



Children's Programs and Allied Health Services Collection Notice

Notice

CN-14 | Children's Programs and Allied Health Services

Who we are and how to contact us

The Shire of Augusta Margaret River collects, holds and manages personal and health information through this enrolment or registration forms to deliver children's programs, including Swim School, OSHC, Vacation Care, Crèche and allied health services safely and in accordance with our obligations.

If you have questions about how your personal information is handled, or wish to request access to or correction of your personal information, please contact:

Privacy Officer

Shire of Augusta Margaret River

41 Wallcliffe Road, Margaret River WA 6285

Phone: (08) 9780 5255

Email: privacy@amrshire.wa.gov.au

Why we are collecting your information

We collect this information for the following purposes:

- enrolling children in OSHC after-school care and holiday programs
- processing childcare and creche enrolments and related applications
- managing medical management plans and ensuring child safety
- provide allied health services
- enrolling children in swim school programs

Where your information will be stored

Your information is held in the Shire's membership and venue management, childcare management, allied practice management and records management systems.

How your information may be disclosed

Your personal information may be used and disclosed for the purposes outlined above.

The Shire may disclose personal information to:

- authorised Shire officers in relevant service areas
- for OSHC and Vacation Care, information may also be disclosed to the regulatory authority (Department of Education WA / ACECQA)

Information may also be disclosed where authorised or required by law.

How we're authorised to collect your information

We collect, use and disclose your personal information in accordance with applicable laws, including:

- Local Government Act 1995 (WA)
- Education and Care Services National Law (Western Australia) Act 2012

Consequences of not providing information

If you choose not to provide the required information, the Shire may be unable to:

- process memberships or enrolments
- provide access to leisure centre facilities or services
- enrol your child or participant, comply with its regulatory obligations, or ensure their safety while in our care.
- manage bookings, payments or cancellations
- respond to incidents, feedback or enquiries.