	0	(4,439)	0	
Mobile Telephone	(2,559)	(2,892)	(2,892)	(2,860)	(4,858)	
Subscriptions, Memberships & Licences	(16,645)	(22,550)	(27,550)	(15,689)	(33,325)	
Printing & Stationery	(2,100)	(2,000)	(2,000)	(265)	0	
Consumables	(22,618)	(22,000)	(22,000)	(26,502)	(12,120)	
Equipment Lease/rent	(10,574)	(22,448)	0	0	(11,050)	
Equip Repairs & Maint	(48,489)	(59,720)	(59,720)	(32,268)	(26,000)	
Refreshments & Receptions	0	(600)	(600)	(267)	(1,000)	
Advertising	(4,597)	(13,400)	(13,400)	(1,548)	(21,050)	
Building Maintenance	(49,757)	(63,400)	(63,400)	(47,790)	(52,740)	
Building Operations	(65,040)	(68,840)	(68,840)	(74,696)	(67,860)	
Infrastructure Maintenance	(5,030)	(4,500)	(4,500)	(888)	(6,000)	
Contract Services	(11,872)	(15,840)	(15,840)	(11,513)	(11,352)	
Chemicals	(23,185)	(23,100)	(23,100)	(15,243)	(3,050)	
Utilities	(188,811)	(207,900)	(187,900)	(127,413)	(41,600)	
Utilities - Water	(43,797)	(32,720)	(52,720)	(46,649)	(1,000)	
Vehicle Operating Exps	(3,486)	(5,315)	(5,315)	(4,304)	(4,800)	
Fringe Benefits Tax	(6)	(500)	(500)	(18)	(2,492)	
Community Sport & Recreation Grants	0	0	0	0	(10,000)	
Café Stock	(9,296)	0	0	(239)	0	
Kiosk Stock	(58,239)	(71,400)	(71,400)	(65,726)	(34,500)	
Fitness Stock	0	0	0	0	(6,750)	
Special Projects	(7,555)	(10,100)	(22,650)	(5,829)	(1,700)	
Non-Capital Equipment	(27,976)	(27,200)	(27,200)	(22,702)	(33,850)	
Profit (Loss) on Disposal of Assets	0	0	0	0	0	
Depreciation	(308,608)	(307,763)	(307,763)	(283,506)	(311,710)	
TOTAL OPERATING EXPENDITURE	(2,026,808)	(2,125,482)	(2,084,522)	(1,828,797)	(1,532,441)	
CAPITAL INCOME						
Grants for Development of Assets	0	0	0	0	0	
Proceeds from Disposal of Assets	0	0	0	0	0	
TOTAL CAPITAL INCOME	0	0	0	0	0	
CAPITAL EXPENDITURE						
Purchase of Asset	(57,229)	(26,000)	(56,000)	(12,947)	(64,500)	
- Fitness Centre	0	0	0	0	(11,500)	
- Aquatic Centre	(57,229)	(26,000)	(26,000)	(12,947)	(8,000)	
- Indoor Rec Centre	0	0	(30,000)	0	(45,000)	
TOTAL CAPITAL EXPENDITURE	(57,229)	(26,000)	(56,000)	(12,947)	(64,500)	
Business Unit Totals						
Operating Income	836,032	794,400	790,450	728,671	407,710	
Operating Expenses	(2,026,808)	(2,125,482)	(2,084,522)	(1,828,797)	(1,532,441)	
Capital Income	0	0	0	0	0	
Capital Expenditure	(57,229)	(26,000)	(56,000)	(12,947)	(64,500)	
TOTAL FOR BUSINESS UNIT	(1,248,005)	(1,357,082)	(1,350,072)	(1,113,072)	(1,189,231)	

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022**

INDOOR SPORTS							
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget
COMMENTS							
OPERATING INCOME							
IR81	84		Sundry Income	1,500	1,500	745	750
IR82	84		Sales - Café (no longer operating)	0	0	268	0
IR83	84		Sales - Canteen/Kiosk	109,600	109,600	109,299	36,000
IR87	84		Fees and Charges	90,000	90,000	82,132	65,300
TOTAL OPERATING INCOME				201,100	201,100	192,445	102,050
OPERATING EXPENDITURE							
IR01	01		Salaries	(206,156)	(206,156)	(189,891)	(380,434)
IR01	01		Accrued Leave	(21,698)	(21,698)	(21,698)	(39,826)
IR02	02		Superannuation	(28,536)	(28,536)	(25,845)	(48,772)
IR04	05		Training	(4,000)	(4,000)	(857)	(5,004)
IR05	03		Workers Compensation	(3,392)	(3,392)	(2,647)	(6,246)
IR06	04		Protective Clothing	(3,000)	(3,000)	(1,217)	(3,000)
IR07	07		Recruitment	0	0	(1,833)	0
IR11	27		Mobile Telephone	(2,892)	(2,892)	(2,860)	(4,858)
IR12	38		Subscriptions, Memberships & Licences	(2,500)	(2,500)	(2,867)	(17,585)
IR17	09		Consumables	(8,160)	(8,160)	(15,159)	(4,320)
IR20	15		Equipment Repairs and Maintenance	(15,100)	(15,100)	(4,465)	(11,250)
IR24	37		Refreshments and Receptions	(600)	(600)	(267)	(1,000)
IR25	19		Advertising	(9,200)	(9,200)	(617)	(10,250)
IR28	16		Building Maintenance	(30,000)	(30,000)	(27,507)	(25,250)
IR29	16		Contract Services (Sports Umpires)	(9,840)	(9,840)	(8,113)	(8,352)
IR35	25		Electricity Charges	(14,400)	(14,400)	(6,317)	(9,600)
IR35	26		Water Charges	(720)	(720)	(448)	(1,000)
IR36	16		Building Operations	(62,240)	(62,240)	(58,030)	(56,160)
IR37	16		Infrastructure Maintenance	(4,500)	(4,500)	(888)	(6,000)
IR40	98		Vehicle Operating Expenses	(5,315)	(5,315)	(4,304)	(4,800)
IR41	08		Fringe Benefits Tax	(900)	(900)	(18)	(2,492)
IR44	44		Community Sport & Recreation Grants	0	0	0	(10,000)
IR49	22		Canteen/Kiosk Stock	(71,400)	(71,400)	(65,726)	(34,500)
IR50	16		Special Projects	(2,800)	(2,800)	0	(1,700)
IR50	16	IRSD2	Trophies and Promotional Items	(2,600)	(2,600)	0	(1,700)
IR58	09		Minor Equipment	(14,400)	(14,400)	(12,932)	(13,500)
IR98	51		Depreciation	(101,625)	(101,625)	(93,529)	(102,200)
IR98	51		Café	(38,942)	(2,880)	(5,124)	0
IC01	01		Café Salaries	(29,172)	0	(359)	0
IC01	06		Café Accrued Leave	(3,160)	0	(3,160)	0
IC02	02		Café Superannuation	(3,730)	0	(11)	0
IC05	03		Café Workers Compensation	(480)	(480)	(376)	0
IC12	38		Café Licences & Fees	0	0	(239)	0
IC17	09		Café Consumables	(2,400)	(2,400)	(679)	0
TOTAL OPERATING EXPENDITURE				(661,716)	(625,654)	(553,159)	(808,099)
CAPITAL INCOME							
TOTAL CAPITAL INCOME				0	0	0	0
CAPITAL EXPENDITURE							
IR88	55		Buildings	0	(30,000)	0	(30,000)
IR88	16	IRCO11	Airflow upgrades	0	(10,000)	0	(10,000)
IR88	16	IRCO12	Safe building entrance access control	0	(20,000)	0	(20,000)
IR88	16	IRCO13	Indoor Recreation Permanent Airflow fans	0	0	0	0
IR89	16		Infrastructure	0	0	0	0
IR97	55		Furniture & Equipment	0	0	0	(15,000)
IR97	16	IRCO14	New office Fitout & Conference Room	0	0	0	(15,000)
TOTAL CAPITAL EXPENDITURE				0	(30,000)	0	(45,000)
Business Unit Totals							
			Operating Income	201,100	201,100	192,445	102,050
			Operating Expenses	(661,716)	(625,654)	(553,159)	(808,099)
			Capital Income	0	0	0	0
			Capital Expenditure	0	(30,000)	0	(45,000)
TOTAL FOR BUSINESS UNIT				(460,616)	(454,554)	(360,714)	(751,049)

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

AQUATIC CENTRE								
COA	IE	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
AC87	81		Fees and Charges	296,500	270,000	218,716	16,000	
AC76	67		Operating Grant Income	0	0	0	0	
TOTAL OPERATING INCOME				296,500	270,000	218,716	16,000	
OPERATING EXPENDITURE								
AC01	01		Salaries	(392,796)	(392,796)	(382,874)	(24,980)	- 0.38 FTE
AC01	06		Accrued Leave	(40,016)	(40,016)	(40,016)	(2,706)	- 0.38 FTE
AC02	02		Superannuation	(45,902)	(45,902)	(48,484)	(3,244)	- 0.38 FTE
AC04	05		Training	(10,000)	(10,000)	(9,008)	0	- per Training Needs Analysis. Includes accreditations & qualifications
AC05	03		Workers Compensation	(6,436)	(6,436)	(5,009)	(412)	- 0.38 FTE
AC06	04		Protective Clothing/Uniform	(3,000)	(3,000)	(2,614)	0	- Uniforms and PPE
AC07	07		Recruitment	0	0	(2,403)	0	
AC12	38		Subscriptions, Memberships & Licences	(1,300)	(1,300)	(1,831)	(440)	- Watch Around Water
AC15	13		Printing and Stationary	(2,000)	(2,000)	(265)	0	- Office stationery, design & printing of material
AC17	09		Consumables	(6,400)	(6,400)	(5,110)	0	- BA oxygen, 1st Aid supplies, Cleaning supplies, Defibrillator batteries and pads
AC20	16		Equipment Repairs and Maintenance	(39,700)	(39,700)	(23,084)	(5,000)	- Reactive and planned repairs and maintenance
AC25	19		Advertising	(1,800)	(1,800)	0	(3,000)	- Marketing rebrand and signage
AC28	16		Building Maintenance	(28,000)	(28,000)	(16,237)	(8,500)	- Reactive & Scheduled maintenance. Incl Balance tank repairs.
AC30	21		Chemicals	(23,100)	(23,100)	(15,243)	(3,050)	- Pool chemicals
AC35	25	WK1545	Utilities	(193,500)	(173,500)	(121,097)	(32,000)	- Electricity & Gas
AC35	25	WK1544	Battery Lease (Western Power)	0	0	0	0	
AC35	26	WK1545	Utilities - Water	(32,000)	(52,000)	(46,200)	0	
AC36	16		Building Operations	(1,200)	(1,200)	(11,663)	(2,400)	- Waste and pest control Water sampling
AC58	09		Minor Equipment	(5,900)	(5,900)	(3,524)	(13,100)	- Hammerhead Cleaner, Rescue, Physio, Hoses etc. Replace lane ropes and lane signs.
AC90	50		Profit/Loss on Disposal of Assets	0	0	0	0	
AC98	51		Depreciation	(202,748)	(202,748)	(188,693)	(208,050)	- Depn on Building, equipment, Pool
TOTAL OPERATING EXPENDITURE				(1,035,798)	(1,035,798)	(923,355)	(306,882)	
CAPITAL INCOME								
AC74	74		Contributions for Development of Assets	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
AC88	16		Buildings	(18,000)	(18,000)	0	0	
	16	ACC18	Plant Room - replacement of all plant valving	(18,000)	(18,000)	0	0	
AC97	55		Furniture & Equipment	(8,000)	(8,000)	(12,947)	(8,000)	
	09	ACC21	Pool Cleaner replacement 21-22	(8,000)	(8,000)	(5,327)	0	
	09	ACC22	Junior inflatable pool run	0	0	(7,620)	0	
	09	ACC23	Office Furniture - First Aid & Storage Rooms	0	0	0	(8,000)	
TOTAL CAPITAL EXPENDITURE				(26,000)	(26,000)	(12,947)	(8,000)	
Business Unit Totals								
			Operating Income	296,500	270,000	218,716	16,000	
			Operating Expenses	(1,035,798)	(1,035,798)	(923,355)	(306,882)	
			Capital Income	0	0	0	0	
			Capital Expenditure	(26,000)	(26,000)	(12,947)	(8,000)	
TOTAL FOR BUSINESS UNIT				(765,298)	(791,798)	(717,586)	(298,882)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

GROUP FITNESS and GYM									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
FC75	67		Operating Grant Income	0	0	0	0	0	
FC86	84		Exercise Physiologist Services	54,859	56,000	56,000	43,792	47,660	- Medicare, Workers Comp, Insurance clients, Ex Phys PT, Upsell first membership sale. 20% reduction for gym relocation March 2022 onwards
FC87	84		Fees and Charges	271,650	240,800	263,350	273,719	242,000	- Membership sales, passes, and casual entries, group fitness and gym. 20% reduction for gym relocation March 2022 onwards
TOTAL OPERATING INCOME				326,509	296,800	319,350	317,511	289,660	
OPERATING EXPENDITURE									
FC01	01		Salaries	(245,432)	(268,360)	(268,360)	(244,245)	(250,290)	- 3.60 FTE
FC01	06		Accrued Leave	(25,632)	(28,140)	(28,140)	(28,144)	(26,480)	- 3.60 FTE
FC02	02		Superannuation	(25,361)	(32,410)	(32,410)	(26,430)	(31,122)	- 3.60 FTE
FC04	05		Training	(3,200)	(5,000)	(5,000)	(1,648)	(5,004)	
FC05	03		Workers Compensation	(3,264)	(4,410)	(4,410)	(3,435)	(4,114)	- 3.60 FTE
FC06	04		Uniforms	0	(1,500)	(1,500)	(473)	(2,000)	- Branded uniforms
FC07	07		Recruitment	(1,899)	0	0	(202)	0	
FC12	38		Subscriptions, Memberships & Licences	(13,399)	(18,750)	(23,750)	(10,752)	(15,300)	- Les Mills, APRA, PPCA, ESSA, Espresso Bike, Meta Fit
FC17	09		Consumables	(4,675)	(5,040)	(5,040)	(5,254)	(7,800)	- Cleaning & First Aid supplies, other consumables
FC18	20		Equipment lease/rental	(10,574)	(22,448)	0	0	(11,050)	- Resistance Gym Equipment lease
FC20	15		Equipment Repairs and Maintenance	(5,781)	(4,920)	(4,920)	(4,720)	(9,750)	- Servicing of Gym equipment and reactive maintenance
FC25	19		Advertising	(1,313)	(2,400)	(2,400)	(931)	(7,800)	- Newspaper, Website, promotions per Marketing Plan, Online Gallery app.
FC28	09		Building Maintenance	(3,973)	(5,400)	(5,400)	(4,046)	(18,990)	
FC29	16		Contract Services (Fitness Instructors)	(5,670)	(6,000)	(6,000)	(3,400)	(3,000)	- Ad hoc instructors as per timetable
FC36	16		Building Operations	(911)	(5,400)	(5,400)	(5,003)	(9,300)	- Floor, window cleaning, sanitising.
FC49	22		Stock for resale	0	0	0	0	(6,750)	- Offset by sales. Myzone Workout trackers, Heart Fitness Bands, Centre Branded Merchandise.
FC50	16		Special Projects	(7,355)	(7,500)	(20,050)	(5,829)	0	
FC58	12		Minor Equipment	(10,357)	(6,900)	(6,900)	(6,246)	(7,250)	- Replacement iPads for GF Music & Phoenix, Less Mills Bands & Mats and other equipment
FC98	51		Depreciation	(3,399)	(3,390)	(3,390)	(1,284)	(1,460)	
TOTAL OPERATING EXPENDITURE				(372,194)	(427,968)	(423,070)	(352,044)	(417,460)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

GROUP FITNESS and GYM									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
FC89	16		Buildings	0	0	0	0	(11,500)	
	16	FCC05	Sliding Doors GF Room	0	0	0	0	(11,500)	
FC90	16		Infrastructure	0	0	0	0	0	
FC93	09		Plant & Equipment	0	0	0	0	0	
FC97	09		Furniture & Equipment	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	(11,500)	
Business Unit Totals									
			Operating Income	326,509	296,800	319,350	317,511	289,660	
			Operating Expenses	(372,194)	(427,968)	(423,070)	(352,044)	(417,460)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	(11,500)	
TOTAL FOR BUSINESS UNIT				(45,685)	(131,168)	(103,720)	(34,533)	(139,300)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

