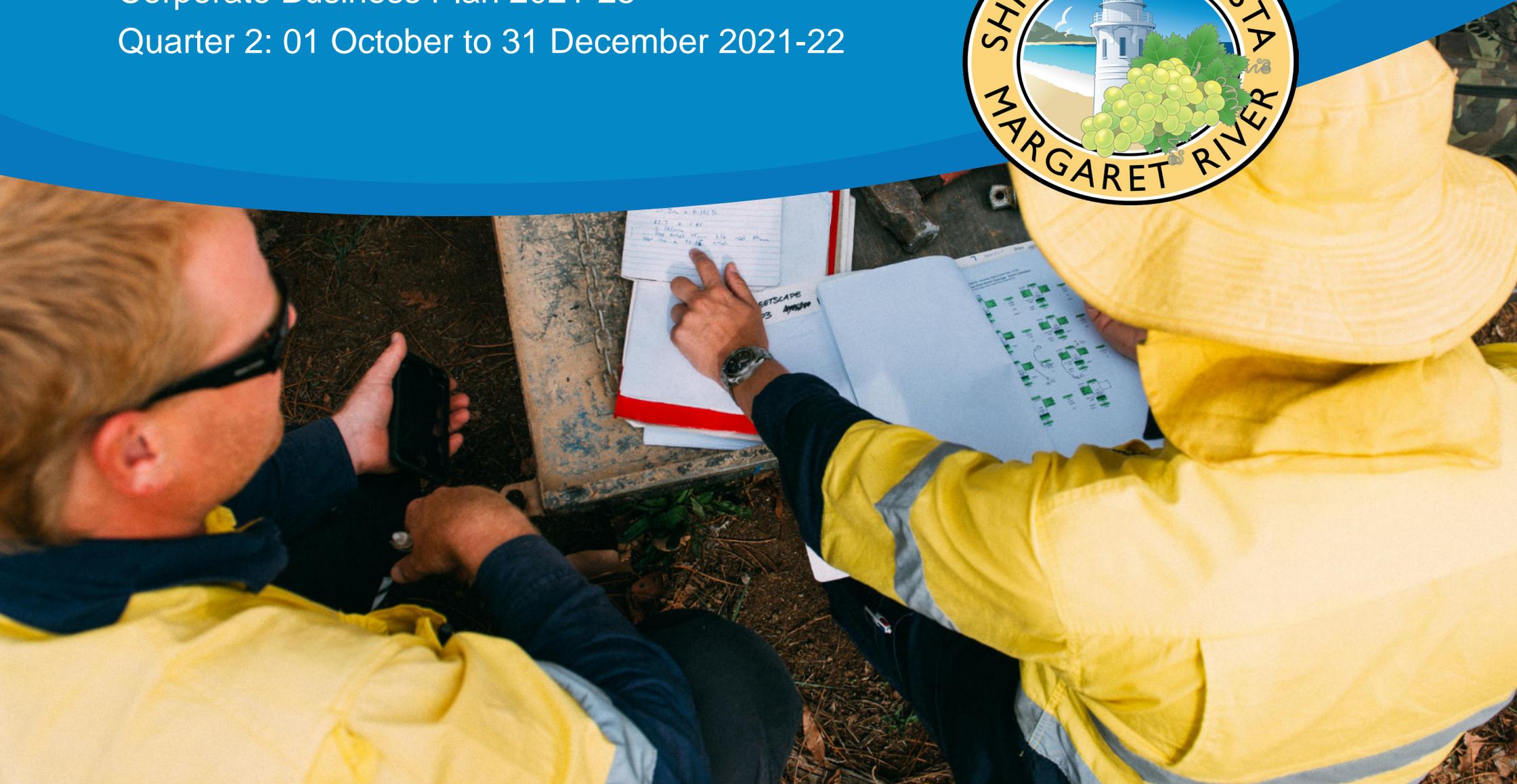


Progress update

Corporate Business Plan 2021-25

Quarter 2: 01 October to 31 December 2021-22



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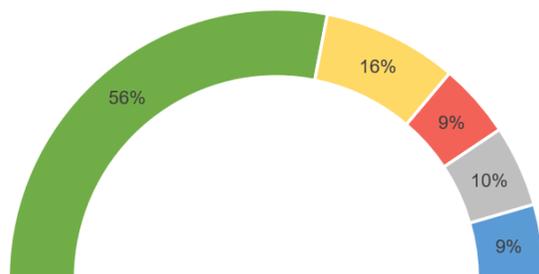
Section 1:

Service overview

Performance Snapshot

Results for Quarter Two: 1 October 2021 to 31 December 2021

PROJECT PERFORMANCE



123 projects

✓ CEO performance targets are on-track

■ On track ■ Monitor ■ Hold/Defer ■ Not started ■ Completed

SHIRE FACILITY USE

8,955 Visits at the HEART

1,169 Visits to the Augusta Library

17,423 Visits to the Margaret River Library

10,279 Library e-usage visits

Performance

1,202 Number of customer service requests logged

1,674 Total service transactions all locations

3 Freedom Information Requests

10,129 Number of rateable properties

9,897 Total incoming records

1.84 Level of reserves compared to debt

579 Number of Your Say submissions and engagements

35 Number of compliance calendar actions completed

38 Number of Council Decision actions completed

493 Total ICT help desk support

Environment

3 Environment compliance actions

454 Landcare volunteer hours supported

64% Percentage of waste diverted from Landfill (Kerbside Collection)

