

ORDINARY COUNCIL MEETING - 9 NOVEMBER 2022 ATTACHMENTS

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**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

List of Payments for the Month of September 22

Chq/EFT	Date	Name	Description	Amount
42495	28/09/2022	Petty Cash - Margaret River	Petty Cash	\$ 314.95
Total Cheques for Sept 22				\$ 314.95

EFT	Date	Name	Description	Amount
EFT89218	07/09/2022	A & J Litynski	Senior Rebate Refund	\$ 123.25
EFT89219	07/09/2022	Adam Beaver	Reimbursement	\$ 91.35
EFT89220	07/09/2022	Ahoy Management	Major Events Grants	\$ 9,900.00
EFT89221	07/09/2022	Alan Ronald Quarrill T/as AMR Renovation And Constructions	Building Maintenance	\$ 550.00
EFT89222	07/09/2022	Alpine Laundry Pty Ltd	Cleaning	\$ 582.67
EFT89223	07/09/2022	Amelia Forrest	Umpire Fees	\$ 150.00
EFT89224	07/09/2022	Ana Erica Dimalanta	Umpire Fees	\$ 120.00
EFT89225	07/09/2022	Anthony Alan Hester	Excess Rates	\$ 1,242.69
EFT89226	07/09/2022	April Janet Jenkins	Pension Rebate	\$ 754.50
EFT89227	07/09/2022	Arbor Guy Certified Tree Specialist	Tree Maintenance	\$ 18,051.97
EFT89228	07/09/2022	Augusta Skip Bins	Waste Management	\$ 1,050.00
EFT89229	07/09/2022	Australian Childcare Alliance Western Australia	Membership	\$ 445.00
EFT89230	07/09/2022	Australian Community Media (Rural Press Pty Ltd)	Advertising	\$ 596.00
EFT89231	07/09/2022	Australian Services Union	Union Fees	\$ 1,587.70
EFT89232	07/09/2022	Ava Robins	Umpire Fees	\$ 60.00
EFT89233	07/09/2022	B&A Maintain (Burke Air Pty Ltd)	Building Maintenance	\$ 618.35
EFT89234	07/09/2022	Bibliotheca Australia Pty Ltd.	Library Stock	\$ 2,731.26
EFT89235	07/09/2022	Boc LTD	Container Rental	\$ 38.84
EFT89236	07/09/2022	BrightMark Group Pty Ltd	Cleaning Services	\$ 46,989.27
EFT89237	07/09/2022	Brownes Foods Operations Pty Ltd	Milk Supply	\$ 23.68
EFT89238	07/09/2022	Bunnings	Hardware Supplies	\$ 4,203.32
EFT89239	07/09/2022	CB Traffic Solutions Pty Ltd	Traffic Management	\$ 11,260.70
EFT89240	07/09/2022	Cash Register Warehouse	Equipment	\$ 581.50
EFT89241	07/09/2022	Chubb Australia Ltd	Fire and Security Services	\$ 3,872.00
EFT89242	07/09/2022	Circuitwest Inc.	Memberships	\$ 385.00
EFT89243	07/09/2022	Clare Louise Patchett	Sanitary Wear Subsidy	\$ 50.00
EFT89244	07/09/2022	Cleanaway Pty Ltd	Waste Management	\$ 666.75
EFT89245	07/09/2022	Coca-cola Amatit	Kiosk Stock	\$ 369.68
EFT89246	07/09/2022	Corsign WA Pty Ltd	Signs	\$ 41.80
EFT89247	07/09/2022	Cr Brian Daniel	Councillor Allowances	\$ 2,068.17
EFT89248	07/09/2022	Cr David Kingsley Binks	Councillor Allowance	\$ 2,097.34
EFT89249	07/09/2022	Cr Ian Earl	Councillor Allowance	\$ 2,068.17
EFT89250	07/09/2022	Cr Julia Meldrum	Councillor Allowance	\$ 3,421.09
EFT89251	07/09/2022	Cr Kylie Kennaugh	Councillor Allowances	\$ 2,097.34
EFT89252	07/09/2022	Cr Maria Paulina Cristoffanini	Councillor Allowances	\$ 8,016.09
EFT89253	07/09/2022	Cr Tracey Muir	Councillor Allowance	\$ 2,068.17
EFT89254	07/09/2022	Craven Foods	Kiosk Stock/Café Stock	\$ 318.43
EFT89255	07/09/2022	Dell Computer Pty Ltd	IT Support	\$ 747.08
EFT89256	07/09/2022	Department Of Planning, Lands And Heritage	DAP Application Fee Shortfall	\$ 4.00
EFT89257	07/09/2022	Department of Fire & Emergency Services (DFES) Head Office	Quarterly Emergency Services Levy	\$ 369,203.54
EFT89258	07/09/2022	DirectComms Pty Ltd	Library notifications service	\$ 301.17
EFT89259	07/09/2022	Down South Wholesale	Wholesale Supplies	\$ 181.31
EFT89260	07/09/2022	Electrical Distributors	Consumables	\$ 224.23
EFT89261	07/09/2022	Emily Daniels	Sanitary Wear Subsidy	\$ 50.00
EFT89262	07/09/2022	Ethan Thomas Mills	Reimbursement	\$ 223.70
EFT89263	07/09/2022	Fairtel Pty Ltd (the Trustee For The O'malley Family Trust T/as)	Usage and Service Charges	\$ 289.53
EFT89264	07/09/2022	Forest Adventures South West	Vacation Care Activities	\$ 820.80
EFT89265	07/09/2022	Frontline Fire and Rescue	Fire and Safety Equipment	\$ 1,673.90
EFT89266	07/09/2022	Geographe Petroleum	Fuel	\$ 33,778.44
EFT89267	07/09/2022	Grant Elevator Sales PTY LTD	Building Maintenance	\$ 258.50
EFT89268	07/09/2022	Gresley Abas Pty Ltd	Construction Design	\$ 2,354.00
EFT89269	07/09/2022	Hadley Earthworks	Earthworks	\$ 2,310.00
EFT89270	07/09/2022	Hanson Construction Materials Pty Ltd	Construction Materials	\$ 2,563.00
EFT89271	07/09/2022	Harcher (WA Distributors Pty Ltd T/as)	Kiosk Stock	\$ 685.25
EFT89272	07/09/2022	IT Vision Australia Pty Ltd	Software Support	\$ 1,100.00
EFT89273	07/09/2022	Illion Tenderlink (Illion Australia Pty Ltd T/as)	Procurement	\$ 363.00
EFT89274	07/09/2022	Ixom Operations Pty Ltd (Orica)	Chlorine Supply	\$ 169.14
EFT89275	07/09/2022	James Bennett Pty Ltd	Library Stock	\$ 1,890.97
EFT89276	07/09/2022	Jason Heine	Reimbursement	\$ 36.32
EFT89277	07/09/2022	Jaye Brenna Maxwell	Sanitary Wear Subsidy	\$ 38.00
EFT89278	07/09/2022	Julia Meldrum	Reimbursement	\$ 509.23
EFT89279	07/09/2022	Keens Driver Training	Truck Driving Course	\$ 2,450.00
EFT89280	07/09/2022	Kingston's Bakery Cafe (Skvw Family Trust T/as)	Catering	\$ 1,213.50
EFT89281	07/09/2022	LGISWA	Insurance Services	\$ 46,963.90
EFT89282	07/09/2022	Landgate	Land Schedules	\$ 197.40
EFT89283	07/09/2022	Leeuwyn Tyres	Vehicle Maintenance	\$ 1,685.00
EFT89284	07/09/2022	Lightning Ridge Electrical Contracting	Electrical Contractor	\$ 8,088.81
EFT89285	07/09/2022	Living Springs	Bottled Water	\$ 80.50
EFT89286	07/09/2022	Local Community Insurance Services	Insurance Premium	\$ 2,940.30
EFT89287	07/09/2022	LogbookMe Pty Ltd	Subscriptions	\$ 1,012.00
EFT89288	07/09/2022	Margaret River Bookshop	Library Stock	\$ 200.63
EFT89289	07/09/2022	Margaret River Domestic Water Carting	Water	\$ 2,380.00
EFT89290	07/09/2022	Margaret River Irrigation (Summerworld Pty Ltd T/as)	Irrigation Supplies	\$ 1,132.60
EFT89291	07/09/2022	Margaret River Retravision (Dorsett Retail Pty Ltd)	Electrical Goods	\$ 168.00
EFT89292	07/09/2022	Margaret River South Regional Tafe	Training	\$ 562.00
EFT89293	07/09/2022	Margaret River Steel Products	Steel Fabrication	\$ 2,282.50
EFT89294	07/09/2022	Margaret River Timber and Hardware	Hardware Supplies	\$ 513.04
EFT89295	07/09/2022	Marketforce Pty Ltd	Advertising	\$ 1,085.31

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List of Payments for the Month of September 22				
EFT89296	07/09/2022	Matrix Tilt Tray & Towing Service	Vehicle Recovery	\$ 352.00
EFT89297	07/09/2022	Metrocount	Parts and Supplies	\$ 1,006.50
EFT89298	07/09/2022	Mikmarns Landscapes (M.T Buckley & J Buckley T/as)	Landscaping Works	\$ 2,849.00
EFT89299	07/09/2022	Moore Australia (WA) Pty Ltd (Business Services)	Training	\$ 275.00
EFT89300	07/09/2022	Motorpass (Wex Australia Pty Ltd)	Fuel	\$ 1,930.53
EFT89301	07/09/2022	Newbook Pty Ltd	Reservation Software	\$ 222.20
EFT89302	07/09/2022	Nutrien Ag Solutions (nutrien Ag Solutions Ltd T/as)	Agricultural Supplies	\$ 2,610.85
EFT89303	07/09/2022	Olivia Clemson	Umpire Fees	\$ 60.00
EFT89304	07/09/2022	PVP Signs	Signs	\$ 181.50
EFT89305	07/09/2022	Rain Macbeth Hately	Umpire Fees	\$ 60.00
EFT89306	07/09/2022	River Fresh IGA	Grocery Supplies	\$ 594.00
EFT89307	07/09/2022	Rockmaster Hydraulics (8588 Bussell Pty Ltd T/as)	Parts and Supplies	\$ 350.01
EFT89308	07/09/2022	Rosa Brook Volunteer Bush Fire Brigade	Reimbursement	\$ 482.15
EFT89309	07/09/2022	SW Labour Solutions Pty Ltd	Labour Hire	\$ 3,040.64
EFT89310	07/09/2022	Safety Champion Software Pty Ltd	Subscriptions	\$ 12,815.00
EFT89311	07/09/2022	Sally Treloar	Reimbursement	\$ 99.00
EFT89312	07/09/2022	Sallyanne McTaggart	Sanitary Wear Subsidy	\$ 50.00
EFT89313	07/09/2022	Sarita Claire Leal	Reimbursement	\$ 99.00
EFT89314	07/09/2022	Scope Business Imaging	Copy Charges	\$ 3,641.91
EFT89315	07/09/2022	Seasponge Cleaning And Maintenance	Cleaning	\$ 3,960.00
EFT89316	07/09/2022	Smartsalary (Smartsalary Pty Limited)	Salary Sacrifices	\$ 6,507.83
EFT89317	07/09/2022	South West Cad (Mabinti Pty Ltd T/as)	Irrigation design	\$ 1,705.00
EFT89318	07/09/2022	South West Computable	Computer Equipment	\$ 90.40
EFT89319	07/09/2022	South West Machinery (Jaguar Holdings Pty Ltd t/as)	Plant Maintenance	\$ 634.65
EFT89320	07/09/2022	South West Safety & Risk Management (susan Capper T/as)	OSH Initiatives	\$ 6,050.00
EFT89321	07/09/2022	Southern Workwear & Embroidery	Protective Clothing	\$ 1,731.60
EFT89322	07/09/2022	Strata Green (Greenway Enterprises)	Weed Control	\$ 284.53
EFT89323	07/09/2022	Synergy	Usage and Service Charges	\$ 31,793.76
EFT89324	07/09/2022	TJ Depiazzi & Sons Garden Supplies	Horticultural Supplies	\$ 3,982.48
EFT89325	07/09/2022	Tegan Polain	Reimbursement	\$ 32.95
EFT89326	07/09/2022	Telstra	Usage and Service Charges	\$ 652.18
EFT89327	07/09/2022	The Farm Shed (Andrew Fulford T/as)	Agriculture Equipment	\$ 479.60
EFT89328	07/09/2022	Timothy Brett (T/as Lighthouse Carpentry And Renovation)	Building Maintenance	\$ 7,672.50
EFT89329	07/09/2022	Water Corporation. Osborne Park	Usage and Service Charges	\$ 801.82
EFT89330	07/09/2022	West Australian Newspapers Ltd	Advertising	\$ 3,436.87
EFT89331	07/09/2022	West Oz Linemarking	Line Marking	\$ 345.40
EFT89332	07/09/2022	Western Australia Police Service	Recruitment	\$ 136.00
EFT89333	07/09/2022	Westrac Pty Ltd	Plant Maintenance	\$ 1,211.56
EFT89334	07/09/2022	Wormall Civil Pty Ltd	Road Maintenance	\$ 4,314.75
EFT89335	12/09/2022	Stylus Tapes International	Consumables	\$ 233.86
EFT89336	14/09/2022	AMD Chartered Accountants	Audit	\$ 1,375.00
EFT89337	14/09/2022	AMPAC Debt Recovery (WA) Pty Ltd	Debt Recovery	\$ 90.75
EFT89338	14/09/2022	Adam Davey Consulting	Consulting	\$ 7,832.00
EFT89339	14/09/2022	Aloha Painting (Naumowicz Investments Pty Ltd T/as)	Painting	\$ 1,837.00
EFT89340	14/09/2022	Alpine Laundry Pty Ltd	Cleaning	\$ 355.26
EFT89341	14/09/2022	Anne McFie	Refund	\$ 1,120.00
EFT89342	14/09/2022	Aqua Allsorts (TTF The Terara Trust T/as)	Plumbing Services	\$ 968.00
EFT89343	14/09/2022	Arbor Guy Certified Tree Specialist	Tree Maintenance	\$ 49,337.75
EFT89344	14/09/2022	Assessments for Authority's Approvals	Contract Services	\$ 3,520.00
EFT89345	14/09/2022	Augusta Golf Club Inc	Community Development & Events Grant	\$ 12,305.00
EFT89346	14/09/2022	Augusta IGA (Hilltop Asset Pty Ltd T/as)	Grocery Supplies	\$ 51.25
EFT89347	14/09/2022	Augusta Skip Bins	Waste Management	\$ 460.00
EFT89348	14/09/2022	Australia Post	Postage	\$ 10,530.54
EFT89349	14/09/2022	Australian Taxation Office - PAYG	PAYG TAX PPE 06.09.22	\$ 122,376.00
EFT89350	14/09/2022	B & B Street Sweeping Pty Ltd	Street Sweeping	\$ 15,442.09
EFT89351	14/09/2022	BCITF	BCITF Return	\$ 12,350.46
EFT89352	14/09/2022	BSA Maintain (Burke Air Pty Ltd)	Building Maintenance	\$ 3,137.76
EFT89353	14/09/2022	Bibliotheca Australia Pty Ltd.	Library Stock	\$ 18,091.72
EFT89354	14/09/2022	Boyanup Botanical	Tree Planting	\$ 703.38
EFT89355	14/09/2022	Brooke Paterson	EAP counselling	\$ 1,190.00
EFT89356	14/09/2022	Brownes Foods Operations Pty Ltd	Milk Supply	\$ 71.00
EFT89357	14/09/2022	Bunnings	Hardware Supplies	\$ 680.46
EFT89358	14/09/2022	Busselton Motors	Vehicle Maintenance	\$ 233.92
EFT89359	14/09/2022	Civil Structural Consulting Pty Ltd	Consultancy Services	\$ 3,604.98
EFT89360	14/09/2022	Cleanaway Pty Ltd	Waste Management	\$ 292.70
EFT89361	14/09/2022	Clear Bridge Group Pty Ltd	Mesh Fence	\$ 940.86
EFT89362	14/09/2022	Corsign WA Pty Ltd	Signs	\$ 74.80
EFT89363	14/09/2022	Craig Stephen Kitis	Refund	\$ 197.10
EFT89364	14/09/2022	Craven Foods	Kiosk Stock/Café Stock	\$ 483.57
EFT89365	14/09/2022	D-Still (TTF D-Still Unit Trust)	Consumables	\$ 5,562.50
EFT89366	14/09/2022	Department Of Mines, Industry Regulation And Safety	Building Commission Return	\$ 24,290.54
EFT89367	14/09/2022	Department of Transport - Vehicle Search	Vehicle Search Fee	\$ 8.20
EFT89368	14/09/2022	Down South Wholesale	Wholesale Supplies	\$ 856.29
EFT89369	14/09/2022	Dunsborough & Margaret River Hearing	Pre-employment Testing	\$ 82.50
EFT89370	14/09/2022	E & M Roshier Pty Ltd	Equipment Repairs	\$ 331.07
EFT89371	14/09/2022	Envisionware	Subscriptions	\$ 4,716.09
EFT89372	14/09/2022	Erica Ivy Lumsden	Performance Fee	\$ 50.00
EFT89373	14/09/2022	Espresso Essential WA/ Essential Coffee Group	Equipment Repairs	\$ 583.71
EFT89374	14/09/2022	Fair Harvest (JK Lane & DM Perez T/as)	Catering	\$ 100.00
EFT89375	14/09/2022	Floral Image Perth	Flowers	\$ 185.90
EFT89376	14/09/2022	Foxtel Management Pty Ltd	Subscription	\$ 155.00
EFT89377	14/09/2022	Geoffrey Ronald Bain	Refund	\$ 400.00
EFT89378	14/09/2022	Gozzi's Gas & Plumbing Service	Plumbing Services	\$ 102.78
EFT89379	14/09/2022	Grant Elevator Sales PTY LTD	Elevators	\$ 684.50
EFT89380	14/09/2022	Greenacres Turf Group (GTF Pty Ltd)	Horticultural Supplies	\$ 1,519.00
EFT89381	14/09/2022	Hannah Waters	Reimbursement	\$ 19.90
EFT89382	14/09/2022	Hanson Construction Materials Pty Ltd	Construction Materials	\$ 3,807.10

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List of Payments for the Month of September 22				
EFT89383	14/09/2022	Harcher (WA Distributors Pty Ltd T/as)	Kiosk Stock	\$ 618.75
EFT89384	14/09/2022	Image Extra (Starmix Holdings Pty Ltd T/as)	Bollards	\$ 962.50
EFT89385	14/09/2022	Janet Margaret Bradstreet	Refund	\$ 2,747.41
EFT89386	14/09/2022	Joval Wine Group Pty Ltd	Beverage Stock for resale	\$ 554.83
EFT89387	14/09/2022	Kingston's Bakery Cafe (Skvw Family Trust T/as)	Refreshments	\$ 201.00
EFT89388	14/09/2022	Lara Tinley	Refund	\$ 23.25
EFT89389	14/09/2022	Lightning Ridge Electrical Contracting	Electrical Contractor	\$ 6,361.21
EFT89390	14/09/2022	Living Springs	Bottled Water	\$ 266.75
EFT89391	14/09/2022	Margaret River Beverages	Kiosk Stock	\$ 216.92
EFT89392	14/09/2022	Margaret River Busselton Tourism Association (MRBTA)	Training	\$ 99.00
EFT89393	14/09/2022	Margaret River Domestic Water Carting	Water	\$ 1,240.00
EFT89394	14/09/2022	Margaret River Irrigation (Summerworld Pty Ltd T/as)	Irrigation Supplies	\$ 802.90
EFT89395	14/09/2022	Margaret River Office Products Depot	Stationery & Office Supplies	\$ 393.16
EFT89396	14/09/2022	Margaret River Retravision (Dorsett Retail Pty Ltd)	Electrical Goods	\$ 79.00
EFT89397	14/09/2022	Margaret River Sign Company	Signs	\$ 574.20
EFT89398	14/09/2022	Margaret River Windscreens Pty Ltd	Vehicle Maintenance	\$ 450.00
EFT89399	14/09/2022	Margrutz Cleaning	Cleaning	\$ 3,592.71
EFT89400	14/09/2022	Marketforce Pty Ltd	Advertising	\$ 4,991.39
EFT89401	14/09/2022	Mary Hirschmann	Employee Assistance Program	\$ 2,210.00
EFT89402	14/09/2022	Mcleods Barristers & Solicitors	Legal Fees	\$ 718.10
EFT89403	14/09/2022	McMullen Nolan Group Pty Ltd (MNG)	Surveying Services	\$ 2,678.50
EFT89404	14/09/2022	Metal Artwork Creations	Name Badges	\$ 25.85
EFT89405	14/09/2022	Mikmarns Landscapes (M.T Buckley & J Buckley T/as)	Landscaping Works	\$ 1,496.00
EFT89406	14/09/2022	Monica Kane	Consultancy	\$ 9,944.00
EFT89407	14/09/2022	Naturaliste Hygiene Services	Hygiene Services	\$ 1,823.07
EFT89408	14/09/2022	Nicola Maia Anastas	Subsidy	\$ 50.00
EFT89409	14/09/2022	Planning Institute Australia	Advertising	\$ 360.00
EFT89410	14/09/2022	Plant Assessor (Online Safety Systems Pty Ltd)	Plant Maintenance	\$ 1,100.00
EFT89411	14/09/2022	Price Consulting Group Pty Ltd	Consultancy Services	\$ 6,969.16
EFT89412	14/09/2022	Procare Locksmiths & Commercial Maintenance	Locksmiths	\$ 1,620.00
EFT89413	14/09/2022	QikKids (Myxplor Pty Ltd T/as)	OSHS software	\$ 240.90
EFT89414	14/09/2022	Rachuel Lee Chapman-Knapinski	Subsidy	\$ 50.00
EFT89415	14/09/2022	Repro (GPC Asia Pacific Pty Ltd)	Parts and Supplies	\$ 958.39
EFT89416	14/09/2022	River Fresh IGA	Grocery Supplies	\$ 629.32
EFT89417	14/09/2022	River Hotel Cellars	Refreshments	\$ 199.94
EFT89418	14/09/2022	Sean John Smith	Refund	\$ 30.00
EFT89419	14/09/2022	Slater Gartrell Sports	Sports Equipment	\$ 1,604.35
EFT89420	14/09/2022	Southern Earthmoving Pty Ltd	Plant Hire	\$ 11,816.75
EFT89421	14/09/2022	Southern's Water Technology	Pond Maintenance	\$ 25,877.50
EFT89422	14/09/2022	Spraymow Services	Grounds Maintenance	\$ 3,114.68
EFT89423	14/09/2022	Stewart & Heaton Clothing Co	Uniforms & PPE	\$ 61.31
EFT89424	14/09/2022	Synergy	Usage and Service Charges	\$ 1,341.84
EFT89425	14/09/2022	T-Quip	Equipment Maintenance	\$ 732.35
EFT89426	14/09/2022	Talis Consultants Pty Ltd	Consultancy Services	\$ 3,444.38
EFT89427	14/09/2022	Telstra	Usage and Service Charges	\$ 0.52
EFT89428	14/09/2022	The Garden Basket	Grocery Supplies	\$ 179.89
EFT89429	14/09/2022	The Good Guys Discount Warehouse (Australia) Pty Ltd	Appliances	\$ 288.00
EFT89430	14/09/2022	The Trustee For Hilsley Family Trust T/as Augusta Newsagency	Newspapers	\$ 71.50
EFT89431	14/09/2022	Timechief Pty Ltd T/as Dependable Laundry Solutions	Washing Machine	\$ 8,789.00
EFT89432	14/09/2022	Toll (ipcc Pty Ltd T/as)	Freight	\$ 39.42
EFT89433	14/09/2022	Tyrepower Limited	Vehicle Maintenance	\$ 1,100.06
EFT89434	14/09/2022	Unified Solutions South West Pty Ltd (atf Hands Family Trust)	Security Services	\$ 11,793.72
EFT89435	14/09/2022	WA Commercial Appliances	Equipment Maintenance	\$ 222.20
EFT89436	14/09/2022	WA Local Government Assoc (WALGA)	Training	\$ 140.00
EFT89437	14/09/2022	Water Corporation, Osborne Park	Usage and Service Charges	\$ 1,399.44
EFT89438	14/09/2022	Winc Australia Pty Ltd (former Staples)	Stationery & Office Supplies	\$ 235.06
EFT89439	14/09/2022	Woolworths Group Limited	Grocery Supplies	\$ 695.10
EFT89440	14/09/2022	Woven Cowaramup	Community Development & Events Grant	\$ 10,995.00
EFT89441	14/09/2022	Wren Oil	Waste	\$ 16.50
EFT89442	15/09/2022	BP Australia Pty Ltd	Fuel	\$ 3,432.99
EFT89443	21/09/2022	4Cabling Pty Ltd	Minor Equipment	\$ 67.97
EFT89444	21/09/2022	Aloha Painting (Naumowicz Investments Pty Ltd T/as)	Painting	\$ 1,666.50
EFT89445	21/09/2022	Alpine Laundry Pty Ltd	Cleaning	\$ 250.66
EFT89446	21/09/2022	Alyka Pty Ltd	Website maintenance	\$ 577.50
EFT89447	21/09/2022	Anja Verena Gerganoff	Excess Rates	\$ 2,485.48
EFT89448	21/09/2022	Arbor Guy Certified Tree Specialist	Tree Maintenance	\$ 21,961.50
EFT89449	21/09/2022	Arrow Bronze	Plaques	\$ 292.88
EFT89450	21/09/2022	Augusta & Districts Glass & Glazing	Equipment Repairs	\$ 1,320.00
EFT89451	21/09/2022	Augusta Community Resource Centre Inc	Community Organisation Operating Grant	\$ 30,030.00
EFT89452	21/09/2022	Augusta Hardware	Hardware Supplies	\$ 506.08
EFT89453	21/09/2022	BSA Maintain (Burke Air Pty Ltd)	Building Maintenance	\$ 3,283.43
EFT89454	21/09/2022	Bendigo Telco Ltd	Usage and Service Charges	\$ 4,569.41
EFT89455	21/09/2022	Bramley Botanical Wholesale Nursery	Horticultural Supplies	\$ 1,610.95
EFT89456	21/09/2022	Brownes Foods Operations Pty Ltd	Milk Supply	\$ 71.00
EFT89457	21/09/2022	Bullivants PTY LTD	Safety Equipment	\$ 770.00
EFT89458	21/09/2022	Bunnings	Hardware Supplies	\$ 2,936.80
EFT89459	21/09/2022	City Of Busselton - Geographe Bay	Waste Education	\$ 1,897.50
EFT89460	21/09/2022	Cleanaway Pty Ltd	Waste Management	\$ 220,493.79
EFT89461	21/09/2022	Conway Highbury Pty Ltd	Consultancy	\$ 2,388.03
EFT89462	21/09/2022	Corsign WA Pty Ltd	Signs	\$ 1,122.00
EFT89463	21/09/2022	Deborah Mary Watson	Refund	\$ 1,821.00
EFT89464	21/09/2022	Debra O'Neill	Refund	\$ 97.00
EFT89465	21/09/2022	Diesel & Hydraulic Services South West	Vehicle Maintenance	\$ 4,009.04
EFT89466	21/09/2022	Down South Mini Earthmovers	Earthworks	\$ 462.00
EFT89467	21/09/2022	Down South Wholesale	Wholesale Supplies	\$ 3,849.26
EFT89468	21/09/2022	Dunsborough & Margaret River Hearing	Pre-employment test	\$ 165.00