AUGUSTA RECREATION										
COA	IE	JOB	ET	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME										
AR87	84			Fees and Charges	29,963	33,600	33,600	33,724	38,400	
TOTAL OPERATING INCOME					29,963	33,600	33,600	33,724	38,400	
OPERATING EXPENDITURE										
AR01	01			Salaries	(21,302)	(24,062)	(24,062)	(15,902)	(25,286)	- 0.4 FTE
AR01	06			Accrued Leave	(1,194)	(2,600)	(2,600)	(2,600)	(2,742)	- 0.4 FTE
AR02	02			Superannuation	(2,130)	(2,612)	(2,612)	(1,590)	(2,912)	- 0.4 FTE
AR05	03			Workers Compensation	(336)	(402)	(402)	(305)	(416)	- 0.4 FTE
AR17	09			Consumables	(2,045)	(2,400)	(2,400)	(2,875)	(2,400)	- Cleaning products, first aid, Hydrotherapy pool tes
AR18	15			Equipment Leasing	(12,463)	(15,200)	(15,200)	(12,463)	(21,464)	- Gym Equipment lease
AR20	09			Equipment Repairs & Maintenance	(2,848)	(4,800)	(4,800)	(5,251)	(6,000)	- Reactive maintenance
AR25	19			Advertising	(636)	(2,400)	(2,400)	(544)	(4,100)	- As per Marketing Plan, Pelican Post, eNews, Bran
AR28	16			Building Maintenance	(12,904)	(9,000)	(9,000)	(3,271)	(10,850)	- Augusta Rec Centre (\$3k), Hydro Pool (\$3k), Gym
AR30	21			Chemicals	(3,152)	(2,450)	(2,450)	(380)	(3,150)	- Hydrotherapy Pool chemicals
AR35	25			Utilities	(7,411)	(6,600)	(6,600)	(12,137)	(13,000)	- Electricity & Gas
AR36	16			Building Operations	(4,186)	(4,760)	(4,760)	(6,506)	(4,200)	- Pest control, window cleaning, waste, Chem Gem
AR50	16			Special Projects	0	0	0	0	0	
AR58	12			Minor Equipment	(5,356)	(5,500)	(5,500)	(5,481)	(6,650)	- Equipment replacement incl Filters, Pressure Vlave, Safety Matting
AR98	51			Depreciation	(48,154)	(48,022)	(48,022)	(44,309)	(49,275)	- Depn on Rec Centre & Hydro Pool buildings, Equi
TOTAL OPERATING EXPENDITURE					(124,118)	(130,808)	(130,808)	(113,614)	(152,445)	
CAPITAL INCOME										
AR75	70			Capital Grants	0	0	0	0	0	
TOTAL CAPITAL INCOME					0	0	0	0	0	
CAPITAL EXPENDITURE										
AR88	55			Buildings	(5,705)	0	0	0	0	
	16	ARB05		Pump Control System (Wi-Fi) BMS for Hydrotherapy Pool	(5,705)	0	0	0	0	
	16	ARB06		Replacement Hydropool Safety Cage (incl Concrete Pad)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE					(5,705)	0	0	0	0	
Business Unit Totals										
				Operating Income	29,963	33,600	33,600	33,724	38,400	
				Operating Expenses	(124,118)	(130,808)	(130,808)	(113,614)	(152,445)	
				Capital Income	0	0	0	0	0	
				Capital Expenditure	(5,705)	0	0	0	0	
					(99,859)	(97,208)	(97,208)	(79,890)	(114,045)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

GLOUCESTER PARK									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
GP72	73		Insurance Claims	403	0	0	0	0	
GP86	73		Reimbursements	21,993	19,400	19,400	18,942	18,000	- Utility & line marking recoveries from users
GP87	84		Fees and Charges	24,748	21,500	21,500	25,893	26,500	- Club fees and facility hire
TOTAL OPERATING INCOME				47,144	40,900	40,900	44,835	44,500	
OPERATING EXPENDITURE									
GP20	09		Equipment Repairs and Maintenance	(1,000)	0	0	0	0	
GP26	16		Building Operations	0	0	0	0	0	
GP27	16		Insurance Claims	(403)	0	0	0	0	
GP28	15		Building Maintenance	(9,592)	(7,800)	(7,800)	(4,874)	(10,800)	- Ag Society Room Roof and paint (\$3k), Western Pavilion (\$7.8k)
GP30	09		Line Marking Paint	(5,212)	(4,304)	(4,304)	(4,685)	(5,500)	- Cost offset by recovery from users
GP35	25		Utilities - Electricity & Energy	(24,064)	(28,350)	(28,350)	(25,369)	(22,200)	- Cost offset by recovery from users
GP36	16		Infrastructure Maintenance	(19,161)	(14,400)	(14,400)	(14,685)	(13,000)	- Footpath final link to Carpark (\$5k), Fencing & Gates (\$6k), Lighting (\$2k)
GP50	16		Special Projects	(22,899)	(30,000)	(10,000)	0	(20,000)	
	16	GPP02	Recreation Services Masterplan	(22,522)	(10,000)	(10,000)	0	(10,000)	- Sewerage Plan - Carryover
	16	GPP07	Demolition of sheds to accommodate Hockey Training Facility	(167)	(20,000)	0	0	0	
	16	GPP08	Western Pavilion Concept Planning	0	0	0	0	(10,000)	- Funded by 3 x Clubs and Shire
GP58	16		Minor Equipment	(618)	(1,482)	(1,482)	0	(3,800)	- Line Marking Machine (\$1.8k), Temporary Fencing (\$2k)
GP98	51		Depreciation	(136,128)	(135,755)	(135,755)	(125,767)	(136,875)	- Depn on GP buildings & equipment
TOTAL OPERATING EXPENDITURE				(219,077)	(222,091)	(202,091)	(175,380)	(212,175)	
CAPITAL INCOME									
GP74			Grants and Contributions	69,920	638,889	728,889	440,277	100,000	
	70	GPG02	Construction of Hockey Training Facility (CSRFF)	0	334,289	334,289	250,697	0	
	70	GPG03	Construction of Hockey Training Facility (SPORTAUS - Aust Sports Commission)	69,920	40,000	130,000	130,080	0	
	74	GPG04	Contribution to Hockey Training Facility from MR Hockey Club	0	175,000	175,000	0	0	
	74	GPG06	Grant - LED Lighting Project (CSRFF)	0	39,600	39,600	0	0	
	74	GPG07	Contribution - LED Lighting Project (AMR Football Club)	0	25,000	25,000	23,500	0	
	74	GPG08	Grant - LED Lighting Project (WAFB)	0	10,000	10,000	36,000	0	
	74	GPG09	Contributions for Multi Club Storage Facility Shed	0	15,000	15,000	0	0	
	74	GPG11	Contributions for Western Playing Field Shelters	0	0	0	0	75,000	- State Government election commitment
	74	GPG12	Outdoor Multi use space Half-court Contribution	0	0	0	0	25,000	- Dependant on DSR Grant and MR Basketball Association Contribution
GP91	95		Proceeds on disposal of assets	0	0	0	0	0	
TOTAL CAPITAL INCOME				69,920	638,889	728,889	440,277	100,000	
CAPITAL EXPENDITURE									
GP88	16		Buildings	0	(40,000)	(55,000)	0	(60,000)	
		GPP041	Multi Club Storage Shed	0	(40,000)	(55,000)	0	(60,000)	- Carryover from 2021-22
GP89	16		Infrastructure	(70,169)	(1,157,070)	(1,174,570)	(916,713)	(210,000)	
		GPP038	Construction of Hockey Training Facility	(69,920)	(1,022,870)	(1,042,870)	(816,820)	0	
		GPP039	LED Lighting Upgrade to Main Oval	0	(114,200)	(114,200)	(98,536)	0	
		GPP035	Gate for HEART/Football	0	0	(7,500)	0	0	
		GPP036	LED Lighting Project - MR Bowling Club	0	0	(10,000)	0	(10,000)	
		GPP037	Outdoor Multi use space Half-court	(248)	(20,000)	0	(1,356)	(100,000)	- Carryover - Dependant on DSR Grant and MR Basketball Association Contribution
		GPP042	Ticket box reallocation - and fencing	0	0	0	0	0	- Relocation of Ticket box and access for SWFL and ticketed events for GP. Masterplan and access to GP to improve safety.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

GLOUCESTER PARK									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		GPP043	Western Playing Field shelters	0	0	0	0	(100,000)	- Election Commitment - State Government (\$75k), Shire contribution (\$25k)
GP97	16		Furniture & Equipment	0	(15,000)	0	0	0	
	16	GPP040	Portable Event Marquee 8x5	0	(15,000)	0	0	0	
TOTAL CAPITAL EXPENDITURE				(70,169)	(1,212,070)	(1,229,570)	(916,713)	(270,000)	
Business Unit Totals									
			Operating Income	47,144	40,900	40,900	44,835	44,500	
			Operating Expenses	(219,077)	(222,091)	(202,091)	(175,380)	(212,175)	
			Capital Income	69,920	638,889	728,889	440,277	100,000	
			Capital Expenditure	(70,169)	(1,212,070)	(1,229,570)	(916,713)	(270,000)	
TOTAL FOR BUSINESS UNIT				(172,181)	(754,372)	(661,872)	(606,980)	(337,675)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MARGARET RIVER HEART									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
CC72	84		Unallocated Income	0	0	0	473	0	
CC73	67		Operating Grants	24,751	89,750	89,750	34,249	30,765	
		CCG03	RACIP - In the House Grant (DLGSC)	14,280	89,750	89,750	34,249	30,765	- RACIP Funding not determined till Dec 2022
CC74	73		Contributions and Reimbursements	2,659	0	0	0	0	
CC68	84		Cinema Screen Advertising	0	5,000	5,000	818	5,000	
CC76	84		Cinema Income	52,900	48,100	48,100	59,414	58,700	
CC77	84		Ticketing Income	15,919	45,659	45,659	34,997	41,600	- Gift vouchers, Merchandise sales commission, Shire Events, Incl. HOMEGROWN@HEART
CC78	90		Commission on Ticketing	25,419	3,500	11,500	14,804	15,000	
CC79	84		Kiosk & Bar Sales	72,080	60,000	80,000	75,198	70,000	- Ticketing fees/commissions, Art sales commission
CC80	90		Commission on Bar Sales	0	3,000	0	0	0	
CC81	84		HEART Annual Memberships	2,436	2,000	2,000	2,068	2,000	
CC82	63		Sale of Merchandise	0	300	300	0	300	
CC83	84		Catering Commission	718	1,000	1,000	0	1,000	
CC84	84		Coffee Sales	1,438	1,500	1,500	630	1,000	
CC87	84		Venue Hire Income	182,392	230,000	206,000	156,262	213,000	- Commercial Hire
TOTAL OPERATING INCOME				396,630	489,809	490,809	378,914	438,365	
OPERATING EXPENDITURE									
CC01	01		Salaries	(607,218)	(514,930)	(620,000)	(513,502)	(537,980)	- 6.19 FTE
CC01	06		Accrued Leave	(43,969)	(47,300)	(57,807)	(47,296)	(51,000)	- 6.19 FTE
CC02	02		Superannuation	(63,427)	(59,870)	(59,870)	(56,530)	(64,676)	- 6.19 FTE
CC03	16		Consultant	0	(5,000)	(5,000)	0	(5,000)	- Business Events National PR
CC04	05		Training	(1,291)	(16,000)	(16,000)	(6,075)	(10,500)	
CC05	03		Workers Compensation	(5,292)	(8,380)	(8,380)	(6,529)	(8,758)	- 6.19 FTE
CC06	04		Uniforms	(1,989)	(3,000)	(3,000)	(1,156)	(4,000)	- Staff and volunteer uniforms
CC07	07		Recruitment	(2,504)	0	0	(954)	0	
CC10	27		Communications	(841)	(9,000)	(9,000)	0	0	- Rostering system & foyer marketing applications
CC11	27		Mobile phone	(2,310)	(4,920)	(4,920)	(3,759)	(8,307)	- 4 mobiles & lift emergency connections. 3 x replacement handsets
CC12	38		Corporate Memberships & Subscriptions	(3,277)	(9,770)	(9,770)	(2,608)	(10,440)	- MRBTA, Live Performance Aust, Circuit West, Arts Hub, Performing Arts Centres Aust, Liquor Licence, MRCCI, Chamber of Arts & Culture, Business Events Perth, Soundtrack (Foyer Music)
CC17	09		Consumables	(13,300)	(14,460)	(14,460)	(9,178)	(19,228)	- Technical consumables, office consumables, drinking water, cleaning products, hardware, First Aid consumables, ticketing stock, Living Springs water & Event consumables
CC18	20		Equipment Lease payments	(7,836)	(5,584)	(5,584)	(7,183)	(7,836)	- Printer and display screen
CC19	16		IT Systems Operating costs	(5,844)	(16,061)	(11,061)	(3,100)	(37,306)	- Key2Creative Typography & Website (\$6.5k), Network Hardware Upgrade (\$6k), Venue Ops (\$12.32k), Kounta/Tyro POS (\$6.4k) Other (\$6.1k)
CC20	09		Equipment Repairs & Maintenance	(17,916)	(19,500)	(19,500)	(10,928)	(14,200)	- Maintenance of retractable seating (\$5k), Cleaning Equipment (\$1.5k), Piano maintenance (\$5k), audio, lighting, vision, staging, ice machine maintenance
CC22	16		Marketing Expenses	(28,776)	(81,940)	(58,940)	(22,979)	(65,000)	- PR for Business Events (\$10k), On Hold messaging (1k), Corporate Hospitality (\$2k) Social Marketing (\$10k), Social Media Testing/Automation (\$12k), other Public Relations expenses (\$30k)
CC23	16		Events Support	(1,761)	(10,000)	(10,000)	(427)	(9,500)	- Equipment, security, licences & permits for events

