

Acknowledgement of Departing Councillors Policy

CEO



11 May 2022

This policy was adopted by Council to set governing principles in place that align with the Strategic Community Plan 2040: Focus Area Performance: Outcome PF.1: Responsible planning and ownership of outcomes.

Objectives

Acknowledge and recognise the services of retiring Councillors at the end of their tenure.

Application

This Policy applies to Councillors and the Chief Executive Officer of the Shire of Augusta Margaret River (Shire).

Definitions

Nil

Policy

The CEO, in consultation with the Shire President, will arrange for a certificate of recognition or similar memento with an inscription to be presented to each retiring Councillor who completes at least the minimum term of office for which he or she is elected, to acknowledge their contribution to the community. The certificate or memento will be presented by the Shire President, or the Deputy Shire President as may be required, at the Councillor's final meeting or appropriate function to be determined by the Shire President and CEO.

An appropriate function acknowledging the services of retiring Councillors will be held every two years immediately prior to or following the Local Government Election at a venue within the Shire of Augusta Margaret River. The arrangements will be finalised by the CEO in liaison with the Shire President, and sufficient funds included in the budget for the purpose.

Relevant legislation

Regulation 34AC LG (Administration) Regulations 1996 prescribes a maximum amount in respect of a gift given to a Councillor.

Related documents

Nil

Document and version control table

Responsible Directorate	Office of the CEO		
Contact officer	Governance (Legal, Risk) Officer		
Adopted / approved by:	Council		
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Document No.	N240616	File No.	GOV/38
Version	Date	Decision Ref.	Brief description
1.0	11.05.2022	OM2022/74	Combined End of Term Acknowledgement Policy with Recognition of Departing Councillors Policy