**SHIRE OF AUGUSTA MARGARET RIVER
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List of Payments for the Month of September 22				
EFT89469	21/09/2022	Gabor I Magyar	Pensioner Rebate	\$ 100.00
EFT89470	21/09/2022	Gillian Anderson (t/as Juniper Estate)	Beverage Stock for resale	\$ 896.81
EFT89471	21/09/2022	Jade Cohen	Sanitary Wear Subsidy	\$ 50.00
EFT89472	21/09/2022	James Bennett Pty Ltd	Library Stock	\$ 385.34
EFT89473	21/09/2022	Jeroen Andreas Johannes Bouwmans	Pensioner Rebate Refund	\$ 660.87
EFT89474	21/09/2022	Jessica Ellen Gleeson	Refund	\$ 2,216.47
EFT89475	21/09/2022	Jetline Kerbing Contractors	Kerbing	\$ 16,852.00
EFT89476	21/09/2022	Jill Grist	Sanitary Wear Subsidy	\$ 38.00
EFT89477	21/09/2022	Kestral Computing Pty Ltd	Leisure Management Software	\$ 15,632.10
EFT89478	21/09/2022	Kmart (All stores)	Consumables	\$ 667.00
EFT89479	21/09/2022	LGIS - Excess	Workers Compensation Refund	\$ 275.96
EFT89480	21/09/2022	Leeuwin Transport	Freight	\$ 719.10
EFT89481	21/09/2022	Lightning Ridge Electrical Contracting	Electrical Contractor	\$ 10,394.91
EFT89482	21/09/2022	Limitless Promotions	Stationery	\$ 960.00
EFT89483	21/09/2022	Manfred Bruggler	Pensioner Rebate	\$ 750.00
EFT89484	21/09/2022	Margaret River & Districts Agricultural Society Inc.	Community Development & Events Grant	\$ 15,000.00
EFT89485	21/09/2022	Margaret River Irrigation (Summerworld Pty Ltd T/as)	Irrigation Supplies	\$ 407.80
EFT89486	21/09/2022	Margaret River Newsagency (Krayt Pty Ltd T/as)	Papers and Magazines	\$ 234.14
EFT89487	21/09/2022	Margaret River Office Products Depot	Stationery & Office Supplies	\$ 985.12
EFT89488	21/09/2022	Margaret River Recreational Surfers	Community Development & Events Grant	\$ 8,298.00
EFT89489	21/09/2022	Margaret River Retravision (Dorsett Retail Pty Ltd)	Electrical Goods	\$ 126.00
EFT89490	21/09/2022	Margaret River Timber and Hardware	Hardware Supplies	\$ 754.72
EFT89491	21/09/2022	Martin Visser	Pensioner Rebate	\$ 100.00
EFT89492	21/09/2022	Mcleods Barristers & Solicitors	Legal Fees	\$ 1,554.45
EFT89493	21/09/2022	Metal Artwork Creations	Stationery	\$ 14.85
EFT89494	21/09/2022	Mikmarns Landscapes (M.T Buckley & J Buckley T/as)	Landscaping Works	\$ 8,005.25
EFT89495	21/09/2022	Millers Ice Cream Pty Ltd	Kiosk Stock	\$ 687.50
EFT89496	21/09/2022	Milmar Distributors	Stationery	\$ 145.00
EFT89497	21/09/2022	Minter Ellison	Legal Fees	\$ 6,303.88
EFT89498	21/09/2022	Modern Teaching Aids Pty Ltd	Junior Library Stock	\$ 98.95
EFT89499	21/09/2022	Moore Australia (WA) Pty Ltd (Business Services)	Accountancy	\$ 4,125.00
EFT89500	21/09/2022	Newbook Pty Ltd	Reservation Software	\$ 4,746.19
EFT89501	21/09/2022	PathWest Laboratory Medicine WA	Recruitment	\$ 70.00
EFT89502	21/09/2022	Peter and Jo Dorrington	Pensioners Rebate	\$ 750.00
EFT89503	21/09/2022	Philip John Thompson	Excess Rates	\$ 114.72
EFT89504	21/09/2022	Podmore Building Supplies (atf The Podmores Trust)	Concrete Supplies	\$ 518.00
EFT89505	21/09/2022	Procure Locksmiths & Commercial Maintenance	Locksmiths	\$ 913.00
EFT89506	21/09/2022	Quest Innaloo (QJ Franchise Management Pty Ltd T/as)	Accommodation	\$ 975.00
EFT89507	21/09/2022	River Fresh IGA	Grocery Supplies	\$ 104.88
EFT89508	21/09/2022	Riverview Tourist Park	Refund	\$ 306.00
EFT89509	21/09/2022	Ross Mark Down	Pensioner Rebate	\$ 750.00
EFT89510	21/09/2022	Sara Malfatti	Sanitary Wear Subsidy	\$ 29.40
EFT89511	21/09/2022	Sarita Claire Leal	Training	\$ 245.20
EFT89512	21/09/2022	Seaside Landscaping (Seaside Group Pty Ltd)	Horticultural Supplies	\$ 1,638.00
EFT89513	21/09/2022	Smartsalary (Smartsalary Pty Limited)	Salary Sacrifices	\$ 5,645.78
EFT89514	21/09/2022	South West Isuzu	New Truck	\$ 64,801.40
EFT89515	21/09/2022	Spectur Limited	Security Cameras	\$ 2,323.20
EFT89516	21/09/2022	Spraymow Services	Grounds Maintenance	\$ 909.26
EFT89517	21/09/2022	Stewart Property Services Margaret River	Cleaning	\$ 198.00
EFT89518	21/09/2022	Susen Hohensee	Sanitary Wear Subsidy	\$ 40.00
EFT89519	21/09/2022	Synergy	Usage and Service Charges	\$ 510.70
EFT89520	21/09/2022	TRB Plant Repairs Pty Ltd	Plant Repairs	\$ 2,018.50
EFT89521	21/09/2022	The Beer Farm Pty Ltd	Beverage Stock for resale	\$ 274.96
EFT89522	21/09/2022	The River Hotel	Accommodation	\$ 177.65
EFT89523	21/09/2022	The Tube Nursery	Horticultural Supplies	\$ 402.00
EFT89524	21/09/2022	Tony Lane	Performance Fees	\$ 200.00
EFT89525	21/09/2022	Ultimate Positioning Group Pty Ltd	Equipment Repairs	\$ 984.50
EFT89526	21/09/2022	Unified Solutions South West Pty Ltd (atf Hands Family Trust)	Security Services	\$ 7,272.68
EFT89527	21/09/2022	WA Local Government Assoc (WALGA)	Training	\$ 140.00
EFT89528	21/09/2022	Welcome Site (Zanphire Pty Ltd)	Portable Ablution Hire	\$ 209.00
EFT89529	21/09/2022	Westbooks	Library Stock	\$ 958.43
EFT89530	21/09/2022	Witchy Liquor Store	Refund	\$ 150.00
EFT89531	28/09/2022	4Cabling Pty Ltd	Minor Equipment	\$ 97.14
EFT89532	28/09/2022	AMPAC Debt Recovery (WA) Pty Ltd	Debt Recovery	\$ 5.61
EFT89533	28/09/2022	Advanced Driveway Sealing ATF Advanced Sealing Trust	Building Maintenance	\$ 1,144.00
EFT89534	28/09/2022	Alpine Laundry Pty Ltd	Cleaning	\$ 225.47
EFT89535	28/09/2022	Aqua Allsorts (TTF The Terara Trust T/as)	Plumbing Services	\$ 624.25
EFT89536	28/09/2022	Aussie Telecom Pty Ltd	Software License	\$ 972.00
EFT89537	28/09/2022	Basketball Ringleader Australia	Sports Equipment	\$ 555.50
EFT89538	28/09/2022	Bunnings	Hardware Supplies	\$ 55.81
EFT89539	28/09/2022	CB Traffic Solutions Pty Ltd	Traffic Management	\$ 550.00
EFT89540	28/09/2022	Chemtrol Australia Pty Ltd	Equipment Maintenance	\$ 607.64
EFT89541	28/09/2022	Choices Flooring Busselton	Flooring	\$ 3,101.40
EFT89542	28/09/2022	Chubb Australia Ltd	Fire and Security Services	\$ 1,343.01
EFT89543	28/09/2022	Civil Structural Consulting Pty Ltd	Consultancy Services	\$ 4,245.81
EFT89544	28/09/2022	Coca-cola Amatil	Kiosk Stock	\$ 649.16
EFT89545	28/09/2022	Craven Foods	Kiosk Stock/Café Stock	\$ 193.73
EFT89546	28/09/2022	David Gunn	Reimbursement	\$ 466.00
EFT89547	28/09/2022	Dean Mcfaull	Reimbursement	\$ 40.00
EFT89548	28/09/2022	Down South Wholesale	Wholesale Supplies	\$ 163.30
EFT89549	28/09/2022	Earth 2 Ocean Communications	Minor Equipment	\$ 1,893.96
EFT89550	28/09/2022	Element Advisory Pty Ltd (Element WA)	Character Survey	\$ 3,042.88
EFT89551	28/09/2022	Espresso Essential WA/ Essential Coffee Group	Coffee Machine Supplies	\$ 1,184.03
EFT89552	28/09/2022	Everyday Potted Plants	Horticultural Supplies	\$ 59.84
EFT89553	28/09/2022	Gabriel Evans (atf Teapot Farm Trust)	Workshops	\$ 1,422.00
EFT89554	28/09/2022	Go Go On Hold	On Hold Message Service	\$ 165.00
EFT89555	28/09/2022	Gozzi's Gas & Plumbing Service	Plumbing Services	\$ 1,162.68

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List of Payments for the Month of September 22				
EFT89556	28/09/2022	GymCare	Equipment Maintenance	\$ 1,119.80
EFT89557	28/09/2022	ID Consulting Pty Ltd	Subscription	\$ 24,200.00
EFT89558	28/09/2022	ITR Pacific Pty Ltd	Excavator Parts	\$ 247.02
EFT89559	28/09/2022	Lara Johnson	Sanitary Wear Subsidy	\$ 50.00
EFT89560	28/09/2022	Laura Bailey	Sanitary Wear Subsidy	\$ 50.00
EFT89561	28/09/2022	Leeuwin Tyres	Vehicle Maintenance	\$ 845.00
EFT89562	28/09/2022	Les Mills Asia Pacific Industries	Minor Equipment	\$ 559.39
EFT89563	28/09/2022	Lightning Ridge Electrical Contracting	Electrical Contractor	\$ 4,919.49
EFT89564	28/09/2022	Living Springs	Bottled Water	\$ 80.50
EFT89565	28/09/2022	Main Roads Western Australia (Operating)	LGA Contribution for Bridge	\$ 462,000.00
EFT89566	28/09/2022	Margaret River Office Products Depot	Stationery & Office Supplies	\$ 608.26
EFT89567	28/09/2022	Margaret River Pestman	Pest control	\$ 220.00
EFT89568	28/09/2022	Margaret River Regional Environment Centre (Inc)	Community Development & Events Grant	\$ 12,194.00
EFT89569	28/09/2022	Margaret River Timber and Hardware	Hardware Supplies	\$ 161.67
EFT89570	28/09/2022	Matrix Tilt Tray & Towing Service	Towing service	\$ 1,378.30
EFT89571	28/09/2022	Mechanical Project Services (MPM Group T/as)	Building Maintenance	\$ 1,623.24
EFT89572	28/09/2022	Modern Teaching Aids Pty Ltd	OSHC Supplies	\$ 605.25
EFT89573	28/09/2022	Naomi Sims	Reimbursement	\$ 135.50
EFT89574	28/09/2022	PPD Food Service Pty Ltd	Kiosk Stock	\$ 488.77
EFT89575	28/09/2022	Q2 Online (MKI Group Pty Ltd T/as)	Website Content	\$ 2,750.00
EFT89576	28/09/2022	Quality Press	Printing	\$ 108.90
EFT89577	28/09/2022	Repco (GPC Asia Pacific Pty Ltd)	Parts and Supplies	\$ 539.21
EFT89578	28/09/2022	River Fresh IGA	Grocery Supplies	\$ 145.04
EFT89579	28/09/2022	Safe First Training WA Pty Ltd (TTF Hallelujah Trust T/as)	Training	\$ 79.00
EFT89580	28/09/2022	Sebastian Miller	Reimbursement	\$ 38.00
EFT89581	28/09/2022	Sports Power Margaret River	Sports Equipment	\$ 150.00
EFT89582	28/09/2022	Spraymow Services	Grounds Maintenance	\$ 591.36
EFT89583	28/09/2022	Stewart & Heaton Clothing Co	Protective Clothing	\$ 12.08
EFT89584	28/09/2022	Synergy	Usage and Service Charges	\$ 18,788.97
EFT89585	28/09/2022	Telstra	Usage and Service Charges	\$ 5,812.91
EFT89586	28/09/2022	The Garden Basket	Grocery Supplies	\$ 135.38
EFT89587	28/09/2022	The Sister Circles	Training	\$ 1,111.00
EFT89588	28/09/2022	Timothy Brett (T/as Lighthouse Carpentry And Renovation)	Building Maintenance	\$ 3,642.85
EFT89589	28/09/2022	Toll (ipec Pty Ltd T/as)	Freight	\$ 23.32
EFT89590	28/09/2022	Total Tools Bunbury (TTF Bunbury TT Unit Trust T/as)	Tools	\$ 1,948.00
EFT89591	28/09/2022	Transwa (Public Transport Authority)	TransWA Return	\$ 405.99
EFT89592	28/09/2022	Ungerboeck Systems International Pty Ltd	Booking System Subscription	\$ 12,320.00
EFT89593	28/09/2022	Unified Solutions South West Pty Ltd (atf Hands Family Trust)	Equipment Repairs	\$ 1,116.50
EFT89594	28/09/2022	Welcome Site (Zanphire Pty Ltd)	Portable Ablution Hire	\$ 616.00
EFT89595	28/09/2022	West Oz Linemarking	Linemarking	\$ 1,381.60
Total EFTs for Sept 22				\$ 2,276,270.88

DD	Date	Name	Description	Amount
	01/09/2022	Exetel Pty Ltd	Usage and Service Charges	\$ 900.00
	01/09/2022	Les Mills Asia Pacific (GARNAMA Pty Ltd T/as)	Subscriptions	\$ 1,036.75
	01/09/2022	Waterlogic Australia Pty Ltd	Water Supply	\$ 144.65
	05/09/2022	Western Australian Treasury Corporation	Loan repayment	\$ 10,635.83
	06/09/2022	The Trustee For Aware Super	Payroll deductions	\$ 48,803.56
	06/09/2022	HOSTPLUS Superannuation Fund	Superannuation contributions	\$ 5,689.52
	06/09/2022	Onepath Masterfund	Payroll deductions	\$ 734.75
	06/09/2022	Sunsuper Superannuation Fund	Payroll deductions	\$ 1,184.19
	06/09/2022	Australian Ethical Retail Superannuation Fund	Payroll deductions	\$ 804.28
	06/09/2022	ING Direct	Payroll deductions	\$ 570.69
	06/09/2022	LGIA Super	Payroll deductions	\$ 698.39
	06/09/2022	Hesta Super Fund	Superannuation contributions	\$ 626.93
	06/09/2022	Australian Super	Payroll deductions	\$ 13,502.48
	06/09/2022	Catholic Super	Payroll deductions	\$ 539.73
	06/09/2022	BT Super for Life	Superannuation contributions	\$ 994.85
	06/09/2022	IOOF Investment Management Limited (IOOF Personal Super)	Superannuation contributions	\$ 735.42
	06/09/2022	Firstchoice Wholesale Personal Super	Superannuation contributions	\$ 298.14
	06/09/2022	Bendigo Superannuation Plan	Superannuation contributions	\$ 85.78
	06/09/2022	Cbus	Payroll deductions	\$ 723.66
	06/09/2022	Onesuper	Payroll deductions	\$ 576.40
	06/09/2022	MLC Super Fund	Superannuation contributions	\$ 284.77
	06/09/2022	Commonwealth Bank Group Super	Superannuation contributions	\$ 210.15
	06/09/2022	UniSuper	Superannuation contributions	\$ 138.05
	06/09/2022	Suncorp Superannuation	Superannuation contributions	\$ 123.93
	06/09/2022	Colonial First State Investments Limited	Superannuation contributions	\$ 566.22
	06/09/2022	Future Super Fund	Superannuation contributions	\$ 577.46
	06/09/2022	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	\$ 737.98
	06/09/2022	Rest Superannuation	Superannuation contributions	\$ 2,096.49
	06/09/2022	AMP Super Fund (TTF Super Directions Fund T/as)	Superannuation contributions	\$ 158.78
	07/09/2022	Fujifilm Business Innovation Australia Pty Ltd	Lease Payment	\$ 619.30
	07/09/2022	Department Of Justice	Fines Information	\$ 81.00
	08/09/2022	Payroll PE 06/09/2022	Payroll	\$ 424,979.30
	09/09/2022	Fujifilm Business Innovation Australia Pty Ltd	Lease Payment	\$ 957.00
	13/09/2022	De Lage Landen	Lease Payment	\$ 98.25
	13/09/2022	Exetel Pty Ltd	Usage and Service Charges	\$ 85.00
	13/09/2022	Commonwealth Bank	Term Deposit Investment	\$ 10,500,000.00
	13/09/2022	National Australia Bank Limited	Term Deposit Investment	\$ 2,500,000.00
	13/09/2022	P&N Bank	Term Deposit Investment	\$ 1,000,000.00
	15/09/2022	Western Australian Treasury Corporation	Loan repayment	\$ 12,634.04

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List of Payments for the Month of September 22			
15/09/2022	SG Fleet	Lease Payment	\$ 3,796.24
15/09/2022	Authentic8 ID Solutions	Consumables	\$ 1,930.00
16/09/2022	Exetel Pty Ltd	Usage and Service Charges	\$ 95.00
16/09/2022	Myzone (APAC) Pty Ltd	Workout Tracker	\$ 218.90
17/09/2022	Booking.com B.V.	Online Reservation Fees	\$ 242.16
18/09/2022	Bankwest	Corporate Credit Card	\$ 6,455.68
18/09/2022	3E Advantage Pty Ltd	Lease Payment	\$ 1,334.30
18/09/2022	Exetel Pty Ltd	Usage and Service Charges	\$ 105.00
19/09/2022	Pivotel Satellite Pty Ltd	Usage and Service Charges	\$ 30.00
19/09/2022	Expedia Australia Pty Ltd	Booking fees	\$ 204.92
20/09/2022	Bank of Queensland	Term Deposit Investment	\$ 1,000,000.00
20/09/2022	The Trustee For Aware Super	Payroll deductions	\$ 48,699.67
20/09/2022	HOSTPLUS Superannuation Fund	Superannuation contributions	\$ 5,559.89
20/09/2022	Onepath Masterfund	Payroll deductions	\$ 734.75
20/09/2022	Sunsuper Superannuation Fund	Payroll deductions	\$ 1,177.58
20/09/2022	Australian Ethical Retail Superannuation Fund	Payroll deductions	\$ 704.63
20/09/2022	ING Direct	Payroll deductions	\$ 632.65
20/09/2022	LGIAsuper	Payroll deductions	\$ 1,839.08
20/09/2022	Hesta Super Fund	Superannuation contributions	\$ 525.06
20/09/2022	AustralianSuper	Payroll deductions	\$ 13,563.97
20/09/2022	Catholic Super	Payroll deductions	\$ 496.60
20/09/2022	BT Super for Life	Superannuation contributions	\$ 1,082.75
20/09/2022	IOOF Investment Management Limited (IOOF Personal Super)	Superannuation contributions	\$ 543.49
20/09/2022	Firstchoice Wholesale Personal Super	Superannuation contributions	\$ 244.91
20/09/2022	Bendigo Superannuation Plan	Superannuation contributions	\$ 72.53
20/09/2022	Cbus	Payroll deductions	\$ 782.32
20/09/2022	Onesuper	Payroll deductions	\$ 576.40
20/09/2022	MLC Super Fund	Superannuation contributions	\$ 284.77
20/09/2022	Commonwealth Bank Group Super	Superannuation contributions	\$ 215.57
20/09/2022	UniSuper	Superannuation contributions	\$ 122.22
20/09/2022	Suncorp Superannuation	Superannuation contributions	\$ 128.88
20/09/2022	Colonial First State Investments Limited	Superannuation contributions	\$ 564.72
20/09/2022	Future Super Fund	Superannuation contributions	\$ 579.06
20/09/2022	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	\$ 737.98
20/09/2022	Rest Superannuation	Superannuation contributions	\$ 2,069.45
20/09/2022	AMP Super Fund (TTF Super Directions Fund T/as)	Superannuation contributions	\$ 161.90
21/09/2022	Exetel Pty Ltd	Usage and Service Charges	\$ 190.00
21/09/2022	Payroll PE 20/09/2022	Payroll	\$ 464,979.50
23/09/2022	Western Australian Treasury Corporation	Loan repayment	\$ 16,642.48
23/09/2022	De Lage Landen	Lease payment	\$ 99.00
24/09/2022	Easifleet Management	Lease payment	\$ 10,520.95
25/09/2022	De Lage Landen	Lease Payment	\$ 99.00
28/09/2022	Printsync Business Solutions	Copy Charges	\$ 110.00
30/09/2022	Western Australian Treasury Corporation	Loan repayment	\$ 148,898.90
Total Direct Debits for Sept 22			\$ 16,271,958.14

Total Payments for Sept 22	\$ 18,548,543.97
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Transfers to and from Municipal Account (CMA - Cash Management Account)			
2/09/2022	Transfer	Tsf from Muni to CMA - Bonds Aug 2022 Reconciliation	\$ 392,512.41
Total Transfers for Sept 22			\$ 392,512.41

**SHIRE OF AUGUSTA MARGARET RIVER
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Corporate Credit Card - Direct Debit September 22			
Date	Amount	Name	Description
CEO			
28/07/2022	\$ 746.22	Ascot Central Perth	Accommodation for Ranger Admin to attend Regulatory Officer Compliance Skills course in Perth 25 - 29 July 2022
16/08/2022	\$ 675.99	Ascot Central Perth	Accommodation for Ranger Admin to attend Regulatory Officer Compliance Skills course in Perth 9 - 12 August 20:
Total	\$ 1,422.21		
Director Corporate and Community Services			
25/07/2022	\$ 33.51	LinkedIn	LinkedIn Jobs
26/07/2022	\$ 132.02	LinkedIn	LinkedIn Jobs
27/07/2022	\$ 163.53	QR Code Generator	QR Code Generator Annual Subscription
28/07/2022	\$ 127.52	LinkedIn	LinkedIn Jobs
01/08/2022	\$ 124.73	LinkedIn	LinkedIn Jobs
02/08/2022	\$ 36.96	Google Suite	Mindful Margaret River Monthly subscription email hosting
02/08/2022	\$ 11.49	Physitrack London	Exercise physiology software creating programs, videos and client management
03/08/2022	\$ 72.00	WA News	Digital subscription to read paid articles
03/08/2022	\$ 22.22	LinkedIn	LinkedIn Jobs
05/08/2022	\$ 162.56	LinkedIn	LinkedIn Jobs
05/08/2022	\$ 28.98	Iwilio Sengrid San Francisco	Integrated membership email system for fitness bookings (\$19.95 USD)
05/08/2022	\$ 41.29	Canva Pty Ltd	Online Graphic design/presentation tool 5 x licences
08/08/2022	\$ 139.73	LinkedIn	LinkedIn Jobs
08/08/2022	\$ 100.00	Facebook	Boosting advertising promotions on the Shire's corporate facebook Page
11/08/2022	\$ 141.39	LinkedIn	LinkedIn Jobs
15/08/2022	\$ 151.92	LinkedIn	LinkedIn Jobs
15/08/2022	\$ 49.50	Cliniko St Kilda	Exercise physiology software for client bookings, appointment schedulers, notes, automated reminders and billing
Total	\$ 1,539.35		
Manager Corporate Performance			
20/07/2022	\$ 219.42	WA Appliance Parts	Turner Holiday Park Chalet - Replacement rangehood filters
21/07/2022	\$ 280.00	Kounta Redfern	Lightspeed Point of sale software licences
22/07/2022	\$ 394.82	Sanjari Pro Sydney	Services for Shire public website (\$271.70 USD)
29/07/2022	\$ 28.94	Cloudflare San Francisco	DNS management and security (\$20.00 USD)
02/08/2022	\$ 14.95	GoFax Pty Ltd	Online fax service
04/08/2022	\$ 36.17	Binary Fortress Kanata	Check Central backup job monitoring (\$25 USD)
08/08/2022	\$ 338.10	Microsoft Azure	Veeam Office 365 machine and blog storage
11/08/2022	\$ 256.08	Mailchimp.com	Shire communications to email
16/08/2022	\$ 302.32	Easydmrc Inc Middletown	Annual payment for monitoring email security and enforcement of DMARC.
Total	\$ 1,870.80		
General Manager HEART			
01/08/2022	\$ 388.68	Soundtrack Your Brand	HEART Music streaming service annual subscription
03/08/2022	\$ 267.17	Facebook	HEART Advertising
15/08/2022	\$ 121.31	Facebook	HEART Advertising
Total	\$ 777.16		
Community Emergency Services Manager			
21/07/2022	\$ 155.89	Margaret River Office Products	Stationary for BFB Member Training Course
25/07/2022	\$ 2.00	Ampol Busselton	Refreshments for Trainer Assessor at BFB Training Course
26/07/2022	\$ 199.80	Busselton River Resort	Accommodation for BFB Member attending Training Course (Nannup)
29/07/2022	\$ 27.10	Tods Café Mandurah	Refreshments for CESM at Training Course
1/08/2022	\$ 19.80	Tods Café Mandurah	Refreshments for CESM at Training Course
2/08/2022	\$ 17.70	Yahava Margaret River	Refreshments for Meeting with CESM, CBFCO and DCBFCO
8/08/2022	\$ 17.70	Kwik Koffee Busselton	Refreshments for Trainer Assessors at BFB Training Course
8/08/2022	\$ 25.20	Kwik Koffee Busselton	Refreshments for Trainer Assessors at BFB Training Course
8/08/2022	\$ 30.40	Kwik Koffee Busselton	Refreshments for Trainer Assessors at BFB Training Course
Total	\$ 495.59		
Manager Library Services			
3/8/2022	\$ 288.64	Subscribe	Magazine subscriptions for the Libraries
Total	\$ 288.64		
Director Sustainable Development and Infrastructure Services			
	\$ -		
Total	\$ -		
Fees and Charges			
18/08/2022	\$ 61.93	Foreign Transaction Fees	
Total	\$ 61.93		
Total	\$ 6,455.68		

SHIRE OF AUGUSTA MARGARET RIVER
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CAPITAL WORKS PROGRAM 2022-23 - September 2022 PROGRESS REPORT

Job	COA	Detailed description	Business Unit	2022-23 Budget	Category	September 2022 Budget YTD	September 2022 Actual YTD	Variance
CBS185	HA88	Witchcliffe Public Toilets - replacement	Community Buildings	\$ 280,000	Renewal	\$ 50,000	\$ -	\$ 50,000
CBS193	HA88	Machinery Storage Shed at Cowaramup Oval	Community Buildings	\$ 70,000	New	\$ 30,000	\$ 32,203	\$ 2,203
CBS196	HA88	MRCAC replacement of southern wall weatherboards	Community Buildings	\$ 150,000	Renewal	\$ 50,000	\$ -	\$ 50,000
CBS198	HA88	MRCAC fire alarm and detection service	Community Buildings	\$ 150,000	New	\$ -	\$ -	\$ -
CBS209	HA88	Augusta Cenennial Hall - floor sanding, removal of redundant HVAC, etc	Community Buildings	\$ 30,000	Renewal	\$ 30,000	\$ 19,162	\$ 10,838
CBS200	HA88	Cowaramup Hall - reseal timber windows and doors	Community Buildings	\$ 10,000	Renewal	\$ -	\$ -	\$ -
CBS210	HA88	Cowaramup Tennis Club - septic system renewal	Community Buildings	\$ 15,000	Renewal	\$ -	\$ -	\$ -
CBS211	HA88	Augusta Croquet and Tennis Club - removal of internal wall and installation of concertina doors	Community Buildings	\$ 25,000	Renewal	\$ -	\$ -	\$ -
CBS212	HA88	Margaret River Library - internal lighting upgrade	Community Buildings	\$ 45,000	Upgrade/expansion	\$ -	\$ -	\$ -
CBS206	HA88	Witchcliffe CWA Hall - renewal and upgrade	Community Buildings	\$ 200,000	Renewal	\$ -	\$ -	\$ -
CBS205	HA89	Karridale Hall - watertank	Community Buildings	\$ 12,000	Renewal	\$ 12,000	\$ 5,076	\$ 6,924
CBS159	HA88	Asbestos removal and replacement works	Community Buildings	\$ 60,672	Renewal	\$ -	\$ -	\$ -
FCC05	FC99	Margaret River Recreation Centre - sliding doors for group fitness room	Recreation Services	\$ 11,500	Upgrade/expansion	\$ -	\$ -	\$ -
GPP041	GP88	Gloucester Park - multi Club Storage Shed	Recreation Services	\$ 60,000	New	\$ -	\$ -	\$ -
GPS036	GP89	MR Bowling Club - LED lighting	Recreation Services	\$ 10,000	Upgrade/expansion	\$ -	\$ -	\$ -
IRC011	IR88	Margaret River Recreation Centre - airflow upgrades to building	Recreation Services	\$ 10,000	Upgrade/expansion	\$ -	\$ -	\$ -
IRC012	IR88	Margaret River Recreation Centre - safe building entrance access control	Recreation Services	\$ 20,000	Upgrade/expansion	\$ -	\$ 5,720	\$ 5,720
AR806	AR88	Augusta Recreation Centre - safety cage for pool chemicals	Recreation Services	\$ 8,500	Renewal	\$ 8,500	\$ -	\$ 8,500
MPC01	MP88	Margaret River Aquatic Centre Redevelopment	Major Projects	\$ 8,730,000	Renewal	\$ -	\$ -	\$ -
CBS182	MP88	Margaret River Aquatic Centre - Design and Superintendency	Major Projects	\$ 425,000	Renewal	\$ 120,000	\$ 4,466	\$ 115,534
MPC04	MP88	Margaret River Aquatic Centre - Changing Places facility	Major Projects	\$ 170,000	Renewal	\$ -	\$ -	\$ -
MPC02	MP88	HEART fire compliance and ventilation	Major Projects	\$ 500,000	Renewal	\$ 400,000	\$ -	\$ 400,000
MPC03	MP88	HEART theatre flooring	Major Projects	\$ 350,000	Renewal	\$ 350,000	\$ -	\$ 350,000
ACC23	AC97	Margaret River Aquatic Centre - office furniture for first aid room and storage	Recreation Services	\$ 8,000	Renewal	\$ -	\$ -	\$ -
CCC12	CC88	HEART Courtyard drainage solution	HEART	\$ 50,000	New	\$ 50,000	\$ -	\$ 50,000
CCC15	CC88	HEART Main Theatre seating changes	HEART	\$ 25,000	New	\$ 25,000	\$ -	\$ 25,000
CCC02	CC97	HEART courtyard furnishings	HEART	\$ 11,000	New	\$ 11,000	\$ -	\$ 11,000
CCC06	CC97	HEART public art	HEART	\$ 50,000	New	\$ 50,000	\$ -	\$ 50,000
ICT007	IT97	MRCAC - Upgrades to Chambers and Mainbreak AV systems	ICT	\$ 100,000	Upgrade/expansion	\$ -	\$ -	\$ -
ICT008	IT97	Disaster Recovery storage and network solution	ICT	\$ 55,000	Upgrade/expansion	\$ 55,000	\$ -	\$ 55,000
ICT009	IT89	HEART - network switch	ICT	\$ 7,000	Upgrade/expansion	\$ -	\$ -	\$ -
ICT004	IT97	Replacement core switches	ICT	\$ 12,000	Upgrade/expansion	\$ -	\$ -	\$ -
ICT005	IT97	Airgap backup solution	ICT	\$ 15,030	Upgrade/expansion	\$ 15,030	\$ -	\$ 15,030
IRC014	IR97	Margaret River Recreation Centre - fitout for new office and conference room	Recreation Services	\$ 15,000	New	\$ -	\$ -	\$ -
WAS27	WA70	Davis Road Tip - capping and rehabilitation of active landfill area	Waste Services	\$ 500,000	Upgrade/expansion	\$ -	\$ -	\$ -
WAS55	WA70	Development of Davis Rd Recycling & Waste Transfer Station	Waste Services	\$ 150,000	Upgrade/expansion	\$ -	\$ -	\$ -
WAS29	WA70	Davis Road Tip - internal road sealing	Waste Services	\$ 50,000	Renewal	\$ -	\$ -	\$ -
WAS49	WA72	Davis Road tip - security cameras/lights	Waste Services	\$ 30,000	Renewal	\$ -	\$ 15,611	\$ 15,611
AUA04	CR94	Margaret River airstrip - illuminated wind sock	Construction	\$ 25,000	Renewal	\$ -	\$ -	\$ -
AUA03	CR94	Augusta airstrip - relocation of Augusta Aero Cub	Construction	\$ 35,000	Upgrade/expansion	\$ -	\$ -	\$ -
AUA02	CR94	Augusta aerodrome improvements	Construction	\$ 295,000	Upgrade/expansion	\$ -	\$ 14,400	\$ 14,400
FFS31	CR95	Ellis Street jetty - replacement of steelwork	Construction	\$ 185,000	Renewal	\$ -	\$ -	\$ -
FFS19	CR95	Alexandra Bridge campground riverside platform	Construction	\$ 32,000	Renewal	\$ -	\$ -	\$ -
FFS27	CR95	Alexandra Bridge Foreshore Management Plan implementation	Construction	\$ 60,000	Renewal	\$ -	\$ -	\$ -
FFS17	CR95	Augusta Foreshore walls	Construction	\$ 350,000	Renewal	\$ -	\$ 651	\$ 651
FFS28	CR95	East Augusta Jetty Refurbishment	Construction	\$ 26,800	Renewal	\$ 26,800	\$ 29,252	\$ 2,452
CPN29	CR94	Formalise carparking for Blackwood Avenue outside bakery	Construction	\$ 101,000	Upgrade/expansion	\$ -	\$ -	\$ -
CPN30	CR94	Witchcliffe CWA Hall - formalisation of gravel carpark including ACROD bay and access path	Construction	\$ 30,000	Upgrade/expansion	\$ -	\$ -	\$ -
TIA41	TY89	Reimbursement to DoE for Station Road drainage and basin (Year 1 of 3)	Assets	\$ 60,000	Upgrade/expansion	\$ 60,000	\$ 55,000	\$ 5,000
DO24	CR95	Fantail Place - 0.23 - 750 pipe dredging	Construction	\$ 50,000	Renewal	\$ -	\$ 201	\$ 201
DO25	CR95	Palmer Road - replacement of drainage culvert (SLK 0.25)	Construction	\$ 50,000	Renewal	\$ -	\$ -	\$ -