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MARGARET RIVER HEART									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
CC27	16		HEART (Shire) Events (incl Cinema/ Entrepreneurial)	(39,524)	(124,950)	(110,950)	(60,554)	(82,150)	- Cinema, royalties, Shire events
CC26	16		Building Operations	(37,566)	(99,720)	(99,720)	(38,613)	(108,290)	- Public safety compliance (fire monitoring, testing, etc) & general building operations (cleaning, waste, gas, etc)
CC28	16		Building Maintenance	(28,093)	(44,655)	(44,655)	(28,958)	(72,350)	- Reactive and planned maintenance for fly tower, air conditioning & fridge, doors, lifts, plumbing, electrical, etc
CC35	25		Utilities	(7,303)	(74,000)	(14,000)	(8,911)	(22,000)	- Electricity, Gas & Water
CC44	44		HEART Grant Program	(59,633)	(150,000)	(100,000)	(62,618)	(150,000)	- Grants as per approved applications
CC47	16		Ticketing System Fees/Commissions	(2,836)	(5,000)	(5,000)	(3,696)	(8,770)	- Ticket Search Commission on tickets sold (\$8.3k), Ticket Search TableAU reporting (\$0.3k), Ticket Stock (\$0.2k)
CC48	09		Catering Expenses	(41,934)	(25,080)	(34,000)	(33,680)	(34,250)	- Coffee Machine supplies, catering, beverages and stock for resale. Offset by CC79
CC49	09		Merchandise for resale	0	(500)	(500)	0	0	
CC50	16		Special Projects	(13,636)	(26,550)	(26,550)	(11,891)	0	- Point of Sale and Venue Ops expenses
CC51	41		Travel & Accommodation	(14)	(2,000)	(2,000)	(89)	(2,000)	- Non training related travel
CC58	09		Minor Equipment	(56,973)	(108,500)	(108,500)	(35,832)	(97,240)	- Tech related equipment (\$86.94k), Cleaning Equipment (\$4.3k), Safe (\$3k), Misc (\$3k)
CC98	51		Depreciation	(288,540)	(288,864)	(288,864)	(257,671)	(284,700)	- Depn on Building & equipment. Depn will increase with capitalisation of redevelopment.
TOTAL OPERATING EXPENDITURE				(1,433,604)	(1,775,534)	(1,748,031)	(1,234,718)	(1,715,481)	
CAPITAL INCOME									
CC91	95		Proceeds of Disposal of Assets	5,000	0	0	0	0	
TOTAL CAPITAL INCOME				5,000	0	0	0	0	
CAPITAL EXPENDITURE									
CC88	55		Buildings	(33,971)	(10,000)	0	(118)	(75,000)	
	16	CCC09	Venue Related Building Items	(16,290)	(10,000)	0	0	0	
	16	CCC12	Vergola - Courtyard shade/weather protection	0	0	0	0	(50,000)	- Courtyard shade/weather protection required urgently to prevent water access
	16	CCC15	Orchestra Pit - Mosh Pit	0	0	0	0	(25,000)	- Redevelopment of Theatre Floor
	16	CCC18	Install motorised blinds on Western side (Courtyard windows)	0	0	0	0	0	- Required to mask or filter sunlight
CC89	16		Infrastructure	0	(30,000)	(30,000)	(26,868)	0	
	16	CCC03	HEART External Signage	0	(30,000)	(30,000)	(26,868)	0	
CC97	16		Furniture & Equipment	(50,490)	(69,650)	(19,650)	(13,497)	(61,000)	
	16	CCC02	HEART Furnishings	(30,052)	(5,000)	(5,000)	0	(11,000)	- Additional furnishings - Courtyard robust umbrellas & bean bags (\$6k), Catering nested tables (\$5k)
	16	CCC06	Public Art (Funded from Reserve)	0	(50,000)	0	0	(50,000)	- Funded from Community Facilities Reserve
TOTAL CAPITAL EXPENDITURE				(84,461)	(109,650)	(49,650)	(40,483)	(136,000)	
Business Unit Totals									
			Operating Income	396,630	489,809	490,809	378,914	438,365	
			Operating Expenses	(1,433,604)	(1,775,534)	(1,748,031)	(1,234,718)	(1,715,481)	
			Capital Income	5,000	0	0	0	0	
			Capital Expenditure	(84,461)	(109,650)	(49,650)	(40,483)	(136,000)	
TOTAL FOR BUSINESS UNIT				(1,116,435)	(1,395,375)	(1,306,872)	(896,286)	(1,413,116)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PARKS and GARDENS - Recreation and Culture									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
GD74	73		Contributions - Operating	18,872	14,000	14,000	9,639	9,900	
	73	GDG06	Other Contributions to Assets	9,916	5,000	5,000	0	0	
	73	GDG08	DoE contribution to maintenance of Rapids Landing Primary School Oval	8,958	9,000	9,000	9,639	9,900	
GD82	84		Sundry Income	0	0	0	0	0	
GD90	94		Profit on Disposal of Assets	0	0	0	0	0	
TOTAL OPERATING INCOME				18,872	14,000	14,000	9,639	9,900	
OPERATING EXPENDITURE									
GD52			Reserve Maintenance	(1,723,845)	(1,762,407)	(1,747,407)	(1,436,608)	(1,681,000)	
		RES07	Brookfield Subdivision - Reserve Maintenance	(100,131)	(114,240)	(129,240)	(86,029)	0	
		SP05	Brookfield Entrance Park - Caledonia (SP05)	0	0	0	0	(36,900)	
		SP401	Leschenaultia and Brookfield intersection (SP401)	0	0	0	0	(25,100)	
		SP25	Wisteria Crescent (SP25)	0	0	0	0	(25,100)	
		SP28	Abelia Avenue (SP28)	0	0	0	0	(25,100)	
		SP62	Bottlebrush and Leschenaultia intersection (SP62)	0	0	0	0	(17,700)	
		RES40	Parkwater Subdivision	(51,012)	(35,700)	(35,700)	(28,896)	0	
		SP26	Parkwater Oval (SP26)	0	0	0	0	(24,100)	
		SP606	Pioneer Road dog exercise area (SP606)	0	0	0	0	(10,100)	
		SP604	Burke Circle (SP604)	0	0	0	0	(1,000)	
		RES41	Rapids Landing subdivision	(70,252)	(87,100)	(72,100)	(56,867)	0	
		SP18	Creslin Place - Mann Park (SP18)	0	0	0	0	(36,600)	
		ALF	Alfennik Crescent and Fry Place	0	0	0	0	(35,600)	
		RES65	Rapids Landing Oval Maintenance	(9,683)	(30,600)	(30,600)	(8,862)	(30,900)	
		RGP1	Gloucester Park Surrounds	(45,668)	(73,500)	(73,500)	(48,286)	(73,700)	
		RGP2	Western Playing Fields	(38,259)	(56,100)	(41,100)	(37,211)	(40,900)	
		RGP3	Nippers Oval	(15,642)	(25,500)	(25,500)	(23,418)	(25,600)	
		RGP4	AMR Football/Playground Area	(338)	0	0	0	0	
		RGP5	Main Oval	(20,746)	(35,190)	(35,190)	(19,398)	(35,800)	
		RMR20	Oval Top Dressing	(41,528)	(53,550)	(53,550)	(7,731)	(55,900)	
		RMR23	Lower Western Oval - Reserve Maintenance	(16,943)	(25,500)	(25,500)	(5,500)	(25,600)	
		RGP6	Slate Park & Surrounds	(29,950)	(40,800)	(25,800)	(19,559)	(24,900)	
		RGP7	BMX Margaret River - Maintenance	0	(3,000)	(3,000)	(1,481)	(3,200)	
		RMR01	MR Townsite Area Gardens - Reserves Maintenance	(416,341)	(355,470)	(400,470)	(414,715)	0	
		SP693	Ashton St (SP693)	0	0	0	0	(20,900)	
		SP15	Jacaranda St (SP15)	0	0	0	0	(15,700)	
		SP51	Georgette Ave (SP51)	0	0	0	0	(26,100)	
		SP52	Village Green (SP52)	0	0	0	0	(20,900)	
		SP16	Memorial Park (SP16)	0	0	0	0	(31,300)	
		SP303	Rauter Park (SP303)	0	0	0	0	(31,300)	
		SP19	Rotary Park (SP19)	0	0	0	0	(31,300)	
		SP350	Fearn Ave (SP350)	0	0	0	0	(10,400)	
		SP416	Tyrone Loop (SP416)	0	0	0	0	(10,400)	
		SP07	Cabernet Place (SP07)	0	0	0	0	(26,100)	
		SP06	Chardonnay Ave (SP06)	0	0	0	0	(20,900)	
		SP453	Ryans Rd (SP453)	0	0	0	0	(20,900)	
		SP504	Bussell Hwy (SP504)	0	0	0	0	(20,900)	
		LARCH	Larch Loop	0	0	0	0	(20,900)	
		SP04	Old Settlement (SP04)	0	0	0	0	(13,600)	
		SP415	Elva St (SP415)	0	0	0	0	(5,700)	
		SP167	Caves/Walcliffe Rd POS (SP167)	0	0	0	0	(10,400)	
		SP101	Fantail Place/Spinebill Ramble (SP101)	0	0	0	0	(20,900)	
		SP349	Walcliffe Rd cycle track (SP347-349,562,521-523)	0	0	0	0	(20,900)	
		SR5	Greenwood Ave/Tingle Ave roundabout (SR5)	0	0	0	0	(15,700)	
		RMR07	Riverslee Subdivision New Parks Mce - Reserves Maintenance	(113,365)	(76,500)	(66,500)	(50,997)	0	
		SP11A	Farmhouse Park (SP11)	0	0	0	0	(20,900)	
		SP342	Lantana Lane (SP342)	0	0	0	0	(14,100)	
		SP22A	Halcyon Crescent (Butterfly Park) (SP22)	0	0	0	0	(14,100)	
		SP56	Yellow Gum, Maculata Trail POS (SP56)	0	0	0	0	(14,100)	
		RMR09	MR Office Surrounds - Reserves Maintenance	(16,735)	(35,700)	(35,700)	(23,294)	(36,300)	
		RMR12	MR Library Surrounds - Reserves Maintenance	(5,469)	(11,730)	(11,730)	(9,308)	(11,800)	
		RES08	Margaret River Foreshore - Reserve Maintenance	(2,943)	0	0	(2,522)	0	
		RES10	Bioretention Basin Maintenance	(139)	0	0	0	0	
		RMR02	Prevelly/Gnarabup Townsite Gardens - Reserves Maintenance	(84,746)	(61,200)	(61,200)	(56,565)	0	
		SP27	Gnarabup oval (SP27)	0	0	0	0	(31,300)	
		SP312	Vattos Way/Mitchell Dr reserve (SP312)	0	0	0	0	(11,000)	
		SP107	Mitchell Dr carparks-Narda, Georgette (SP107, SP108)	0	0	0	0	(7,900)	
		SP141	White Elephant (SP141)	0	0	0	0	(8,600)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PARKS and GARDENS - Recreation and Culture									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		RMR17	Surfer's Point Precinct Maintenance	(102,980)	(69,870)	(59,870)	(51,948)	0	
		SP20A	Riflebutts (SP20)	0	0	0	0	(26,000)	
		SP100	Surfers point/Rock Pools/Rivermouth (SP100,50,49,500)	0	0	0	0	(31,300)	
		RMR04	Gracetown Townsite Area Gardens - Reserves Maintenance	(21,825)	(30,600)	(30,600)	(21,998)	0	
		SP68	Swimmers Beach Cowaramup Bay (SP66)	0	0	0	0	(7,900)	
		SP166	Melaleuca (SP166)	0	0	0	0	(7,900)	
		SP266	South Point (SP266)	0	0	0	0	(4,800)	
		SP13A	Gracetown Hall surrounds & oval (SP13)	0	0	0	0	(10,400)	
		RMR06	Witchcliffe Townsite Area Gardens - Reserves Maintenance	(12,749)	(17,340)	(17,340)	(9,899)	0	
		SP120	Witchcliffe Hall & Bussell Hwy precinct (SP120)	0	0	0	0	(17,100)	
		RMR21	Reserve on Redgate Subdivision	(11,030)	(10,710)	(10,710)	(22,127)	0	
		SP70	Mosley Rd (SP70)	0	0	0	0	(4,200)	
		SP71	McDermott Pde (SP71)	0	0	0	0	(4,200)	
		SP695	Warru Way and Coracina Ave - dry park (SP695)	0	0	0	0	(2,900)	
		RMR08	Cowaramup Townsite Area Gardens - Reserves Maintenance	(138,841)	(137,700)	(137,700)	(147,375)	0	
		SP17	Pioneer Park (SP17)	0	0	0	0	(36,600)	
		SP310	Duggan Drive & Jacana Place, Cowara Heights (SP310)	0	0	0	0	(27,100)	
		SP697	Hasluck St (SP697)	0	0	0	0	(20,900)	
		SP605	Waverley Rd R45185 (SP605)	0	0	0	0	(15,700)	
		SP74A	Brookside Bvd - Symphony waters (SP74)	0	0	0	0	(15,400)	
		COWMS	Bussell Hwy, Cowaramup (main street)	0	0	0	0	(20,900)	
		RMR24	Cowaramup Oval - Reserves Maintenance	(34,277)	(28,560)	(28,560)	(12,813)	(28,800)	
		RMR10	Augusta Townsite Area Gardens - Reserves Maintenance	(212,802)	(226,440)	(216,440)	(175,859)	0	
		AUGMS	Blackwood Ave - main street	0	0	0	0	(10,400)	
		SP23	Shervington Park (SP23)	0	0	0	0	(7,900)	
		SP73	West Bay Creek (SP73)	0	0	0	0	(10,400)	
		SP113	Bill Hillier Park (SP113)	0	0	0	0	(19,900)	
		SP369	Dawson Park (SP369)	0	0	0	0	(19,900)	
		SP106	Stephenson Reserve, Augusta Heights (SP106)	0	0	0	0	(10,400)	
		SP09	Museum gardens and grounds	0	0	0	0	(7,300)	
		SP102	War memorial (SP102)	0	0	0	0	(10,400)	
		SP112	Ellis St boat ramp (SP112)	0	0	0	0	(25,100)	
		SP450	Flinders Bay (SP450, SP659)	0	0	0	0	(25,100)	
		SP448	Sam Griffiths Park, Turner St (SP448)	0	0	0	0	(8,200)	
		SP104	Colour patch (SP104)	0	0	0	0	(25,100)	
		SP24A	Turner Caravan Park to Ellis St foreshore (SP24)	0	0	0	0	(15,700)	
		SP449	Albany Tce (SP449)	0	0	0	0	(15,700)	
		E AUG	East Augusta	0	0	0	0	(5,200)	
		RMR13	Augusta Admin Building Surrounds - Reserves Maintenance	(4,350)	(8,466)	(8,466)	(8,344)	(8,300)	
		RMRAU3	Augusta Main Oval - Reserve Maintenance	(9,096)	(15,300)	(15,300)	(12,604)	(15,000)	
		RMRAU1	Par 3 Golf Course - Reserve Maintenance	(8,242)	(5,000)	(5,000)	(2,225)	0	- Remove budget as property leased
		RMRAU2	Croquet Club - Reserve Maintenance	(2,830)	(4,489)	(4,489)	(360)	0	- Remove budget as property leased
		RES150	Karridale POS Maintenance	(10,995)	(17,600)	(17,600)	(5,779)	(17,300)	
		RES42	Rural Sports Facilities	(3,949)	(6,324)	(6,324)	(2,769)	0	
		SP221	Rosa Brook Oval (SP221)	0	0	0	0	(3,300)	
		FGRV	Forest Grove Oval	0	0	0	0	(3,300)	
		RMR14	Other Council Bldgs/Hall Surrounds - Reserves Maintenance	(3,006)	(8,364)	(8,364)	(13,179)	0	
		KARR	Karridale	0	0	0	0	(2,000)	
		KUDA	Kudgedup	0	0	0	0	(2,000)	
		ROSA	Rosa Brook hall	0	0	0	0	(2,000)	
		ALEX	Alexandra Bridge	0	0	0	0	(2,000)	
		RMR15	Wadandi Track - Reserve Maintenance	(3,049)	0	0	(847)	0	
		RMR16	Events Assistance - Reserves Maintenance	(4,152)	(2,754)	(2,754)	(1,569)	(2,900)	
		RMR05	Playground Inspections & Maint - Reserves Maintenance	(35,200)	(30,600)	(30,600)	(31,990)	0	- Move budget to Maintenance
		RMR22	Street and Christmas Tree Lights	(3,124)	(13,770)	(13,770)	(6,513)	0	- Move budget to Maintenance
		RMR03	Street & Reserve Furniture Maintn - Reserves Maintenance	(20,664)	0	0	(7,909)	0	
		RMRAU5	General Grounds - Reserve Maintenance	(787)	(7,140)	(7,140)	(861)	(7,000)	
GD54			Cemetery Maintenance	(12,036)	(14,688)	(14,688)	(17,068)	(15,000)	
		CEM01	Karridale Cemetery Grounds	(1,365)	(4,488)	(4,488)	(6,142)	(4,600)	
		CEM02	Margaret River Cemetery Grounds	(10,670)	(10,200)	(10,200)	(10,926)	(10,400)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PARKS and GARDENS - Recreation and Culture									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
GD56			Townsite Road Reserves Mtce.	(293,318)	(348,330)	(345,330)	(311,259)	(33,600)	
		TRM1	Verge Maintenance-Townsites	(156,248)	(204,000)	(214,000)	(221,639)	0	- Combine with TRM2 and move to Maintenance
		TRM2	Dangerous Tree Mtce	(81,639)	(98,430)	(98,430)	(57,169)	0	- Combine with TRM1 and move to Maintenance
		TRM3	Street Tree Planting-Townsites	(52,438)	(45,900)	(32,900)	(32,451)	(33,600)	
		TRM4	Weed Removal Townsites	(2,994)	0	0	0	0	
GD58			Recycled Water Maintenance	(27,603)	(27,234)	(27,234)	(10,792)	0	- Move budget to Maintenance
		REW01	Inspection and Testing	(1,352)	(1,734)	(1,734)	(861)	0	
		REW02	Repairs and maintenance	(26,151)	(25,500)	(25,500)	(9,930)	0	
		REW04	Annual service Charge - Water Corp	0	0	0	0	0	
GD59			Fire Management Shire Parks/Reserves	(72,498)	(102,000)	(102,000)	(102,278)	(102,000)	
		RFM01	Fire Management Shire Parks/Reserves	(72,498)	(102,000)	(102,000)	(102,278)	(102,000)	
GD60			Structures on Reserves	(6,261)	(4,080)	(4,080)	(1,972)	0	- Move budget to Maintenance
		EVM01	Margaret River EV Charging Station	(352)	(1,428)	(1,428)	(1,837)	0	
		EVM02	Augusta EV Charging Station	(202)	(1,428)	(1,428)	(135)	0	
		ILS1	Illuminated Sign - Cultural Centre	(5,708)	(1,224)	(1,224)	0	0	
GD61			Natural Areas Maintenance	(106,392)	(111,696)	(124,696)	(81,362)	(90,600)	
		NAM02	Planting	(56,700)	(60,896)	(73,896)	(73,575)	(40,800)	
		NAM04	Other Weed Control	(49,692)	(50,800)	(50,800)	(7,787)	(49,800)	
GD62			Mulch Creation	0	0	0	0	(51,000)	
		MULC1	Tub Grinding - Mulch	0	0	0	0	(40,800)	- New job to grind vegetation material
		MULC2	Transportation - Mulch	0	0	0	0	(10,200)	- New job to transport mulched material
GD85	52		Loss on Revaluation of Infrastructure Assets	0	0	0	0	0	
GD90	50		Loss on Disposal of Assets	(18,493)	0	0	0	0	
GD98	51		Depreciation	(679,814)	(677,952)	(677,952)	(631,665)	(689,850)	
TOTAL OPERATING EXPENDITURE				(2,940,160)	(3,048,387)	(3,043,387)	(2,593,003)	(2,663,050)	
CAPITAL INCOME				0	0	0	0	0	
GD73	74		Contributions to Asset Development	0	0	0	0	0	
GD75	70		Capital Grant Income	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
GD89			Infrastructure Assets	(215,823)	(358,000)	(103,000)	(88,816)	(478,000)	
		RES119	Play equipment replacement annual program	(110,246)	(180,000)	(15,000)	(2,962)	(320,000)	
		RES120	Recycled water reticulation renewal	(17,938)	(18,000)	(18,000)	(4,479)	0	
		RES126	Annual Allocation for POS infrastructure renewal	(70,029)	(100,000)	(50,000)	(56,790)	(16,000)	
		RES132	Annual Allocation for POS improvement	(6,178)	(60,000)	(20,000)	(24,584)	(72,000)	
		RES151	Augusta Main Street Landscaping (LRCIP)	(11,432)	0	0	0	0	
		RES152	Witchcliffe tennis court - Renew 2 courts - multipurpose	0	0	0	0	0	
		RES153	Alexandra Bridge tennis courts - Renew 2 courts - multipurpose	0	0	0	0	0	
		RES154	Gloucester Park-Gloucester Park Master Plan implementation	0	0	0	0	(40,000)	
		RES155	Annual allocation for renewal of water tanks and stand pipes	0	0	0	0	(30,000)	
GD96			P&G Capital Expenditure - Donated Assets	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(215,823)	(358,000)	(103,000)	(88,816)	(478,000)	
Business Unit Totals									
			Operating Income	18,872	14,000	14,000	9,639	9,900	
			Operating Expenses	(2,940,160)	(3,048,387)	(3,043,387)	(2,593,003)	(2,663,050)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	(215,823)	(358,000)	(103,000)	(88,816)	(478,000)	
TOTAL FOR BUSINESS UNIT				(3,137,111)	(3,392,387)	(3,132,387)	(2,672,180)	(3,131,150)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

ASSET SERVICES - Transport									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
TY75	67		Operating Grant Income	5,182	8,700	8,700	6,977	200	
	67	TYG24	WA Bike Month DoT Grant	182	200	200	227	200	
TY82	84		Sundry Income	7,552	0	5,883	6,986	0	
TY81	84		Fees and Charges (GST free)	45,147	65,000	200,000	154,592	200,000	- Supervision, Road Closure, Signs & Banner Fees, DOLA EAS
TY87	84		Fees & Charges (GST Inc)	11,724	3,500	8,500	14,460	12,000	- Jetty Moorings, Rural Property Signs, Traffic Assessments, Traffic Counts
TOTAL OPERATING INCOME				69,605	77,200	223,083	183,015	212,200	
OPERATING EXPENDITURE									
TY01	01		Salaries	(503,017)	(513,708)	(513,708)	(472,278)	(488,359)	- 5.72 FTE
TY01	06		Accrued Leave	(67,284)	(52,378)	(52,378)	(52,378)	(50,486)	- 5.72 FTE
TY02	02		Superannuation	(68,267)	(65,544)	(65,544)	(62,388)	(68,901)	- 5.72 FTE
TY03	17		Consultant	(26,880)	(20,000)	(20,000)	(28,838)	(25,000)	- Design, civil & structural engineering advice, legal advice
TY04	05		Training	(4,247)	(10,000)	(10,000)	(2,944)	(9,996)	- per Training Needs Analysis
TY05	03		Workers Compensation	(6,516)	(8,410)	(8,410)	(6,548)	(8,006)	- 5.72 FTE
TY06	04		Uniforms	(684)	(600)	(600)	(182)	(600)	- Uniform for Customer Service Officer
TY07	07		Recruitment	(1,201)	0	0	(2,111)	0	
TY11	27		Mobile Telephone	(3,432)	(3,460)	(3,460)	(2,581)	(14,696)	- 4xmobile phones
TY12	38		Subscriptions, Memberships & Licences	(1,413)	(8,060)	(8,060)	(2,837)	(59,540)	- Jetty licences, IPWEA ebook, NAMS Plus, Aspec, Aust Standards, Assetic, AutoCAD
TY20	09		Equipment Repairs & Maintenance	0	(500)	(500)	(278)	(500)	
TY24	37		Refreshments	(15)	(200)	(200)	(146)	(250)	
TY35	25		Utilities - Street Lighting & EV Charging	(300,865)	(300,000)	(300,000)	(262,352)	(315,000)	- Streetlights & EV Charging Stations
TY35	26		Utilities - Dump Point Water Charges	(771)	(900)	(900)	(235)	(900)	- Water charges for dump points
TY37	42		Land Administration fees	(4,272)	(3,600)	(3,600)	(783)	(4,000)	- Landgate and DPLH fees
TY40	98		Vehicle Operating Expenses	(8,028)	(9,000)	(9,000)	(7,632)	(9,600)	- Operating costs for 1 vehicle
TY41	08		Fringe Benefits Tax	(828)	(1,000)	(1,000)	0	(4)	
TY50	16		Special Projects	(84,271)	(581,400)	(531,400)	(138,417)	(462,400)	
	16	TYA12	Licensed surveyor for land administration issues	0	(8,000)	(8,000)	(825)	(8,000)	- Allocation for use of licensed surveyor. Partly funded by 2021-22 Carryover \$7k
	16	TYA14	Asset data collection/asset management plan preparation	(36,202)	(38,200)	(38,200)	0	(38,000)	- System & inventory support, implementation, subscriptions and workshops
	16	TYA34	Annual paths and trails planning	(6,546)	(18,000)	(18,000)	(4,176)	(25,000)	- Path and trail planning incl Wadandi Track & Gracetown Link
	16	TYA37	Paths & Trails planning - Grant funded		(17,000)	(17,000)	(20,112)	0	
	16	TYA39	Drainage Investigation	(9,480)	(10,000)	(10,000)	(2,232)	(10,000)	- Investigations of townsites and LIAs
	16	TYA45	Aboriginal Heritage Surveys	0	(10,000)	0	0	(10,000)	- Surveys for projects as required
	16	TYA46	Resolution of Land Encroachment Issues	0	(10,000)	(10,000)	(188)	(10,000)	- Costs to resolve land encroachment issues
	16	TYA50	Concept Plan for Wallcliffe Road lookout area	(879)	0	0	0	0	
	16	TYA51	Margaret River Precinct Masterplan	(9,818)	0	0	0	0	- Engagement of consultant to prepare masterplan
	16	TYA53	Margaret River waste water recycling review	(2,460)	(22,500)	(22,500)	0	(22,500)	- Review of current operations and licences, opportunities for expansion
	16	TYA58	Trails signage (non-capital)	(1,871)	(15,000)	(15,000)	(8,417)	(10,000)	- Signage as identified
	16	TYA60	Gloucester Park Masterplan review	(2,115)	(18,500)	(18,500)	(585)	(17,000)	- Funded by 2021-22 Carryover \$17k
	16	TYA61	Cowaramup History Walk	(1,440)	(2,000)	(2,000)	0	(2,000)	- Year 3 of 4

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

ASSET SERVICES - Transport									
COA	IE	JOB	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
	16	TYA62	Forward Planning (Concept Plans & Detailed Design)	(13,284)	(251,000)	(251,000)	(79,521)	(140,000)	- Coastal facilities analysis, Cowaramup Hall playspace, Bussell Hwy/Memorial Dr concept, boating strategy, beach access stairs, Gracetown masterplan, Kamridale future infra, Wadandi alignment/prelim design, Gracetown cycle path feasibility, Alex Bridge/Witchcliffe court design/consult
	09	TYA63	WA Bike Month DoT Grant - Expenditure	(174)	(200)	(200)	(227)	(400)	- Annual event
	16	TYA64	Tourist directional signage - non-capital	0	(5,000)	0	0	0	
	16	TYA65	Jindong Treeton Road encroachment - compensation	0	(10,000)	(10,000)	0	(10,000)	- Funded by 2021-22 Carryover \$10k
	16	TYA66	Asset valuations (Statutory)	0	(50,000)	(15,000)	0	(100,000)	- Infrastructure valuations in 2022-23
	16	TYA67	ASCON data rectification & validation	0	(41,000)	(41,000)	(17,622)	(40,000)	
	09	TYA68	Traffic investigations and analysis	0	(25,000)	(25,000)	0	0	
	16	TYA69	Main Street Banners	0	(20,000)	(20,000)	(512)	(19,500)	- Funded by \$2021-22 Carryover \$19.5k
	16	TYA71	Walk, cycle and bridle trails & supporting infrastructure	0	(10,000)	(10,000)	0	0	- Trails works to be funded from Works budget
	16	TYA72	Grosse Rd works	0	0	0	(4,000)	0	
	53		Crossover Rebates	(4,455)	(6,000)	(6,000)	(4,497)	(6,600)	- Rebates paid to property owners for constructing compliant crossovers
TY51			Minor Equipment	0	(4,200)	(4,200)	(3,876)	(4,500)	
TY90	50		Loss on Disposal of Assets	0	0	0	0	0	
TY98	51		Depreciation	(3,750)	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(1,090,195)	(1,588,960)	(1,538,960)	(1,051,299)	(1,529,338)	1,000
CAPITAL INCOME									
TY76	70		Capital Grant Income	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TY89	16		Infrastructure Assets	(28,904)	(87,000)	(82,500)	(25,978)	(147,427)	
	16	TIA26	Augusta Interpretation Plan implementation	(10,575)	(34,500)	(20,000)	(7,761)	(20,000)	
	16	TIA37	Cowaramup Bike Racks	(9,079)	(12,500)	(4,200)	(4,191)	0	
	16	TIA38	Main Street wayfinding & parking signage	(9,250)	(40,000)	(40,000)	(13,088)	(20,000)	
	16	TIA39	Holly Place PAW fencing and landscaping	0	0	(18,300)	(937)	0	
	16	TIA40	Reimbursement to DoE for Forrest Road parking and pathway	0	0	0	0	(47,427)	- Payment of Shire's total contribution
	16	TIA41	Reimbursement to DoE for Station Road drainage and basin (Year 1 of 3)	0	0	0	0	(60,000)	- Year 1 of 3 (Total \$180k)
TOTAL CAPITAL EXPENDITURE				(28,904)	(87,000)	(82,500)	(25,978)	(147,427)	
Business Unit Totals									
			Operating Income	69,605	77,200	223,083	183,015	212,200	
			Operating Expenses	(1,090,195)	(1,588,960)	(1,538,960)	(1,051,299)	(1,529,338)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	(28,904)	(87,000)	(82,500)	(25,978)	(147,427)	
TOTAL FOR BUSINESS UNIT				(1,049,494)	(1,598,760)	(1,398,377)	(894,262)	(1,464,565)	