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CAPITAL WORKS PROGRAM 2022-23 - September 2022 PROGRESS REPORT

Job	COA	Detailed description	Business Unit	2022-23 Budget	Category	September 2022 Budget YTD	September 2022 Actual YTD	Variance
D026	CR95	Ablett Road - culvert renewal	Construction	\$ 10,000	Renewal	\$ -	\$ 75	-\$ 75
D027	CR95	Low Road - culvert renewal	Construction	\$ 25,000	Renewal	\$ -	\$ 75	-\$ 75
D028	CR95	Manear Road - culvert renewal	Construction	\$ 25,000	Renewal	\$ -	\$ 75	-\$ 75
D029	CR95	Clayton Road - culvert renewal	Construction	\$ 15,000	Renewal	\$ -	\$ -	\$ -
D030	CR95	Viam Road - culvert renewal	Construction	\$ 25,000	Renewal	\$ -	\$ -	\$ -
D031	CR95	Kudardup Road - culvert replacement	Construction	\$ 20,000	Renewal	\$ -	\$ -	\$ -
D022	CR95	Mann Street - culvert upgrade	Construction	\$ 105,000	Upgrade/expansion	\$ -	\$ 246	\$ 246
TIA26	TY89	Augusta Interpretation Plan implementation	Assets	\$ 20,000	Upgrade/expansion	\$ 5,000	\$ 4,950	\$ 50
CBS189	HA89	Gloucester Park water supply upgrade - carryover	Community Buildings	\$ 20,000	Upgrade/expansion	\$ 20,000	\$ -	\$ 20,000
RES119	GD89	Riflebutts - play unit , slide, dual swing, dish swing, shade sail, softfall	Construction	\$ 320,000	Renewal	\$ -	\$ 1,550	-\$ 1,550
RES132	GD89	Annual POS renewal	Construction	\$ 72,000	Upgrade/expansion	\$ -	\$ 23,222	-\$ 23,222
RES126	GD89	POS renewal works	Construction	\$ 16,000	Renewal	\$ -	\$ 6,882	-\$ 6,882
RES154	GD89	Gloucester Park Master Plan implementation	Construction	\$ 40,000	Upgrade/expansion	\$ -	\$ -	\$ -
RES155	GD89	Annual allocation for renewal of water tanks and stand pipes	Construction	\$ 30,000	Renewal	\$ -	\$ -	\$ -
PED07	CR95	Works to Minnie Keenan, Alfred Bussell and Barrett Street trails	Construction	\$ 40,000	Upgrade/expansion	\$ -	\$ -	\$ -
GPP037	GP89	Gloucester Park - outdoor Multi use space Half-court	Recreation Services	\$ 100,000	New	\$ -	\$ -	\$ -
GPP043	GP89	Gloucester Park - Western Playing Field shelters	Recreation Services	\$ 100,000	New	\$ -	\$ -	\$ -
RG012	RG89	DEA fencing and infrastructure	Rangers	\$ 50,000	New	\$ -	\$ -	\$ -
TIA40	TY89	Reimbursement to DoE for Forrest Road parking and pathway	Assets	\$ 47,427	Upgrade/expansion	\$ 47,427	\$ -	\$ 47,427
PAP27	CR95	Station Road - replace aging infrastructure - Concrete	Construction	\$ 60,000	Renewal	\$ -	\$ -	\$ -
PAP13	CR95	Wallcliffe Cycle Path - upgrade of existing path (SLK 3.84 to SLK 4.73), west to Kevill Rd west from Kevill Rd east	Construction	\$ 76,000	Renewal	\$ -	\$ 569	-\$ 569
PXN030	CR94	Homestead way - expansion parking to existing path PW-470	Construction	\$ 18,000	Upgrade/expansion	\$ -	\$ 23,484	-\$ 23,484
PXN031	CR94	The Boulevard - connect western end of path to pram ramp	Construction	\$ 6,000	Upgrade/expansion	\$ -	\$ -	\$ -
PXN032	CR94	2 - 2.5m concrete shared path, Station Rd to Bussell Highway	Construction	\$ 270,000	Upgrade/expansion	\$ -	\$ 296	-\$ 296
PXN033	CR94	50m 2m concrete shared path with parallel parking bays, Fronting Augusta bakery	Construction	\$ 55,000	Upgrade/expansion	\$ -	\$ 3,862	-\$ 3,862
PXN013	CR94	Flinders Bay to Cape Leeuwin Path - design and preliminary works	Construction	\$ 100,000	Upgrade/expansion	\$ -	\$ -	\$ -
PXN002	CR94	Wadandi Track - upgrade Carters Road to Cowaramup	Construction	\$ 100,000	Upgrade/expansion	\$ -	\$ -	\$ -
PAP25	CR95	Leeuwin revetment	Construction	\$ 105,000	Renewal	\$ -	\$ -	\$ -
CAR25	CR95	Warner Glen bridge RB3236 - emergency repairs	Construction	\$ 350,000	Renewal	\$ -	\$ 24	-\$ 24
CAR23	CR95	Jindong Treeton bridge RB4569 - replace bridge with 5 culverts	Construction	\$ 663,000	Renewal	\$ -	\$ -	\$ -
TIA38	TY89	Margaret River main street wayfinding, parking signs	Assets	\$ 20,000	Upgrade/expansion	\$ 10,000	\$ -	\$ 10,000
RRN003	CR95	Cowaramup Bay Road - Rehabilitation, surface repair, reshouldering, resurfacing and line marking	Construction	\$ 750,000	Renewal	\$ -	\$ 4,352	-\$ 4,352
RRN030	CR95	Warner Glen Road - reconstruct and reseal	Construction	\$ 750,000	Renewal	\$ -	\$ 4,162	-\$ 4,162
RRN010	CR95	Leeuwin Road - second seal and linemarking	Construction	\$ 105,000	Renewal	\$ -	\$ 424	-\$ 424
RRN083	CR95	Jindong Treeton Road - second seal and linemarking	Construction	\$ 120,000	Renewal	\$ -	\$ 195	-\$ 195
RRN045	CR95	Rosa Brook Road - rehabilitation, small reconstruction, spray seal, and drainage works	Construction	\$ 750,000	Renewal	\$ -	\$ 17,715	-\$ 17,715
RRN116	CR95	Carters Road - rectification of embankment on eastern section of Carters Road	Construction	\$ 250,000	Renewal	\$ -	\$ 1,459	-\$ 1,459
T998	CR95	Gravel resheeting (incl \$50,500 carryover)	Construction	\$ 600,500	Renewal	\$ -	\$ 50,228	-\$ 50,228
KEP01	CR95	Kerbs required to support Augusta Bakery pathway works	Construction	\$ 6,500	Renewal	\$ -	\$ -	\$ -
X995	CR95	Regional Road Safety Program works	Construction	\$ 779,594	Renewal	\$ 179,907	\$ 459,358	-\$ 279,451
X998	CR95	Asphalt overlays	Construction	\$ 580,000	Renewal	\$ -	\$ 568	-\$ 568
X999	CR95	Rural Reseals	Construction	\$ 200,000	Renewal	\$ -	\$ 3,658	-\$ 3,658
X996	CR95	Glenarty Road - reconstruct and widen	Construction	\$ 300,000	Upgrade/expansion	\$ -	\$ 726	-\$ 726
REM11	CR94	Gloucester Park roads	Construction	\$ 55,000	Upgrade/expansion	\$ 13,741	\$ 35,441	-\$ 21,700
FBA038	TU89	FBHP upgrades to greywater system	Holiday Parks	\$ 100,000	Renewal	\$ 50,000	\$ -	\$ 50,000
FBA040	TU89	FBHP new entry signage	Holiday Parks	\$ 10,000	Renewal	\$ 10,000	\$ -	\$ 10,000
FP013	FP89	Water tank - Flinders Bay	Fire Prevention	\$ 14,327	New	\$ 14,327	\$ -	\$ 14,327
WAS59	WA93	4 in 1 loader bucket	Waste Services	\$ 20,000	Renewal	\$ -	\$ -	\$ -
RPP217	RP93	Replace AU27699 Nissan UD GW470 6 wheel tip truck BRIGGS	Workshop	\$ 230,000	Renewal	\$ -	\$ -	\$ -
RPP218	RP93	Replace Kubota ZD331LP-72 Zero Turn Mower AU30829	Workshop	\$ 22,500	Renewal	\$ -	\$ -	\$ -
RPP219	RP93	Replace Toro Z Master 2000 KAW FX651 1EWQ977	Workshop	\$ 17,120	Renewal	\$ -	\$ -	\$ -

SHIRE OF AUGUSTA MARGARET RIVER
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CAPITAL WORKS PROGRAM 2022-23 - September 2022 PROGRESS REPORT

Job	COA	Detailed description	Business Unit	2022-23 Budget	Category	September 2022 Budget YTD	September 2022 Actual YTD	Variance
RPP228	RP93	Replace P150239 2020 Kubota ZD221-54 Zero Turn Mower	Workshop	\$ 19,000	Renewal	\$ -	\$ -	\$ -
RPP229	RP93	Replace P061815 2018 Peruzzo Elk Flail Mower (Mulcher)	Workshop	\$ 9,300	Renewal	\$ -	\$ -	\$ -
RPP230	RP93	Replace AU28380 JCB Telehandler 531-70	Workshop	\$ 159,200	Renewal	\$ -	\$ -	\$ -
RPP231	RP93	Replace AU29483 Caterpillar 259B3AC Skid Steer Loader	Workshop	\$ 118,900	Renewal	\$ -	\$ -	\$ -
RPP232	RP93	Replace AU30404 Isuzu Truck NLR200 4x2 MY13 Short Tipper	Workshop	\$ 56,300	Renewal	\$ -	\$ -	\$ -
RPP233	RP93	Replace AU30866 Isuzu Truck NLR45	Workshop	\$ 44,900	Renewal	\$ -	\$ -	\$ -
RPP234	RP93	Replace AU31136 Isuzu NPR55-155AMT Tip Truck	Workshop	\$ 70,200	Renewal	\$ -	\$ -	\$ -
RPP209	RP93	Replace AU29783 Mitsubishi Triton GLX TD auto Space Cab 4x4 MY17 (tipping)	Workshop	\$ 45,300	Renewal	\$ 45,300	\$ 45,496	\$ 196
RPP236	RP93	Replace AU31529 2017 Ford Escape ZG AWD Trend Wagon 2.0lt Turbo Diesel Automatic with hybrid	Workshop	\$ 35,500	Renewal	\$ -	\$ -	\$ -
RPP237	RP93	Replace AU31386 2017 Mitsubishi ASX LS AWD MY17 - replace with hybrid	Workshop	\$ 40,000	Renewal	\$ -	\$ -	\$ -
RPP238	RP93	Replace AU30961 2017 Nissan Navara SL dual cab 4x4	Workshop	\$ 40,000	Renewal	\$ -	\$ -	\$ -
RPP239	RP93	Replace AU30962 2017 Nissan Navara SL Dual Cab 4x4	Workshop	\$ 55,000	Renewal	\$ -	\$ -	\$ -
RPP240	RP93	Replace AU30964 2017 Nissan Navara Tray Top	Workshop	\$ 50,000	Renewal	\$ -	\$ -	\$ -
RPP241	RP93	Replace AU30966 2017 Nissan Navara Dual Cab Tray top 4x4	Workshop	\$ 50,000	Renewal	\$ -	\$ -	\$ -
RPP242	RP93	Replace AU30967 2017 Nissan Navara SL Dual Cab 4x4	Workshop	\$ 55,000	Renewal	\$ -	\$ -	\$ -
RPP225	RP93	Purchase 3 way tipper	Workshop	\$ 58,140	New	\$ -	\$ 58,140	\$ 58,140
RPP245	RP93	Purchase of 2.5t excavator	Workshop	\$ 65,000	New	\$ -	\$ -	\$ -
RPP243	RP93	Purchase of loader	Workshop	\$ 250,000	New	\$ -	\$ -	\$ -
RPP244	RP93	Purchase of 7-8 seat people mover	Workshop	\$ 65,000	New	\$ 65,000	\$ -	\$ 65,000
RPPM	RP93	Small asset purchases	Workshop	\$ 20,000	Renewal	\$ 5,000	\$ 410	\$ 4,591
		Adjustment for amounts to be expended					\$ 5,728	\$ 5,728
		Total as per Adopted Budget		\$ 23,591,210		\$ 1,809,032	\$ 894,808	\$ 914,224
		Budget Amendments						
CAR21	CR95	Waner Glen Bridge	Construction	\$ 420,000	Renewal	\$ 420,000	\$ 420,000	\$ -
		Total as per Amended Budget				\$ 2,229,032	\$ 1,314,808	\$ 914,224



BUSINESS UNIT FINANCIAL REPORT
FOR THE PERIOD ENDING 30th SEPTEMBER

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30th SEPTEMBER							
BUSINESS UNITS	2022-23 Original Budget \$	2022-23 Amended Budget \$	2022-23 Month of September \$	2022-23 YTD Budget \$	2022-23 YTD Actual \$	YTD Variance >10% & >\$10,000	COMMENTS
Net Current Assets at 1 July surplus/(deficit)	4,278,140	4,278,140		4,278,140	4,659,657		
Revenue from Operating Activities							
Rates	24,997,501	24,997,501	124,577	24,775,001	24,863,274	0	
General Financing	870,343	870,343	88,319	209,057	288,064	79,007	Perm: 2022-23 FAGS allocation advised as higher than budgeted. Timing: Interest on Investments higher than anticipated.
Finance	141,449	141,449	16,333	11,200	26,719	0	Timing: Profiling it set-up to receive amounts each month but actuals are coming in bi-monthly.
Corporate Services	112,400	112,400	7,828	28,106	17,498	(10,608)	
Customer Services	0	0	0	0	0	0	
Customer Experience	203,300	203,300	16,741	50,799	54,238	0	
Information Comm. Technology	0	0	227	0	227	0	
Human Resources	35,800	35,800	0	12,000	0	(12,000)	Timing: Contributions & Reimbursements
Community Planning & Development	166,549	166,549	2,371	60,637	6,689	(53,948)	Timing: Grant not yet received
Legal & Governance	10,000	10,000	0	0	0	0	
Communications & Marketing	0	0	0	0	0	0	
Community Fire & Emergency Services	828,880	828,880	(4,445)	319,571	102,590	(216,981)	Timing: Income recognition
Rangers	162,800	162,800	17,651	22,053	55,418	33,365	Perm: Increase in demand for grant of right of burial
Libraries	36,200	36,200	2,911	9,150	9,551	0	
Environmental Health	151,200	151,200	7,288	83,800	88,606	0	
Outside School Hours Care	257,200	257,200	23,520	67,700	79,707	12,007	Timing: Actuals exceed budget
Waste Services	5,457,136	5,457,136	56,120	4,961,906	4,982,678	0	
Planning & Development Services	360,000	360,000	41,371	87,500	111,312	23,812	Timing: May fluctuate over the course of the year
Community Buildings	15,700	15,700	1,942	3,937	30,004	26,067	Permanent: Insurance claim payment
Margaret River Recreation Centre	407,710	407,710	29,629	113,448	106,995	0	
Margaret River HEART	438,365	438,365	19,382	72,100	107,928	35,828	Perm: DLGSC support grant funding received.
Augusta Recreation Centre	38,400	38,400	1,147	9,400	3,833	0	
Gloucester Park	44,500	44,500	3,000	23,000	22,253	0	
Parks and Gardens	9,900	9,900	14,850	0	14,850	14,850	Perm: Unbudgeted contribution
Asset Services	712,200	712,200	38,768	153,006	74,686	(78,320)	Timing: Income recognition in-line with expenses
Landcare & Environmental Services	106,861	106,861	0	3,000	1,500	0	
Maintenance	250,000	250,000	0	0	0	0	
Plant Program	19,149	19,149	0	0	0	0	
Caravan Parks	2,687,800	2,687,800	144,019	240,000	287,593	47,593	Timing: Long Term & Holiday Sites higher than budget
Building Services	301,200	301,200	26,832	75,300	101,287	25,987	Perm: May fluctuate over the course of the year
Sustainable Economy	0	0	1,000	0	1,000	0	
Works Overheads	0	0	1,364	0	2,727	0	
Plant Operation Costs	0	0	0	0	0	0	
Other Property and Services	44,000	44,000	(276)	2,000	4,368	0	
	38,866,543	38,866,543	682,500	31,393,671	31,445,717	52,045	
Expenditure from Operating Activities							
Revenue	0	0	136	0	0	0	
General Financing	(864,424)	(864,424)	(75,577)	(184,985)	(140,361)	0	
Members of Council	(338,871)	(338,871)	(31,563)	(89,051)	(80,247)	0	
Chief Executive Officer	0	0	0	0	0	0	
Director Corporate & Community	0	0	0	0	0	0	
Director Sustainable Devt & Infrastructure	0	0	0	0	0	0	
Executive	(985,736)	(985,736)	(70,026)	(236,626)	(229,220)	0	
Finance	(1,556,905)	(1,556,905)	(52,068)	(516,327)	(552,822)	0	
COVID-19 Response and Recovery	0	0	0	0	0	0	
Records	(184,741)	(184,741)	(14,577)	(47,177)	(49,335)	0	
Corporate Planning & Performance	(322,482)	(322,482)	(29,879)	(63,021)	(63,853)	0	
Corporate Services	(275,378)	(275,378)	(18,297)	(73,631)	(42,134)	31,497	Timing Materials & Contracts: Printing, postage and stationary expenditure varies throughout year \$10k. Timing Utilities: Awaiting receipt of invoices.
Customer Services	0	0	0	0	0	0	
Customer Experience	(1,292,306)	(1,292,306)	(71,439)	(354,127)	(302,037)	0	
Information Comm. Technology	(1,844,558)	(1,844,558)	(48,129)	(647,706)	(307,197)	340,510	Timing: Software subscription fees. Timing: Additional FTE not expected to commence until Oct 22.
Human Resources	(798,711)	(798,711)	(62,949)	(224,448)	(201,963)	22,485	Timing: Organisational development
Community Planning & Development	(1,341,398)	(1,341,398)	(124,447)	(506,422)	(285,474)	220,948	Timing: Projects and invoices yet to be received
Legal & Governance	(521,794)	(521,794)	(37,485)	(126,829)	(99,157)	0	
Communications & Marketing	(916)	(916)	0	(231)	0	0	
Community Fire & Emergency Services	(1,674,982)	(1,674,982)	(37,746)	(415,707)	(136,405)	279,302	Timing: projects underway
Rangers	(803,576)	(803,576)	(41,395)	(182,682)	(135,350)	47,332	Timing: Position vacant
Beach Lifeguards	(164,500)	(164,500)	0	0	(358)	0	
Libraries	(1,123,397)	(1,123,397)	(105,503)	(282,320)	(271,734)	0	
Environmental Health	(634,913)	(634,913)	(34,677)	(119,546)	(108,884)	0	
Outside School Hours Care	(261,257)	(261,257)	(27,272)	(62,676)	(88,314)	(25,638)	Timing: Minimum staff levels to meet legislation requirements increased due to move of service and isolated worker
Waste Services	(3,760,844)	(3,760,844)	(275,238)	(875,107)	(604,853)	270,254	Timing: projects underway
Planning & Development Services	(1,559,839)	(1,559,839)	(102,327)	(366,510)	(290,163)	76,347	Timing: Vacant positions & projects
Landcare & Environmental Services	(1,141,856)	(1,141,856)	(26,200)	(437,413)	(82,315)	355,098	Timing: projects underway

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30th SEPTEMBER							
BUSINESS UNITS	2022-23 Original Budget \$	2022-23 Amended Budget \$	2022-23 Month of September \$	2022-23 YTD Budget \$	2022-23 YTD Actual \$	YTD Variance >10% & >\$10,000	COMMENTS
Community Buildings	(2,398,517)	(2,398,517)	(52,049)	(581,287)	(239,957)	341,329	Timing: Projects underway, depreciation not yet processed
Margaret River Recreation Centre	(1,552,441)	(1,552,441)	(119,416)	(434,633)	(370,144)	64,489	Timing: Projects underway, depreciation not yet processed
Margaret River HEART	(1,555,317)	(1,555,317)	(144,748)	(386,074)	(314,966)	71,108	Timing: HEART grant program, depreciation not yet processed. Employee costs
Augusta Recreation Centre	(153,445)	(153,445)	(3,887)	(40,884)	(14,786)	26,098	Timing: Building maintenance and Equipment Leasing & Repair
Gloucester Park	(212,175)	(212,175)	(10,117)	(61,800)	(22,942)	38,858	Timing: Depreciation not yet processed
Parks and Gardens	(2,663,050)	(2,663,050)	(99,515)	(626,376)	(255,253)	371,123	Timing: Projects underway, depreciation not yet processed and staff leave
Asset Services	(2,054,338)	(2,054,338)	(68,452)	(541,566)	(228,555)	313,011	Timing: Projects underway, utilities bills not yet received and depreciation not yet processed
Maintenance	(11,160,900)	(11,160,900)	(258,671)	(2,607,727)	(915,612)	1,692,115	Timing: Depreciation not yet processed
Plant Program	(75,440)	(75,440)	(1,722)	(6,000)	(1,722)	0	
Caravan Parks	(1,563,696)	(1,563,696)	(97,832)	(417,196)	(249,204)	167,992	Timing: Projects, depreciation not yet posted, staff increases not yet processed
Building Control	(242,818)	(242,818)	(19,816)	(56,538)	(53,058)	0	
Sustainable Economy	(212,506)	(212,506)	(6,399)	(67,358)	(44,079)	23,279	Timing: Scheduling of grant payments
Major Projects	(82,330)	(82,330)	(6,268)	(19,294)	(17,806)	0	
Works Overheads	(253,426)	(253,426)	(101,952)	(79,790)	(316,082)	(236,293)	Timing: under allocation of overheads
Plant Operating Costs	170,628	170,628	30,839	33,763	32,555	0	
Other Property and Services	(11,000)	(11,000)	(1,335)	(2,000)	(5,803)	0	
	(45,474,149)	(45,474,149)	(2,247,996)	(11,707,305)	(7,089,590)	4,617,715	
Non-cash amounts excluded from operating activities							
Depreciation on assets	10,762,756	10,762,756	0	2,667,805	0	(2,667,805)	Timing: depreciation not run until 21/22 audit completion.
(Profit)/Loss Asset Disposal	26,291	26,291	47,680	45,000	47,680	0	
Movement in liabilities associated with restricted cash	0	0	0	0	(901,718)	(901,718)	
	10,789,048	10,789,047	47,680	2,712,805	(854,038)	(3,569,523)	
Amount attributable to operating activities	4,181,443	4,181,442	(1,517,816)	22,399,171	23,502,089	1,102,917	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

REVENUE - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Rates	24,765,001	24,765,001	(3,393)	24,608,501	24,696,788	0	
			Operating grants, subsidies and contributions	0	0	0	0	0	0	
			Fees and charges	75,000	75,000	54,864	55,000	70,416	15,416	- Admin fee for estimated 3500 properties paying by instalment
			Interest received	157,500	157,500	73,106	111,500	96,070	(15,430)	- Late payment charge on overdue rates, estimated 1,200 assessments
TOTAL OPERATING INCOME				24,997,501	24,997,501	124,577	24,775,001	24,863,274		
OPERATING EXPENDITURE										
			Employee costs	0	0	0	0	0	0	
			Materials and contracts	0	0	136	0	0	0	
TOTAL OPERATING EXPENDITURE				0	0	136	0	0		
Business Unit Totals										
			Operating Income	24,997,501	24,997,501	124,577	24,775,001	24,863,274	0	
			Operating Expenses	0	0	136	0	0	0	
			Capital Income						0	
			Capital Expenditure						0	
TOTAL FOR BUSINESS UNIT				24,997,501	24,997,501	124,713	24,775,001	24,863,274		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

GENERAL FINANCING - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating Grants, Subsidies and Contributions	315,920	315,920	5,014	78,020	105,513	27,493	Perm: 2022-23 FAGS allocation advised as \$165k higher than budgeted
			Fees and Charges	158,423	158,423	11,916	32,037	32,601	0	
			Service Charges	0	0	0	0	0	0	
			Interest Received	396,000	396,000	71,389	99,000	149,951	50,951	
TOTAL OPERATING INCOME				870,343	870,343	88,319	209,057	288,064		
OPERATING EXPENDITURE										
			Materials and contracts	(218,000)	(218,000)	(11,340)	(20,000)	(20,792)	0	Timing: June 2022 interest accrual, offset by interest paid on loans
			Interest expenses	(646,424)	(646,424)	(64,237)	(164,989)	(119,568)	45,421	
TOTAL OPERATING EXPENDITURE				(864,424)	(864,424)	(75,577)	(184,989)	(140,361)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				29,628	29,628	0	12,500	12,500		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(1,298,444)	(1,298,444)	(128,896)	(348,072)	(285,243)		
Business Unit Totals										
			Operating Income	870,343	870,343	88,319	209,057	288,064	79,007	
			Operating Expenses	(864,424)	(864,424)	(75,577)	(184,989)	(140,361)	44,628	
			Capital Income	29,628	29,628	0	12,500	12,500	0	
			Capital Expenditure	(1,298,444)	(1,298,444)	(128,896)	(348,072)	(285,243)	62,829	
TOTAL FOR BUSINESS UNIT				(1,262,897)	(1,262,897)	(116,154)	(311,504)	(125,039)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MEMBERS OF COUNCIL - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	0	0	0		
OPERATING EXPENDITURE									0	
			Employee costs	(17,000)	(17,000)	(255)	(4,249)	(975)	0	
			Materials and contracts	(15,835)	(15,835)	(6,472)	(7,293)	(8,293)	0	
			Other expenditure	(306,036)	(306,036)	(24,836)	(77,509)	(70,980)	0	
TOTAL OPERATING EXPENDITURE				(338,871)	(338,871)	(31,563)	(89,051)	(80,247)		
CAPITAL INCOME									0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals									0	
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	(338,871)	(338,871)	(31,563)	(89,051)	(80,247)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(338,871)	(338,871)	(31,563)	(89,051)	(80,247)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

EXECUTIVE - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
TOTAL OPERATING INCOME				0	0	0	0	0		
OPERATING EXPENDITURE										
			Employee costs	(883,122)	(883,122)	(69,524)	(207,277)	(199,953)	0	
			Materials and contracts	(102,614)	(102,614)	(502)	(29,349)	(29,267)	0	
TOTAL OPERATING EXPENDITURE				(985,736)	(985,736)	(70,026)	(236,626)	(229,220)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0		0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0		0	0		
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	(985,736)	(985,736)	(70,026)	(236,626)	(229,220)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(985,736)	(985,736)	(70,026)	(236,626)	(229,220)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

FINANCE - Governance										
COA	IE	JOB	DESCRIPTION	2021-22 Last Year Actual	2022-23 Original Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	21,064	89,499	11,396	0	13,466	13,466	Timing: Insurance claims
			Fees and charges	0	48,500	4,937	10,000	13,253	0	
			Other income	3,373	3,450	0	1,200	0	0	
TOTAL OPERATING INCOME				24,436	141,449	16,333	11,200	26,719		
OPERATING EXPENDITURE										
			Employee costs	(549,534)	(638,157)	(52,833)	(145,577)	(157,288)	0	Timing: Insurance claims
			Materials and contracts	(72,867)	(208,810)	765	(16,250)	(31,011)	(11,318)	
			Insurance expenses	(627,768)	(709,938)	0	(354,500)	(364,523)	0	
TOTAL OPERATING EXPENDITURE				(1,250,169)	(1,556,905)	(52,068)	(516,327)	(552,822)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	24,436	141,449	16,333	11,200	26,719	15,519	
			Operating Expenses	(1,250,169)	(1,556,905)	(52,068)	(516,327)	(552,822)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,225,733)	(1,415,456)	(35,735)	(505,127)	(526,103)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