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022**

CONSTRUCTION - Transport									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
CAPITAL INCOME									
CR74	74		Restricted Contributions	62,344	0	0	27,538	0	
CR75	70		Grants & Contributions	9,327,217	10,475,034	9,064,573	7,518,422	4,128,965	
		CRG03	Regional Roads Group	1,169,200	1,550,000	1,550,000	1,929,261	1,650,000	-\$500k for Cowaramup Bay Rd, (\$500k) for Warner Glen Rd, (\$70k) for Leeuwin Rd, (\$80k) for Jindong Treeton Rd, (\$400k) for Carters Rd underpass, (\$500k) for Rosa Brook Rd
		CRG05	Main Roads Direct	250,965	250,000	266,215	266,215	284,442	- Grant allocated to Gravel Resheeting program (T998)
		CRG06	Roads to Recovery	649,022	649,022	649,022	649,021	649,022	- Grant allocated to Asphalt Overlays (X998) and Rural Reseals (X999)
		CRG11	Regional Bicycle Network	13,850	0	0	14,530	0	
		CRG13	MRWA Bridge Grant	378,000	250,000	250,000	0	893,000	\$230k for Warner Glen Rd bridge is to be paid by MRWA. \$663k for Jindong Treeton Rd bridge is WALGGC Special Purpose grant and will be held in Contract Liabilities. Previous year grants held in Contract Liabilities include: Warner Glen Rd bridge \$420k.
		CRG20	Lotterywest	0	0	0	0	150,000	- Possible grant for Riflebutts playground renewal (RES119)
		CRG25	Margaret River Trail (SWDC)	0	116,000	116,000	116,519	0	
		CRG26	Local Roads & Community Infrastructure Program	510,237	2,254,012	882,336	548,185	0	
		CRG29	Regional Airports Program (DISER) Grant for Augusta Aerodrome Improvements	0	300,000	295,000	0	295,000	- Augusta Aerodrome Improvements (\$295k) - AUA02
		CRG31	DoT - Bussell highway from Petrol Station to Motel	0	54,500	54,500	0	135,000	- PXN032
		CRG32	DoT - Andrews Way to Wadandi Track	0	27,500	27,500	0	0	
		CRG33	Coastal Adaption Program (DoT) - Leeuwin Rd Revetment	0	50,000	0	0	52,501	- Leeuwin Road Revetment (\$52.5k PAP25), Gnarabup sand nourishment (\$21.25 FFS30)
		CRG34	MRWA - Regional Road Safety Program (RRSP)	0	4,974,000	4,974,000	3,985,600	0	
		CRG35	Friends of the Cape to Cape Track (Friends of the Southwest Communities grant) - Winter Diversion	0	0	0	9,091	0	
		CRG36	Friends of the Cape to Cape Track (Friends of the Southwest Communities grant) - Winter Diversion	0	0	0	0	20,000	- Possible grant/contribution for Riflebutts playground renewal (RES119)
CR76	70		Construction - Non Cash Contributions (Developer Donated)	996,248	0	0	0	0	
TOTAL CAPITAL INCOME				10,385,809	10,475,034	9,064,573	7,545,959	4,128,965	
CAPITAL EXPENDITURE									
CR89			New Infrastructure	0	0	0	0	0	
CR94			Infrastructure Upgrades	(10,168,927)	(2,824,676)	(1,441,540)	(589,072)	(1,035,000)	
			Road Expansion		(400,000)	(400,000)	(159,502)	0	
			Path - Expansion		(641,000)	(499,000)	(256,156)	549,000	
			Carpark Expansion		(1,428,676)	(45,000)	(7,993)	131,000	
			Streetscape		0	(142,540)	(142,540)	0	
			Depot Expansion		(20,000)	(20,000)	(21,616)	0	
			Marine Facilities		0	0	0	0	
			Airport Upgrading		(335,000)	(335,000)	(865)	355,000	
CR95			Infrastructure Renewals	(5,268,802)	(11,239,933)	(11,110,786)	(7,002,059)	(6,607,500)	
			Bridge Preservation		(250,000)	(250,000)	(21,438)	1,013,000	
			Road Preservation		(5,874,000)	(5,884,000)	(3,557,115)	1,080,000	
			Road Rehabilitation		(2,475,000)	(2,255,000)	(2,019,895)	2,725,000	
			Rural - Gravel Resheeting		(450,000)	(450,000)	(289,235)	650,000	
			Path - Preservation		(528,797)	(177,000)	(79,855)	241,000	
			Carpark - Preservation		(110,000)	(110,000)	(102,858)	0	
			Pedestrian Structures - Preservation		(897,336)	(1,263,986)	(782,890)	40,000	
			Drainage - Preservation		(159,800)	(159,800)	(16,193)	325,000	
			Kerb - Preservation		(75,000)	(75,000)	(49,850)	6,500	
			Marine Facilities - Preservation		(422,000)	(476,000)	(56,121)	627,000	
CR96			Construction - Non Cash Assets (Developer Donated)	(996,248)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(16,433,977)	(14,064,609)	(12,562,326)	(7,591,132)	(7,642,500)	
Business Unit Totals									
			Operating Income	0	0	0	0	0	
			Operating Expenses	0	0	0	0	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CONSTRUCTION - Transport									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
			Capital Income	10,385,809	10,475,034	9,064,573	7,545,959	4,128,966	
			Capital Expenditure	(16,453,977)	(14,064,609)	(12,552,326)	(7,591,132)	(7,642,900)	
TOTAL FOR BUSINESS UNIT				(6,048,168)	(3,589,575)	(3,487,753)	(45,172)	(3,513,934)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CONSTRUCTION - Transport							
COA	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
CR94		INFRASTRUCTURE UPGRADES	(2,824,676)	(1,441,540)	(589,072)	(1,035,000)	
		ROAD EXPANSION					
	REM11	Gloucester Park roads	(400,000)	(400,000)	(159,502)	0	
			(400,000)	(400,000)	(159,502)	0	
		PATH - EXPANSION					
	PXN002	WadandiTrack	(50,000)	(3,000)	(1,048)	(100,000)	
	PXN003	Margaret River Trail Caves Rd to Rivermouth	(130,000)	(65,000)	(61,128)	0	
	PXN013	Flinders Bay to Cape Leeuwin Lighthouse Path	(162,000)	(162,000)	(33,279)	(100,000)	
	PXN019	Bussell Hwy path, Petrol Station to Motel	(116,000)	(116,000)	(5,374)	0	
	PXN024	Andrews Way & Wilkes Road path expansion link to Wadandi Trail	(65,000)	0	(12,566)	0	
	PXN025	Accessibility upgrades for pathways	(30,000)	(30,000)	(24,978)	0	
	PXN027	Fearn Avenue ramp to public toilets path	(88,000)	(58,000)	(55,213)	0	
	PXN029	Fearn Avenue - Intersection Transformation (LRCIP)	0	(65,000)	(62,571)	0	
	PXN030	Homestead Way (parking to existing path PW-470)	0	0	0	(18,000)	
	PXN031	The Boulevard-Connect western end of path to pram ramp	0	0	0	(6,000)	
	PXN032	Station Rd to Bussell Hwy-2 - 2.5m concrete shared path, Station Rd to Bussell Highway	0	0	0	(270,000)	
	PXN033	Blackwood Ave-50m 2m concrete shared path with parallel parking bays, Fronting Augusta bakery	0	0	0	(55,000)	
			(641,000)	(499,000)	(256,156)	(549,000)	
		CARPARK EXPANSION					
	CPN13	FCWP Acrod Upgrades	(20,000)	(20,000)	(7,661)	0	
	CPN23	Rivermouth Carpark	(25,000)	(25,000)	(333)	0	
	CPN24	Old Hospital Carpark	(12,000)	0	0	0	
	CPN27	Balance of LRCIP	(1,371,676)	0	0	0	
	CPN29	Blackwood Avenue-Formalise carparking for Blackwood Avenue outside bakery	0	0	0	(101,000)	
	CPN30	Witchcliffe CWA building-If building works proceed, formalise gravel carpark including ACROD bay and access path.	0	0	0	(30,000)	
			(1,428,676)	(45,000)	(7,993)	(131,000)	
		STREETSCAPE					
	STS07	Margaret River Main Street Upgrade	0	(142,540)	(142,540)	0	
	STS10	Margaret River Main Street Upgrade	0	0	0	0	
			0	(142,540)	(142,540)	0	
		DEPOT EXPANSION					
	DEX15	Augusta Chemical shed replacement	(20,000)	(20,000)	(21,616)	0	
			(20,000)	(20,000)	(21,616)	0	
		MARINE FACILITIES EXPANSION					
			0	0	0	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CONSTRUCTION - Transport							
COA	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		AIRPORT UPGRADING					
	AUA02	Augusta Aerodrome Improvements - Regional Airports Program Grant	(300,000)	(300,000)	(865)	(295,000)	
	AUA03	Relocation Augusta Aero Club	(35,000)	(35,000)	0	(35,000)	
	AUA04	Margaret River Airstrip-Illuminated wind sock, swivel mechanism requires replacement	0	0	0	(25,000)	
			(335,000)	(335,000)	(865)	(355,000)	
	TOTAL CR94		(2,824,676)	(1,441,540)	(588,672)	(1,035,000)	
CR95		INFRASTRUCTURE RENEWALS	(11,239,933)	(11,110,786)	(7,002,059)	(7,557,500)	
		BRIDGE PRESERVATION					
	CAR22	Tom Cullity Drive Bridge (RB4586)	(150,000)	(150,000)	0	0	
	CAR23	Jindong Treeton Rd Bridge (RB4569)	(100,000)	(100,000)	0	(663,000)	
	CAR24	Warner Glen Rd Bridge (RB3236) Emergency Repairs	0	0	(21,438)	0	
	CAR25	Warner Glen Road (RB3236)	0	0	0	(350,000)	
			(250,000)	(250,000)	(21,438)	(1,013,000)	
		ROAD PRESERVATION					
	X995	Regional Roads Safety Program (RRSP)	(4,974,000)	(4,994,000)	(2,806,665)	0	
	X996	Lower Order Road Renewals	(200,000)	(200,000)	(184,688)	(300,000)	
	X998	Asphalt overlays	(300,000)	(300,000)	(300,734)	(580,000)	
	X999	Rural Reseals	(400,000)	(400,000)	(265,028)	(200,000)	
			(5,874,000)	(5,894,000)	(3,557,115)	(1,080,000)	
		ROAD REHABILITATION					
	RRA399	Ashton St - Road reconstruction (Funded by Contributions)	0	0	(196)	0	
	RRN010	Leeuwin Road reconstruction	(750,000)	(670,000)	(616,987)	(105,000)	
	RRN030	Warner Glen Road reconstruction	(450,000)	(450,000)	(285,233)	(750,000)	
	RRN045	Rosa Brook Road reconstruction	0	0	17	(750,000)	
	RRN112	Rosa Glen Road reconstruction	(75,000)	(75,000)	(77,820)	0	
	RRN674	Extension of Heppingstone View to Allnutt Terrace	0	0	0	0	
	RRN003	Cowaramup Bay Road	(300,000)	(300,000)	(263,220)	(750,000)	
	RRN083	Jindong Treeton Rd	(750,000)	(750,000)	(776,405)	(120,000)	
	RRN137	Blackwood Ave slip lane (Albany Tce)	0	0	0	0	
	RRN116	Carters Road embankment rectification	(150,000)	(10,000)	(53)	(250,000)	
	RRNCUP	Carters Road underpass	0	0	0	0	
			(2,475,000)	(2,255,000)	(2,019,895)	(2,725,000)	
		RURAL - GRAVEL RESHEETING					
	T998	Miscellaneous Gravel Resheeting	(450,000)	(450,000)	(289,235)	(550,000)	
			(450,000)	(450,000)	(289,235)	(550,000)	
		PATH - PRESERVATION					
	PAP12	Gnarabup Foreshore path realignment - Gnarabup coastal erosion project	(239,797)	(60,000)	(4,910)	0	
	PAP13	Wallcliffe Cycle path renewal	(100,000)	0	(2,400)	(76,000)	
	PAP17	Blackwood Ave path renewal - north of bakery	0	0	(9,072)	0	
	PAP18	Blackwood Ave path renewal - Bakery to Green St	(62,000)	(92,000)	0	0	
	PAP24	Federation Gardens (Library)	(25,000)	(25,000)	(25,660)	0	
	PAP25	Leeuwin Revetment	(100,000)	0	0	(105,000)	
	PAP26	Fearn Avenue - Wallcliffe Road Walking Path Renewal (LRCIP)	0	0	(37,813)	0	
	PAP27	Station Road-Replace aging infrastructure - Concrete	0	0	0	(60,000)	
			(526,797)	(177,000)	(79,855)	(241,000)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CONSTRUCTION - Transport							
COA	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		CARPARK - PRESERVATION					
	CPP01	Fearn Ave carpark overlay	(110,000)	(110,000)	(102,858)	0	
			(110,000)	(110,000)	(102,858)	0	
		PEDESTRIAN STRUCTURES - PRESERVATION					
	PED02	Annual allocation for Trail Bridges structure works	(882,336)	(1,248,986)	(782,890)	0	
	PED05	Barrett St bike racks & associated works	(15,000)	(15,000)	0	0	
	PED07	Trail development-Works to Minnie Keenan, Alfred Bussell and Barrett Street trails	0	0	0	(40,000)	
	PED08	Margaret River rivermouth-Rivermouth Main Beach Access Stairs - Balustrade	0	0	0	0	
			(897,336)	(1,263,986)	(782,890)	(40,000)	
		DRAINAGE - PRESERVATION					
	D020	Pioneer Park drainage outlet	(50,000)	(50,000)	(26,610)	0	
	D022	Mann Street culvert	(100,000)	(100,000)	(16,193)	(105,000)	
	D023	Rapids Land School Oval drainage	(9,800)	(9,800)	0	0	
	D024	Fantail Place, Margaret River-0.23 - 750 pipe dredging - requires replacement	0	0	0	(50,000)	
	D025	Palmer Road-Replacement of drainage culvert (SLK 0.25) to prevent flooding	0	0	0	(50,000)	
	D026	Ablett Road-Culvert renewal aligned with resheeting programme	0	0	0	(10,000)	
	D027	Low Road-Culvert renewal aligned with resheeting programme	0	0	0	(25,000)	
	D028	Manear Road-Culvert renewal aligned with resheeting programme	0	0	0	(25,000)	
	D029	Clayton Road-Culvert renewal aligned with resheeting programme	0	0	0	(15,000)	
	D030	Viam Road-Culvert renewal aligned with resheeting programme	0	0	0	(25,000)	
	D031	Kudardup Road-Culvert replacement	0	0	0	(20,000)	
			(159,800)	(159,800)	(16,193)	(325,000)	
		KERB - PRESERVATION					
	KEP01	Staged kerb replacement	(75,000)	(75,000)	(49,850)	(6,500)	
			(75,000)	(75,000)	(49,850)	(6,500)	
		MARINE FACILITIES PRESERVATION					
	FFS17	Foreshore walls Augusta	(150,000)	(200,000)	(6,700)	(350,000)	
	FFS19	Alexandra Bridge campground riverside platform	(32,000)	(1,000)	(7,606)	(32,000)	
	FFS25	Ellis St (Old Town) Jetty renewal (LRCIP)	0	0	0	0	
	FFS26	Refurbishment of Old Town Jetty (Ellis Street) Jetty 1432	(180,000)	(225,000)	(41,710)	0	
	FFS27	Alexandra Bridge Foreshore Management Plan (ABFMP)	(60,000)	0	(106)	(60,000)	
	FFS28	East Augusta Jetty Refurbishment	0	(50,000)	0	0	
	FFS29	Molloy Island-Ted's Landing, Molloy Island	0	0	0	0	
	FFS30	Gnarabup Boat Ramp-Sand nourishment for Gnarabup Boat Ramp and Jetty area	0	0	0	0	
	FFS31	Replacement of Steelwork at Ellis St old town jetty	0	0	0	(185,000)	
			(422,000)	(476,000)	(56,121)	(627,000)	
TOTAL CR95			(11,239,933)	(11,110,786)	(6,975,450)	(6,607,500)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CONSTRUCTION - Transport								
COA	JOB	DESCRIPTION		2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
TOTAL DEVELOPMENT OF ASSETS				(14,064,609)	(12,552,326)	(7,564,122)	(7,642,500)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MAINTENANCE - Transport											
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	Month of Mar	YTD BUDGET	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME											
MR82	84		Sundry Income	0	0	8,000	0	8,000	7,883	0	
MR87	93		Private Works Income	49,819	100,000	392,442	0	392,442	392,442	250,000	
		WPR171	DRFWA - Storm Damage Claims	49,819	0	0	0	0	392,442	250,000	
TOTAL OPERATING INCOME				49,819	100,000	400,442	0	400,442	400,325	250,000	
OPERATING EXPENDITURE											
MR29			Road Maintenance	(873,272)	(1,141,805)	(1,141,805)	(4,677)	(1,141,805)	(775,357)	(1,164,600)	
MR30			Roads - Ancillary	(1,074,911)	(1,040,060)	(1,030,060)	(1,436)	(1,030,060)	(592,769)	(1,368,500)	
MR31			Signs	(163,618)	(192,910)	(182,910)	(737)	(182,910)	(122,788)	(116,800)	
MR33			Carpark	(26,628)	(31,562)	(31,562)	(46)	(31,562)	(24,610)	(50,000)	
MR34			Paths	(95,732)	(164,000)	(176,000)	0	(176,000)	(103,243)	(201,000)	
MR35			Drainage	(405,285)	(353,500)	(353,500)	(399)	(353,500)	(324,566)	(460,500)	
MR36			Bridge	(99,017)	(113,423)	(113,423)	0	(113,423)	(48,995)	(251,200)	
MR37			Airstrip	(48,541)	(35,350)	(35,350)	0	(35,350)	(33,972)	(36,100)	
MR38			Foreshore Facilities	(54,325)	(55,247)	(63,247)	(545)	(63,247)	(32,587)	(64,000)	
MR39			Waste Collection - Public Space	(377,558)	(396,013)	(396,013)	(135)	(396,013)	(300,838)	(420,000)	
MR40			Rehabilitation of Resource Pits	(57,411)	(60,600)	(60,600)	0	(60,600)	(18,156)	(50,000)	
MR42			Dump Points	(438)	(2,010)	(2,010)	0	(2,010)	(8,159)	(4,000)	
MR43			Structures on Reserves - Maintenance Costs	0	(25,000)	(25,000)	0	(25,000)	(524)	(179,700)	
MR44			Structures on Reserves - Operating Costs	0	0	0	0	0	0	(18,200)	
MR45			Recycled Water System Maintenance	0	0	0	0	0	0	(27,800)	
MR54			Private Works	(295,479)	0	(365,000)	0	(365,000)	(367,297)	0	
MR90			Loss on Disposal of assets	(1,552,884)	0	0	0	0	0	0	
MR98			Depreciation	(5,983,542)	(5,967,149)	(6,687,149)	0	(6,687,149)	(6,088,678)	(6,752,500)	
TOTAL OPERATING EXPENDITURE				(11,108,640)	(9,578,629)	(10,663,629)	(7,975)	(10,663,629)	(8,842,541)	(11,164,900)	
CAPITAL INCOME											
TOTAL CAPITAL INCOME				0	0	0	0	0	0	0	
CAPITAL EXPENDITURE											
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	0	
Business Unit Totals											
			Operating Income	49,819	100,000	400,442	0	400,442	400,325	250,000	
			Operating Expenses	(11,108,640)	(9,578,629)	(10,663,629)	(7,975)	(10,663,629)	(8,842,541)	(11,164,900)	
			Capital Income	0	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(11,058,821)	(9,478,629)	(10,263,187)	(7,975)	(10,263,187)	(8,442,216)	(10,914,900)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MAINTENANCE - Transport						
COA	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget
OPERATING EXPENDITURE						
MR29		ROADS - MAINTENANCE	(1,141,805)	(1,141,805)	(775,357)	1,164,600
		ROAD MAINTENANCE	(1,141,805)	(1,141,805)	(775,357)	1,164,600
MR30		ROADS - ANCILLARY	(1,040,060)	(1,030,060)	(592,769)	1,368,500
	RMA1	Urban Street Sweeping - Roads Ancillary	(125,000)	(125,000)	(89,228)	133,100
	RMA2	Rural Roads Tree Pruning	(227,250)	(217,250)	(144,746)	283,500
	RMA3	Dangerous Tree Removal - Roads Ancillary	(40,400)	(40,400)	(22,324)	0
	RMA4	Verge Spraying - Materials	(26,260)	(26,260)	(11,621)	26,800
	RMA5	Storm Damage Cleanup - Roads Ancillary	(303,000)	(303,000)	(154,412)	289,100
	RMA6	Vehicle Accident Cleanup	0	0	0	0
	RMA8	Spraying for Weed Control	0	0	0	0
	RMA9	Invasive Weed Control	(20,200)	(20,200)	(29,859)	20,600
	RMA10	Crack patching and minor road repairs	(75,750)	(75,750)	0	77,300
	RMA11	Gravel reshouldering	(222,200)	(222,200)	(140,580)	226,600
	RMA12	Verge Maintenance-Townsites (was TRM1)	0	0	0	311,500 - Moved from Parks & Gardens TRM1
MR31		SIGNS	(192,910)	(182,910)	(122,788)	116,800
	RCFS	Signs - Community	(11,110)	(11,110)	(4,675)	0
	COAS	Signs - Coastal Warning	0	0	0	0
	TRFS	Signage - traffic, advisory & community	(156,550)	(146,550)	(115,696)	106,500
	DIRS	Directional Signage	(15,150)	(15,150)	(226)	0
	BANS	Banner Poles - Changeover of Banners	(10,100)	(10,100)	(2,192)	10,300
MR33		CARPARK	(31,562)	(31,562)	(24,610)	50,000
	CEAU	Augusta Carpark Maintenance	(4,646)	(4,646)	(6,446)	5,000
	CEGP	Gnarabup/Prevelly Carparks	(10,251)	(10,251)	(2,698)	8,000
	CEMR	Margaret River Carparks	(12,120)	(12,120)	(9,875)	20,000
	CEOD	Other Carparks	(4,545)	(4,545)	(5,590)	2,000
	CECP	Cowaramup Carparks	0	0	0	10,000
	CEGT	Gracetown Carparks	0	0	0	5,000
MR34		PATHS	(164,000)	(176,000)	(103,243)	201,000
	FPMT	Footpath Slab Replacement	(90,000)	(90,000)	(62,657)	91,800
	FCBD	CBD Special Area Paths	(27,000)	(27,000)	(2,502)	0
	FMARG	Margaret River Paths	0	0	0	35,000
	FAUG	Augusta Paths	0	0	0	10,000
	FCOW	Cowaramup Paths	0	0	0	5,000
	FWITCH	Witchcliffe Paths	0	0	0	5,000
	FPGNAR	Gnarabup Foreshore - Path Maintenance	(21,000)	(21,000)	(6,989)	21,400
	FMTRAI	Wadandi Track - Footpath & Structure Maintenance	(16,000)	(28,000)	(26,032)	22,600
	FMWAN	Wannang Biddi Trail Maintenance	(5,000)	(5,000)	(4,710)	5,100
	FBCL	Flinders Bay to Cape Leeuwin Path Maintenance	(5,000)	(5,000)	(355)	5,100
MR35		DRAINAGE	(353,500)	(353,500)	(324,566)	460,500
	GULL	Gully Eduction	(40,400)	(40,400)	(30,675)	41,200
	DRMU	Urban General - Drainage Maintenance	(111,100)	(111,100)	(93,380)	113,300
	DRMR	Rural General - Drainage Maintenance	(202,000)	(202,000)	(200,511)	306,000
MR36		BRIDGE	(113,423)	(113,423)	(48,995)	251,200
	CAR1	Misc. Routine Bridge Mtce.	(62,923)	(62,923)	(23,488)	0
	CAR2	Wadandi Track Bridge Structure Repairs	(10,100)	(10,100)	(1,420)	0
	CAR3	Walkways and Platforms	(20,200)	(20,200)	(15,716)	20,600
	CAR4	Structural Inspections & Testing	(20,200)	(20,200)	(8,372)	20,600
	BR537	Bussell Hwy Margaret River (bridge 537)	0	0	0	4,000
	BR540	West Bay Creek (bridge 540)	0	0	0	4,000
	BR3228	Treeton Rd (bridge 3228A)	0	0	0	4,000
	BR3229	Treeton Rd (bridge 3229A)	0	0	0	4,000
	BR3232	Warner Glen (bridge 3232)	0	0	0	4,000
	BR3234	Courtney Rd (bridge 3234)	0	0	0	4,000
	BR3235	Warner Glen Rd (bridge 3235)	0	0	0	150,000
	BR3236	Warner Glen Rd (bridge 3236)	0	0	0	4,000
	BR3244	Davis Rd (bridge 3244)	0	0	0	4,000
	BR3261	Jindong-Treeton (bridge 3261A)	0	0	0	4,000
	BR4569	Jindong-Treeton (bridge 4569)	0	0	0	4,000