RECORDS - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	0	0	30	0	120	0	
			Other income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	30	0	120		
OPERATING EXPENDITURE										
			Employee costs	(171,270)	(171,270)	(14,577)	(40,179)	(43,965)	0	
			Materials and contracts	(8,560)	(8,560)	0	(5,760)	(5,370)	0	
			Depreciation on non-current assets	(4,911)	(4,911)	0	(1,238)	0	0	
TOTAL OPERATING EXPENDITURE				(184,741)	(184,741)	(14,577)	(47,177)	(49,335)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	0	0	30	0	120	0	
			Operating Expenses	(184,741)	(184,741)	(14,577)	(47,177)	(49,335)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(184,741)	(184,741)	(14,547)	(47,177)	(49,215)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CORPORATE PLANNING & PERFORMANCE - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
TOTAL OPERATING INCOME				0	0	0	0	0		
OPERATING EXPENDITURE										
			Employee costs	(227,932)	(227,932)	(16,759)	(53,471)	(47,093)	0	
			Materials and contracts	(94,550)	(94,550)	(13,120)	(9,550)	(16,760)	0	
TOTAL OPERATING EXPENDITURE				(322,482)	(322,482)	(29,879)	(63,021)	(63,853)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	0	0	0	0	0		
			Operating Expenses	(322,482)	(322,482)	(29,879)	(63,021)	(63,853)		
			Capital Income	0	0	0	0	0		
			Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT				(322,482)	(322,482)	(29,879)	(63,021)	(63,853)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CUSTOMER EXPERIENCE - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	203,300	203,300	16,741	50,799	54,238	0	
TOTAL OPERATING INCOME				203,300	203,300	16,741	50,799	54,238	0	
OPERATING EXPENDITURE										
			Employee costs	(899,554)	(899,554)	(63,935)	(210,054)	(177,495)	32,559	Timing: Vacant positions
			Materials and contracts	(252,752)	(252,752)	(7,503)	(94,073)	(52,042)	42,031	Timing: Projects underway
			Other expenditure	(140,000)	(140,000)	0	(50,000)	(72,500)	(22,500)	Timing: Major event grants
TOTAL OPERATING EXPENDITURE				(1,292,306)	(1,292,306)	(71,439)	(354,127)	(302,037)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	203,300	203,300	16,741	50,799	54,238	0	
			Operating Expenses	(1,292,306)	(1,292,306)	(71,439)	(354,127)	(302,037)	52,090	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,089,006)	(1,089,006)	(54,697)	(303,328)	(247,799)	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CORPORATE SERVICES - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	112,400	112,400	0	28,106	0	(28,106)	Perm: Standpipe use LA at Boodjidup Road, actuals included as Nature & Type Fees and Charges. Budget to reallocated to Fees & Charges as part of md-year budget review. Perm: As above.
			Fees and charges	0	0	7,343	0	16,054	16,054	
			Other income	0	0	485	0	1,444	-	
TOTAL OPERATING INCOME				112,400	112,400	7,828	28,106	17,498	(12,051.53)	
OPERATING EXPENDITURE										
			Materials and contracts	(86,040)	(86,040)	(11,465)	(27,176)	(16,288)	10,888.43	Timing: Printing, postage and stationary varies throughout year Timing: Awaiting receipt of invoices
			Utility charges	(189,338)	(189,338)	(6,833)	(46,455)	(25,846)	20,608.78	
			Depreciation on non-current assets	0	0	0	0	0	-	
TOTAL OPERATING EXPENDITURE				(275,378)	(275,378)	(18,297)	(73,631)	(42,134)	31,497.21	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	112,400	112,400	7,828	28,106	17,498		
			Operating Expenses	(275,378)	(275,378)	(18,297)	(73,631)	(42,134)		
			Capital Income	0	0	0	0	0		
			Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT				(162,978)	(162,978)	(10,469)	(45,525)	(24,636)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

INFORMATION COMMUNICATION TECHNOLOGY - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Other income	0	0	227	0	227	0	
TOTAL OPERATING INCOME				0	0	227	0	227		
OPERATING EXPENDITURE										
			Employee costs	(431,436)	(431,436)	(23,173)	(101,202)	(74,223)	26,979	Timing: Additional FTE not expected to start until October. Some budget will most likely be transferred to IT04 at mid-year budget review. Timing: Altus Uplift Fee (32k) postponed, Microsoft EA (100-120k) pending, Palo Alto renewals deferred, Your Say renewal invoice not received.
			Materials and contracts	(1,396,236)	(1,396,236)	(24,956)	(542,248)	(232,974)	309,274	
			Depreciation on non-current assets	(16,886)	(16,886)	0	(4,256)	0	0	
TOTAL OPERATING EXPENDITURE				(1,844,558)	(1,844,558)	(48,129)	(647,706)	(307,197)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(189,030)	(189,030)	0	(70,030)	0	70,030	
Business Unit Totals										
			Operating Income	-	-	227	-	227	-	
			Operating Expenses	(1,844,558)	(1,844,558)	(48,129)	(647,706)	(307,197)	340,510	
			Capital Income	-	-	-	-	-	-	
			Capital Expenditure	(189,030)	(189,030)	-	(70,030)	-	70,030	
TOTAL FOR BUSINESS UNIT				(2,033,588)	(2,033,588)	(47,902)	(717,736)	(306,969)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

HUMAN RESOURCES - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	35,800	35,800	0	12,000	0	(12,000)	Timing: Contributions & Reimbursements
TOTAL OPERATING INCOME				35,800	35,800	-	12,000	-		
OPERATING EXPENDITURE										
			Employee costs	(651,722)	(651,722)	(45,812)	(154,654)	(142,735)	0	
			Materials and contracts	(146,989)	(146,989)	(17,136)	(69,794)	(59,229)	10,565	Timing: Organisational development
TOTAL OPERATING EXPENDITURE				(798,711)	(798,711)	(62,949)	(224,448)	(201,963)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				-	-	-	-	-		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				-	-	-	-	-		
Business Unit Totals										
			Operating Income	35,800	35,800	-	12,000	-	(12,000)	
			Operating Expenses	(798,711)	(798,711)	(62,949)	(224,448)	(201,963)	22,485	
			Capital Income	-	-	-	-	-	-	
			Capital Expenditure	-	-	-	-	-	-	
TOTAL FOR BUSINESS UNIT				(762,911)	(762,911)	(62,949)	(212,448)	(201,963)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

COMMUNITY PLANNING & DEVELOPMENT - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	146,000	146,000	1,000	55,500	2,364	(53,136)	Timing: Grant not yet received
			Fees and charges	20,549	20,549	1,371	5,137	4,326	-	
TOTAL OPERATING INCOME				166,549	166,549	2,371	60,637	6,689		
OPERATING EXPENDITURE										
			Employee costs	(580,130)	(580,130)	(32,633)	(136,322)	(98,564)	37,758	Timing: Increases yet to be processed
			Materials and contracts	(347,432)	(347,432)	(7,950)	(141,965)	(48,710)	93,255	Timing: Projects commencing
			Depreciation on non-current assets	(3,836)	(3,836)	-	(967)	-	-	
			Other expenditure	(410,000)	(410,000)	(83,865)	(227,168)	(138,200)	88,968	Timing: Invoices
TOTAL OPERATING EXPENDITURE				(1,341,398)	(1,341,398)	(124,447)	(506,422)	(285,474)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				-	-	-	-	-		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				-	-	-	-	-		
Business Unit Totals										
			Operating Income	166,549	166,549	2,371	60,637	6,689	(53,948)	
			Operating Expenses	(1,341,398)	(1,341,398)	(124,447)	(506,422)	(285,474)	220,948	
			Capital Income	-	-	-	-	-	-	
			Capital Expenditure	-	-	-	-	-	-	
TOTAL FOR BUSINESS UNIT				(1,174,849)	(1,174,849)	(122,076)	(445,785)	(278,785)	167,000	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

LEGAL & GOVERNANCE - Governance										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	10,000	10,000	0	0	0	0	
TOTAL OPERATING INCOME				10,000	10,000	0	0	0	0	
OPERATING EXPENDITURE										
			Employee costs	(408,634)	(408,634)	(28,564)	(91,164)	(81,267)	0	
			Materials and contracts	(113,160)	(113,160)	(8,921)	(35,665)	(17,889)	17,776	Timing: Consultancy and Study for Season Overflow Camping
TOTAL OPERATING EXPENDITURE				(521,794)	(521,794)	(37,485)	(126,829)	(99,157)	27,672	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	10,000	10,000	0	0	0		
			Operating Expenses	(521,794)	(521,794)	(37,485)	(126,829)	(99,157)		
			Capital Income	0	0	0	0	0		
			Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT				(511,794)	(511,794)	(37,485)	(126,829)	(99,157)	27,672	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

COMMUNITY FIRE & EMERGENCY SERVICES - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
Emergency Management										
OPERATING INCOME										
			Operating grants, subsidies and contributions	37,400	37,400	0	9,200	0	0	
TOTAL OPERATING INCOME				37,400	37,400	0	9,200	0	0	
OPERATING EXPENDITURE										
			Materials and contracts	(34,800)	(34,800)	(4,212)	(9,200)	(7,571)	0	
			Depreciation on non-current assets	(27,375)	(27,375)	0	(6,900)	0	0	
			Insurance expenses	(2,600)	(2,600)	0	0	(1,251)	0	
			<i>SES LGGS Scheme Approved Application</i>	<i>(34,800)</i>	<i>(34,800)</i>	<i>(4,212)</i>	<i>(9,200)</i>	<i>(7,571)</i>	<i>0</i>	
			<i>Shire Funded</i>	<i>(29,975)</i>	<i>(29,975)</i>	<i>0</i>	<i>(6,900)</i>	<i>(1,251)</i>	<i>0</i>	
TOTAL OPERATING EXPENDITURE				(64,775)	(64,775)	(4,212)	(16,100)	(8,822)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Fire Prevention										
OPERATING INCOME										
			Operating grants, subsidies and contributions	791,480	791,480	(4,445)	310,371	102,590	(207,781)	Timing: Income recognised inline with expenses
TOTAL OPERATING INCOME				791,480	791,480	(4,445)	310,371	102,590	(207,781)	
OPERATING EXPENDITURE										
			Employee costs	(231,412)	(231,412)	(17,964)	(56,548)	(50,549)	0	
			Materials and contracts	(781,846)	(781,846)	(11,770)	(165,742)	(29,203)	136,539	Timing: Projects underway
			Utility charges	(20,000)	(20,000)	(3,799)	(5,001)	(7,652)	0	
			Depreciation on non-current assets	(524,949)	(524,949)	0	(132,316)	0	131,100	Timing: Depreciation not processed until 21/22 audit completion
			Insurance expenses	(52,000)	(52,000)	0	(40,000)	(40,179)	0	
			<i>BFB LGGS Scheme Approved Application</i>	<i>(279,479)</i>	<i>(279,479)</i>	<i>(9,322)</i>	<i>(87,051)</i>	<i>(60,793)</i>	<i>26,258</i>	
			<i>Shire Funded</i>	<i>(782,001)</i>	<i>(782,001)</i>	<i>(18,646)</i>	<i>(194,104)</i>	<i>(53,381)</i>	<i>140,723</i>	
TOTAL OPERATING EXPENDITURE				(1,610,207)	(1,610,207)	(33,533)	(399,607)	(127,583)	272,024	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				14,327	14,327	0	14,327	0	(14,327)	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(14,327)	(14,327)	0	(14,327)	0	14,327	
Business Unit Totals										
			Operating Income	828,880	828,880	(4,445)	319,571	102,590	(216,981)	
			Operating Expenses	(1,674,982)	(1,674,982)	(37,746)	(415,707)	(136,405)	279,302	
			Capital Income	14,327	14,327	0	14,327	0	(14,327)	
			Capital Expenditure	(14,327)	(14,327)	0	(14,327)	0	14,327	
TOTAL FOR BUSINESS UNIT				(846,102)	(846,102)	(42,191)	(96,136)	(33,815)	62,321	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

RANGERS - Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	20,000	20,000	-	-	-	-	
			Fees and charges	142,800	142,800	17,651	22,053	55,418	33,365	Perm: Increase in demand for grant of right of burial
TOTAL OPERATING INCOME				162,800	162,800	17,651	22,053	55,418	55,609	
OPERATING EXPENDITURE										
			Employee costs	(610,762)	(610,762)	(34,348)	(135,853)	(107,437)	26,808	Timing/perm: Vacant position
			Materials and contracts	(188,434)	(188,434)	(7,047)	(45,725)	(27,913)	17,812	Timing: Vehicle operating expenditure
			Depreciation on non-current assets	(4,380)	(4,380)	-	(1,104)	-	-	
TOTAL OPERATING EXPENDITURE				(803,576)	(803,576)	(41,395)	(182,682)	(135,350)	84,253	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				-	-	-	-	-	-	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(50,000)	(50,000)	-	-	-	-	
Business Unit Totals										
			Operating Income	162,800	162,800	17,651	22,053	55,418	33,365	
			Operating Expenses	(803,576)	(803,576)	(41,395)	(182,682)	(135,350)	47,332	
			Capital Income	-	-	-	-	-	-	
			Capital Expenditure	(50,000)	(50,000)	-	-	-	-	
TOTAL FOR BUSINESS UNIT				(690,776)	(690,776)	(23,743)	(160,629)	(79,932)	80,697	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

BEACH LIFEGUARDS Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
TOTAL OPERATING INCOME				-	-	-	-	-	-	
OPERATING EXPENDITURE										
			Materials and contracts	(164,500)	(164,500)	-	-	(358)	-	
TOTAL OPERATING EXPENDITURE				(164,500)	(164,500)	-	-	(358)	-	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				-	-	-	-	-	-	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				-	-	-	-	-	-	
Business Unit Totals										
			Operating Income	-	-	-	-	-	-	
			Operating Expenses	(164,500)	(164,500)	-	-	(358)	-	
			Capital Income	-	-	-	-	-	-	
			Capital Expenditure	-	-	-	-	-	-	
TOTAL FOR BUSINESS UNIT				(164,500)	(164,500)	-	-	(358)	-	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

LIBRARIES Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	5,800	5,800	1,000	1,800	2,771	0	
			Fees and charges	30,400	30,400	289	1,350	1,481	0	
TOTAL OPERATING INCOME				36,200	36,200	2,911	9,150	9,551	0	
OPERATING EXPENDITURE										
			Employee costs	(849,764)	(849,764)	(71,182)	(198,385)	(212,461)	0	
			Materials and contracts	(211,443)	(211,443)	(32,998)	(68,295)	(55,606)	12,689	Due to changes in budget allocation (for library ict equipment) from ICT to Libraries scheduling wasn't changed to reflect invoice dates. Will all be on track by 30 June 2023
			Utility charges	(16,565)	(16,565)	(1,323)	(4,140)	(3,667)	0	
			Depreciation on non-current assets	(45,625)	(45,625)	0	(11,500)	0	11,500	Timing: Depreciation not processed until 21/22 audit completion
TOTAL OPERATING EXPENDITURE				(1,123,397)	(1,123,397)	(105,503)	(282,320)	(271,734)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	36,200	36,200	2,911	9,150	9,551	0	
			Operating Expenses	(1,123,397)	(1,123,397)	(105,503)	(282,320)	(271,734)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,087,197)	(1,087,197)	(102,593)	(273,170)	(262,182)	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

ENVIRONMENTAL HEALTH - Health and Administration										
COA	IE	JOB	DESCRIPTION	2021-22 Last Year Actual	2022-23 Original Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	153,895	151,200	7,288	83,800	88,606	0	
TOTAL OPERATING INCOME				153,895	151,200	7,288	83,800	88,606	0	
OPERATING EXPENDITURE										
			Employee costs	(535,263)	(561,739)	(34,371)	(102,564)	(100,241)	0	
			Materials and contracts	(31,962)	(69,338)	(306)	(16,015)	(8,643)	0	
			Depreciation on non-current assets	(3,778)	(3,836)	0	(967)	0	0	
TOTAL OPERATING EXPENDITURE				(571,003)	(634,913)	(34,677)	(119,546)	(108,884)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	153,895	151,200	7,288	83,800	88,606	0	
			Operating Expenses	(571,003)	(634,913)	(34,677)	(119,546)	(108,884)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(417,108)	(483,713)	(27,389)	(35,746)	(20,278)	15,468	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

OUTSIDE SCHOOL HOURS CARE - Education and Welfare										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	10,000	10,000	4,451	2,500	4,451	0	
			Fees and charges	247,200	247,200	19,070	65,200	75,256	10,056	Timing: Actuals exceed budget
TOTAL OPERATING INCOME				257,200	257,200	23,520	67,700	79,707	12,007	
OPERATING EXPENDITURE										
			Employee costs	(197,426)	(197,426)	(22,608)	(46,492)	(71,118)	(24,626)	Timing: minimum staff levels to meet legislation requirements increased due to move of service and isolated worker
			Materials and contracts	(63,280)	(63,280)	(4,665)	(16,045)	(17,195)	0	
			Depreciation on non-current assets	(551)	(551)	0	(139)	0	0	
TOTAL OPERATING EXPENDITURE				(261,257)	(261,257)	(27,272)	(62,676)	(88,314)	(25,638)	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	257,200	257,200	23,520	67,700	79,707	12,007	
			Operating Expenses	(261,257)	(261,257)	(27,272)	(62,676)	(88,314)	(25,638)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(4,057)	(4,057)	(3,752)	5,024	(8,607)	(13,631)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	5,457,136	5,457,136	56,120	4,961,906	4,982,678	0	
TOTAL OPERATING INCOME				5,457,136	5,457,136	56,120	4,961,906	4,982,678	0	
OPERATING EXPENDITURE										
			Employee costs	(731,664)	(731,664)	(52,164)	(171,480)	(181,978)	0	
			Materials and contracts	(2,858,640)	(2,858,640)	(220,351)	(658,879)	(418,396)	240,483	Timing: Project planning underway
			Utility charges	0	0	(381)	0	(1,020)	0	
			Depreciation on non-current assets	(131,400)	(131,400)	0	(33,120)	0	33,120	Timing: Depreciation not run until 21/22 audit completion
			Other expenditure	(39,140)	(39,140)	(2,341)	(11,628)	(3,460)	0	
TOTAL OPERATING EXPENDITURE				(3,760,844)	(3,760,844)	(275,238)	(875,107)	(604,853)	270,254	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(750,000)	(750,000)	(10,722)	0	(15,611)	(15,611)	
Business Unit Totals										
			Operating Income	5,457,136	5,457,136	56,120	4,961,906	4,982,678	0	
			Operating Expenses	(3,760,844)	(3,760,844)	(275,238)	(875,107)	(604,853)	270,254	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(750,000)	(750,000)	(10,722)	0	(15,611)	(15,611)	
TOTAL FOR BUSINESS UNIT				946,292	946,292	(229,839)	4,086,799	4,362,213	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

PLANNING & DEVELOPMENT SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	360,000	360,000	41,371	87,500	111,312	23,812	Timing: May fluctuate over the course of the year
TOTAL OPERATING INCOME				360,000	360,000	41,371	87,500	111,312		
OPERATING EXPENDITURE										
			Employee costs	(1,293,932)	(1,293,932)	(76,992)	(303,724)	(254,888)	48,836	Timing: Vacant positions
			Materials and contracts	(236,429)	(236,429)	(25,335)	(60,397)	(35,275)	25,122	Timing: Awaiting invoices
			Depreciation on non-current assets	(9,478)	(9,478)	0	(2,389)	0	0	
			Other expenditure	(20,000)	(20,000)	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(1,559,839)	(1,559,839)	(102,327)	(366,510)	(290,163)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				288,000	288,000	121,858	72,000	188,794		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	360,000	360,000	41,371	87,500	111,312	23,812	
			Operating Expenses	(1,559,839)	(1,559,839)	(102,327)	(366,510)	(290,163)	76,347	
			Capital Income	288,000	288,000	121,858	72,000	188,794	116,794	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(911,839)	(911,839)	60,902	(207,010)	9,942		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

LANDCARE & ENVIRONMENTAL SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	101,861	101,861	0	0	0	0	
			Fees and charges	5,000	5,000	0	3,000	1,500	0	
TOTAL OPERATING INCOME				106,861	106,861	0	3,000	1,500	0	
OPERATING EXPENDITURE										
			Employee costs	(294,114)	(294,114)	(24,962)	(69,369)	(69,956)	0	
			Materials and contracts	(669,629)	(669,629)	(1,238)	(258,044)	(12,359)	245,685	Timing: Special projects works under way
			Other expenditure	(178,113)	(178,113)	0	(110,000)	0	110,000	Timing: Special projects works under way
TOTAL OPERATING EXPENDITURE				(1,141,856)	(1,141,856)	(26,200)	(437,413)	(82,315)	355,098	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	106,861	106,861	0	3,000	1,500	0	
			Operating Expenses	(1,141,856)	(1,141,856)	(26,200)	(437,413)	(82,315)	355,098	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,034,995)	(1,034,995)	(26,200)	(434,413)	(80,815)	353,598	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MAJOR PROJECTS - Recreation & Culture										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
TOTAL OPERATING INCOME				0	0	0	0	0	0	
OPERATING EXPENDITURE										
			Employee costs	(82,330)	(82,330)	(6,268)	(19,294)	(17,806)	0	
TOTAL OPERATING EXPENDITURE				(82,330)	(82,330)	(6,268)	(19,294)	(17,806)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				1,541,676	1,541,676	0	750,000	0	(750,000)	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(10,175,000)	(10,175,000)	0	(870,000)	(4,466)	865,534	
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	(82,330)	(82,330)	(6,268)	(19,294)	(17,806)	0	
			Capital Income	1,541,676	1,541,676	0	750,000	0	(750,000)	
			Capital Expenditure	(10,175,000)	(10,175,000)	0	(870,000)	(4,466)	865,534	
TOTAL FOR BUSINESS UNIT				(8,715,654)	(8,715,654)	(6,268)	(139,294)	(22,272)	117,022	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

COMMUNITY BUILDINGS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	15,700	15,700	0	3,937	25,587	21,650	Permanent: Insurance claim payment
			Fees and charges	0	0	1,942	0	4,417	0	
TOTAL OPERATING INCOME				15,700	15,700	1,942	3,937	30,004		
OPERATING EXPENDITURE										
			Employee costs	(337,458)	(337,458)	(24,588)	(79,801)	(77,695)	0	
			Materials and contracts	(1,565,355)	(1,315,359)	(25,884)	(313,549)	(153,050)	160,499	Timing: Less expenditure for this month than forecast
			Utility charges	(15,700)	(15,700)	(1,577)	(3,937)	(9,212)	0	
			Depreciation on non-current assets	(730,000)	(730,000)	0	(184,000)	0	184,000	Timing: depreciation not run until 21/22 audit completion
			Loss on Sale of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(2,398,517)	(2,398,517)	(52,049)	(581,287)	(239,957)		
CAPITAL INCOME									0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE									0	
TOTAL CAPITAL EXPENDITURE				(1,067,672)	(1,067,672)	(6,696)	(192,000)	(43,543)		
Business Unit Totals									0	
			Operating Income	15,700	15,700	1,942	3,937	30,004	26,067	
			Operating Expenses	(2,398,517)	(2,398,517)	(52,049)	(581,287)	(239,957)	341,329	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(1,067,672)	(1,067,672)	(6,696)	(192,000)	(43,543)	148,457	
TOTAL FOR BUSINESS UNIT				(3,450,489)	(3,450,489)	(56,802)	(769,350)	(253,496)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MARGARET RIVER RECREATION CENTRE Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
			OPERATING INCOME							
			Fees and charges	407,710	407,710	29,629	113,448	106,995	0	
			TOTAL OPERATING INCOME	407,710	407,710	29,629	113,448	106,995		
			OPERATING EXPENDITURE							
			Employee costs	(836,126)	(836,126)	(68,346)	(200,696)	(215,361)	(14,665)	Timing: Employee Costs Aquatic Centre higher than budgeted.
			Materials and contracts	(352,005)	(352,005)	(50,871)	(120,719)	(110,413)	10,306	Timing: Indoor Sports subscriptions and memberships. Timing: Fitness Centre building maintenance.
			Utility charges	(42,600)	(42,600)	0	(34,650)	(43,406)	0	
			Depreciation on non-current assets	(311,710)	(311,710)	0	(78,568)	0	78,568	Timing: depreciation not run until 21/22 audit completion
			Insurance expenses	0	0	(199)	0	(597)	0	
			Other expenditure	(10,000)	(10,000)	0	0	(366)	0	
			TOTAL OPERATING EXPENDITURE	(1,552,441)	(1,552,441)	(119,416)	(434,633)	(370,144)		
			CAPITAL INCOME							
			TOTAL CAPITAL INCOME	0	0	0	0	0		
			CAPITAL EXPENDITURE							
			TOTAL CAPITAL EXPENDITURE	(64,500)	(64,500)	0	0	(5,720)		
			Business Unit Totals							
			Operating Income	407,710	407,710	29,629	113,448	106,995	0	
			Operating Expenses	(1,552,441)	(1,552,441)	(119,416)	(434,633)	(370,144)	64,489	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(64,500)	(64,500)	0	0	(5,720)	0	
			TOTAL FOR BUSINESS UNIT	(1,209,231)	(1,209,231)	(89,787)	(321,185)	(268,869)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

INDOOR SPORTS										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	102,050	102,050	6,401	22,450	24,476	0	
TOTAL OPERATING INCOME				102,050	102,050	6,401	22,450	24,476		
OPERATING EXPENDITURE										
			Employee costs	(485,774)	(485,774)	(38,510)	(94,450)	(91,207)	0	
			Materials and contracts	(199,525)	(199,525)	(27,006)	(70,598)	(55,719)	14,879	Timing: Subscriptions, memberships and licenses
			Utility charges	(10,600)	(10,600)	0	(2,650)	(2,468)	0	
			Depreciation on non-current assets	(102,200)	(102,200)	0	(25,760)	0	25,760	Timing: depreciation not run until 21/22 audit completion
			Other expenditure	(10,000)	(10,000)	0	0	(239)	0	
			Loss on sale of assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(808,099)	(808,099)	(65,516)	(193,458)	(149,633)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(45,000)	(45,000)	0	0	(5,720)		
Business Unit Totals										
			Operating Income	102,050	102,050	6,401	22,450	24,476	0	
			Operating Expenses	(808,099)	(808,099)	(65,516)	(193,458)	(149,633)	43,825	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(45,000)	(45,000)	0	0	(5,720)	0	
TOTAL FOR BUSINESS UNIT				(751,049)	(751,049)	(59,115)	(171,008)	(130,877)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

AQUATIC CENTRE										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	16,000	16,000	69	16,000	16,648	0	
TOTAL OPERATING INCOME				16,000	16,000	69	16,000	16,648	0	
OPERATING EXPENDITURE										
			Employee costs	(31,342)	(31,342)	(1,535)	(31,136)	(43,045)	(11,909)	Timing on buiding handover and shut down of centre
			Materials and contracts	(35,490)	(35,490)	(154)	(7,840)	(6,343)	0	
			Utility charges	(32,000)	(32,000)	0	(32,000)	(40,939)	0	
			Depreciation on non-current assets	(208,050)	(208,050)	0	(52,440)	0	52,440	Timing: depreciation not run until 21/22 audit completion
			Other Expenditure	0	0	0	0	(127)	0	
TOTAL OPERATING EXPENDITURE				(306,882)	(306,882)	(1,689)	(123,416)	(90,453)	82,132	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(8,000)	(8,000)	0	0	0		
Business Unit Totals										
			Operating Income	16,000	16,000	69	16,000	16,648	0	
			Operating Expenses	(306,882)	(306,882)	(1,689)	(123,416)	(90,453)	32,963	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(8,000)	(8,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(298,882)	(298,882)	(1,620)	(107,416)	(73,805)	33,611	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

GROUP FITNESS and GYM										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	289,660	289,660	23,160	74,998	65,871	0	
TOTAL OPERATING INCOME				289,660	289,660	23,160	74,998	65,871		
OPERATING EXPENDITURE										
			Employee costs	(319,010)	(319,010)	(28,301)	(75,110)	(81,109)	0	
			Materials and contracts	(116,990)	(116,990)	(23,712)	(42,281)	(48,352)	0	
			Depreciation on non-current assets	(1,460)	(1,460)	0	(368)	0	0	
			Insurance expenses	0	0	(199)	0	(597)	0	
TOTAL OPERATING EXPENDITURE				(437,460)	(437,460)	(52,212)	(117,759)	(130,058)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(11,500)	(11,500)	0	0	0	0	
Business Unit Totals										
			Operating Income	289,660	289,660	23,160	74,998	65,871	0	
			Operating Expenses	(437,460)	(437,460)	(52,212)	(117,759)	(130,058)	(12,299)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(11,500)	(11,500)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(159,300)	(159,300)	(29,052)	(42,761)	(64,187)		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

GLOUCESTER PARK										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	18,000	18,000	2,141	4,500	3,602	0	
			Fees and charges	26,500	26,500	859	18,500	18,651	0	
TOTAL OPERATING INCOME				44,500	44,500	3,000	23,000	22,253		
OPERATING EXPENDITURE										
			Employee costs	0	0	0	0	0	0	
			Materials and contracts	(75,300)	(75,300)	(10,117)	(27,300)	(22,942)	0	
			Depreciation on non-current assets	(136,875)	(136,875)	0	(34,500)	0	34,500	Timing: depreciation not run until 21/22 audit completion
			Profit on sale of assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(212,175)	(212,175)	(10,117)	(61,800)	(22,942)	38,858	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				115,000	115,000	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(270,000)	(270,000)	0	0	0	0	
Business Unit Totals										
			Operating Income	44,500	44,500	3,000	23,000	22,253	0	
			Operating Expenses	(212,175)	(212,175)	(10,117)	(61,800)	(22,942)	38,858	
			Capital Income	115,000	115,000	0	0	0	0	
			Capital Expenditure	(270,000)	(270,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(322,675)	(322,675)	(7,117)	(38,800)	(688)	38,112	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