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

MAINTENANCE - Transport						
COA	JOB	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget
	BR4586	Tom Cullity (bridge 4586)	0	0	0	4,000
	BR4835	Carters Rd (bridge 4835)	0	0	0	4,000
	BR4898	Scott River Rd (bridge 4898)	0	0	0	4,000
	BR4847	Glenarty Rd (bridge 4847)	0	0	0	4,000
	BR9291	Wadandi Track near Carters Road (bridge 9291)	0	0	0	4,000
MR37		AIRSTRIP	(35,350)	(35,350)	(33,972)	36,100
	AIR1	Margaret River Airstrip	(25,250)	(25,250)	(17,085)	25,800
	AIR2	Augusta Airstrip	(10,100)	(10,100)	(16,887)	10,300
MR38		FORESHORE FACILITIES	(55,247)	(63,247)	(32,587)	64,000
	BOA1	Ellis St Floating Jetty & Boat Ramp	(1,010)	(1,010)	(397)	2,500
	BOA2	Ellis Street Jetty	(1,010)	(1,010)	(1,164)	2,500
	BOA14	Ellis Street POS Jetty	(5,000)	(5,000)	0	2,500
	BOA3	Flinders Bay Jetty & Boat Ramp	(1,919)	(1,919)	(566)	2,500
	BOA4	Flinders Bay Swimming Jetty	(1,010)	(1,010)	(85)	2,500
	BOA9	Turner St Jetty (Albany Tce/Turner St)	(5,100)	(5,100)	0	5,000
	BOA15	Victoria Parade Boatramp	0	0	0	2,500
	BOA16	Fisher Road Boatramp	0	0	0	2,500
	BOA7	Gnarabup Boat Ramp	(10,100)	(18,100)	(18,062)	10,500
	BOA8	Gracetown Boat Ramp	(1,818)	(1,818)	(694)	2,500
	BOA12	East Augusta Jetty	(2,020)	(2,020)	(1,948)	2,500
	BOA5	Steps/Platforms/Fencing/Retaining Walls	(25,250)	(25,250)	(9,672)	26,000
	BOA6	Minor Boat Ramps - Various	(1,010)	(1,010)	0	0
MR39		WASTE COLLECTION PUBLIC SPACE	(396,013)	(396,013)	(300,838)	420,000
	BINS	Street Bins - Purchase And Replacement	(15,150)	(15,150)	(17,678)	15,500
	WCPS	Waste Collection Public Space	(380,863)	(380,863)	(283,161)	404,500
MR40		REHABILITATION OF RESOURCE PITS	(60,600)	(60,600)	(18,156)	50,000
	GRAV	Gravel Pits	(60,600)	(60,600)	(18,156)	0
	PITGR	Greenhill Road pit	0	0	0	10,000
	PITTM	Tanah Merah pit	0	0	0	10,000
	PITBR	Brockman Road pit	0	0	0	10,000
	PITJT	Jindong Treeton Road pit	0	0	0	10,000
	PITRR	Bramley River Road pit	0	0	0	10,000
MR42		DUMP POINTS	(2,010)	(2,010)	(8,159)	4,000
	DMP1	Dump Point 1 - Margaret River	(1,010)	(1,010)	(8,159)	2,000
	DMP2	Dump Point 2 - Cowaramup	(1,000)	(1,000)	0	2,000
MR43		Structures on Reserves - Maintenance Costs	(25,000)	(25,000)	(524)	179,700
	SFM1	Street Furniture Maintenance	(25,000)	(25,000)	(524)	25,500
	PLAYG	Playground Inspections & Maintenance	0	0	0	29,200
	POSIM	POS Infrastructure Maintenance	0	0	0	100,000
	ARTWK	Artworks Maintenance	0	0	0	5,000
	TENN	Tennis Court & Other Facilities Maintenance	0	0	0	10,000
	SKATE	Skateparks Maintenance	0	0	0	10,000
MR44		Structures on Reserves - Operating Costs	0	0	0	18,200
	EVMR	Margaret River EV Charging Station (was EVM01)	0	0	0	1,500
	EVAUG	Augusta EV Charging Station (was EVM02)	0	0	0	1,500
	SIGN	Illuminated Sign - Cultural Centre (was ILS1)	0	0	0	1,200
	LIGHTX	Street and Christmas Tree Lights (was RMR22)	0	0	0	14,000
MR45		Recycled Water System Maintenance	0	0	0	27,800
	RWSI	Inspection and Testing (REW01)	0	0	0	1,800
	RWSM	Repairs and maintenance (REW02)	0	0	0	26,000
	RWSO	Annual service Charge - Water Corp (REW04)	0	0	0	0
MR54		PRIVATE WORKS	0	(365,000)	(367,297)	0
		Maintenance	(3,611,480)	(3,976,480)	(2,753,863)	4,412,400

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PLANT PROGRAM - Transport									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
RP90	94		Profit on Disposal of Assets	77,501	23,855	23,855	25,532	0	
TOTAL OPERATING INCOME				77,501	23,855	23,855	25,532	0	
OPERATING EXPENDITURE									
RP58	12		Non Capital Equipment	(19,789)	(30,000)	(30,000)	(23,860)	(30,000)	
RP60	50		Loss On Disposal Of Assets	(24,829)	(66,409)	(66,409)	0	(59,984)	
TOTAL OPERATING EXPENDITURE				(44,618)	(96,409)	(96,409)	(23,860)	(89,984)	
CAPITAL INCOME									
RP91	95		Proceeds from Sale of Assets	261,863	305,500	305,500	99,858	345,600	
TOTAL CAPITAL INCOME				261,863	305,500	305,500	99,858	345,600	
CAPITAL EXPENDITURE									
RP93			Plant & Equipment	(1,043,353)	(1,245,000)	(849,892)	(271,646)	(1,411,900)	
			Heavy Replacements	(673,289)	(860,000)	(435,078)	(97,049)	(751,100)	
	55	RPP217	Replace AU27699 Nissan UD GW470 6 wheel tip truck BRIGGS	0	(230,000)	(230,000)	0	(230,000)	
	55	RPP228	Replace P150239 2020 Kubota ZD221-54 Zero Turn Mower	0	0	0	0	(16,800)	
	55	RPP229	Replace P061815 2018 Peruzzo Ek Flail Mower (Mulcher)	0	0	0	0	(9,300)	
	55	RPP230	Replace AU28380 JCB Telehandler 531-70	0	0	0	0	(159,200)	
	55	RPP231	Replace AU29483 Caterpillar 259B3AC Skid Steer Loader	0	0	0	0	(118,900)	
	55	RPP232	Replace AU30404 Isuzu Truck NLR200 4x2 MY13 Short Taper	0	0	0	0	(56,300)	
	55	RPP233	Replace AU30866 Isuzu Truck NLR45	0	0	0	0	(44,800)	
	55	RPP234	Replace AU31136 Isuzu NPR55-155AMT Tip Truck	0	0	0	0	(70,200)	
	55	RPP235	Replace AU32195 2018 Kubota 5740 tractor	0	0	0	0	(45,700)	
			Light Replacements	(210,589)	(305,000)	(336,674)	(168,179)	(325,800)	
	55	RPP236	Replace AU31529 2017 Ford Escape ZG AWD	0	0	0	0	(35,500)	
	55	RPP237	Replace AU31386 2017 Mitsubishi ASX LS	0	0	0	0	(40,000)	
	55	RPP238	Replace AU30961 2017 Nissan Navara SL dual	0	0	0	0	(40,900)	
	55	RPP239	Replace AU30962 2017 Nissan Navara SL Dual	0	0	0	0	(55,000)	
	55	RPP240	Replace AU30964 2017 Nissan Navara Tray	0	0	0	0	(50,000)	
	55	RPP241	Replace AU30966 2017 Nissan Navara Dual	0	0	0	0	(50,000)	
	55	RPP242	Replace AU30967 2017 Nissan Navara SL Dual	0	0	0	0	(55,000)	
			New Capital	(176,855)	(60,000)	(58,140)	0	(315,000)	
	55	RPP243	Purchase of loader	0	0	0	0	(250,000)	
	55	RPP244	Purchase of 7-8 seat people mover	0	0	0	0	(65,000)	
			Minor Capital Items	(6,450)	(20,000)	(20,000)	(6,418)	(20,000)	
	55	RPPM	Asset Purchases over \$5,000	(6,450)	(20,000)	(20,000)	(6,418)	(20,000)	- Allocation for new and replacement items >\$5k
TOTAL CAPITAL EXPENDITURE				(1,067,183)	(1,245,000)	(849,892)	(271,646)	(1,411,900)	
Business Unit Totals									
			Operating Income	77,501	23,855	23,855	25,532	0	
			Operating Expenses	(44,618)	(96,409)	(96,409)	(23,860)	(89,984)	
			Capital Income	261,863	305,500	305,500	99,858	345,600	
			Capital Expenditure	(1,067,183)	(1,245,000)	(849,892)	(271,646)	(1,411,900)	
TOTAL FOR BUSINESS UNIT				(772,436)	(1,012,054)	(616,946)	(176,116)	(1,156,284)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CARAVAN PARKS - Economic Services Turner & Flinders Bay Holiday Parks, Alexandra Bridge Campground									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
TU71	71		Turner Caravan Park Income	1,391,941	1,662,000	1,662,000	1,832,360	1,840,800	- Site fees for caravans & camping, chalet fees, annual holiday sites, long-term sites
		WK0945	Chalet Accommodation		340,000	340,000	396,065	390,000	
		WK0946	Long Term & Holiday Sites		200,000	200,000	182,611	200,800	
		WK0947	Short Term Site Fees (Tourists)		1,122,000	1,122,000	1,253,684	1,250,000	
TU82	84		Turner Caravan Park Sundry Income	26,130	14,400	14,400	17,656	15,000	- Fees & charges from use of washing machines, etc
FB71	71		Flinders Bay Caravan Park Income	826,150	740,000	740,000	727,964	750,000	- Site fees for caravan & camping
FB81	71		Flinders Bay Staff Rental Income	4,583	5,000	5,000	270	5,000	
FB82	84		Flinders Bay Caravan Park Sundry Income	12,109	6,600	6,600	13,846	7,000	- Fees & charges from use of washing machines, etc
AB71	71		Alexandra Bridge Income	63,423	63,000	63,000	59,037	70,000	- Unpowered site fees
TOTAL OPERATING INCOME				2,324,336	2,491,000	2,491,000	2,651,133	2,687,800	
OPERATING EXPENDITURE - ALL PARKS									
TU01	01		Salaries	(613,605)	(656,162)	(656,162)	(589,104)	(673,906)	- 9.51 FTE
TU01	06		Accrued Leave	(64,070)	(60,190)	(60,190)	(60,190)	(65,846)	- 9.51 FTE
TU02	02		Superannuation	(80,716)	(80,510)	(80,510)	(73,394)	(85,292)	- 9.51 FTE
TU04	05		Training & Conferences	(825)	(3,000)	(3,000)	(1,469)	(3,000)	- per Training Needs Analysis
TU05	03		Workers Compensation	(7,908)	(10,672)	(10,672)	(8,300)	(11,002)	- 9.51 FTE
TU06	04		Protective Clothing & Uniforms	(3,496)	(3,100)	(3,100)	(1,701)	(3,000)	- Staff uniforms & PPE
TU07	07		Recruitment	(3,529)	0	0	(2,067)	0	
TU10	27		Telephone	(6,554)	(6,028)	(6,028)	(3,516)	(4,800)	
TU12	38		Subscriptions, Memberships & Licences	(300)	(3,500)	(3,500)	(3,209)	(16,400)	- \$2.5k Eco Destination (carryover), \$2.5k Chamber of Commerce/TISC/MRBTA/CIA/Chamber of commerce, \$11.4k NewBook booking system (tfr from ICT)
TU15	09		Printing & Stationery	(929)	(1,500)	(1,500)	(1,206)	(1,500)	- Brochures, receipts, DL cards
TU17	09		Consumables	(38,378)	(28,500)	(38,500)	(36,597)	(38,500)	- Consumables for all parks and facilities such as toilet paper, cleaning products, items for chalets
TU20	16		Equipment Repairs & Maintenance	(13,272)	(10,500)	(10,500)	(2,219)	(10,500)	
TU21	16		Commissions Paid - online booking agencies	(9,636)	(7,800)	(7,800)	(12,303)	(12,000)	- Booking.com, Expedia, RMS Online
TU25	16		Advertising	(7,412)	(6,000)	(6,000)	(3,591)	(8,000)	- Promotional and information advertising
TU26	16		Building Operations	(12,415)	(12,800)	(12,800)	(16,049)	(14,800)	- Cleaning, Linen service and other operational costs for chalets and parks
TU28	16		Building Maintenance	(30,490)	(23,000)	(23,000)	(19,156)	(26,000)	
TU35	25		Utilities - Electricity & Gas	(118,531)	(103,600)	(103,600)	(108,528)	(107,350)	- Electricity usage and gas refills for parks and chalets
TU35	26		Utilities - Water Charges	(52,557)	(65,250)	(65,250)	(43,217)	(65,500)	- Water usage for parks
TU36	16		Landscaping Maintenance	(50,865)	(67,000)	(67,000)	(28,691)	(62,000)	
TU37	16		Legal	0	(5,000)	(5,000)	0	(5,000)	
TU40	10		Vehicle/Plant Operating Expenses	(22,206)	(19,950)	(19,950)	(13,653)	(19,950)	- Operating expenses for park plant, mowers and vehicles
TU50	16		Infrastructure Maintenance	(23,091)	(22,900)	(22,900)	(13,390)	(23,000)	
TU55	16		Waste Services	(33,364)	(20,500)	(30,500)	(29,362)	(30,500)	- Skip delivery and removal
TU58	09		Minor Equipment (<\$5,000)	(19,315)	(18,500)	(18,500)	(10,690)	(19,500)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CARAVAN PARKS - Economic Services Turner & Flinders Bay Holiday Parks, Alexandra Bridge Campground									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
TU60	16		Forward Planning/Special Projects	(69,714)	(128,000)	(128,000)	(34,839)	(125,000)	
		TCP78	Holiday park re-branding	(1,488)	(46,000)	(46,000)	(2,016)	(45,000)	- Branding & website upgrades (Deferred Project 21/22)
		TCP79	FBHP Masterplanning	(60,993)	(50,000)	(50,000)	(21,190)	(28,000)	- Carryover
		TCP80	THP Design Developments	(7,233)	(30,000)	(30,000)	(11,633)	(20,000)	- Circle Area - Camp Kitchen/Lounge Room
		TCP86	FBHP Undalup school holiday education program (night stalks)	0	(2,000)	(2,000)	0	(2,000)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

CARAVAN PARKS - Economic Services Turner & Flinders Bay Holiday Parks, Alexandra Bridge Campground									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
		TCP88	Alexandra Bridge Camp Ground Expansion Site Layout	0	0	0	0	(30,000)	
TU98	51		Depreciation	(114,826)	(110,372)	(126,372)	(115,656)	(127,750)	- Depn on Buildings, Infrastructure & equipment
TOTAL OPERATING EXPENDITURE				(1,469,693)	(1,474,334)	(1,510,334)	(1,232,095)	(1,560,096)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TU88	16		Buildings	(703,426)	(760,000)	(6,661)	(6,661)	0	
	16	TCP35	Quantum hot water systems - Karri Tce	0	0	(6,661)	(6,661)	0	
TU89	16		Infrastructure	(127,645)	(658,000)	(786,093)	(255,559)	(110,000)	
	16	TCP68	Utility services renewal (standpipes, electrical services)	0	0	0	0	0	
	16	TCP81	Turner CP Service Upgrades	(104,150)	(28,000)	(11,312)	0	0	
	16	TCP82	Turner CP Road & Hardstand Renewals	(1,618)	(400,000)	(400,000)	(30,266)	0	
	16	TCP83	Turner CP New chalet landscaping	(17,842)	0	0	0	0	
	16	FBA031	Utility services renewal (standpipes, electrical services)	0	0	(24,781)	(24,781)	0	
	16	FBA037	FBHP Road infrastructure upgrades	(4,035)	(100,000)	(220,000)	(199,437)	0	
	16	FBA038	FBHP Upgrade grey water system	0	(100,000)	(100,000)	(902)	(100,000)	- FBHP New greywater diversion and irrigation system
	16	FBA039	FBHP Fire fighting water tank	0	(20,000)	(20,000)	(172)	0	
	16	FBA040	FBHP Signage	0	(10,000)	(10,000)	0	(10,000)	
	16	TCP89	THP vehicle recognition and drop rope security system	0	0	0	0	0	
	16	TCP90	THP New entry signage	0	0	0	0	0	
	16	TCP91	THP Vehicle access/egress way drop chains hardware	0	0	0	0	0	
TU97	09		Furniture & Equipment	(48,849)	0	0	(953)	0	
TOTAL CAPITAL EXPENDITURE				(879,920)	(1,418,000)	(792,754)	(263,172)	(110,000)	
Business Unit Totals									
			Operating Income	2,324,336	2,491,000	2,491,000	2,651,133	2,687,800	
			Operating Expenses	(1,469,693)	(1,474,334)	(1,510,334)	(1,232,095)	(1,560,096)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	(879,920)	(1,418,000)	(792,754)	(263,172)	(110,000)	
TOTAL FOR BUSINESS UNIT				(25,277)	(401,334)	187,912	1,155,866	1,017,704	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

BUILDING SERVICES - Economic Services								
COA	IE	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
BU81	84	Fees and Charges (GST free)	375,999	270,000	270,000	303,756	300,000	- Building application fees
BU82	84	Sundry Income	1,601	0	0	1,925	1,200	
TOTAL OPERATING INCOME			377,600	270,000	270,000	305,681	301,200	
OPERATING EXPENDITURE								
BU01	01	Salaries	(112,997)	(128,594)	(128,594)	(118,130)	(169,080)	- 2.18 FTE
BU01	06	Accrued Leave	(13,737)	(13,936)	(13,936)	(13,936)	(18,018)	- 2.18 FTE
BU02	02	Superannuation	(15,775)	(15,978)	(15,978)	(16,461)	(24,076)	- 2.18 FTE
BU03	17	Consultant	(2,451)	(5,000)	(5,000)	0	(5,000)	- Assistance for building surveyor in case of conflicts of interest
BU04	05	Training & Conferences	(1,481)	(3,000)	(3,000)	(5,227)	(5,004)	
BU05	03	Workers Compensation	(1,620)	(2,120)	(2,120)	(1,647)	(2,780)	- 2.18 FTE
BU06	04	Protective Clothing	0	(200)	(200)	0	(400)	
BU07	07	Recruitment	0	0	0	0	0	
BU11	27	Mobile Telephone	(586)	(1,880)	(1,880)	(1,633)	(660)	- Charges for 1 mobile phone
BU12	38	Subscriptions, Memberships & Licences	(2,578)	(3,400)	(3,400)	(3,033)	(3,400)	- SAI Global
BU29	10	Contract Staff	(18,662)	(7,000)	(7,000)	(8,128)	(8,400)	- Cover for Building Services Coordinator leave
BU40	10	Vehicle Operating Expenses	(4,119)	(4,800)	(4,800)	(5,651)	(6,000)	- Vehicle expenses for Building Services
BU41	08	Fringe Benefits Tax	(333)	(504)	(504)	0	0	
TOTAL OPERATING EXPENDITURE			(174,338)	(186,412)	(186,412)	(173,846)	(242,818)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME			0	0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0	
Business Unit Totals								
		Operating Income	377,600	270,000	270,000	305,681	301,200	
		Operating Expenses	(174,338)	(186,412)	(186,412)	(173,846)	(242,818)	
		Capital Income	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			203,262	83,588	83,588	131,835	58,382	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

SUSTAINABLE ECONOMY - Economic Services									
COA	IE	Job	DESCRIPTION	2020-21 Last Year Actual	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME									
TOTAL OPERATING INCOME				0	0	0	0	0	
OPERATING EXPENDITURE									
SE01	01		Salaries	(78,662)	(83,838)	(83,838)	(67,869)	(70,512)	- 0.80 FTE
SE01	06		Accrued Leave	(9,663)	(9,076)	(9,076)	(9,076)	(7,642)	- 0.80 FTE
SE02	02		Superannuation	(8,942)	(9,076)	(9,076)	(7,872)	(8,126)	- 0.80 FTE
SE04	05		Training & Conferences	(512)	(1,000)	(1,000)	(629)	(1,404)	
SE05	03		Workers Compensation	(1,056)	(1,378)	(1,378)	(1,073)	(1,162)	- 0.80 FTE
SE11	27		Mobile Telephone	(413)	(432)	(432)	(409)	(660)	- Charges for 1 phone
SE50	16		Projects	(31,569)	(31,640)	(42,640)	(9,346)	(123,000)	
			SEP02 Capacity Building Business Workshops	(2,425)	(1,800)	(1,800)	(936)	(1,800)	
			SEP03 Green Business Initiative	(623)	(1,800)	(1,800)	(55)	(5,000)	
			SEP04 Circular Economy Initiative	(5,225)	(2,500)	0	0	(3,600)	
			SEP06 LOCAL-IS-More Campaign	(4,687)	(4,200)	(4,200)	(4,267)	(6,000)	
			SEP07 Local Stimulus Initiative	0	(10,000)	(10,000)	0	(15,000)	
			SEP08 Contribution to MRCCI Public WIFI Project	(3,000)	(3,000)	(3,000)	0	(3,000)	
			SEP09 Eco Destination Certification	(12,514)	(8,340)	(10,840)	(3,088)	(8,600)	
			SEP10 Sustainable Economy Grants	0	0	(11,000)	(1,000)	(75,000)	- Grants as per policy GL27
			SEP11 Contribution to Designated Area Migration Agreement (DAMA)	0	0	0	0	(5,000)	
TOTAL OPERATING EXPENDITURE				(130,817)	(136,440)	(147,440)	(96,274)	(212,506)	
CAPITAL INCOME									
TOTAL CAPITAL INCOME				0	0	0	0	0	
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	
Business Unit Totals									
			Operating Income	0	0	0	0	0	
			Operating Expenses	(130,817)	(136,440)	(147,440)	(96,274)	(212,506)	
			Capital Income	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(130,817)	(136,440)	(147,440)	(96,274)	(212,506)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PUBLIC WORKS OVERHEADS - Other Property and Services								
COA	IE	Job	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
WO82	73		Sundry Income	0	0	13,980	0	
TOTAL OPERATING INCOME				0	0	13,980	0	
OPERATING EXPENDITURE								
WO01	01		Salaries	(774,216)	(774,216)	(684,721)	(814,762)	- 12.14 FTE
WS01	01		Salaries-Survey & Design	(31,954)	(31,954)	(37,619)	(30,874)	- 12.14 FTE
WO01	06		Accrued Leave	(80,718)	(80,718)	(80,718)	(86,230)	- 12.14 FTE
WO02	02		Superannuation	(96,006)	(96,006)	(83,687)	(102,648)	- 12.14 FTE
WO04	05		Training	(55,000)	(65,000)	(34,908)	(60,000)	- per Training Needs Analysis
WO05	03		Workers Compensation	(56,146)	(56,146)	(43,715)	(63,694)	- 54.14 FTE
WO06	04		Protective Clothing	(21,600)	(21,600)	(24,512)	(21,630)	- PPE, boots, incidentals
WO07	07		Recruitment	0	0	(9,134)	0	
WO11	27		Mobile Telephone	(18,180)	(18,180)	(17,274)	(18,180)	- Call charges & replacement handsets
WO12	38		Subscriptions, Memberships & Licences	(1,000)	(1,000)	(3,623)	(8,450)	- Road Roughness app, 12D standalone licence, Civil Survey etc
WO17	09		Consumables	(24,240)	(24,240)	(13,568)	(24,240)	- Various office and depot consumables
WO20	09		Equipment Repairs & Maintenance	(3,600)	(3,600)	(184)	(3,600)	- Reactive maintenance, survey equipment & traffic counter maintenance
WO24	37		Refreshments	0	0	0	0	
WO25	16		Advertising (Tenders)	0	0	(1,015)	0	- Advertising relating to tenders, public notifications, etc
WO29	16		Forward Planning	0	0	0	(115,000)	- Contract engineering services to assist with forward planning projects
WO35	25		Utilities	(18,315)	(18,315)	(12,814)	(18,315)	- Electricity
WO36	16		Grounds Maintenance	(65,000)	(65,000)	(41,285)	(65,000)	- General maintenance, clean-up, Safety
WO40	98		Vehicle Operating Expenses	(240,000)	(240,000)	(214,076)	(240,000)	- Operating costs for works vehicles
WO41	08		Fringe Benefits Tax	(24,000)	(24,000)	(19,341)	(13,500)	- FBT on private use of vehicles
WO58	09		Minor equipment	(5,000)	(5,000)	(1,271)	(5,000)	- Allocation for non-capital equipment
WO59	01		Unallocated Works Payroll	(264,056)	(264,056)	(288,333)	(344,585)	- Downtime not allocated to jobs incl toolbox meetings, SLB, PL, PH and training hours
WO59	06		Accrued Leave	(282,688)	(282,688)	(285,050)	(327,700)	- 45 FTE
WO60	02		Other - Superannuation	(341,834)	(341,834)	(303,780)	(410,684)	- 45 FTE
WO98	51		Depreciation	(39,326)	(39,326)	(37,122)	(40,880)	- Depn on Depot buildings & equipment
WO99	99		Less: WOH Allocated	2,322,660	2,322,660	1,405,672	2,570,676	- 20% overhead rate on all labour and materials
TOTAL OPERATING EXPENDITURE				(120,219)	(130,219)	(832,077)	(244,296)	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	0	0	13,980	0	
			Operating Expenses	(120,219)	(130,219)	(832,077)	(244,296)	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(120,219)	(130,219)	(818,097)	(244,296)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

PLANT OPERATING COSTS - Other Property and Services								
COA	IE	Job	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
OC82	73		Sundry Income	0	0	20,402	0	
TOTAL OPERATING INCOME				0	0	20,402	0	
OPERATING EXPENDITURE								
OC02	02		Superannuation	(25,326)	(25,326)	(22,678)	(29,652)	- 3.67 FTE
OC04	05		Training	(5,000)	(5,000)	0	(4,500)	- per Training Needs Analysis
OC05	03		Workers Compensation	(3,616)	(3,616)	(2,826)	(4,012)	- 3.67 FTE
OC11	27		Mobile Phone	(480)	(480)	(409)	(660)	
OC13	30		Insurances & Licences	(80,000)	(65,168)	(67,319)	(75,000)	- Vehicle insurance and registrations
OC17	10		Fuel & Oils	(330,000)	(390,000)	(397,746)	(429,000)	- ULP, diesel & oil
OC18	20		Leased Plant	0	0	(7,130)	0	
OC20	01		Repairs & Parts - Labour	(219,800)	(219,800)	(149,345)	(243,632)	- 3.67 FTE
OC20	11		Repairs & Parts - Materials	(300,000)	(300,000)	(269,245)	(330,000)	
OC20	99		Repairs & Parts - Overhead	(87,920)	(87,920)	(34,426)	(97,450)	- Overheads calculated at 40% of labour cost
OC40	98		Plant Operating Costs	(18,000)	(18,000)	(10,743)	(18,000)	- Fuel and maintenance of workshop vehicle and miscellaneous plant
OC58	12		Non-Capital Equipment	(2,000)	(2,000)	(2,063)	(2,000)	- Minor non-capital items for workshop and vehicles
OC59	06		Other Labour Costs	(23,816)	(23,816)	(40,762)	(26,392)	- 3.67 FTE
OC96	51		Amortisation of ROU Assets	(22,718)	(22,718)	(22,718)	(62,074)	- New Patching Truck lease assumed to commence 01.07.22
OC98	51		Plant Depreciation	(1,020,000)	(804,000)	(719,253)	(803,000)	- Depn on plant and vehicles
OC99	98		Less: POC Allocated	2,280,000	2,280,000	1,812,286	2,298,000	- Over recovery is provided to Plant Replacement Reserve
TOTAL OPERATING EXPENDITURE				141,324	312,156	65,623	172,628	
CAPITAL INCOME								
TOTAL CAPITAL INCOME				0	0	0	0	
CAPITAL EXPENDITURE								
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	0	0	20,402	0	
			Operating Expenses	141,324	312,156	65,623	172,628	
			Capital Income	0	0	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				141,324	312,156	86,025	172,628	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

OTHER PROPERTY & SERVICES - Other Property and Services								
COA	IE	Job	DESCRIPTION	2021-22 Original Budget	2021-22 Amended Budget	2021-22 YTD Actual	2022-23 Draft Budget	COMMENTS
OPERATING INCOME								
SW58	63		Income - Gravel Pit Wests	0	0	0	0	
SW59	63		Income - Gravel Pit Vlam Rd	0	36,367	55,647	0	
SW60	63		Income - Gravel Pit Wallis Rd	0	0	0	0	
SW61	63		Income - Grit Pit Kudardup (1 Bussell Hwy)	1,000	1,000	21,465	1,000	- Recognition of income on stockpile
SW72	63		Equity Share of Investments (LG House Unit Trust)	0	0	0	0	
SW82	63		Sundry Income	30,000	43,176	43,176	35,000	- Limesand royalties, tfr to Infra Asset Reserve if not used in year
SW86	73		Workers Compensation Recovered	20,000	20,000	28,857	8,000	- Workers comp recovered, offset by SW50
SW90	94		Profit on Disposal of Assets	0	240,689	130,179	0	
TOTAL OPERATING INCOME				51,000	341,232	279,325	44,000	
OPERATING EXPENDITURE								
SW35	16		Expenses - Lime Pit - East Augusta	0	0	0	0	
SW36	16		Expenses - Lime Pit - Redgate	(1,000)	(1,000)	0	(1,000)	- Provision for possible expenses
SW38	16		Expense - Gravel Pit Wallis Rd	(1,000)	(1,000)	0	(1,000)	- Annual licence fees and other costs
SW39	16		Expense - Grit Pit Kudardup (1 Bussell Hwy)	(1,000)	(1,000)	(164)	(1,000)	- Provision for possible expenses
SW40	16		Expense - Gravel Pit Davis Rd	0	0	0	0	
SW42	16		Expenses - Gravel Pit Vlam Rd	0	0	0	0	
SW50	01		Workers Compensation Paid	(20,000)	(102,723)	(111,296)	(8,000)	- Workers comp recovered by SW68
SW51			RDO Control Account	0	0	2,394	0	
SW37	17		Land sale and purchase costs	(20,000)	(20,000)	(4,340)	0	
SW90	50		Loss on Disposal of Assets	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(43,000)	(125,723)	(113,406)	(11,000)	
CAPITAL INCOME								
SW91	95		Proceeds from Sale of Assets	200,000	440,689	435,689	0	
SW92	95		Realisation of Sale of Assets	0	0	(435,689)	0	
TOTAL CAPITAL INCOME				200,000	440,689	0	0	
CAPITAL EXPENDITURE								
SW88	55		Land	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	
Business Unit Totals								
			Operating Income	51,000	341,232	279,325	44,000	
			Operating Expenses	(43,000)	(125,723)	(113,406)	(11,000)	
			Capital Income	200,000	440,689	0	0	
			Capital Expenditure	0	0	0	0	
TOTAL FOR BUSINESS UNIT				208,000	656,198	165,919	33,000	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