AUGUSTA RECREATION										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	38,400	38,400	1,147	9,400	3,833	0	
TOTAL OPERATING INCOME				38,400	38,400	1,147	9,400	3,833	0	
OPERATING EXPENDITURE										
			Employee costs	(31,356)	(31,356)	(2,458)	(7,348)	(7,604)	0	
			Materials and contracts	(59,814)	(59,814)	(702)	(18,466)	(5,183)	13,283	Timing: Building maintenance - hydro pool and gymnasium. Timing: Minor equipment purchases. Timing: Equipment Leasing & Repair.
			Utility charges	(13,000)	(13,000)	(726)	(2,650)	(1,999)	0	
			Depreciation on non-current assets	(49,275)	(49,275)	0	(12,420)	0	12,420	Timing: depreciation not run until 21/22 audit completion
TOTAL OPERATING EXPENDITURE				(153,445)	(153,445)	(3,887)	(40,884)	(14,786)	26,098	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(8,500)	(8,500)	0	(8,500)	0	0	
Business Unit Totals										
			Operating Income	38,400	38,400	1,147	9,400	3,833	0	
			Operating Expenses	(153,445)	(153,445)	(3,887)	(40,884)	(14,786)	26,098	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(8,500)	(8,500)	0	(8,500)	0	0	
				(123,545)	(123,545)	(2,740)	(39,984)	(10,953)	29,031	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MARGARET RIVER HEART										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	30,765	30,765	0	10,000	45,455	35,455	Perm: DLGSC funding payment to cover prior year losses
			Fees and charges	407,300	407,300	19,382	62,100	61,199	0	
			Other income	300	300	0	0	0	0	
TOTAL OPERATING INCOME				438,365	438,365	19,382	72,100	107,928	35,828	
OPERATING EXPENDITURE										
			Employee costs	(674,914)	(674,914)	(107,522)	(158,847)	(213,112)	(54,265)	Temp: Once of payments to be balanced out with underspends by the end of the year
			Materials and contracts	(435,703)	(435,703)	(37,226)	(104,967)	(99,903)	0	
			Utility charges	(10,000)	(10,000)	0	(2,500)	(1,952)	0	
			Depreciation on non-current assets	(284,700)	(284,700)	0	(71,760)	0	71,760	Timing: depreciation not run until 21/22 audit completion
			Other expenditure	(150,000)	(150,000)	0	(48,000)	0	48,000	Timing: HEART Grant Program transactions not yet processed
TOTAL OPERATING EXPENDITURE				(1,555,317)	(1,555,317)	(144,748)	(386,074)	(314,966)	71,108	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(136,000)	(136,000)	0	(136,000)	0	136,000	
Business Unit Totals										
			Operating Income	438,365	438,365	19,382	72,100	107,928	35,828	
			Operating Expenses	(1,555,317)	(1,555,317)	(144,748)	(386,074)	(314,966)	71,108	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(136,000)	(136,000)	0	(136,000)	0	136,000	
TOTAL FOR BUSINESS UNIT				(1,252,952)	(1,252,952)	(125,366)	(449,974)	(207,038)	242,936	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

PARKS and GARDENS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	9,900	9,900	14,850	0	14,850	14,850	Perm: Unbudgeted contribution
			Fees and charges	0	0	0	0	0	0	
			Service charges	0	0	0	0	0	0	
			Interest received	0	0	0	0	0	0	
			Other income	0	0	0	0	0	0	
			Profit on Sale of Assets	0	0	0	0	0	0	
TOTAL OPERATING INCOME				9,900	9,900	14,850	0	14,850	14,850	
OPERATING EXPENDITURE										
			Employee costs	(659,621)	(659,621)	(47,738)	(159,561)	(123,538)	36,023	Timing: Staff leave
			Materials and contracts	(1,313,579)	(1,313,579)	(51,777)	(292,935)	(131,715)	161,220	Timing: Projects underway
			Depreciation on non-current assets	(689,850)	(689,850)	0	(173,880)	0	173,880	Timing: Depreciation not run until 21/22 audit completion
TOTAL OPERATING EXPENDITURE				(2,663,050)	(2,663,050)	(99,515)	(626,376)	(255,253)	371,123	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	116,988	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(478,000)	(594,988)	(15,360)	0	(31,653)	(31,653)	
Business Unit Totals										
			Operating Income	9,900	9,900	14,850	0	14,850	14,850	
			Operating Expenses	(2,663,050)	(2,663,050)	(99,515)	(626,376)	(255,253)	371,123	
			Capital Income	0	116,988	0	0	0	0	
			Capital Expenditure	(478,000)	(594,988)	(15,360)	0	(31,653)	(31,653)	
TOTAL FOR BUSINESS UNIT				(3,131,150)	(3,131,150)	(100,025)	(626,376)	(272,056)	354,320	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

ASSET SERVICES - Transport										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	500,200	500,200	0	125,006	0	(125,006)	Timing: Income recognition
			Fees and charges	212,000	212,000	38,768	28,000	74,686	46,686	Timing: Income received earlier than forecast
TOTAL OPERATING INCOME				712,200	712,200	38,768	153,006	74,686		
OPERATING EXPENDITURE										
			Employee costs	(626,352)	(626,352)	(35,644)	(153,748)	(116,356)	37,392	Timing: Vacant position yet to be filled
			Materials and contracts	(1,108,086)	(1,108,086)	(6,099)	(307,843)	(59,258)	248,585	Timing: Special Projects - RAC Speed Limit Review Agreement, procurement of consultant underway. Forward Planning behind budget. Subscriptions, Memberships & Licenses - Assetic Aus subscriptions budgeted to be paid in Sept.
			Utility charges	(315,900)	(315,900)	(26,710)	(78,975)	(52,897)	26,078	Timing: Awaiting invoices
			Other expenditure	(4,000)	(4,000)	0	(1,000)	(44)	0	
TOTAL OPERATING EXPENDITURE				(2,054,338)	(2,054,338)	(68,452)	(541,566)	(228,555)	313,011	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(147,427)	(147,427)	(55,000)	(122,427)	(59,950)	62,477	
Business Unit Totals										
			Operating Income	712,200	712,200	38,768	153,006	74,686	(78,320)	
			Operating Expenses	(2,054,338)	(2,054,338)	(68,452)	(541,566)	(228,555)	313,011	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(147,427)	(147,427)	(55,000)	(122,427)	(59,950)	62,477	
TOTAL FOR BUSINESS UNIT				(1,489,565)	(1,489,565)	(84,684)	(510,987)	(213,819)	297,168	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CONSTRUCTION - Transport										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
CR77	63		Other Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	0	0	0	0	
OPERATING EXPENDITURE										
CR90	74		Profit (Loss) on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				0	0	0	0	0	0	
CAPITAL INCOME										
CR74	74		Restricted Contributions	0	0	0	0	7,359	0	
CR75	70		Grants & Contributions	4,908,552	5,328,552	14,463	704,442	765,024	0	
		CRG03	Regional Roads Group	1,650,000	1,650,000	0	0	460,001	460,001	Timing: pre-funding for works scheduled
		CRG05	Main Roads Direct	284,442	284,442	0	284,442	290,560	0	
		CRG06	Roads to Recovery	649,022	649,022	0	0	0	0	
		CRG11	Regional Bicycle Network	0	0	0	0	0	0	
		CRG13	MRWA Bridge Grant	893,000	1,313,000	0	420,000	0	(420,000)	Timing: \$420k to be transferred from contract liabilities as per Budget Amendment once 21/22 audit has been finalised.
		CRG19	Margaret River Main Street	0	0	0	0	0	0	
		CRG20	Lotterywest	150,000	150,000	0	0	0	0	
		CRG25	Margaret River Trail (SWDC)	0	0	0	0	0	0	
		CRG26	Local Roads & Community Infrastructure Program	0	0	0	0	0	0	
		CRG28	DoT - Bussell Hwy to MREC Path	0	0	0	0	0	0	
		CRG29	Regional Airports Program (DISER) Grant for Augusta Aerodrome Improvements	295,000	295,000	0	0	0	0	
		CRG31	DoT - Bussell highway from Petrol Station to Motel	135,000	135,000	0	0	0	0	
		CRG32	DoT - Andrews Way to Wadandi Track	0	0	14,463	0	14,463	14,463	Timing: delayed receipt of grant funding
		CRG33	Coastal Adaption Program (DoT) - Leeuwin Rd Revetment	52,501	52,501	0	0	0	0	
		CRG34	MRWA - Regional Road Safety Program (RRSP)	779,587	779,587	0	0	0	0	
		CRG35	Friends of the Cape to Cape Track (Friends of the Southwest Communities grant) - Winter Diversion	0	0	0	0	0	0	
		CRG36	Lions Club Grants & Contributions to capital projects	20,000	20,000	0	0	0	0	
CR76	70		Construction - Non Cash Contributions (Developer Donated)	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				4,908,552	5,328,552	14,463	704,442	772,383	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CONSTRUCTION - Transport										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
CAPITAL EXPENDITURE										
CR89			New Infrastructure	0	0	0	0	0	0	
CR94			Infrastructure Upgrades	(1,090,000)	(1,090,000)	(21,768)	(13,741)	(50,356)	(36,615)	
			National Blackspot	0	0	0	0	0	0	
			State Blackspot	0	0	0	0	0	0	
			Road Expansion	(55,000)	(55,000)	0	(13,741)	(35,441)	(21,700)	Timing - Large portion of work completed
			Path - Expansion	(549,000)	(549,000)	(21,768)	0	(29,314)	(29,314)	Timing: complete
			Carpark Expansion	(131,000)	(131,000)	0	0	0	0	
			Streetscape	0	0	0	0	0	0	
			Depot Expansion	0	0	0	0	0	0	
			Marine Facilities	0	0	0	0	0	0	
			Airport Upgrading	(355,000)	(355,000)	0	0	14,400	14,400	Timing: Accrual reversal
CR95			Infrastructure Renewals	(7,464,394)	(7,884,394)	(467,446)	(626,707)	(995,183)	(368,476)	Timing: Projects underway
			Bridge Preservation	(1,013,000)	(1,433,000)	(420,000)	(420,000)	(421,416)	0	
			Road Preservation	(1,859,594)	(1,859,594)	(3,659)	(179,907)	(464,310)	(284,403)	Timing: Shoulder sealing and audible edge lining works completed by contractor, job profiled to be undertaken over 12 month period. Profiling pending review.
			Road Rehabilitation	(2,725,000)	(2,725,000)	(7,218)	0	(28,307)	(28,307)	Timing: pre-mobilisation underway
			Rural - Gravel Resheeting	(600,500)	(600,500)	(35,108)	0	(50,228)	(50,228)	Timing: Projects underway
			Path - Preservation	(241,000)	(241,000)	(137)	0	(569)	0	
			Carpark - Preservation	0	0	0	0	(377)	0	
			Pedestrian Structures - Preservation	(40,000)	(40,000)	0	0	0	0	
			Drainage - Preservation	(325,000)	(325,000)	(673)	0	(73)	0	
			Kerb - Preservation	(6,500)	(6,500)	0	0	0	0	
			Marine Facilities - Preservation	(653,800)	(653,800)	(651)	(26,800)	(29,903)	0	
CR96			Construction - Non Cash Assets (Developer Donated)	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(8,554,394)	(8,974,394)	(489,215)	(640,448)	(1,045,539)	(405,091)	
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	0	0	0	0	0	0	
			Capital Income	4,908,552	5,328,552	14,463	704,442	772,383	0	
			Capital Expenditure	(8,554,394)	(8,974,394)	(489,215)	(640,448)	(1,045,539)	(405,091)	
TOTAL FOR BUSINESS UNIT				(3,645,842)	(3,645,842)	(474,752)	63,994	(273,157)	(337,151)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MAINTENANCE - Transport										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	250,000	250,000	0	0	0	0	
TOTAL OPERATING INCOME				250,000	250,000	0	0	0	0	
OPERATING EXPENDITURE										
			Employee costs	(1,179,222)	(1,179,222)	(70,291)	(251,004)	(250,986)	0	
			Materials and contracts	(3,229,178)	(3,229,178)	(188,379)	(654,723)	(664,625)	0	
			Depreciation on non-current assets	(6,752,500)	(6,752,500)	0	(1,702,000)	0	1,702,000	Timing: depreciation not run until 21/22 audit completion
TOTAL OPERATING EXPENDITURE				(11,160,900)	(11,160,900)	(258,671)	(2,607,727)	(915,612)	1,692,115	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	250,000	250,000	0	0	0	0	
			Operating Expenses	(11,160,900)	(11,160,900)	(258,671)	(2,607,727)	(915,612)	1,692,115	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(10,910,900)	(10,910,900)	(258,671)	(2,607,727)	(915,612)	1,692,115	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

PLANT PROGRAM - Transport										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Profit on Sale of Assets	19,149	19,149	0	0	0	0	
TOTAL OPERATING INCOME				19,149	19,149	0	0	0	0	
OPERATING EXPENDITURE										
			Materials and contracts	(30,000)	(30,000)	(1,722)	(6,000)	(1,722)	0	
			Loss on Sale of Assets	(45,440)	(45,440)	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(75,440)	(75,440)	(1,722)	(6,000)	(1,722)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				356,600	356,600	47,680	45,000	47,680	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(1,576,360)	(1,576,360)	(58,140)	(115,300)	(104,045)	0	
Business Unit Totals										
			Operating Income	19,149	19,149	0	0	0	0	
			Operating Expenses	(75,440)	(75,440)	(1,722)	(6,000)	(1,722)	0	
			Capital Income	356,600	356,600	47,680	45,000	47,680	0	
			Capital Expenditure	(1,576,360)	(1,576,360)	(58,140)	(115,300)	(104,045)	0	
TOTAL FOR BUSINESS UNIT				(1,276,052)	(1,276,052)	(12,182)	(76,300)	(58,087)	18,213	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

CARAVAN PARKS - Economic Services										
Turner & Flinders Bay Holiday Parks, Alexandra Bridge Campground										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	2,687,800	2,687,800	144,019	240,000	287,593	47,593	Timing: Long Term & Holiday Sites higher than budget
TOTAL OPERATING INCOME				2,687,800	2,687,800	144,019	240,000	287,593	47,593	
OPERATING EXPENDITURE - ALL PARKS										
			Employee costs	(842,046)	(842,046)	(54,432)	(198,646)	(150,392)	48,254	Timing: staff increases not yet processed
			Materials and contracts	(421,050)	(421,050)	(36,218)	(163,200)	(73,911)	89,289	Timing: Projects
			Utility charges	(172,850)	(172,850)	(7,181)	(23,150)	(22,830)	0	
			Depreciation on non-current assets	(127,750)	(127,750)	0	(32,200)	0	32,200	Timing: depreciation not run until 21/22 audit completion
			Other expenditure	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(1,563,696)	(1,563,696)	(97,832)	(417,196)	(249,204)	167,992	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				(110,000)	(110,000)	(2,380)	(60,000)	(4,280)	55,720	
Business Unit Totals										
			Operating Income	2,687,800	2,687,800	144,019	240,000	287,593	47,593	
			Operating Expenses	(1,563,696)	(1,563,696)	(97,832)	(417,196)	(249,204)	167,992	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(110,000)	(110,000)	(2,380)	(60,000)	(4,280)	55,720	
TOTAL FOR BUSINESS UNIT				1,014,104	1,014,104	43,807	(237,196)	34,109	271,305	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

BUILDING SERVICES - Economic Services										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	301,200	301,200	26,832	75,300	101,287	25,987	Perm: May fluctuate over the course of the year
TOTAL OPERATING INCOME				301,200	301,200	26,832	75,300	101,287	25,987	
OPERATING EXPENDITURE										
			Employee costs	(224,358)	(224,358)	(16,313)	(52,773)	(48,374)	0	
			Materials and contracts	(18,460)	(18,460)	(3,250)	(3,765)	(3,332)	0	
TOTAL OPERATING EXPENDITURE				(242,818)	(242,818)	(19,816)	(56,538)	(53,058)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	301,200	301,200	26,832	75,300	101,287	25,987	
			Operating Expenses	(242,818)	(242,818)	(19,816)	(56,538)	(53,058)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				58,382	58,382	7,016	18,762	48,229	29,467	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

SUSTAINABLE ECONOMY - Economic Services										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	0	0	1,000	0	1,000	0	
			Fees and charges	0	0	0	0	0	0	
			Other income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	1,000	0	1,000	0	
OPERATING EXPENDITURE										
			Employee costs	(88,846)	(88,846)	(6,349)	(20,843)	(17,332)	0	
			Materials and contracts	(48,660)	(48,660)	(50)	(9,015)	(4,746)	0	
			Other expenditure	(75,000)	(75,000)	0	(37,500)	(22,000)	15,500	Timing: Scheduling of grant payments
TOTAL OPERATING EXPENDITURE				(212,506)	(212,506)	(6,399)	(67,358)	(44,079)	23,279	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	0	0	1,000	0	1,000		
			Operating Expenses	(212,506)	(212,506)	(6,399)	(67,358)	(44,079)		
			Capital Income	0	0	0	0	0		
			Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT				(212,506)	(212,506)	(5,399)	(67,358)	(43,079)	24,279	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

PUBLIC WORKS OVERHEADS - Other Property and Services										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	0	0	1,364	0	2,727	0	
			Profit on sale of asset	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	1,364	0	2,727	0	
OPERATING EXPENDITURE										
			Employee costs	(2,279,677)	(2,279,677)	(162,228)	(545,122)	(479,635)	65,487	Timing: Vacant positions
			Materials and contracts	2,085,446	2,085,446	60,276	480,215	165,565	(314,650)	Timing: WOH allocation - access to sites limits opportunities to engage contracts (\$358k), Forward Planning \$28k - 2 bulk contracts not tendered, Vehicle Operating Expenses \$16k - Reduced workfore.
			Utility charges	(18,315)	(18,315)	0	(4,579)	(2,013)	0	
			Depreciation on non-current assets	(40,880)	(40,880)	0	(10,304)	0	10,304	Timing: depreciation not run until 21/22 audit completion
TOTAL OPERATING EXPENDITURE				(253,426)	(253,426)	(101,952)	(79,790)	(316,082)	(236,293)	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
WO97	55		Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	0	0	1,364	0	2,727	0	
			Operating Expenses	(253,426)	(253,426)	(101,952)	(79,790)	(316,082)	(236,293)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(253,426)	(253,426)	(100,588)	(79,790)	(313,355)	(233,566)	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

PLANT OPERATING COSTS - Other Property and Services										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Fees and charges	0	0	0	0	0	0	
TOTAL OPERATING INCOME				0	0	0	0	0	0	
OPERATING EXPENDITURE										
			Employee costs	(308,188)	(308,188)	(18,322)	(72,287)	(56,955)	15,332	Timing: Leave consumed
			Materials and contracts	1,425,890	1,425,890	49,446	401,096	137,426	(263,670)	Timing: Projects underway
			Depreciation on non-current assets	(865,074)	(865,074)	0	(218,046)	0	218,046	Timing: Depreciation not run until 21/22 audit completion
			Insurance expenses	(82,000)	(82,000)	0	(77,000)	(47,915)	29,085	Timing
TOTAL OPERATING EXPENDITURE				170,628	170,628	30,839	33,763	32,555	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	170,628	170,628	30,839	33,763	32,555	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				170,628	170,628	30,839	33,763	32,555	0	

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

OTHER PROPERTY & SERVICES - Other Property and Services										
COA	IE	JOB	DESCRIPTION	2022-23 Original Budget	2022-23 Amended Budget	Month of September	YTD BUDGET	2022-23 YTD Actual	>10% & > \$10,000	COMMENTS - MANAGERS
OPERATING INCOME										
			Operating grants, subsidies and contributions	8,000	8,000	(276)	2,000	4,368	0	
			Fees and charges	36,000	36,000	0	0	0	0	
			Other income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				44,000	44,000	(276)	2,000	4,368	0	
OPERATING EXPENDITURE										
			Employee costs	(8,000)	(8,000)	0	(2,000)	(92)	0	
			Materials and contracts	(3,000)	(3,000)	(1,335)	0	(5,711)	0	
			Insurance expenses	0	0	0	0	0	0	
			Loss on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(11,000)	(11,000)	(1,335)	(2,000)	(5,803)	0	
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0	0	
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0	0	
Business Unit Totals										
			Operating Income	44,000	44,000	(276)	2,000	4,368	0	
			Operating Expenses	(11,000)	(11,000)	(1,335)	(2,000)	(5,803)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				33,000	33,000	(1,611)	0	(1,434)	0	



SHIRE OF AUGUSTA MARGARET RIVER

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 September 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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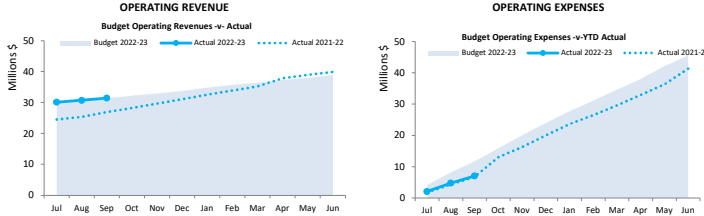
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SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

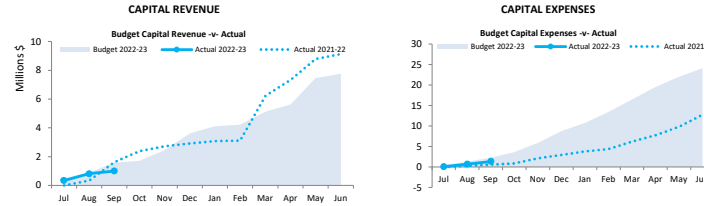
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

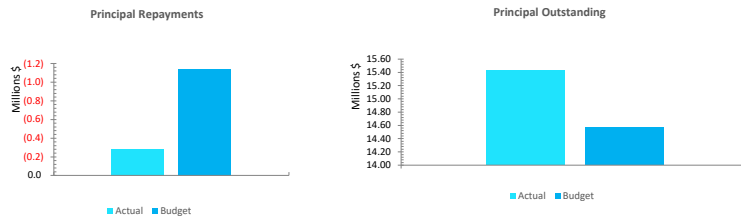


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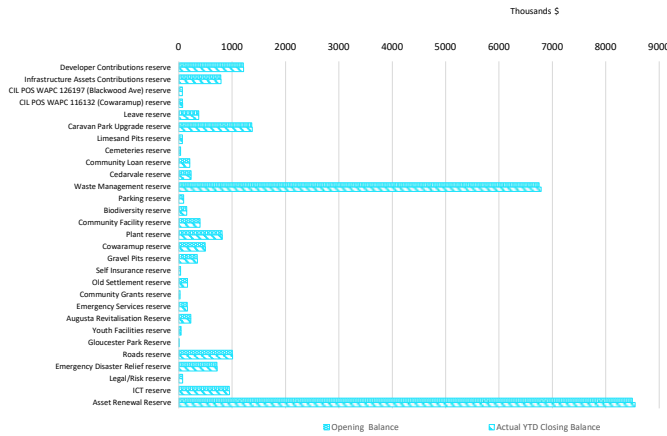


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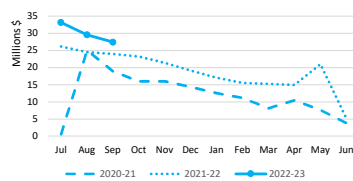
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.28 M	\$4.28 M	\$4.66 M	\$0.38 M
Closing	(\$0.00 M)	\$25.53 M	\$27.41 M	\$1.88 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$15.73 M	31.5%
Restricted Cash	\$34.21 M	68.5%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.32 M	
0 to 30 Days		90.3%
Over 30 Days		9.7%
Over 90 Days		0.6%

Refer to Note 5 - Payables

Receivables		
	\$	%
Rates Receivable	\$12.94 M	58.5%
Trade Receivable	\$0.35 M	% Outstanding
Over 30 Days		68.5%
Over 90 Days		54.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$4.18 M	\$22.40 M	\$23.50 M	\$1.10 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$24.70 M	
YTD Budget	\$24.61 M	0.4%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.33 M	
YTD Budget	\$0.64 M	(48.4%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$6.17 M	
YTD Budget	\$5.93 M	4.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$16.40 M)	(\$0.69 M)	(\$0.31 M)	\$0.38 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.05 M	
Amended Budget	\$0.36 M	(86.6%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.31 M	
Amended Budget	\$24.13 M	(94.6%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.96 M	
Amended Budget	\$7.44 M	(87.1%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$7.94 M	(\$0.45 M)	(\$0.44 M)	\$0.01 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.28 M
Interest expense	\$0.12 M
Principal due	\$15.43 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$25.52 M
Interest earned	\$0.15 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.10 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

BY NATURE OR TYPE

Ref	Amended Budget	YTD Budget	YTD Actual	Forecast 30 June 2023 Closing	Variance \$	Variance % ((c) - (b))/(b)	Var.
Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)		
Opening funding surplus / (deficit)	1(c)	\$ 4,278,140	\$ 4,278,140	\$ 4,659,657	\$ 4,659,657	\$ 381,517	8.92%
Revenue from operating activities							
Rates		24,765,001	24,608,501	24,696,788	24,853,288	88,287	0.36%
Operating grants, subsidies and contributions	12	2,498,725	642,940	331,666	2,187,451	(311,274)	(48.41%) ▼
Fees and charges		10,990,418	5,930,530	6,168,127	11,228,015	237,597	4.01%
Interest earnings		553,500	210,500	246,021	589,021	35,521	16.87% ▲
Other revenue		39,750	1,200	3,115	41,665	1,915	159.58%
Profit on disposal of assets	6	19,149	45,000	47,680	21,829	2,680	5.96%
		38,866,543	31,438,671	31,493,397	38,921,269	54,726	0.17%
Expenditure from operating activities							
Employee costs		(17,852,664)	(4,149,334)	(3,870,692)	(17,574,022)	278,642	6.72%
Materials and contracts		(13,151,569)	(3,434,286)	(2,140,497)	(11,857,780)	1,293,789	37.67% ▲
Utility charges		(836,468)	(211,587)	(183,615)	(808,496)	27,972	13.22% ▲
Depreciation on non-current assets		(10,762,757)	(2,712,805)	0	(8,049,952)	2,712,805	100.00% ▲
Interest expenses		(646,424)	(164,989)	(119,568)	(601,003)	45,421	27.53% ▲
Insurance expenses		(846,538)	(471,500)	(454,465)	(829,503)	17,035	3.61%
Other expenditure		(1,332,289)	(562,805)	(320,752)	(1,090,236)	242,053	43.01% ▲
Loss on disposal of assets	6	(45,440)	0	0	(45,440)	0	0.00%
		(45,474,149)	(11,707,306)	(7,089,589)	(40,856,432)	4,617,717	(39.44%)
Non-cash amounts excluded from operating activities	1(a)	10,789,048	2,667,805	(901,718)	7,219,525	(3,569,523)	(133.80%) ▼
Amount attributable to operating activities		4,181,442	22,399,170	23,502,090	5,284,362	1,102,920	4.92%
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	7,404,543	1,540,769	961,176	6,824,950	(579,593)	(37.62%) ▼
Proceeds from disposal of assets	6	356,600	0	47,680	404,280	47,680	0.00% ▲
Proceeds from financial assets at amortised cost - interest free loans		(30,372)	0	0	(30,372)	0	0.00%
Payments for property, plant and equipment and infrastructure	7	(24,128,198)	(2,229,032)	(1,314,808)	(23,213,974)	914,224	41.01% ▲
Amount attributable to investing activities		(16,397,427)	(688,263)	(305,952)	(16,015,116)	382,311	(55.55%)
Financing Activities							
Transfer from reserves	10	10,256,261	0	0	10,256,261	0	0.00%
Payments for principal portion of lease liabilities	9	(109,717)	(28,105)	(15,277)	(96,889)	12,828	45.64% ▲
Repayment of debentures	8	(1,138,730)	(279,967)	(279,966)	(1,138,729)	1	0.00%
Transfer to reserves	10	(1,069,969)	(146,551)	(146,551)	(1,069,969)	0	0.00%
Amount attributable to financing activities		7,937,845	(454,623)	(441,794)	7,950,674	12,829	(2.82%)
Closing funding surplus / (deficit)	1(c)	(0)	25,534,424	27,414,002	1,879,577	1,879,577	(7.36%)

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 October 2022

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2023 Closing
Non-cash items excluded from operating activities					
		\$	\$	\$	
Adjustments to operating activities					
Less: Profit on asset disposals	6	(19,149)	(45,000)	(47,680)	(21,829)
Movement in contract liabilities (non-current)		0	0	(967,267)	(967,267)
Movement in other provisions (non-current)				113,229	113,229
Add: Loss on asset disposals	6	45,440	0	0	45,440
Add: Depreciation on assets		10,762,756	2,712,805	0	8,049,951
Total non-cash items excluded from operating activities		10,789,048	2,667,805	(901,718)	7,219,525

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 September 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(25,378,153)	(25,524,704)
Less: - Financial assets at amortised cost - interest free loans	4	0	(97,938)
Add: Borrowings	8	1,182,488	1,138,727
Add: Provisions employee related provisions	11	0	2,445,007
Add: Lease liabilities	9	63,591	114,601
Add: Movement in opening balances		0	0
Total adjustments to net current assets		(24,132,074)	(21,777,756)
			(23,103,815)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,109,239	8,855,404	11,943,132
Financial assets at amortised cost	2	26,522,629	26,600,939	38,003,001
Rates receivables	3	0	510,126	12,935,787
Receivables	3	3,344,983	1,537,547	346,682
Other current assets	4	65,648	351,832	423,497
Less: Current liabilities				
Payables	5	(490,383)	(2,558,483)	(378,862)
Borrowings	8	(1,182,488)	(1,138,727)	(858,761)
Contract liabilities	11	(3,919,264)	(5,276,218)	(9,461,236)
Lease liabilities	9	(63,591)	0	15,276
Provisions	11	(2,976,559)	(2,445,007)	(2,450,700)
Less: Total adjustments to net current assets	1(b)	(24,132,074)	(21,777,756)	(23,103,815)
Closing funding surplus / (deficit)		4,278,140	4,659,657	27,414,001

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash Advances	Cash and Cash Equivalents	0	9,350	9,350				
Cash at Bank - BWA Muni	Cash and Cash Equivalents	8,444,946	0	8,444,946				
Cash at Bank - BBL Augusta	Cash and Cash Equivalents	556,492	0	556,492				
Trust Fund Bank	Cash and Cash Equivalents	0	153,000	153,000	153,000			
Cash at Bank - Bonds	Cash and Cash Equivalents	0	2,779,344	2,779,344				
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	1,003,001	1,003,001		Bendigo Bank	0.70%	2/04/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,500,000	2,500,000		NAB	1.15%	4/10/2022
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,000,000	2,000,000		CBA	1.07%	5/10/2022
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	4,000,000	4,000,000		NAB	3.67%	27/01/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,500,000	2,500,000		Bank of Queensland	3.35%	27/01/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,500,000	2,500,000		AMP	3.05%	12/12/2022
Cash on Deposit - Term Deposits	Financial assets at amortised cost	5,500,000	0	5,500,000		NAB	3.10%	4/01/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,000,000	2,000,000		CBA	3.15%	28/12/2022
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	1,000,000	1,000,000		AMP	3.05%	4/01/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,500,000	2,500,000		NAB	3.60%	14/03/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	4,000,000	4,000,000		CBA	3.17%	13/12/2022
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	4,000,000	4,000,000		CBA	3.35%	13/01/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	0	2,500,000	2,500,000		CBA	3.57%	14/02/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	230,885	769,115	1,000,000		BOQ	3.60%	14/03/2023
Cash on Deposit - Term Deposits	Financial assets at amortised cost	1,000,000	0	1,000,000		P&N	3.53%	14/03/2023
Total		15,732,323	34,213,810	49,946,133	153,000			
Comprising								
Cash and cash equivalents		9,001,438	2,941,694	11,943,132	153,000			
Financial assets at amortised cost		6,730,885	31,272,116	38,003,001	0			
		15,732,323	34,213,810	49,946,133	153,000			