1. CAPITAL WORKS EXPENDITURE AND FUNDING SCHEDULE FOR 2022-23

Capital Works Project Description	Asset class	Responsibility			Capital Expenditure Program				Revenue, Borrowings, Proceeds and Transfers								Total Funding
									Own Source		Capital Grants & Contributions		Other				
									Gen. Revenue	Reserves	Grant	Contribution	Funding Source	Borrowings	Unspent Loan	Proceeds on Sale	
Capital Works Project Description	Asset class	Program	Business Unit	Account / Job	Renewal	New Service	Expansion/ Upgrade	Total Capital Program									
Witchcliffe Public Toilets - replacement	Buildings	Recreation & Culture	Community Buildings	CBS185	280,000	-	-	280,000	-	-	-	-	-	-	-	280,000	280,000
Augusta Civic Park - upgrade to accommodate Childcare Facility	Buildings	Recreation & Culture	Community Buildings	CBS191	-	-	-	-	-	-	-	-	-	-	-	-	-
Machinery Storage Shed at Cowaramup Oval	Buildings	Recreation & Culture	Community Buildings	CBS193	-	70,000	-	70,000	-	70,000	-	Cowaramup Reserve	-	-	-	70,000	70,000
MRCAC replacement of southern wall weatherboards	Buildings	Governance	Community Buildings	CBS196	150,000	-	-	150,000	50,000	-	-	-	-	-	-	100,000	150,000
MRCAC fire alarm and detection service	Buildings	Governance	Community Buildings	CBS198	-	150,000	-	150,000	150,000	-	-	-	-	-	-	-	150,000
Various renewal projects including floor sanding, removal of redundant	Buildings	Recreation & Culture	Community Buildings	CBS199	30,000	-	-	30,000	30,000	-	-	-	-	-	-	-	30,000
Reseal timber windows and doors	Buildings	Recreation & Culture	Community Buildings	CBS200	10,000	-	-	10,000	10,000	-	-	-	-	-	-	-	10,000
Septic system renewal	Buildings	Recreation & Culture	Community Buildings	CBS201	15,000	-	-	15,000	15,000	-	-	-	-	-	-	-	15,000
Removal of internal wall and installation of concertina doors	Buildings	Recreation & Culture	Community Buildings	CBS202	25,000	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Internal lighting upgrade	Buildings	Recreation & Culture	Community Buildings	CBS203	-	-	45,000	45,000	45,000	-	-	-	-	-	-	-	45,000
Renewal and upgrade of CWA Building (note: there is also a carpark pr	Buildings	Recreation & Culture	Community Buildings	CBS204	200,000	-	-	200,000	200,000	-	-	-	-	-	-	-	200,000
Watertank	Buildings	Recreation & Culture	Community Buildings	CBS205	12,000	-	-	12,000	-	12,000	-	Developer Contributions	-	-	-	-	12,000
Sliding doors for group fitness room	Buildings	Recreation & Culture	Fitness & Gym		-	-	11,500	11,500	11,500	-	-	-	-	-	-	-	11,500
Multi Club Storage Shed	Buildings	Recreation & Culture	Gloucester Park	GPP041	-	60,000	-	60,000	5,000	-	-	-	-	-	-	55,000	60,000
MR Bowling Club - LED lighting	Buildings	Recreation & Culture	Gloucester Park	GPS036	-	-	10,000	10,000	-	-	-	-	-	-	-	10,000	10,000
Airflow upgrades to building	Buildings	Recreation & Culture	Indoor Recreation	IRC011	-	-	10,000	10,000	-	-	-	-	-	-	-	10,000	10,000
Safe building entrance access control	Buildings	Recreation & Culture	Indoor Recreation	IRC012	-	-	20,000	20,000	-	-	-	-	-	-	-	20,000	20,000
Fans for permanent airflow to Courts during summer	Buildings	Recreation & Culture	Indoor Recreation		-	-	-	-	-	-	-	-	-	-	-	-	-
Margaret River Aquatic Centre Redevelopment	Buildings	Recreation & Culture	Major Projects		8,521,676	-	-	8,521,676	-	-	521,676	-	Loan funding of \$8m	8,000,000	-	-	8,521,676
Aquatic Centre Design & Superintendency	Buildings	Recreation & Culture	Major Projects		425,000	-	-	425,000	-	-	-	-	-	-	-	425,000	425,000
Changing Places	Buildings	Recreation & Culture	Major Projects		170,000	-	-	170,000	-	-	170,000	-	Changing Places gra	-	-	-	170,000
HEART fire compliance and ventilation	Buildings	Recreation & Culture	Major Projects		500,000	-	-	500,000	-	-	500,000	-	LRCIP Phase 3	-	-	-	500,000
HEART theatre flooring	Buildings	Recreation & Culture	Major Projects		350,000	-	-	350,000	-	-	350,000	-	LRCIP Phase 3	-	-	-	350,000
Weatherproof shelter on hardstand	Buildings		Waste Services		-	-	-	-	-	-	-	-	-	-	-	-	-
Office furniture for stripped out first aid room and storage	Furniture and Equipment	Recreation & Culture	Aquatic Centre	New	8,000	-	-	8,000	8,000	-	-	-	-	-	-	-	8,000
Motorised blinds for courtyard windows	Furniture and Equipment	Recreation & Culture	HEART		-	-	-	-	-	-	-	-	-	-	-	-	-
Vergola or similar for courtyard	Furniture and Equipment	Recreation & Culture	HEART		-	50,000	-	50,000	50,000	-	-	-	-	-	-	-	50,000
Orchestra pit	Furniture and Equipment	Recreation & Culture	HEART		-	25,000	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Courtyard umbrellas and furnishings, catering nested tables	Furniture and Equipment	Recreation & Culture	HEART	CCC02	-	11,000	-	11,000	11,000	-	-	-	-	-	-	-	11,000
HEART public art	Furniture and Equipment	Recreation & Culture	HEART	CCC06	-	50,000	-	50,000	-	50,000	-	Community Facilities	-	-	-	-	50,000
Upgrades to Chambers and Mainbreak AV systems	Furniture and Equipment	Governance	ICT		-	-	100,000	100,000	100,000	-	-	-	-	-	-	-	100,000
Disaster Recovery storage and network solution	Furniture and Equipment	Governance	ICT		-	-	55,000	55,000	-	55,000	-	ICT Reserve	-	-	-	-	55,000
Fitout for new office and conference room	Furniture and Equipment	Recreation & Culture	Indoor Recreation		-	15,000	-	15,000	15,000	-	-	-	-	-	-	-	15,000
Capping and Rehabilitation of Active Landfill Area	Infrastructure - Waste Management		Waste Services	WAS27	-	-	500,000	500,000	-	500,000	-	Waste Reserve	-	-	-	-	500,000
Development of Davis Rd Recycling & Waste Tfr Station	Infrastructure - Waste Management		Waste Services	WAS55	-	-	150,000	150,000	-	150,000	-	Waste Reserve	-	-	-	-	150,000
Road building materials	Infrastructure - Waste Management		Waste Services	WAS29	50,000	-	-	50,000	-	50,000	-	Waste Reserve	-	-	-	-	50,000
Illuminated wind sock, swivel mechanism requires replacement	Infrastructure Assets - Airstrips	Infrastructure Assets	Construction	AUA04	25,000	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Relocate Augusta Aero Cub	Infrastructure Assets - Airstrips	Infrastructure Assets	Construction	AUA03	-	-	35,000	35,000	-	-	-	-	-	-	-	35,000	35,000
Augusta aerodrome improvements	Infrastructure Assets - Airstrips	Infrastructure Assets	Construction	AUA02	-	-	295,000	295,000	-	295,000	-	Regional Airports Pro	-	-	-	-	295,000
East Augusta	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
Ted's Landing, Molloy Island	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction	FFS29	-	-	-	-	-	-	-	-	-	-	-	-	-
Replacement of steelwork at Ellis Street jetty	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction	FFS31	185,000	-	-	185,000	73,000	-	-	-	-	-	-	112,000	185,000
Alexandra Bridge campground riverside platform	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction	FFS19	32,000	-	-	32,000	32,000	-	-	-	-	-	-	-	32,000
Alexandra Bridge Foreshore Management Plan	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction	FFS27	60,000	-	-	60,000	60,000	-	-	-	-	-	-	-	60,000
Foreshore wall from DOT jetty to old town jetty in state of disrepair	Infrastructure Assets - Boatramps & Jetties	Infrastructure Assets	Construction	FFS17	350,000	-	-	350,000	150,000	-	-	-	-	-	-	200,000	350,000
Formalise carparking for Blackwood Avenue outside bakery	Infrastructure Assets - Carparks	Infrastructure Assets	Construction	CPN29	-	-	101,000	101,000	101,000	-	-	-	-	-	-	-	101,000
Rivermouth carpark works	Infrastructure Assets - Carparks	Infrastructure Assets	Construction	CPN23	-	-	-	-	-	-	-	-	-	-	-	-	-
If building works proceed, formalise gravel carpark including ACROD b	Infrastructure Assets - Carparks	Infrastructure Assets	Construction	CPN30	-	-	30,000	30,000	30,000	-	-	-	-	-	-	-	30,000
Blackwood avenue pram ramp and path alignment	Infrastructure Assets - Carparks	Infrastructure Assets	Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
Reimbursement to DoE for Station Road drainage and basin (Year 1 of	Infrastructure Assets - Drainage	Infrastructure Assets	Assets	TIA41	-	-	60,000	60,000	60,000	-	-	-	-	-	-	-	60,000
0.23 - 750 pipe dredging - requires replacement	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D024	50,000	-	-	50,000	50,000	-	-	-	-	-	-	-	50,000
Replacement of drainage culvert (SLK 0.25) to prevent flooding	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D025	50,000	-	-	50,000	50,000	-	-	-	-	-	-	-	50,000
Replacement of drainage outlet on western boundary of park	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D020	-	-	-	-	-	-	-	-	-	-	-	-	-
Culvert renewal aligned with resheeting programme	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D026	10,000	-	-	10,000	10,000	-	-	-	-	-	-	-	10,000
Culvert renewal aligned with resheeting programme	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D027	25,000	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Culvert renewal aligned with resheeting programme	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D028	25,000	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Culvert renewal aligned with resheeting programme	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D029	15,000	-	-	15,000	15,000	-	-	-	-	-	-	-	15,000
Culvert renewal aligned with resheeting programme	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D030	25,000	-	-	25,000	25,000	-	-	-	-	-	-	-	25,000
Culvert replacement	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D031	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	20,000
Culvert upgrade	Infrastructure Assets - Drainage	Infrastructure Assets	Construction	D022	-	-	105,000	105,000	21,000	-	-	-	-	-	-	84,000	105,000
Augusta Interpretation Plan implementation	Infrastructure Assets - Parks & Reserves	Transport	Assets	TIA26	-	-	20,000	20,000	-	-	-	-	-	-	-	20,000	20,000
Gloucester Park water supply upgrade - approximately \$20k remaining	Infrastructure Assets - Parks & Reserves	Recreation & Culture	Community Buildings	CBS189	-	-	20,000	20,000	-	-	-	-	-	-	-	20,000	20,000
Gloucester Park sewer pump upgrade	Infrastructure Assets - Parks & Reserves		Community Buildings		-	-	-	-	-	-	-	-	-	-	-	-	-
Play unit , slide, dual swing, dish swing, shade sail, softfall	Infrastructure Assets - Parks & Reserves	Infrastructure Assets	Construction	RES119	320,000	-	-	320,000	150,000	-	150,000	20,000	Lotterywest & Lions	-	-	-	320,000
Cross trainer, butterfly press, Spinner, stepper, dual swing, playboat, cy	Infrastructure Assets - Parks & Reserves	Infrastructure Assets	Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
BBQ Shelter	Infrastructure Assets - Parks & Reserves	Infrastructure Assets	Construction	RES132	-	-	30,000	30,000	30,000	-	-	-	-	-	-	-	30,000
All accessible picnic setting, shelter, 4 bench seats, retaining wall	Infrastructure Assets - Parks & Reserves	Infrastructure Assets	Construction	RES132	-	-	42,000	42,000	42,000	-	-	-	-	-	-	-	42,000
Shelter (\$15,000 allocated)	Infrastructure Assets - Parks & Reserves	Infrastructure Assets	Construction	NEW	-	-	-	-	-	-	-	-	-	-			

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 22 JUNE 2022

1. CAPITAL WORKS EXPENDITURE AND FUNDING SCHEDULE FOR 2022-23

Capital Works Project Description	Asset class	Responsibility		Capital Expenditure Program				Revenue, Borrowings, Proceeds and Transfers										
								Own Source		Capital Grants & Contributions			Other			Total Funding		
								Gen. Revenue	Reserves	Grant	Contribution	Funding Source	Borrowings	Unspent Loan	Proceeds on Sale		Carry Over Funds	
Capital Works Project Description	Asset class	Program	Business Unit	Account / Job	Renewal	New Service	Expansion/ Upgrade	Total Capital Program	Gen. Revenue	Reserves	Grant	Contribution	Funding Source	Borrowings	Unspent Loan	Proceeds on Sale	Carry Over Funds	Total Funding
Homestead way (parking to existing path PW-470)	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN030	-	-	18,000	18,000	18,000	-	-	-	-	-	-	-	-	18,000
Connect western end of path to pram ramp	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN031	-	-	6,000	6,000	6,000	-	-	-	-	-	-	-	-	6,000
2 - 2.5m concrete shared path, Station Rd to Bussell Highway	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN032	-	-	270,000	270,000	46,500	88,500	135,000	-	DoT Grant, DCP Res	-	-	-	-	270,000
50m 2m concrete shared path with parallel parking bays, Fronting Augusta Highway	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN033	-	-	55,000	55,000	47,200	7,800	-	-	DCP Reserve	-	-	-	-	55,000
Design and preliminary works of \$100,000	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN013	-	-	100,000	100,000	-	80,000	-	-	-	-	-	-	20,000	100,000
Upgrade Carters Road to Cowaramup	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PXN002	-	-	100,000	100,000	100,000	-	-	-	-	-	-	-	-	100,000
Cofunded through grant, Remediation	Infrastructure Assets - Paths	Infrastructure Assets	Construction	PAP25	105,000	-	-	105,000	52,500	-	52,500	-	Coastal Adaptation P	-	-	-	-	105,000
	Infrastructure Assets - Pedestrian Structures	Infrastructure Assets	Construction	NEW	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rivermouth Main Beach Access Stairs - Balustrade	Infrastructure Assets - Pedestrian Structures	Infrastructure Assets	Construction	PED08	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Emergency repairs required. 5 piles and 2 headstocks. (Bridge 3236)	Infrastructure Assets - Road Bridges	Infrastructure Assets	Construction	CAR25	350,000	-	-	350,000	120,000	-	230,000	-	MRWA	-	-	-	-	350,000
Replace bridge with 5 x 1500RCP culverts (Bridge 4569)	Infrastructure Assets - Road Bridges	Infrastructure Assets	Construction	CAR23	663,000	-	-	663,000	-	-	663,000	-	WALGCC Special Pu	-	-	-	-	663,000
Design	Infrastructure Assets - Road Bridges	Infrastructure Assets	Construction	CAR22	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Main Street wayfinding, parking signs	Infrastructure Assets - Roads	Transport	Assets	TIA38	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000	20,000
Rehabilitation, surface repair, reshoulder, resurfacing and line marking	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN003	750,000	-	-	750,000	250,000	-	500,000	-	RRG	-	-	-	-	750,000
Reconstruct and reseal	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN030	750,000	-	-	750,000	250,000	-	500,000	-	RRG	-	-	-	-	750,000
Second seal and linemarking	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN010	105,000	-	-	105,000	35,000	-	70,000	-	RRG	-	-	-	-	105,000
Second seal and linemarking	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN083	120,000	-	-	120,000	40,000	-	80,000	-	RRG	-	-	-	-	120,000
Road reconstruction and installation of box culvert underpass for pedestrian	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRNCUP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rehabilitation, small reconstruction, spray seal, and drainage works	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN045	750,000	-	-	750,000	250,000	-	500,000	-	RRG	-	-	-	-	750,000
Rectification of embankment on eastern section of Carters Road	Infrastructure Assets - Roads	Infrastructure Assets	Construction	RRN116	250,000	-	-	250,000	250,000	-	-	-	-	-	-	-	-	250,000
Sheeting	Infrastructure Assets - Roads	Infrastructure Assets	Construction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage and sheeting	Infrastructure Assets - Roads	Infrastructure Assets	Construction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sheeting	Infrastructure Assets - Roads	Infrastructure Assets	Construction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gravel resheeting	Infrastructure Assets - Roads	Infrastructure Assets	Construction	T998	550,000	-	-	550,000	265,558	-	284,442	-	Main Roads Direct G	-	-	-	-	550,000
Kerbs required to support Augusta Bakery pathway works	Infrastructure Assets - Roads	Infrastructure Assets	Construction	KEP01	6,500	-	-	6,500	6,500	-	-	-	-	-	-	-	-	6,500
Road is in RRG list for 2024-2027. From Farrelly to Devon	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Narda Roundabout rebuild and resurface	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	170,000	-	-	170,000	-	-	170,000	-	Roads to Recovery	-	-	-	-	170,000
Requires design for carparks but reseal can be completed (Ocean port)	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	100,000	-	-	100,000	-	-	100,000	-	Roads to Recovery	-	-	-	-	100,000
Profiling and shoulder widening	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	150,000	-	-	150,000	-	-	150,000	-	Roads to Recovery	-	-	-	-	150,000
Reseal	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	30,000	-	-	30,000	20,978	-	9,022	-	Roads to Recovery	-	-	-	-	30,000
Rehabilitation and reseal - project to be scoped	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	10,000	-	-	10,000	10,000	-	-	-	-	-	-	-	-	10,000
Rehabilitation and reseal	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X998	100,000	-	-	100,000	-	-	100,000	-	Roads to Recovery	-	-	-	-	100,000
Rehabilitation and reseal	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X999	120,000	-	-	120,000	-	-	120,000	-	Roads to Recovery	-	-	-	-	120,000
Intersection upgrade	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X999	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Intersection with Redgate Rd upgrade	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X999	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Intersection with Redgate Rd upgrade	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X999	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Intersection with Miami Rd	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X996	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Reconstruct and widen	Infrastructure Assets - Roads	Infrastructure Assets	Construction	X996	-	-	300,000	300,000	300,000	-	-	-	-	-	-	-	-	300,000
TBC - Traffic study to be completed initially	Infrastructure Assets - Roads	Infrastructure Assets	Construction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FBHP upgrades to greywater system	Infrastructure Services - Caravan & Camping	Economic Services	Holiday Parks	FBA038	100,000	-	-	100,000	-	-	-	-	-	-	-	-	100,000	100,000
FBHP new entry signage	Infrastructure Services - Caravan & Camping	Economic Services	Holiday Parks	-	10,000	-	-	10,000	10,000	-	-	-	-	-	-	-	-	10,000
Replacement hydrotherapy pool safety cage incld. Concrete pad	Plant and equipment	Recreation & Culture	Augusta Recreation	New	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water tank - Flinders Bay	Plant and equipment	Law, Order & Public	Fire Prevention	FP044	-	14,327	-	14,327	-	-	14,327	-	DFES	-	-	-	-	14,327
Gate for HEART/Oval	Plant and equipment	Recreation & Culture	Gloucester Park	GPS035	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ticketbox relocation and fencing	Plant and equipment	Recreation & Culture	Gloucester Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4 in 1 loader bucket	Plant and equipment	Waste Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Plant and equipment - plant replacements	Plant and equipment	Transport	Workshop	Various	751,100	-	-	751,100	16,900	523,600	-	-	-	-	210,600	-	-	751,100
Plant and equipment - light replacements	Plant and equipment	Transport	Workshop	Various	325,800	-	-	325,800	190,800	-	-	-	-	-	135,000	-	-	325,800
Plant and equipment - new plant	Plant and equipment	Transport	Workshop	Various	315,000	-	-	315,000	65,000	250,000	-	-	-	-	-	-	-	315,000
Plant and equipment - new equipment	Plant and equipment	Transport	Workshop	Various	20,000	-	-	20,000	20,000	-	-	-	-	-	-	-	-	20,000
Grand Total					18,842,076	695,327	2,635,927	22,173,330	4,694,863	1,836,900	5,764,967	20,000		8,000,000	-	345,600	1,511,000	22,173,330
					85.0%	3.1%	11.9%		21.2%	8.3%	26.0%	0.1%		0.0%	36.1%	0.0%	1.6%	6.8%