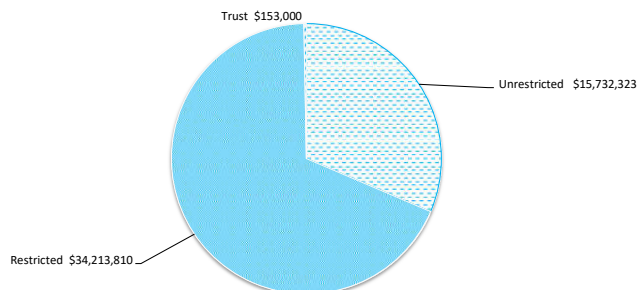
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

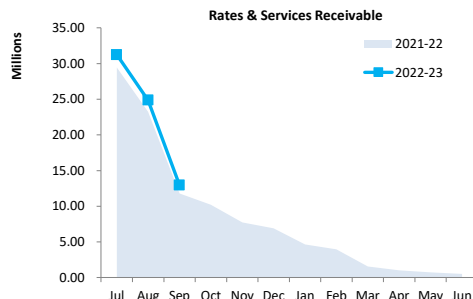


SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Rates & Services Receivable	30 Jun 2022	30 Sep 2022
	\$	\$
Opening arrears previous years	526,071	510,126
Levied this year	29,054,521	30,778,509
Less - collections to date	(29,070,466)	(18,296,436)
Gross rates collectable	510,126	12,992,199
Allowance for impairment of rates receivable	0	(56,412)
Net rates collectable	510,126	12,935,787
% Collected	98.3%	58.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - Sundry	(3,673)	77,881	23,656	8,999	128,875	235,738
Percentage	(1.6%)	33%	10%	3.8%	54.7%	
Balance per trial balance		i				
Sundry Debtors						235,738
GST Receivable						108,551
Unallocated - Caravan Parks						2,393
Total receivables general outstanding						346,682

Amounts shown above include GST (where applicable)

KEY INFORMATION

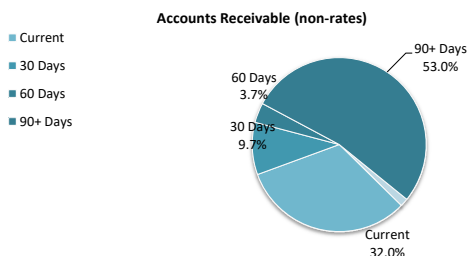
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 September 2022
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - interest free loans				0
IFL - Margaret River Tennis Club Inc	11,715	0	0	11,715
IFL - Margaret River Bowling Club	16,000	0	0	16,000
IFL - MR Community Resource Centre	17,500	0	(2,500)	15,000
IFL - Margaret River Men's Shed	50,000	0	(10,000)	40,000
IFL - Augusta Margaret River Districts Football Club	2,000	0	0	2,000
IFL - Gracetown Tennis Club	723	0	0	723
Inventory				
Stock on Hand	65,649	0	0	65,649
Stock Allocated wks & ser	0		(18,780)	(18,780)
Stock Rec'd Control a/c	0	14,526		14,526
Stock Purchases - Inventories	0	16,639	0	16,639
Other Assets				
Prepayments	106,158	0	(102,588)	3,570
Accrued Income - General Financing	31,904	0	(31,904)	0
S/DR-Accrual-Investment Interest	50,183	49,454		99,637
Contract assets				
Contract assets	-	156,818		156,818
Total other current assets	351,832	237,437	(165,772)	423,497

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

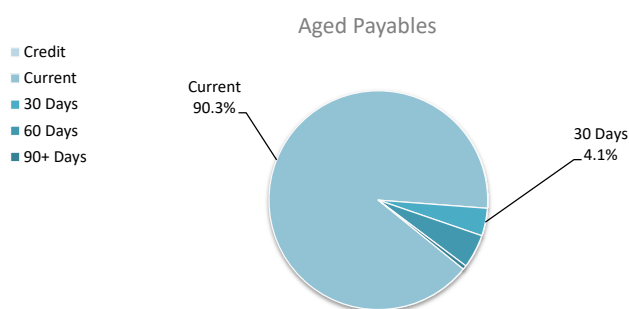
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	289,958	13,182	15,939	1,898	320,976
Percentage	0%	90.3%	4.1%	5%	0.6%	
Balance per trial balance						
Sundry Creditors						320,976
Sundry Creditors - Retentions						39,285
Accrued FBT						928
Payroll Creditors						11
Total payables general outstanding						378,862

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

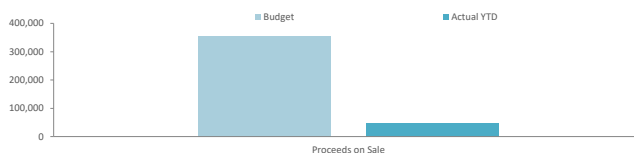


SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	Replace AU27699 Nissan UD GW470 6 wheel tip truck BRIGGS	45,000	45,000	0	0			0	0
	Replace 2020 Kubota ZD221-94 Zero Turn Mower	7,000	7,000	0	0			0	0
	Replace 2018 Peruzzo Elk Flail Mower (Mulcher)	3,539	2,000	0	(1,539)			0	0
	Replace JCB Telehandler 531-70	54,445	33,300	0	(21,145)			0	0
	Replace Caterpillar 259B3AC Skid Steer Loader	40,000	25,300	0	(14,700)			0	0
	Replace Isuzu Truck NLR200 4x2 MY13 Short Tipper	28,222	28,000	0	(222)			0	0
	Replace Isuzu Truck NLR45	25,778	25,000	0	(778)			0	0
	Replace Isuzu NPR55-155AMT Tip Truck	33,846	30,000	0	(3,846)			0	0
	Replace AU31529 2017 Ford Escape ZG AWD Trend Wagon 2.0lt Turbo Diesel Automatic with hybrid	15,556	15,000	0	(556)			0	0
	Dispose AU31385 2017 Mitsubishi ASX LS AWD MY17 - don't replace	13,778	13,000	0	(778)			0	0
	Replace AU31386 2017 Mitsubishi ASX LS AWD MY17 - replace with hybrid	13,778	13,000	0	(778)			0	0
	Replace AU30961 2017 Nissan Navara SL dual cab 4x4	16,667	20,000	3,333	0			0	0
	Replace AU30962 2017 Nissan Navara SL Dual Cab 4x4	16,667	20,000	3,333	0			0	0
	Replace AU30964 2017 Nissan Navara Tray Top	21,099	20,000	0	(1,099)			0	0
	Replace AU30966 2017 Nissan Navara Dual Cab Tray top 4X4	16,649	20,000	3,351	0			0	0
	Replace AU30967 2017 Nissan Navara SL Dual Cab 4x4	16,649	20,000	3,351	0			0	0
	Dispose AU30716 Toyota Camry Altise Hybrid Sedan - don't replace	14,220	20,000	5,780	0			0	0
	AS4161 - AU29887 04/14, Ford, Ranger	0	0	0	0		14,378	14,378	0
	AS4162 - AU29651 02/14, Ford, Ranger	0	0	0	0		10,515	10,515	0
	AS128 - AU31360 (unregistered) 10/16, Isuzu, D-MA	0	0	0	0		22,787	22,787	0
		382,892	356,600	19,149	(45,440)	0	47,680	47,680	0



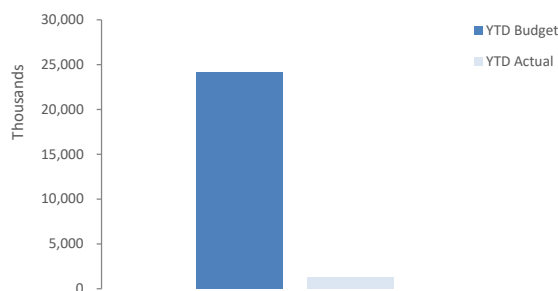
SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Buildings	11,342,672	1,070,500	53,729	10,325,901	(1,016,771)
Furniture and Equipment	348,030	206,030	0	142,000	(206,030)
Plant and equipment	1,610,687	129,627	104,045	1,585,105	(25,582)
Infrastructure Assets - Other	9,986,809	762,875	1,137,143	10,361,076	374,268
Infrastructure - Waste Management	730,000	0	15,611	745,611	15,611
Infrastructure - Caravan & Camping	110,000	60,000	4,280	54,280	(55,720)
Payments for Capital Acquisitions	24,128,198	2,229,032	1,314,808	23,213,974	(914,224)
Capital Acquisitions Funded By:					
	\$	\$	\$		\$
Capital grants and contributions	7,438,149	1,540,769	961,176	6,824,950	(579,593)
Borrowings	8,000,000	0	0	0	0
Other (disposals & C/Fwd)	0	0	47,680	404,280	47,680
Cash backed reserves	1,687,530	0	0	0	0
Contributions	20,000	0	0	20,000	0
Carryover	2,186,532	0	0	2,186,532	0
General Revenue	4,795,987	688,263	305,952	4,413,676	(382,311)
Capital funding total	24,128,198	2,229,032	1,314,808	13,849,438	(914,224)

Payments for Capital Acquisitions



SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

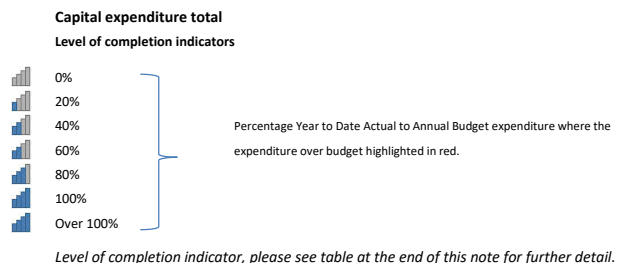
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



	Account Description	Amended		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
		\$	\$	\$	\$
AC97	Furniture & Equipment - MR Aquatic Centre	8,000	0	0	0
AR88	Land and Buildings - Augusta Recreation	8,500	8,500	0	-8500
CC88	Buildings - HEART	75,000	75,000	0	-75000
CC97	Furniture & Equipment - HEART	61,000	61,000	0	-61000
CR94	Infrastructure Upgrades - Construction	1,090,000	13,741	50,356	36614.79
CR95	Infrastructure Renewals - Construction	7,884,394	626,707	995,183	368476.39
FC89	Building - MR Fitness Centre	11,500	0	0	0
FP89	Infrastructure - Fire Prevention	14,327	14,327	0	-14327
GD89	Infrastructure Assets - Parks & Gardens	594,988	0	31,653	31653.43
GP88	Land and Buildings - Gloucester Park	60,000	0	0	0
GP89	Infrastructure - Gloucester Park	210,000	0	0	0
HA88	Buildings - Community Buildings	1,035,672	160,000	38,467	-121533.15
HA89	Infrastructure - Community Buildings	32,000	32,000	5,076	-26923.95
IR88	Buildings - MR Indoor Recreation	30,000	0	5,720	5720
IR97	Furniture & Equipment - MR Indoor Recreation	15,000	0	0	0
IT89	ICT - Infrastructure - ICT	7,000	0	0	0
IT97	Furniture & Equipment - ICT	182,030	70,030	0	-70030
MP88	Buildings - Major Projects	10,175,000	870,000	4,466	-865534.05
RG89	Infrastructure - Rangers	50,000	0	0	0
RP93	Plant & Equipment - Plant Program	1,576,360	115,300	104,045	-11254.7
TU89	Infrastructure - Caravan Parks (TU)	110,000	60,000	4,280	-55720
TY89	Infrastructure Assets - Asset Services	147,427	122,427	59,950	-62477
WA70	Infrastructure Waste Management - Waste Services	700,000	0	0	0
WA72	Buildings - Waste Services	30,000	0	15,611	15611.37
WA93	Plant & Equipment - Waste Services	20,000	0	0	0
		24,128,198	2,229,032	1,314,808	(914,224)

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Governance										
Civic and Administration Building	191	4,452,473			(91,573)	(373,431)	4,360,900	4,079,042	(56,702)	(57,326)
Recreation and culture										
Cowaramup Recreation	174	72,915			(9,930)	(40,677)	62,985	32,238	(719)	(1,159)
MIR Recreation Centre	187	93,880			(11,066)	(45,386)	82,814	48,494	(1,295)	(4,957)
HEART	192	860,078			(16,128)	(65,358)	843,950	794,720	(3,741)	(7,483)
MIR Youth Precinct	193	205,230			(8,622)	(34,874)	196,608	170,356	(861)	(1,524)
Asbestos Removal	194	637,765			(24,210)	(98,008)	613,555	539,757	(953)	(5,102)
HEART	195	404,641			(7,247)	(29,354)	397,394	375,287	(2,394)	
Building Projects	196	734,179			(19,128)	(76,928)	715,051	657,251	(791)	(2,665)
Aquatic Centre	197	8,000,000			(66,004)	(267,967)	7,933,996	7,732,033	(49,135)	(79,306)
Economic services										
Augusta RTC	173	116,331			(14,798)	(60,623)	101,533	55,708	(1,408)	(1,854)
Gnarabup Café	179	66,286			(7,834)	(32,093)	58,452	34,193	(952)	(1,059)
Gnarabup Café	181	61,712			(3,427)	(14,031)	58,285	47,681	(615)	(960)
Total		15,705,490	0	0	(279,966)	(1,138,730)	15,425,524	14,566,760	(119,568)	(163,394)
Current borrowings		1,138,727					858,761			
Non-current borrowings		14,566,763					14,566,763			
		15,705,490					15,425,524			

All debenture repayments were financed by general purpose revenue.

The has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

FINANCING ACTIVITIES
NOTE 9
LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Governance										
Postage Meter (Records)	7OID-04644721	22,850			(1,505)	(5,716)	21,345	17,134		(84)
A0 Printer/Plotter	1000144145	25,666			(2,610)	(9,739)	23,056	15,927		(205)
Law, order, public safety										
CESM Ute - Extension	923351	35,910			(3,481)	(13,537)	32,429	22,373		(113)
CESM Ute POD	923350	11,806			(1,326)	(5,151)	10,480	6,655		(96)
Transport										
CAT Wheel Loader	312334	0					0	0		
CAT Wheel Loader - Extension	1021834	18,369			(6,355)	(18,369)	12,014	0		(58)
Patching Truck	RFQ082005	0		445,193		(57,205)	0	387,988		(1,039)
Total		114,601	0	445,193	(15,277)	(109,717)	99,324	450,077	0	(1,595)
Current lease liabilities		111,037					95,760			
		111,037					95,760			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS**

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Developer Contributions reserve	1,208,853	14,150	6,984	288,000		(243,326)		1,267,677	1,215,837
Infrastructure Assets Contributions reserve	786,663	9,208	4,545					795,871	791,208
CIL POS WAPC 126197 (Blackwood Ave) reserve	68,854	806	398					69,660	69,252
CIL POS WAPC 116132 (Cowaramup) reserve	70,137	821	406					70,958	70,543
Restricted by Council									
Leave reserve	374,023	4,378	2,161					378,401	376,184
Caravan Park Upgrade reserve	1,370,541	10,190	7,918	110,000				1,490,731	1,378,459
Limesand Pits reserve	66,746	781	385					67,527	67,131
Cemeteries reserve	36,041	422	208	15,000		(15,000)		36,463	36,249
Community Loan reserve	205,455	2,405	1,186	19,628		(50,000)		177,488	206,641
Cedarvale reserve	229,348	2,685	1,325					232,033	230,673
Waste Management reserve	6,749,563	76,077	38,995	112,211		(700,000)		6,237,851	6,788,558
Parking reserve	90,410	1,058	523					91,468	90,933
Biodiversity reserve	148,672	1,740	859					150,412	149,531
Community Facility reserve	397,036	4,647	2,294			(50,000)		351,683	399,330
Plant reserve	812,956	9,516	4,696	170,628		(642,200)		350,900	817,652
Cowaramup reserve	497,146	5,819	2,872			(70,000)		432,965	500,018
Gravel Pits reserve	346,875	4,060	2,004					350,935	348,879
Self Insurance reserve	33,630	394	194					34,024	33,824
Recreation Centres reserve	24,106	282	139	750				25,138	24,245
Old Settlement reserve	164,698	1,928	951	36,800				203,426	165,649
Community Grants reserve	23,540	276	136					23,816	23,676
Emergency Services reserve	160,985	1,884	930					162,869	161,915
Augusta Revitalisation Reserve	225,635	2,641	1,304			(80,000)		148,276	226,939
Youth Facilities reserve	45,410	532	262	16,949				62,891	45,672
Gloucester Park Reserve	4,217	49	25					4,266	4,242
Roads reserve	1,002,737	5,884	5,794					1,008,621	1,008,531
Emergency Disaster Relief reserve	717,246	8,395	4,144					725,641	721,390
Legal/Risk reserve	72,410	848	419	20,000		(40,000)		53,258	72,829
ICT reserve	944,220	8,124	5,455			(365,735)		586,609	949,675
Asset Renewal Reserve	8,500,000		49,038	100,000		(8,000,000)		600,000	8,549,038
	25,378,153	180,000	146,551	889,966	0	(10,256,261)	0	16,191,858	25,524,704

SHIRE OF AUGUSTA MARGARET RIVER ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS

RESERVES - Cash Backed - Purpose

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Restricted by Legislation

Developer Contributions Reserve	Funds received and used in accordance with the Developer Contributions Plan.
Infrastructure Asset Reserve	To be used to fund future road and drainage maintenance and construction requirements.
Cash in Lieu of Public Open Space	Cash in lieu for development of public open space to be held in individual reserves for each subdivision.

Restricted by Council

Leave Reserve	To be used to fund annual and long service leave requirements.
Caravan Park Upgrade Reserve	To be used for the upgrading of Caravan Parks.
Limesand Pits Reserve	Rehabilitation and development of the Boranup, Redgate and any other Shire limesand pits.
Cemeteries Reserve	To be used for the upgrade of cemeteries.
Community Loan Reserve	Interest free funding for eligible groups involved with sporting and cultural activities.
Cedarvale Reserve	Funds allocated to meet Council's obligations in respect of the agreement with Cedarvale for the Gnarabup site and future foreshore rehabilitation required at Prevelly and Gnarabup.
Waste Management Reserve	To be used to fund future waste facility and plant requirements.
Parking Reserve	To be used to fund future car parking requirements.
Biodiversity Reserve	To be used for the funding of Biodiversity initiatives
Community Facility Reserve	To be used for the construction and major maintenance of buildings.
Plant Reserve	To be used for the purchase of plant, vehicles and equipment.
Cowaramup Reserve	Expenditure on capital and improvements of infrastructure within the Cowaramup Townsite and the area covered by the West Cowaramup Townsite Strategy as determined by the Shire.
Gravel Pits Reserve	Rehabilitation and development of the Shire's gravel and other related resource reserves.
Self Insurance Reserve	Used to fund self insurance, workers compensation performance risk, risk management and other related employee and organisational activities.
Recreation Centres Reserve	Income from advertising signs is reserved for future improvements to facilities.
Old Settlement Reserve	Income from the lease of this site is to be used for the maintenance of the site.
Community Grants Reserve	Funds received from the sale of vehicle licence plates, etc are provided as community grants.
Emergency Services Reserve	To be used to support the provision of emergency services in the Shire.
Augusta Revitalisation Reserve	To be used for funding capital projects in the Augusta town-site.
Youth Facilities Reserve	To be used to renew and develop youth facilities in the Shire.
Gloucester Park Reserve	To be used to fund facilities at Gloucester Park.
Roads Reserve	To be used for the renewal of rural and urban roads.
Emergency Disaster Relief Reserve	To provide funds for the Shire and community to respond to emergency events.
Legal/Risk Reserve	To provide funds for the Shire and community to assist with legal and risk matters.
ICT reserve	To provide funds for the replacement and upgrade of ICT software and hardware systems.
Asset Renewal Reserve	To provide funds for the renewal of the Shire's building and infrastructure assets.

The majority of the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are available.

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred (from)/to non current	Liability Increase	Liability Reduction	Closing Balance 30 September 202
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		3,265,706	967,267	967,267		4,232,973
- Caravan Park Advance Bookings		585,904	(42,538)		(42,538)	543,366
- Loan Interest Accrued		43,761	(43,761)		(43,761)	0
- Community Art Events TRUST		3,308	0	0		3,308
- Bonds-Other		1,600	500	500		2,100
- TRANSWA Agency Trust		667	(308)		(308)	359
- Bonds-Roadworks		1,278,555	1,498,689	1,498,689		2,777,244
- DOT Licensing Trust		60,092	(34,533)		(34,533)	25,559
- Suspense Items		450	795,046	795,046		795,496
- HEART Ticketing sales		5,189	19,854	19,854		25,043
- BRB Levy		34,391	6,092	6,092		40,483
- ESL Levy Control		(27,125)	861,196	861,196		834,071
- Revenue Payment Suspense		3,207	(990)		(990)	2,217
- Paid Parental Leave Govt Scheme		4,827	6,547	6,547		11,374
- Packaged Computers		(1,254)	1,254	1,254		0
- Novated Leases		3,499	(18,540)		(18,540)	(15,041)
- Novated Leases(non gst)		0	15,907	15,907		15,907
- Salary Packaging (GST - Post Tax)		0	265	265		265
- Salary Packaging (NonGST-Pre Tax)		0	41,956	41,956		41,956
Total other liabilities		5,276,218	4,185,018	4,367,909	(182,891)	9,461,236
Employee Related Provisions						
Annual leave		1,438,290	(30,847)		(30,847)	1,407,443
Long service leave		871,824	37,218	37,218		909,042
Provision for Personal Leave Reward Scheme		134,893	(678)		(678)	134,215
Total Employee Related Provisions		2,445,007	5,693	37,218	(31,525)	2,450,700
Other Provisions						
Provision for Remediation Costs - Current		500,000	0	0	0	500,000
Total Other Provisions		500,000	0	0	0	500,000
Total other current assets		8,221,225	4,190,711	4,405,127	(214,416)	12,411,936
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the 's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The 's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The 's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The 's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the are recognised as a liability until such time as the satisfies its obligations under the agreement.

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

**NOTE 12
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Provider	Operating grants, subsidies and contributions revenue				
	Amended Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing	
	\$	\$	\$		
Operating grants and subsidies					
Governance					
CD75	Operating Grant Income - Community Planning & Development	141,000	54,500	0	86,500
CD77	Community Development Income	5,000	1,000	2,364	6,364
CS82	Sundry Income - Corporate Services	112,400	28,106	0	84,294
FI69	Costs of Recovery of Rates (Income) - Finance	72,000	0	213	72,213
FI72	Insurance claim payout - Finance	0	0	13,254	13,254
FI83	Salary Package FBT Contributions - Finance	17,499	0	0	17,499
HR73	Contributions & Reimbursements Operating - Human Resources	35,800	12,000	0	23,800
General purpose funding					
GF75	General Finance Operating Grant - General Financing	200,000	50,000	91,176	241,176
GF83	Fuel Tax Credits - General Financing	66,000	16,500	5,760	55,260
GF86	Contributions & Reimbursements - General Financing	49,920	11,520	8,576	46,976
Law, order, public safety					
EM75	Operating Grants - ESL - SES	37,400	9,200	0	28,200
FP73	Fire Prevention Other Operating Grant	450,000	225,000	0	225,000
FP74	Fire Prevention Operating Contributions (non ESL)	62,000	15,500	19,626	66,126
FP75	Fire Prevention Operating Grant (ESL)	277,480	69,370	82,352	290,462
FP82	Sundry Income - Fire Prevention	2,000	501	0	1,499
RG86	Private Strategic Firebreak Recoveries - Rangers	20,000	0	0	20,000
Education and welfare					
ED86	OSHC Inclusion Support Programme	10,000	2,500	4,451	11,951
ED73	Traineeship - Outside School Hours Care	0	0	2,032	2,032
Community amenities					
LC35	Operating Grants - Landcare	98,861	0	0	98,861
Recreation and culture					
CC73	Operating Grants - HEART	30,765	10,000	45,455	66,220
GD74	Operating Contributions - Parks & Gardens	9,900	0	14,850	24,750
GP86	Contributions & Reimbursements - Gloucester Park	18,000	4,500	3,602	17,102
HA82	Community Buildings Sundry Income	15,700	3,937	0	11,763
LI75	Operating Grants - Libraries	5,800	1,800	2,771	6,771
HA72	Insurance claim payout - Community Buildings	0	0	25,587	25,587
CC74	Contributions and Reimbursements - HEART	0	0	1,275	1,275
Transport					
MR87	Private Works Income	250,000	0	0	250,000
TY75	Asset Services Operating Grants - Asset Services	500,200	125,006	0	375,194
Economic services					
SE82	Sundry Income - Sustainable Development	0	0	1,000	1,000
		2,487,725	640,940	324,343	2,171,128
Operating contributions					
Governance					
IT82	Sundry Income - ICT	0	0	227	227
Community amenities					
LC74	Contributions & Reimbursements - Landcare	3,000	0	0	3,000
Other property and services					
SW86	Workers Compensation Recovered	8,000	2,000	4,368	10,368
WO82	Sundry Income - Works	0	0	2,727	2,727
		11,000	2,000	7,323	16,323
TOTALS		2,498,725	642,940	331,666	2,187,451

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 13

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Non operating grants, subsidies and contributions revenue			
	Amended Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$
Non-operating grants and subsidies				
Law, order, public safety				
Water Tank grant income (DFES)	14,327	14,327	0	0
Recreation and culture				
MR Aquatic Centre Refurbishment - LRCIP Phase 3	521,676			521,676
MR HEART Fire Compliance and Ventilation - LRCIP Phase 3	500,000	400,000		100,000
MR HEART Theatre Floor - LRCIP Phase 3	350,000	350,000		0
MR Aquatic Centre - Changing Places	170,000			170,000
Transport				
Regional Roads Group	1,650,000		460,000	2,110,000
Main Roads Direct	284,442	284,442	290,560	290,560
Roads to Recovery	649,022			649,022
MRWA Bridge Grant	1,313,000	420,000		893,000
Lotterywest	150,000			150,000
Regional Airports Program (DISER) Grant for Augusta Aerodrome Impr	295,000			295,000
DoT - Bussell highway from Petrol Station to Motel	135,000			135,000
DoT - Andrews Way to Wadandi Track	0		14,463	14,463
Coastal Adaption Program (DoT) - Leeuwin Rd Revetment	52,501			52,501
MRWA - Regional Road Safety Program (RRSP)	779,587			779,587
	6,864,555	1,468,769	765,023	6,160,809
Non-operating contributions				
Community amenities				
Developer Contributions (Various)	288,000	72,000	6,244	222,244
Developer Contributions - Hasluck Street Reserve in Cowaramup	116,988		0	116,988
Developer Contributions: WAPC 159489			52,990	52,990
Developer Contributions: WAPC 112-21			16,978	16,978
Developer Contribution - Refund 12/07/2022			(9,276)	(9,276)
Developer Contribution - P221533			2,497	2,497
Developer Contribution - WAPC 160440			115,615	115,615
Developer Contribution - WAPC 162269			1,249	1,249
Developer Contribution - WAPC 160150			2,497	2,497
Recreation and culture				
Contributions for Multi Club Storage Facility Shed	15,000	0	0	15,000
Contributions for Western Playing Field Shelters	75,000	0	0	75,000
Outdoor Multi use space Half-court Contribution	25,000	0	0	25,000
Transport				
Restricted Contributions - WAPC 159489	0	0	7,359	7,359
Lions Club Grants & Contributions to capital projects	20,000			20,000
	539,988	72,000	196,153	664,141
TOTALS	7,404,543	1,540,769	961,176	6,824,950

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 30 Sep 2022
	\$	\$	\$	\$
Public Open Space	153,000	0	0	153,000
	153,000	0	0	153,000

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 15
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
CR75/CRG13/CAR21	During 2020-21, the Shire received a special purpose grant of \$420,000.00 from the Local Government Grants Commission to cover the works required to Warner Glen bridge. With the works now having been completed, the grant amount will need to be recognised as income, which will fully offset the expenditure.	OM2002/147	Capital Expenses		420,000	(420,000)	0
GD89/RES132/WK1805 GD73/GDC006 1635/WK1744	Budget amendment required to allow for community infrastructure works at Hasluck Street Reserve in Cowaramup. Community infrastructure works will include pathways, culvert crossing, park furniture and landscaping. These works were bonded at the time of development (2009). Due to a change in ownership, future subdivisional works progressed but infrastructure requirements within this reserve remained the responsibility of the original developer. An agreement has just been reached with the developer, with the developer transferring funds to the Shire for these works to be undertaken, and for the Shire to undertake these works.	OM2002/147	Capital Expenses		116,988	(116,988)	0
				0	536,988	(536,988)	0

**SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Operating grants, subsidies and contributions	(311,274)	(48.41%)	▼			Income recognition in-line with expenses.
Interest earnings	35,521	16.87%	▲	Interest on investments higher than anticipated		
Expenditure from operating activities						
Materials and contracts	1,293,789	37.67%	▲	Mainly due to the timing of Special Projects. Planning is underway.		
Utility charges	27,972	13.22%	▲			
Depreciation on non-current assets	2,712,805	100.00%	▲	Pending 21/22 final audit sign off prior to posting depreciation		
Interest expenses	45,421	27.53%	▲	Accrued Interest Reversal for June 22 processed in July 22 (approx \$43k)		
Other expenditure	242,053	43.01%	▲	Grants/donations to be paid		
Non-cash amounts excluded from operating activities	(3,569,523)	(133.80%)	▼			Contract Liabilities - Grant funds received during Jul/Aug/Sept have been transferred to the liability account but no amounts have yet been transferred out against eligible expenditure.
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(579,593)	(37.62%)	▼			Income recognition inline with expenses
Proceeds from disposal of assets	47,680	0.00%	▲	Timing - Budgeted in December 2022		
Payments for property, plant and equipment and infras	914,224	41.01%	▲	Purchasing delays due lack of availability		
Financing activities						
Payments for principal portion of lease liabilities	12,828	45.64%	▲	Patching Truck not yet received, lease payments budgeted to commence		

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

**2023-24 Schedule of Fees and Charges
Holiday Parks and Campgrounds**

Alexandra Bridge Campground	2021-22	2022-23	2023-24
Adult - per person per night	\$ 10.00	\$ 10.00	\$ 10.00
Child - per person per night (3-14 years of age)	\$ 5.00	\$ 5.00	\$ 5.00

Flinders Bay & Turner Powered site (1-2 adults per site)			
Peak season - per night	\$ 48.00	\$ 50.00	\$ 52.00
Mid season - per night	\$ 43.00	\$ 45.00	\$ 47.00
Low season - per night	\$ 39.00	\$ 40.00	\$ 41.00

Flinders Bay and Turners Unpowered site (1-2 adults per site)			
Peak season - per night	\$ 42.00	\$ 44.00	\$ 46.00
Mid season - per night	\$ 37.00	\$ 39.00	\$ 40.00
Low season - per night	\$ 33.00	\$ 34.00	\$ 35.00

Flinders Bay and Turners Additional Fees			
Dogs - Maximum of 2 dogs per site (fee per night per dog)	\$ 2.00	\$ 2.00	\$ 2.00
Rate per night per extra person (15 years and over)	\$ 20.00	\$ 20.00	\$ 20.00
Rate per night for children (3 to 14 years)	\$ 12.00	\$ 12.00	\$ 12.00
Early Check In or Late Check Out	\$ 20.00	\$ 20.00	\$ 20.00
Turner Park Boom Gate Key Bond - refundable	\$ 20.00	\$ 20.00	\$ 20.00
Turner Park Chemical Dump Point use by Non Shire Holiday Park Guest	\$ 5.00	\$ 5.00	\$ 5.00
Showers (non-guests)	\$ 5.00	\$ 5.00	\$ 5.00
Storage fee - daily	\$ 5.00	\$ 5.00	\$ 5.00
Washing Powder (bag)	\$ 2.00	\$ 2.00	\$ 2.00

Turner Holiday Park - Chalets per night 1-2 adults, 2 nights min.			
Chalets 1,2,3,B peak season weekends - per night	\$ 325.00	\$ 330.00	\$ 340.00
Chalet A peak season weekends - per night	\$ 295.00	\$ 300.00	\$ 310.00
Chalets 1,2,3,B peak season midweek - per night	\$ 320.00	\$ 325.00	\$ 335.00
Chalet A peak season midweek - per night	\$ 290.00	\$ 295.00	\$ 305.00
Chalets 1,2,3,B mid season weekends - per night	\$ 280.00	\$ 285.00	\$ 295.00
Chalet A mid season weekends - per night	\$ 255.00	\$ 260.00	\$ 270.00
Chalets 1,2,3,B mid season midweek - per night	\$ 270.00	\$ 275.00	\$ 285.00
Chalet A mid season midweek - per night	\$ 245.00	\$ 250.00	\$ 260.00
Chalets 1,2,3,B low season weekends - per night	\$ 220.00	\$ 225.00	\$ 235.00
Chalet A low season weekends - per night	\$ 200.00	\$ 205.00	\$ 215.00
Chalets 1,2,3,B low season midweek - per night	\$ 215.00	\$ 220.00	\$ 230.00
Chalet A low season midweek - per night	\$ 195.00	\$ 200.00	\$ 210.00
Chalet additional person (3yrs +)	\$ 25.00	\$ 25.00	\$ 25.00

Flinders Bay Holiday Park - Onsite Park cabin 2 berth- 2 night min			
Peak season- per night			\$ 200.00
Mid Season - per night			\$ 150.00

Turner Holiday Park - Short stay annual holiday sites			
Annual Holiday Site Group A Standard 1 May onwards site - flat fee per year (includes 120 nights, for 1-2 adults and up to 6 nominated occupants)	\$ 5,620.00	\$ 5,788.00	\$ 5,962.00
Annual Holiday Site Group B Premium 1 May onwards site - flat fee per year (includes 120 nights, for 1-2 adults and up to 6 nominated occupants)	\$ 6,275.00	\$ 6,902.00	\$ 7,592.00
Annual holiday site - additional weeks immediate family members adults			Current Power Site Rate (\$)
Annual holiday site - additional nights			Current Power Site Rate (\$)
Long Term Tenants 1-2 Adults Price per week			\$ 210.35
Electrical supply charge - long term tenant sites only - per site per week	Actual Charge	Actual Charge	Actual Charge
Electrical consumption charge - long term tenant sites only - per site per unit	Actual Charge	Actual Charge	Actual Charge

Regional Price Preference Policy



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: PL.4 Resilient circular local economy.

Objectives

To stimulate sustainable economic activity in the Shire by maximising the use of competitive local businesses in supplying goods, services and works purchased or contracted on behalf of the Shire of Augusta Margaret River.

Application

This policy applies to all public tender processes that incorporate price as one of the weighted selection criteria against which tenders are evaluated.

Definitions

Construction (building) services means construction of and improvements to buildings (including housing) on or over any area of land, lake, river or ocean and any service related to that activity in the Shire Region.

Goods means tangible, quantifiable material requirements usually capable of being moved or transported that are purchased, rented, leased or hired by the Shire.

Region means the entire geographical area encompassed within the boundaries of the Shire of Augusta Margaret River.

Services means any tasks, consultancy, work or advice to be performed or provided that is procured by the Shire. Included are services such as management consultancies, outsourcing, maintenance contract/agreement, cleaning, waste removal, equipment repairs, external auditors, utilities and services, public infrastructure construction and repair etc.

Policy

1. Regional Price Preference

A price preference will apply to tenderers who are based in, operate from, or source goods and services from within the Region in relation to all tenders invited by the Shire for the supply of goods, services and construction (building) services where price is a weighted selection criteria, unless the tender documentation specifically states that this policy does not apply.

The regional price preference enables tenders to be evaluated as if the proposed tender bid price were reduced in accordance with permitted price preferences as specified in this policy.

REGIONAL PRICE PREFERENCE POLICY

Shire of Augusta Margaret River 41 Wallcliffe Road, Margaret River 6285 | T (08) 9780 5255 | F (08) 9757 2512 | amrshire.wa.gov.au

This policy will operate in conjunction with the purchasing considerations and procedures for tender as outlined in the Shire's Purchasing Policy when evaluating and awarding tender contracts.

2. Qualifying Criteria

A tenderer of goods, services or construction (building) services is regarded as being a regional tenderer if:

- (a) That tenderer is located within the Region, having a permanent physical business premises and staff located in the Region, for a period of at least six months prior to the closing date of the tender; or
- (b) Some or all of the goods or services are to be supplied from sources within the Region.

A tenderer located within the Region in line with (a) above will be eligible for the regional price preference on their entire tender price.

A tenderer located outside the Region but who identifies in their tender that some or all goods and services provided will be sourced from within the Region under (b) above will be eligible for regional price preference only on the portion of goods and services sourced in the Region.

In order for the policy to apply, the tenderer is required to provide to the Shire written evidence within the tender submission which demonstrates compliance with the above criteria.

Tenderers who claim that they will use goods, materials or services supplier from regional sources in the delivery of the contract outcomes will be required, as part of the contract conditions, to demonstrate that they have actually used them.

3. Regional Price Preference Categories

The following levels of regional price preference will be applied (where relevant) to tenders received from a regional tenderer, as outlined above under this policy:

- **Where the contract is for goods and/or services:**

Up to a 10% price preference (to a maximum price reduction of \$50,000 excluding GST) where goods and/or services are sourced from within the Region.

- **Where the contract is for construction (building) services:**

Up to a 5% price preference (to a maximum price reduction of \$50,000 excluding GST) where construction (building) services are sourced from within the Region.

- **Where the contract is for goods or services (including construction (building) services), if the Shire is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the Shire:**

Up to a 10% price preference (to a maximum price reduction of \$500,000 excluding GST) where goods or services (including construction (building) services) are sourced from within the Shire Region.

4. Competitive Purchasing

Whilst price is a competitive consideration in the provision of goods and/or services via tender, it is only one aspect of the tender evaluation process. Value for money principles, as described within the Shire's Purchasing Policy, will be employed by assessing the price component in conjunction with the tender selection criteria and requirements in order to determine value for money. The tender offering the lowest price may not necessarily be successful.

REGIONAL PRICE PREFERENCE POLICY

SHIRE OF AUGUSTA MARGARET RIVER
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Legislation

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 – Part 4A

Related documents

Purchasing Policy

Document and version control table			
Responsible Directorate	Corporate and Community Services		
Contact officer	Project Management & Procurement Officer		
Adopted / approved by:	Council		
Date of adoption / approval:	[TBD]	Decision Ref: [TBD]	
Date of next review	2026		
Document No.	[Synergy Document No.]	File No.	GOV/38
Version	Date	Decision Ref.	Brief description
1.0	27 January 2016	[TBD]	Council Adoption and Initial Issue
1.1	November 2018	[TBD]	Review with minor amendments, update to conform with new style guide
1.2	November 2022	[TBD]	Review with minor amendments, update to conform with new style guide

REGIONAL PRICE PREFERENCE POLICY

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Purchasing Policy



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: PL.4 Resilient circular local economy.

Objectives

The objectives of this Policy are to ensure that:

- Best value for money is attained for the Shire in its purchasing activities, by delivering the most advantageous outcome reasonably possible
- Sustainable economic development is fostered through the maximisation of participation by local businesses in the delivery of goods and services
- Sustainable benefits, such as environmental, social and local economic factors are considered in the overall value for money assessment
- Openness, transparency, fairness and equity are apparent throughout the purchasing process, across all suppliers and potential suppliers of the Shire
- Purchasing processes and decision-making are consistent, efficient and promote accountability
- Purchasing activities demonstrate probity and integrity, including the avoidance of bias and of perceived and actual conflicts of interest
- Risks associated with purchasing activities are identified and managed in accordance with the Shire's Risk Management Framework, and given due consideration in determining the most appropriate method for purchasing goods, services and works
- Records evidence purchasing activities in accordance with the *State Records Act 2000* and the Shire's Records Management Policy.

Application

This policy applies to all Shire officers undertaking purchasing activities.

Policy

1. Ethics and Integrity

All officers shall observe the highest standards of ethics and integrity in undertaking purchasing activities and act in an honest and professional manner that supports the standing of the Shire.

The Shire's Code of Conduct and Statement of Purchasing Ethics apply when undertaking purchasing and decision-making.

Any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed.

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2. Value for Money

Value for money shall be the overarching principle governing purchasing and is determined through consideration of price, risk, qualitative and other factors to determine the most advantageous outcome to be achieved for the Shire. The Shire acknowledges that the lowest price may not always provide the best value for money.

An assessment of the best value for money outcome for any purchasing process should consider the following:

- All relevant whole of lifecycle/contract costs and benefits including transaction costs associated with acquisition, delivery and distribution, as well as other costs such as, but not limited to, holding costs, consumables, deployment, maintenance and disposal
- The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality, including but not limited to an assessment of warranties and guarantees
- The supplier's financial viability and capacity to supply without risk of default, including the competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history
- Analysis and management of risks and opportunities that may be associated with the purchasing activity, potential supplier(s) and the goods or services required
- The safety requirements associated with both the product design and specification offered by suppliers and the evaluation of risk when considering purchasing goods and services from suppliers
- Providing opportunities for businesses within the Shire's boundaries to quote for providing goods and services
- The environmental, local economic and social benefits arising from the goods, services or works required, including consideration of these benefits in regard to the supplier's operations, in accordance with this Policy, the Shire's Overarching Sustainability Policy, and any other relevant Shire Policy incorporating local economic benefit
- Alignment with the objectives and initiatives outlined in the Shire's Overarching Sustainability Policy, and with the Shire's commitment to reduce emissions and taking action on climate change.

3. Purchasing Requirements

3.1 Supplier order of priority

The Shire will consider and apply, where applicable, the following order of priority when inviting quotes:

Priority 1:	Existing Contracts Current contracts, including a Panel of Prequalified Suppliers, must be used where the Shire's supply requirements can be met through such a contract.
Priority 2:	Local Suppliers Where the expected contract value does not exceed the tender threshold and a supplier located within the Shire region is capable of providing the required goods or services, the Shire shall ensure that wherever possible and appropriate, quotations are obtained from such suppliers.
Priority 3:	Regional Suppliers Where the expected contract value does not exceed the tender threshold and a supplier located within the South West region is capable of providing the required goods or services, the Shire shall ensure that wherever possible and appropriate, quotations are obtained from such suppliers.
Priority 4:	Other Suppliers

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING AGENDA 9 NOVEMBER 2022

	Where no existing contract are in place and or suitable local suppliers are identified, the Shire shall consider other suppliers – including those included on a WALGA Preferred Supplier Program (PSP), WA State Government Common Use Arrangement (CUA), other tender-exempt arrangements, and other suppliers.
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3.2 Purchasing Thresholds

The following purchasing thresholds apply:

Purchase Value (ex GST) ¹	Purchasing Requirements
Up to \$5,000	Obtain at least one (1) verbal or written quotation from a suitable supplier in accordance with the Supplier Order of Priority outlined in section 5.1 above.
\$5,001 - \$15,000	Obtain at least one (1) written quotation from a suitable supplier in accordance with the Supplier Order of Priority outlined in section 5.1 above.
\$15,001 - \$50,000	Seek at least two (2) written quotations from suitable suppliers in accordance with the Supplier Order of Priority outlined in section 5.1 above. If purchasing from a tender exempt arrangement, such as a WALGA PSA or State CUA, a minimum of one (1) written quotation is to be obtained.
\$50,001 - \$250,000	Seek at least three (3) written quotations from suitable suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority outlined in section 5.1 above.
Over \$250,000 (ex GST)	Tender exempt arrangements, as defined under regulation 11(2) of the Regulations, require officers to seek at least three (3) written quotes from suitable suppliers under a formal Request for Quotation in accordance with the Supplier Order of Priority outlined in section 5.1 above or Conduct a Public Tender in accordance with the Act and Regulations, and relevant Shire policy and procedures.
Emergency Purchases ²	Where goods or services are required for an emergency response and are within scope of an existing contract or Panel of Pre-qualified Suppliers, the emergency supply must be obtained from that contract or Panel, using relevant unallocated budgeted funds. If no such contract exists, and due to the urgency of the situation compliance with the provisions in the Purchasing Policy would cause unreasonable delay in providing the required urgent response to the emergency situation, the supply may be obtained from any supplier capable of providing the emergency supply.

	<p>The emergency supply is only to be obtained to the extent necessary to facilitate the urgent emergency response and must be subject to due consideration of best value and sustainable practice.</p> <p>The rationale for policy non-compliance and the purchasing decision must be evidenced in accordance with the Shire's Records Management Policy and other Shire procedures and guidelines.</p>
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¹ With regards to the purchase value, note that:

- (i) all values are to be calculated exclusive of Goods and Services Tax (GST)
- (ii) all values relate to the total actual or expected cost value of goods or services *over the life of the contract*, including any options to extend.
- (iii) The appropriate length of a contract is to be determined based on market volatility, ongoing nature of supply, historical purchasing evidence and estimated future purchasing requirements.

² See section 6 for the definition of an Emergency Purchase.

3.3 Other Considerations

The Shire recognises that the effective management of risk in procuring goods, services and works from external contractors and suppliers is integral to achieving the best procurement outcome and to meet the Shire's strategic and operational objectives. Risk management shall be applied in accordance with the Shire's Risk Management Policy and Framework.

Shire officers are expected to demonstrate sound judgement in seeking quotations. The number of quotations obtained, and level of evaluation required, should be determined by having regard not just to the above purchasing thresholds, but also factors such as the nature of the purchase and associated business risk.

Shire officers may choose to undertake a more rigorous procurement process than required based on purchase value if they deem it appropriate and beneficial.

3.4 Inviting Tenders under the Tender Threshold

Where an assessment determines that the use of a public tender process will enhance value for money outcomes despite the purchase value falling below the tender threshold, the tender process must comply with the legislative requirements for public tenders as outlined in the applicable legislation.

4. Other Purchasing Exemptions

Notwithstanding that the principles of ethics and integrity as outlined in Section 3 apply at all times, in addition to the regulatory tender exemptions for purchasing as set out in legislation and this policy, certain circumstances may arise where it is not reasonably practicable to adhere to the purchasing thresholds outlined in Section 3.

The following purchases are specifically exempt from the requirement to undertake a competitive purchasing process as outlined in Section 3, where the purchase value is within the Shire's approved annual budget and does not exceed \$50,000:

- Annual memberships/subscriptions
- Annual service/software maintenance/support fees
- Purchases of consumables, defined as items which can be consumed and liable to be used up or depleted over a short period of time

- Purchase of works of art in accordance with the Shire's Public Art Policy
- Procurement of performing arts, defined as forms of creative activity that are performed in front of an audience, such as drama, music or dance
- Purchases from Original Equipment Manufacturer (OEM's), or a sole agent thereof, where warranty provisions may otherwise be void
- Where the appropriate delegated authority has waived the requirement to obtain multiple quotations, in which case the waiver must be in writing and retained in accordance with the Shire's Records Management Policy and other Shire procedures and guidelines.

5. Sole Source of Supply

The procurement of goods, services or works available from only one private sector source of supply (e.g. manufacturer, supplier or agency) is only permitted without undertaking a competitive procurement process in circumstances where the Shire is satisfied that there is genuinely only one source of supply for those goods, services or works.

The Shire must use its best endeavours to determine if the supplier is genuinely a sole source supplier by exploring if there are any alternative sources of supply and once determined, written confirmation must be kept on file for audit purposes.

Any determination of sole source of supply must be justified in writing and signed off by the purchasing officer and an officer with the relevant delegated authority.

For any sole source arrangements with an anticipated contract term of more than one year, approval must be obtained from the Chief Executive Officer prior to the contract being entered into.

6. Emergency Purchases

An emergency purchase is defined as the supply of goods, services or works associated with:

- (a) a local emergency and the expenditure is required (within existing budget allocations) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets; or
- (b) a local emergency and the expenditure is required (with no relevant available budget allocation) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets in accordance with s6.8 of the Act and r11(2)(a) of the Regulations; or
- (c) a State of Emergency declared under the Emergency Management Act 2005 and therefore r11(2)(aa), r11(2)(ja) and r11(3) of the Regulations apply to vary the application of this Policy.

Time constraints are not a justification for an emergency purchase. Every effort must be made to anticipate purchases in advance and to allow sufficient time for planning and scoping proposed purchases and to then obtain quotes and tenders, whichever may apply.

Emergency purchases outside of the Shire's annual budgeted amount must be approved by the Shire President in line with the requirements of the Act and reported to Council at the next Ordinary Council Meeting.

Emergency purchases to be made from existing annual budget allocations must be approved in advance by a Shire officer with appropriate delegated authority.

7. Sustainable Procurement

The Shire is committed to implementing sustainable procurement by providing a preference to suppliers that demonstrate sustainable business practices (social advancements, environmental protection and local economic benefits).

The Shire will apply Sustainable Procurement criteria as part of the value for money assessment to ensure that wherever possible, suppliers demonstrate outcomes which contribute to improved environmental, social and local economic outcomes.

6.1 Local Economic Benefit

The Shire encourages the development of competitive local businesses within the Shire boundaries, and within its broader region. As much as practicable, the Shire will:

- Consider buying practices, procedures and specifications that do not unfairly disadvantage local businesses
- Consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support)
- Ensure that procurement plans address local business capability and local content
- Explore the capability of local businesses to meet requirements and ensure that procurement specifications are designed to accommodate the capabilities of local businesses, where appropriate
- Provide adequate and consistent information to local suppliers.

To this extent, a qualitative weighting of up to 20% for Local Economic Benefit may be included in the evaluation criteria for Requests for Quotation and Tenders where suppliers are known to be located within the Shire boundaries, or where there is an opportunity to substantially demonstrate a benefit or contribution to the local economy.

The Shire has adopted a Regional Price Preference Policy, which may be applied when undertaking a purchasing activity worth more than \$50,000.

The application of a qualitative weighting for local economic benefit and the application of a Regional Price Preference are mutually exclusive. Officers must determine which method for considering local economic benefit is more relevant to their purchasing activity.

6.2 Purchasing from Environmentally and Socially Responsible Businesses

The Shire is committed to environmentally and socially responsible procurement as part of its overarching sustainability commitment, and wherever possible shall consider minimisation of environmental and negative social impacts as part of the procurement process.

The Shire shall endeavour to utilise suppliers, and procure goods and services, that demonstrate:

- Diversity and inclusion – including the identification and consideration of new suppliers who may be able to quote for the supply of goods or services, as well as consideration of businesses listed as an Australian Disability Enterprise, or on the Aboriginal Business Directory WA or with Supply Nation
- Environmental protection – including suppliers, goods and services that best respond to climate change mitigation and adaptation. This includes the purchase of goods which are environmentally sound in manufacture, operation, and disposal, minimise waste, and avoid single-use plastics and other toxic or polluting materials.
- Respect for human rights – including suppliers who can demonstrate their efforts to embed human rights in their everyday operations that they operate in a socially responsible manner, and do not contribute to their products and/or services do not contribute to

8. Anti-Avoidance

The Shire will not conduct multiple purchasing activities with the intent of splitting the purchase value or contract value, so that the effect is to avoid a particular purchasing threshold or the need to call a public tender.

9. Panels of Pre-Qualified Suppliers

9.1 Objectives

The Shire will consider creating a Panel of Pre-qualified Suppliers (Panel) when a range of similar goods and services are required to be purchased on a continuing and regular basis.

9.2 Establishing and Managing a Panel

If the Shire decides that a Panel is to be created, it will establish the Panel in accordance with the Regulations.

Panels will be established for one supply requirement, or a number of similar supply requirements under defined categories within the Panel.

Invitation of applications to join a Panel will be undertaken through a state-wide public notice.

Evaluation criteria, by which applications to join a Panel will be assessed and accepted, will be determined prior to issue of an Invitation to join a Panel of Pre-qualified Suppliers (IPQS), and will be communicated within the IPQS.

The Shire will set out in the IPQS how it intends to purchase goods or services through the Panel. This may either be by seeking written quotations from each Panel member for all purchases, or alternatively all purchases above a specified threshold.

Where the Shire determines to obtain written quotations from each Panel member only above a specified threshold, goods and services may be purchased below that threshold on the basis of the relative ranking of the Panel members.

Where Panel members are ranked, the IPQS will state the frequency at which rankings will be reassessed based on written quotations received from members of the Panel.

The Shire will state the expected number of suppliers it intends to put on the Panel in the IPQS.

If a Panel member leaves the Panel, the Shire will consider replacing that organisation with the next ranked supplier that meets/exceeds the requirements in the value for money assessment, subject to that supplier agreeing.

Where the vacant position on the Panel cannot be filled by an alternate supplier, a new procurement process may be undertaken to fulfil the requirement. Current Panel members shall be invited to take part in this process, if appropriate.

This approach shall be disclosed in the IPQS documentation.

A panel arrangement needs to be managed to ensure that the performance of the panel arrangement and the panel members under the contract are monitored and managed. This will ensure that risks are managed and expected benefits are achieved. A Panel Management Plan should be established that outlines the requirements for the panel arrangement and how it will be managed.

9.3 Distributing Work amongst Panel Members

When establishing a Panel, the IPQS will prescribe one of the following as to whether the Shire intends to:

- Obtain quotations from each pre-qualified supplier on the Panel with respect to all discrete purchases; or
- Purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- Develop a ranking system for selection to the Panel, with work awarded in accordance with the Regulations; or
- Utilise a combination of all three methodologies listed above.

In considering the distribution of work amongst Panel members, the IPQS will also prescribe whether:

- Each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote, to assess the suitability of the supplier for particular items of work. Contracts under the Panel will be awarded on the basis of value for money in every instance; or
- Work will be awarded on a ranked basis, which is to be stipulated in the IPQS set out under Regulation 24AD(5)(f) when establishing a Panel. The Shire will invite the highest ranking Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Requirements stated in Section 5 of this Policy.

When a ranking system is established, the Shire is to determine the rankings from time to time on the basis of written quotations obtained from panel members.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

9.4 Purchasing from the Panel

The invitation to apply to be considered to join a Panel must state whether quotations are either to be invited to every panel member (within each category, if applicable) for each purchasing requirements, whether a ranking system is to be established, or otherwise.

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award communications must all be captured on the Shire's electronic records system.

10. Purchasing Policy Non-Compliance

Purchasing activities are subject to financial and performance audits which review compliance with legislative requirements and compliance with the Shire's policies and procedures.

Shire officers are required to comply with the Shire's Purchasing Policy and any relating procedures.

A failure to comply with the requirements of this policy will be subject to investigation, with findings to be considered in context of the responsible person's training, experience, seniority and reasonable expectations for performance of their role.

11. Records Management

Records of all tenders, quotations, panels and any relevant exemptions must be retained in compliance with the *State Records Act 2000* and the Shire's internal Records Management Policy.

All records and documents associated with the tender, quotation or panel process must be recorded and retained as defined within the *State Records Act 2000* and the Shire's Records Management Policy.

This includes:

- Tender, quotation and panel documentation
- Internal documentation
- Evaluation documentation
- Enquiry and response documentation
- Approval and award documentation
- Order forms and requisitions.

All records and documents associated with Request for Tender or Request for Quotation processes must be reviewed for completeness prior to recording on the Shire's electronic document management system.

Legislation

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 – Part 4

State Records Act 2000

Relevant documents

Regional Price Preference Policy

Records Management Policy

Delegations Register

Document and version control table			
Responsible Directorate		Corporate and Community Services	
Contact officer		Project Management & Procurement Officer	
Adopted / approved by:		Council	
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3.0	25 November 2015	OM2015/250	Review
4.0	28 November 2018	OM2018/316	Major review and transfer to new template.
5.0	24 June 2020	OM2020/117	Major review following changes to LG (Functions and General) Regulations 1996 and in response to Covid-19
6.0	November 2022		Major, transfer to new template, update to Sustainable Procurement and other sections of policy

Refunds Policy



November 2017

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.1 Responsible planning and ownership of outcomes.

1. Objectives

The purpose of this policy is to ensure refund requests are dealt with in a way that is:

- Consistent and transparent;
- Fair and equitable to all applicants;
- In adherence with relevant conditions and timeframes; and
- Effectively reported and administrated.

2. Application

This policy applies to refunds relating to items included in the annual adopted Schedule of Fees and Charges, except those with separate refunds policies being:

- Recreational Services
- Holiday parks and campgrounds
- Hub of Performing Arts and Regional Tourism (HEART)

3. Definitions

Property charges means those charges defined under section 6.40(3) *Local Government Act 1995*, such as kerbside waste and recycling collection charges.

4. Policy

The Shire can issue refunds for monies received for payment of fees and charges listed in the Schedule of Fees and Charges including but not limited to approvals, bonds, fines, infringements, licenses, permits, property charges, rates and registrations.

A written refund application for will be considered on its individual merits. The Shire reserves the right to determine eligibility for a refund, and eligibility will be based on information provided.

Refunds approved require completion of the Shire's Request for Refund/Payment Form and

REFUNDS POLICY

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evidence of payment.

A record of each refund will be registered to the corresponding records file to meet the Shire's record keeping requirements.

4.1 Overpayments

Duplicate payments or overpayments made in error relating to an approval, fee or charge, fine, infringement, invoice, license, permit or registration will be issued within 30 days of a refund application being received.

4.2 Bonds

The Shire will refund subdivision or development bonds following expiration of the relevant maintenance period, provided that such maintenance has occurred to the satisfaction of the Shire.

Where a bond is paid as a fee or charge for a facility or service as listed in the Shire's annual adopted Schedule of Fees and Charges and a claim for refund is not made within six months of payment, no refund will be issued.

4.3 Building fees

The following categories apply in determining the level of refund applicable to building fees paid.

- a) Applications submitted and withdrawn prior to any Officer assessment.

If the Shire has carried out the administrative functions (i.e. registered, assigned a file number, receipted fees including any trust monies), then 50% of the fee charged (as per the adopted Schedule of Fees and Charges) shall be refunded.

- b) Applications submitted and withdrawn prior to approval being granted but after an Officer assessment has been carried out.

If a Shire Officer has carried out the administrative functions and also undertaken a professional assessment such as site inspection, plan and specification assessment for compliance with the Building Code of Australia (BCA) and Health Act assessment but formal approval has not been given or may be pending further information or planning approval:

- Where the fee paid is less than \$100 no refund will be given
- Where the fee exceeds \$100 then 50% of the fee will be refunded.

- c) Applications submitted, processed, approval granted and the application lapsed (i.e. not commenced within the statutory 12 month period and no extension has been given) or the application is cancelled prior to lapsing.

No refund will be provided.

Where a levy is collected on behalf of an external board or fund (i.e. Builders Registration Board, Construction Training Fund), the Shire will provide a refund only if the refund is within the same month the levies were collected, otherwise application is to be made directly to the board or fund.

REFUNDS POLICY

4.4 Crossovers

When a vehicle crossover is constructed in accordance with Shire standards and specifications a one-off subsidy refund as listed in the annual Schedule of Fees and Charges will be returned to the land owner within 30 days of a written application being received and approved.

4.5 Planning fees

Where an application is made and withdrawn prior to determination, a request for refund (*Planning and Development Regulations 2009 Part 7 Schedule 2 Reg 52*) will be considered in the following circumstances:

- a) Where it is deemed no assessment work has been undertaken and the application is withdrawn within 7 days of the date of application, 90% of the application fee may be refunded.
- b) Where a preliminary assessment has been completed, the minimum fee or 25% of the application fee, whichever is the greater, will be retained and the rest may be refunded if the application has not yet been advertised.
- c) Where further information has been requested and the applicant requests to withdraw the application, the minimum fee or 50% of the application fee, whichever is the greater, will be retained and the rest may be refunded if the application has not yet been advertised.
- d) Where the application has been advertised, or the final assessment has been commenced no refund will be granted.
- e) If an application is submitted and it is deemed that planning approval is not required a 100% refund may be approved.

4.6 Property charges

Where a request is received to refund a property charge listed in the Shire's adopted Schedule of Fees and Charges, the maximum refund term is the current financial year plus one previous financial year.

4.7 Rates

Where the rate record is amended and a request by the owner is received, the Shire may make a refund on amounts exceeding \$100.

Where land becomes or ceases to be rateable and a request by the owner is received, the Shire may make a refund within 14 days.

4.8 Cat registrations

If a registration is cancelled, no refund will be provided.

If a registration fee is paid, and the cat is later deceased due to natural causes no refund will be due. All other requests for refund will be determined on an individual basis.

REFUNDS POLICY

4.9 Dog registrations

If the Shire refuses a registration fee and the fee has been paid, the full amount of registration will be refunded.

Where a registration fee is paid for a non-sterilised dog, and the dog has subsequently been sterilised a pro-rata refund for the duration of the term will be granted.

If a registration fee is paid, and the dog is later deceased due to natural causes no refund will be due. All other requests for refund will be determined on an individual basis.

4.10 Health fees

Generally, should an enterprise that is required to pay an annual licence fee choose to close or sell the business no refund of those fees is provided.

If the Shire is required to suspend or cancel a licence, no refund will be provided.

If the Shire is required to suspend or cancel a food business registration, no refund of the annual compliance fee is provided.

Should the food business close at its own volition no refund of the annual compliance fee is provided.

In the event of an extenuating circumstance such as family death, accident or serious illness a pro-rata refund may be approved.

4.11 Infringements

If an infringement notice is withdrawn after the modified penalty has been paid, the full amount will be refunded.

Relevant Legislation

Local Government Act 1995 – section 6.14

Local Government (Financial Management) Regulations 1996

The Trustees Amendment Act 1962 – Part III

Cat Act 2011

Dog Act 1976

Dog Regulations 2013

Health (Miscellaneous Provisions) Act 1911

Food Act 2008

REFUNDS POLICY

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2.0	12 July 2017	OM2017/177	

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Financial Hardship – Collection of Rates and Service Charges Policy



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.2: Community and customer focus.

Objectives

To give effect to the Shire's commitment to support its ratepayers during challenging times that result in financial hardship.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering financial hardship, while treating all members of the community with respect and understanding.

Application

This policy applies to outstanding rates and service charges levied by the Shire.

It is a reasonable community expectation that those with the capacity to pay rates will continue to do so. For this reason, the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* (the Act) and *Local Government (Financial Management) Regulations 1996* will apply.

Definitions

Genuine financial hardship is defined as a ratepayer's difficulty to pay its rates and service charges as they fall due as a result of one of the following factors:

- Low income or loss of income
- Sickness or recovery from sickness
- Unanticipated circumstances such as caring for and supporting extended family suffering poor health or hardship
- Business failure
- Other factors considered relevant by the Chief Executive Officer

where the ratepayer will be responsible for providing evidence of such hardship in support of an application for financial hardship relief.

Ratepayer includes any individual, company, community organisation or other entity responsible for the payment of Council rates. Businesses that are not property owners may be eligible for classification as 'ratepayers' subject to the provision of documentation demonstrating that they have a legal obligation to pay the rates on the property they occupy.

FINANCIAL HARDSHIP – COLLECTION OF RATES AND SERVICE CHARGES POLICY

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Policy

Ratepayers may apply for relief provisions on the bases of genuine financial hardship, with the Shire making a determination on the basis of the evidence provided in support of an application.

Where a ratepayer has applied for and been determined to be facing genuine financial hardship, the following relief provisions may be made available:

1. Payment arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount.

These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of any change in circumstance that jeopardises the agreed payment schedule.

2. Interest Charges

A ratepayer experiencing genuine financial hardship who enters into a payment arrangement with the Shire will be entitled to a suspension or waiver of interest and charges, including penalty interest, instalment interest and instalment charges, while the payment arrangement terms are satisfied. Applications will be assessed on a case by case basis.

3. Waiver of additional charges and interest

In the case of severe financial hardship, the Shire reserve the right to consider waiving any additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

4. Debt recovery

We will suspend our debt recovery processes whilst a suitable payment arrangement is in place and being satisfied. In the event of payment default debt recovery processes will be reinstated.

Rates and service charges that are outstanding at the end of the financial year and where the ratepayer has not entered into a payment arrangement, will be subject to the rates debt recovery procedures prescribed in the Act.

Review

The Shire has established a procedure for review of decisions made under this policy. This procedure will advise the applicant of their right to seek review of their application for relief under this policy, and the process to be followed. The procedure will identify the Officers authorised by the CEO to undertake the review.

Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

FINANCIAL HARDSHIP – COLLECTION OF RATES AND SERVICE CHARGES POLICY

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We recognise that applicants for hardship consideration are experiencing additional stressors and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

Where appropriate, and if requested, the Shire will provide contact information for a recognised financial counsellor and/or other relevant support services.

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FINANCIAL HARDSHIP – COLLECTION OF RATES AND SERVICE CHARGES POLICY

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Community Consultation and Stakeholder Engagement Policy



October 2020

This policy sets the governing principles and values that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.2 Community and customer focus.

Objectives

The objective of this policy is to provide guidance to Councillors and Officers in the planning, implementation and evaluation of community and stakeholder engagement. This policy facilitates community involvement in Shire projects, plans, strategy and policy development, and ensures inclusivity within informal and legislative consultation processes.

Application

This policy applies to all Councillors and Officers who deliver services, or undertake projects, that impact the community. This Policy does not negate the need to adhere to statutory and legal obligations, where specific engagement requirements may apply.

Definitions

Engagement – The practice of actively bringing community voices into decisions that affect or interest them, using a range of methods.

Consultation – Seeking and receiving feedback or opinion, usually on a proposed plan or decision, e.g. seeking comment on a draft policy or concept.

Community – A general term for individuals and groups of people not part of an organised structure or group. They may be a community based on location, or interest, or both, e.g. residents of Augusta, people impacted by proposed traffic management measures, young people interested in art.

Level of engagement – Refers to any one of five levels of engagement (inform, consult, involve, collaborate, empower) defined by the International Association of Public Participation (IAP2) Public Participation Spectrum to describe the community's role in any engagement programme. A complete description of the IAP2 Public Participation Spectrum can be found online at www.iap2.org.

Place-based approaches – a contemporary philosophy and framework for engagement that targets the specific circumstances of a place and engages local people as active participants in development and implementation, requiring government to share decision-making.

Stakeholders – People who are organised under the banner of a defined group or organisation, often providing representation to a broader group, e.g. Chambers of Commerce, a local school or precinct group.

COMMUNITY CONSULTATION AND STAKEHOLDER ENGAGEMENT POLICY

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Policy

The Shire of Augusta Margaret River is committed to providing opportunities for all members of the community to participate and contribute to local decision-making processes. We recognise that our community is a source of knowledge and expertise, and this is harnessed to help find solutions to local issues as well as complex shire challenges.

Community engagement is a key part of our commitment to be a transparent and responsive organisation. By bringing the voices of communities and stakeholders into the topics that are important to them, we lead a culture which respects and welcomes community input.

This policy is centred on:

- The International Association for Public Participation (IAP2) framework which promotes five context dependant levels of engagement: *Inform, Consult, Involve, Collaborate and Empower*, and
- Following principles of place-based approaches; including citizen-led, asset based and strength focused engagement responsive to diverse townsites.

The Shire's engagement approach is guided by the following principle statements:

1. We carefully plan engagement design and who to involve

Before we begin engaging, we identify the local places and stakeholders who are directly involved, or likely to be affected by the project. On major projects that set a direction or define a position for the Shire, we encourage broad community participation to ensure that a diverse range of views and ideas are expressed and considered and to best include those likely to be most impacted by the decision. The Shire's Your Say engagement framework has four stages to ensure we deliver a consistent approach to engagement activities. This includes a process of planning (developing an engagement plan), doing (preparing and engaging), reporting (analysing information and providing updates on the engagement) and evaluating (both the process and outcomes).

2. We are committed to working with Indigenous stakeholders

The Shire of Augusta Margaret River acknowledges and is committed to working with the Wadandi and Pibelmen Peoples as the Traditional Custodians of land in the Shire. Building and maintaining strong, respectful partnerships with Aboriginal Traditional Owners and the organisations that represent them is a key component of engagement activities undertaken by the Shire.

3. We prioritise accessible, diverse and inclusive engagement

Quality community engagement is well planned and executed, inclusive and accessible to all members of the community. We recognise people engage with the Shire in different ways depending on a number of factors, such as age, background, place and ability. We aim to be responsive to this broad spectrum of needs, by ensuring our processes, venues and information are accessible. This means delivering engagement across online, face to face and written channels, and in the appropriate places, to achieve appropriate community participation. We strive to deliver information that is clear and in easy to understand formats, or that it is available in alternative formats on request. Our engagement events and venues are designed to be accessible whenever practical and achievable.

We are responsive to community needs for engagement and are supportive of projects that are citizen-led. We are aware of our approach with community groups that we are asset based and strength focussed in our work.

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4. We consult early and clearly communicate the community's role throughout engagement

We aim to be transparent and make our decision-making process clear. We do this by explaining upfront the process to be undertaken, identifying where there is opportunity for the community and stakeholders to have input, and where the decision-points are. We provide clear, comprehensive and accessible information, written in plain English, to stakeholders throughout the engagement process. Information about our engagement is available on Your Say (yoursay.amrshire.wa.gov.au) and through the Shire's communication channels.

From the outset, we articulate the purpose of our engagement and what will happen as a result of the information gathered. We explain what level of influence the community, stakeholders and Council have on the decision to be made, and any associated limitations or constraints. We consider the requirements for each project and its level of potential impact on the community to determine the required level and timing of engagement. We acknowledge contributions made during the engagement process and let participants know how their feedback was used in our decision-making. Where possible, we build on the outcomes of previous engagement. If the engagement crosses over with a previous engagement process, we explain the outcomes, identify how they relate to the current process and why a new process is required.

5. We deliver engagement methods that are relevant to context and place

The level of engagement will vary depending on the nature and complexity of the project or decision and are overall guided by the Shire's community engagement principles as detailed in this policy. We carefully consider aspects of both qualitative input (such as trends and thoughts) and quantitative input (such as number of participants) when designing engagement methods and reporting back what we heard.

The level of community participation that is appropriate depends on the level and scale of impact. This is determined with consideration of:

- The urgency of the issue and the time available for deliberation and decision-making
- The availability of resources (including staff, facilitation skills, venues, technology and financial resources)
- The need to involve local community groups, specific local places and stakeholders in matters that will affect them
- Complexity of the issues, the history of a project or extent of stakeholders and avoiding consultation fatigue in the community
- Degree that issues are of importance across the shire
- Need to build trust and respect
- Desire to be community-led and making space for communities to develop local initiatives and solutions
- Legislative requirements.

The level of engagement with the community or local government area (LGA) will be determined according to the scope of the issue or project:

Level of impact	Definition	Level	Project examples	Engagement method examples
High impact on LGA	High level of impact or interest on all or a large part of the Shire. Potential high impact on state or regional strategies or directions.	Consult Involve Collaborate Empower	<ul style="list-style-type: none"> • Community Strategic Plan • Coastal Management Plan • Decisions that could have major 	<ul style="list-style-type: none"> • Large group / stakeholder collaboration • Meetings by invitation • Meetings with Council committees/advisory groups

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			environmental impact	<ul style="list-style-type: none"> • Online discussion forum or webinars • Citizens jury or panel • Appreciative enquiry • Conversation cafes • Action research and co-design
Low impact on LGA*	Lower level of impact or interest across the whole Shire. Level of interest among various communities or stakeholder groups.	Inform Consult	<ul style="list-style-type: none"> • Changes to opening times for a facility • Street signage strategy 	<ul style="list-style-type: none"> • Survey • Workshops or drop in session • News feed or blog
High impact on local area or group	High level of impact on a local area, small community or user group(s) of a specific facility or service. Potential for a high degree of community interest at the local level.	Consult Involve Collaborate Empower	<ul style="list-style-type: none"> • Improvement to playgrounds • Changes to specific services • Local traffic management 	<ul style="list-style-type: none"> • Local or interest specific reference group • Local survey • Focus group • Pop up/Market • Public meeting • Drop in session • Personal briefing or interviews
Low impact on local area or group*	Lower level of impact or interest in a local area, small community or user group of a specific facility or service. Only a small change to a facility or service at the local level.	Inform	<ul style="list-style-type: none"> • Minor bridge or road repairs • Renewal of street furniture • Bushfire mitigation works 	<ul style="list-style-type: none"> • Targeted email • Letterbox drop • Social media • News feed or blog • Media release or advertising

* There are some circumstances where some minor statutory planning projects fall under this low impact threshold (also refer to principle 8: Statutory). Examples include Shire-wide omnibus amendments and R-Code compliant development which occurs locally.

6. We are innovative and always improving our engagement approach

The Shire is working to continuously improve how we engage, and design approaches that are creative, relevant and engaging. We are open to new and innovative engagement methodologies, and tailor our approach to draw people into the process and maximise the reach and impact of our engagement. We evaluate the success of engagement at the end of each project and regularly share improvement opportunities across the organisation.

7. When it is not effective or appropriate to engage

It is not effective for the Shire to engage when the community's feedback cannot influence the outcome. In the following instances, the Shire will inform stakeholders why the decision has been made:

- When community have little influence over the final decision which would be made by Council or another agency
- When Council cannot influence a decision by another agency or party
- When the decision to be made concerns a minor operational matter with minimal impact on the community or stakeholders
- When implementing a project or decision that has already been engaged on, or
- When there is insufficient time due to legislative or legal constraints, or urgent safety issues to be addressed.

The Shire will coordinate the timing of high impact engagements to best manage and avoid consultation fatigue in the community. The Shire will not commence an engagement process between the last Council meeting of the calendar year and the first Council meeting

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of the new-year, unless there is a legal requirement, council direction or other necessity to do so. Although this may occur if there is a specific need to engage absentee landowners who are commonly in the shire area around the summer period. Additional time for engagement will be factored in around public and school holidays.

In addition, shire-wide community consultation will not be undertaken in the six weeks prior to a Council election.

8. Statutory engagement

In some instances, the Shire is legally required to conduct consultation with the community. In these cases, the Shire will treat the prescribed level of engagement as the minimum standard. The most common instance of this is in relation to development applications and other planning proposals. Relevant legislation includes the Planning and Development (Local Planning Schemes) Regulations 2015, Planning & Development Act 2005, Residential Design Codes, the Bushfire Mitigation Act 1955, Land Administration Act 1997 and the Local Government Act 1995.

There are some circumstances where some minor statutory planning projects fall under the low impact threshold as detailed under principle 5. Examples include Shire-wide omnibus amendments and R-Code compliant development which occurs locally.

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1.0	27 August 2009	Initial Issue - Community Consultation Policy for Non-Planning Matters
1.1	23 January 2013	Review and update of the Community Consultation Policy for Non-Planning Matters
2.0	23 November 2016	Revoked policy Local Planning Policy 2 – Consultation Update of the Community Consultation Policy for Non-Planning Matters updated to Community Consultation and Stakeholder Engagement Policy - Review and alignment to IAP2 model by the International Association for Public Participation, and the Institute of Public Works Engineering Australia (IPWEA) Practice Note 8: Levels of Service

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3.0	14 October 2020	Review of policy and template update.
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Complaints Handling Policy



This policy was adopted by Council to set governing principles in place that align the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.2 Community and customer focus.

1. Objectives

To establish a systematic framework for the Shire to receive, investigate, resolve and respond to complaints received from customers who are dissatisfied with a process, product or service offered by the Shire.

2. Application

This Policy applies to all complaints received by the Shire. It does not apply to:

- An appeal against a decision that is subject to other appeal processes such as dissatisfaction with a planning approval determination by the Shire
- A freedom of information enquiry
- An appeal against an infringement or fine issued for non-compliance of State Acts, Regulations or Local Laws
- Complaints by one member of the community about another member
- Matters of public interest information as defined under the *Public Interest Disclosure Act 2003*.

3. Definitions

Complaints are considered to be an expression of dissatisfaction with a process or service such as:

- Insufficient information communicated about services or policies
- Customers not receiving a service when they expected it
- Delivery of services which do not meet customer's expectations.

Habitual complainants are persons who continually and persistently raise vexatious complaints, complain often, abuse the complaints process, persistently refuse to acknowledge the Shire's attempts to resolve their complaint/s and seeks to constantly maintain a position within the complaints process.

Vexatious complaints are those which are considered by the Shire to have been made with a purpose to harass, annoy, delay or cause detriment to the Shire or its staff. A complainant may lack reasonable grounds for lodging a complaint or possess insufficient direct interest in the issue complained about.

COMPLAINTS HANDLING POLICY

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4. Policy

The Shire of Augusta Margaret River recognises the right of customers to make a complaint.

An effective complaints handling system is essential to our business with the organisation benefiting by improved product quality and service delivery, better understanding of customer's needs, greater customer loyalty and improved business reputation.

4.1 Process

Complaints will be accepted in writing by mail, email and online. In-person complaints will be accepted if they are recorded on a Customer Feedback Form completed by the complainant or by a Shire officer on behalf of the complainant, provided the details on the form are verified and signed by the complainant. In exceptional circumstances complaints may be accepted by phone at the Shire's discretion.

The Shire will acknowledge all complaints received within two business days.

Complaints will be directed to the relevant Manager or the CEO depending on the subject of the complaint.

Any further information required to assist with the investigation of a complaint may be requested by the CEO. The CEO may review the matter in consultation with the Director or Manager of the responsible business unit in order to resolve the complaint.

The Shire will provide the complainant with written notification of the decision within ten working days. Where a complaint outcome is delayed due to the nature of the complaint or associated process, complainants will be provided with a status report.

Where a complaint is unable to be resolved by the CEO, or is considered to have been resolved after the processes above have been followed, the complainant will be advised to seek an independent review from an external body such as the Ombudsman Western Australia or Department of Local Government Sporting and Cultural Industries (DLGSC).

Complaints considered to be anonymous, vexatious or from a habitual complainer are to be assigned to the CEO.

The decision not to investigate a complaint is at the CEO's discretion.

Complaints about Elected Members are to be directed to the CEO. The CEO is responsible for the initial investigation, administration and response. Matters that may require disciplinary action are to be referred to the Shire President and dealt with under the guidelines in the Shire's Code of Conduct.

Complaints from Elected Member, Ombudsman, DLGSC or from Members of Parliament, shall be referred to, and dealt with by the CEO unless the complaint relates to the CEO. If the latter is the case, the complaint will be dealt with by a complaints panel to be appointed by the Shire President.

Relevant legislation

Local Government Act 1995

State Records Act 2000

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Use of Shire Corporate Logo Policy

Corporate and Community Services



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus area Performance: Outcome PF.1 Responsible planning and ownership of outcomes.

Objectives

To ensure that the Shire corporate logo is used for authorised purposes only and that the brand and image of the Shire are maintained and upheld.

Application

This policy applies to the use of the Shire's corporate logo by all Councillors and staff.

Definitions

Corporate logo means the copyright logo of the Shire of Augusta Margaret River and includes variations of the Corporate Logo that are not substantially different from the copyright.

Policy

The Shire's corporate logo belongs to the corporate body of the Shire of Augusta Margaret River and may only be used with the express permission of the Shire. The logo is not to be used by other members of the community unless authorised. Its identity should not be allowed to be diffused by other uses.

Where authorised, the use of the logo must comply with the Shire of Augusta Margaret River Style Guide. The Shire corporate logo should be featured in one of the approved forms on any document, project or sponsorship event which the Shire issues or promotes.

The Shire's corporate logo is to be used for administrative purposes as authorised by the Chief Executive Officer. The logo is copyright and its use is restricted to bona fide Council situations as set out in the Shire Style Guide.

Use of the Shire's corporate logo is not permitted for the purpose of electioneering.

Relevant legislation

Not applicable

Related documents

Not applicable

USE OF SHIRE CORPORATE LOGO POLICY

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1.0	27/08/2009	[TBD]	Initial Issue
2.0	23/01/2013	[TBD]	Full review
2.1	24/05/2017		Full review

USE OF SHIRE CORPORATE LOGO POLICY

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Investment Policy



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.1 Responsible planning and ownership of outcomes and Focus Area Environment: Outcome EN.3 Collective climate action.

Objectives

The Shire will invest surplus cash in a manner which:

- Ensures sufficient liquidity to meet all reasonably anticipated cash flow requirements
- Enable maximum returns on investment
- Achieve a high level of investment security through use of diversification and recognised credit ratings
- Supports Council's position on climate action by giving preference to investing with financial institutions who don't directly or indirectly support fossil fuel companies.

The Shire will endeavour to invest with financial institutions who uphold its environmental, social and local economic values and priorities.

Application

This policy applies to the management of all surplus funds invested by the Shire.

Definitions

Investment means money held in the Shire's municipal fund that is not, for the time being, required by the Shire for any immediate purpose, and as such may be invested as trust funds under the *Trustees Act 1962* Part III, as outlined in section 6.14 of the *Local Government Act 1995*.

Policy

Authorised Investments

Investments are limited to those permitted under the *Local Government Act 1995* and associated Regulations as follows:

- Deposits with an authorised institution, defined under legislation as being:
 - An authorised deposit taking institution as regulated by the Australian Prudential Regulation Authority (APRA) in accordance with the *Banking Act 1959 (Commonwealth)*; or
 - Western Australian Treasury Corporation, established by the *Western Australian Treasury Corporation Act 1986*
- Bonds that are guaranteed by the Commonwealth Government, or a State or Territory government.

INVESTMENT POLICY

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All investments shall be made in Australian currency only.

Liquidity

Investments shall be made in a manner to ensure sufficient liquidity to meet all reasonably anticipated cash flow requirements without incurring significant costs due to unanticipated sale of an investment.

In line with legislative requirements, investments shall not be made for a term exceeding three years.

Performance

Investments are to be managed in a manner that enabled maximum returns on the investment within the credit risk and diversification limits set out in this policy.

A minimum of three quotations shall be obtained from authorised deposit taking institutions when an initial investment is proposed. To ease administration, three quotations are not required if the initial investment is re-invested (rolled over) with the same authorised deposit taking institution.

Credit/Diversification Risk

Investments are not to exceed the following percentages of funds invested with any one financial institution within each credit rating category, at the time of investment.

Credit Rating	Maximum % in credit rating category	Maximum % in one authorised
Short term A1+ or Long Term AAA	100	50
Short term A1 or Long Term AA+ to AA-	100	50
Short term A2 or Long Term A+ to A-	60	25
Government Guaranteed Bonds	100	100

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

Ethical investment

The Shire has a commitment to sustainability and climate action, including a target of operating at net zero carbon by 2030. To this end, preference will be given to placing investments with authorised financial institutions who do not support fossil fuels, either directly or indirectly, whilst still allowing compliance with the liquidity and risk management provision of this Policy and ensuring a rate of return with is comparable with other similar investments.

The Shire also recognises that a number of banks support or indirectly support companies who do not align with Council's other environmental, social and local economic priorities. Wherever possible, consideration will be given to investing with financial institutions whose values align with Council's strategic priorities.

Relevant Legislation

Local Government Act 1995 – section 6.14

Local Government (Financial Management) Regulations 1996

The Trustees Amendment Act 1962 – Part III

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1.0	22 August 2012	OM1208/25	Initial issue
1.1	October 2014	OM2014/232	
2.0	12 July 2017	OM2017/177	

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Sustainable Financial Management Policy

Corporate and Community Services



Date

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.1: Responsible planning and ownership of outcomes and Outcome PF.4: A culture of innovation, quality and continuous improvement.

Objectives

The Shire will ensure it plans for the current and future needs of its community in a socially, culturally, environmentally and financially sustainable manner. It will continually work towards improvements in such planning through:

- The employment of sound financial management practices
- A program of service reviews to ensure services are adopted and maintained at appropriate and sustainable levels which best meet the needs of its customers and places
- Responsible and robust budgeting and long term financial planning processes
- Responsible stewardship of the Shire's assets, ensuring resources are well protected and used efficiently to meet the Shire's objectives
- Sustainable levels of fees and charges for services to meet current and future funding requirements, which recover actual and reasonable costs unless there are valid community-focussed reasons not to do so
- Sustainable and prudent setting of differential rates that reflects community's needs and aspirations

Application

This policy applies to the development of the Shire's annual budgets, long term financial plan and setting of differential rates and fees and charges, as well as the review of service provision by the Shire.

Policy

1. Sound financial management

The Shire must ensure that it fulfils all regulatory, legal and budgetary reporting requirements as well as meeting accounting standards and guidelines. The Shire will have a financial system consisting of:

- Accurate and dependable accounting
- Effective internal control procedures
- Transparent reporting
- Responsible budgeting and long term financial planning

In order to be financially accountable, the Shire must adopt and follow good financial and risk management policies. The Shire must use these reports and other sources to make good

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management decisions and plan for the future of the Shire, including long term planning processes which consider a balanced approach to revenue and future expenditure.

2. Effective Service Delivery

With regards to existing services offered by the Shire, service levels will be regularly assessed and reviewed to ensure they are appropriate, and delivered effectively and efficiently, according to community need.

The Shire will ensure that its decisions on service delivery and the provision and maintenance of infrastructure are also made with due regard to available existing and anticipated future financial resources and competing priorities.

In consideration of proposed new services or initiatives, the Shire will not undertake services or initiatives which duplicate, to the extent considered inappropriate, those provided by other tiers of government, the private or non-profit sector.

Project proposals **not endorsed as part of the Long Term Financial Plan or Annual budget process** must be supported by a business case, including a cost-benefit analysis, risk analysis and whole of life costing to clearly demonstrate the fulfilment of the Shire's objectives, having due regard to the Shire's Strategic Community Plan objectives and informing strategies.

The Shire will adopt appropriate industry standards for all services and functions undertaken, benchmark services to the community against other local governments and the private sector to ensure that they are competitive and use resource sharing where efficiencies and/or service delivery improvements can be made.

3. Annual budgeting strategy

In order to achieve long term financial sustainability, the Shire will use all reasonable endeavours to deliver a balanced budget for each financial year. The Shire will use zero based budgeting to annually reconfirm the mix of services to be provided.

4. Long term planning

The Shire will undertake long term planning and funding of infrastructure, services and land use, including conservation works, in close consultation with the community so as to prioritise Council spending, manage public expectations and achieve financial viability in alignment with the community aspirations, outcomes, strategies and actions set out in the Strategic Community Plan, Corporate Business Plan, and informing strategies and plans.

5. Funding prioritisation

The Shire recognises the competing demands for limited financial resources and will endeavour to allocate resources in compliance with the objectives of this policy.

Prioritisation of funding allocation will be based on the following:

- (i) Activities requires to comply with statutory obligations and standards;
- (ii) Risk mitigation activities or projects that are required to reduce extreme or high level risks, including Work Health and Safety risks, (as determined through the Shire's risk management policy and framework) to an acceptable level, as far as practical;
- (iii) Renewal, upgrade and maintenance of existing building and infrastructure assets as support by the Shire's Asset Management Plan and related project prioritisation processes;

- (iv) Current operational funding for programs, unless the operational need for any of these programs has been superseded;
- (v) New programs or assets as supported by the Shire's Asset Management Plan and related project prioritisation processes; ~~and~~
- (vi) Council decisions for programs and projects based on the current service levels required by the community, or advised by Shire staff; ~~and~~
- ~~(vi)(vii) Alignment with the values and principles of the Overarching Sustainability Strategy.-~~

6. Funding strategy

6.1 Fees and charges

The Shire acknowledges the requirement of the National Competition Policy and ensures compliance by regularly reviewing its fees, charges and services with a view to identify whether these should be adjusted to ensure they do not create or have the potential to create unfair competition with the private sector.

Fees and charges will be reviewed annually as part of the budget process, and will be established based on statutory laws or regulations where applicable, in addition to Council resolution and policy.

Circumstances in which a fee or charge shall be reviewed include:

- Legislation requiring Council to prescribe a new fee or charge
- A change of legislative compliance, requiring a change in resources or expertise
- A change to the level of service provided
- Increased public demand for goods or services, placing pressure on the current budget or assets
- Establishment of a new service
- Changes to the level of inflation
- To lower the ratepayer contribution towards goods or services that principally benefit distinct groups or individuals.

6.2 Rates

The Shire applies differential rates determined primarily by reference to the zoning of the property under the Shire's Local Planning Scheme.

When setting Council rates the guiding principles shall be as follows:

- **Objectivity** where an objective assessment of relevant criteria is used to determine the predominant use of the property, external parties will be in a position to understand how and why a particular determination was made.
- **Equity and Fairness** this will be inherent within rating principles, where each property will make a fair contribution to rates based upon an appropriate method of valuation that reflects predominant use.
- **Consistency** will be applied within the whole of the Shire, with like being treated in a like manner, according to usage classifications.
- **Transparency** in that the method to determine land valuation, systems and procedures are clearly documented and available for public inspection.
- **Administrative Efficiency** by implementing sustainable rating principles and procedures whilst maintaining cost effective use of Council resources to levy and collect rates and maintain accurate and timely records.

6.3 Borrowings

Borrowings will be considered as a valid funding source for projects that contribute towards or achieve strategic goals identified in the Shire's Strategic Community Plan and have an identified source of revenue or utility.

To this end, the Shire will develop an acceptable and sustainable borrowing and debt management program to fund infrastructure needs on an intergenerational basis.

6.4 Reserves

Cash-backed reserve accounts will be established and managed for the renewal and replacement of ageing assets, and to mitigate financial risk associated with unforeseen project requirements.

The Shire will ensure that the purpose of any reserves established is clear, and that the use of the funds is transparently managed.

6.5 Sale of assets

Proceeds from the sale of assets other than land will be applied to the funding of renewal of infrastructure that has depreciated, or the creation of new infrastructure required to meet future needs, rather than using such moneys for covering operating deficits.

6.6 Grants and Contributions

The Shire will adopt a whole of government approach to infrastructure maintenance, renewal and expansion and seek financial contributions from the State and Federal Governments.

The Shire will maximise external funding opportunities for capital projects such as Roads to Recovery and Black Spot funding.

The Shire will increase the funding for infrastructure renewal and expansion by minimising growth in the operational budget and working to increase the ratio of rate income and untied grants allocated for capital and non-recurrent items as opposed to recurrent spending.

Developer contributions will be collected in line with the Shire's Local Planning Scheme to ensure that developers make an appropriate contribution towards the infrastructure necessary to support the future population arising from their developments.

Relevant legislation

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Australian Accounting Standards Board (AASB) Standards

National Competition Policy

Related documents

Risk Management Policy and Framework

Strategic Community Plan

Corporate Business Plan

Asset Management Plan and Policy

Workforce Plan

Long Term Financial Plan

Proceeds of Land Sales Policy

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SUSTAINABLE FINANCIAL MANAGEMENT POLICY

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