1,415.3 tonnes of waste received at Davis Road Landfill site

100% New residential building compliance for energy efficiency

People

321 Ranger requests for service

129 Total Ranger warnings issued

46 Number of community groups directly supported

58 Number of community events, workshops or network meetings

\$90,902 Total allocated Community Development and Events

Grants & **\$256,000** Total allocated Community Grants Programs

67 Number of environmental health applications

85 Number of enquiries and complaints received by Environmental Health

81 Water sampling completed as scheduled

55 Event permits issued

Place

398 Number of works requests received

347 Number of works requests completed

94 Uncertified building licenses issued

179 Total number of planning and subdivision applications determined

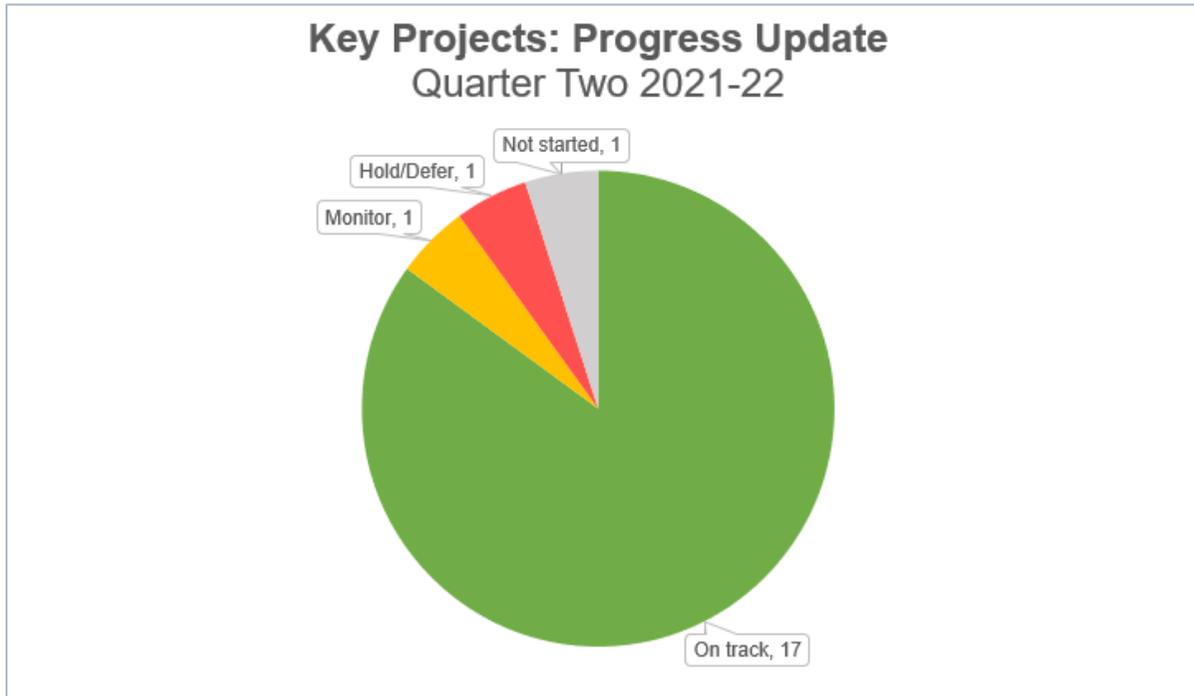
100% Building searches completed within 10 days

28 Number of event and activity permits issued

Section 2:

Key Projects, Corporate Business Plan 2021-25

Overview



Project status	Definition
On track	On track to be delivered on time and on budget.
Monitor	The project is at risk.
Hold/Defer	Action has been taken to hold or defer this project.
Not started	The project has not started.
Completed	The project has been completed.

Total: 20 projects

Status comments

Title	Start Date	End Date	Project Owner	Reporting Officer	Budget	Project status	Status comment
KP1. Finalise and implement the Shire's Aboriginal Engagement Strategy in partnership with Traditional Owners and the Aboriginal community	01/07/2021	30/06/2022	Community Planning and Development	Jason Cleary	\$20k COM180	On track	Engagement Strategy awaiting final draft approval to then go to Traditional Owner's for review. Dual Naming session undertaken with Undalup to look at development of dual naming sites.
KP2. Renew Margaret River Recreation Centre roof and facilities	01/07/2021	30/06/2022	Corporate and Community Services Directorate (Design), Sustainable Development and Infrastructure Directorate (Construction)	James Shepherd, Nick Logan	\$100k CBS182, (\$1170k Cap-ex 2022-23), (\$1170k Cap-ex 2022-23)	On track	
KP3. Review the provision of Outside School Hours (OSHC) Care in the Shire	01/07/2021	30/06/2022	Recreation Services Team	Dylan Brown	0	Hold/deferred	Review to be used in conjunction with Leisure plan. Planning to commence February 2022 as we plan for shutdown and logistics of closure.
KP4. Develop and activate the Augusta Civic Precinct	01/07/2021	30/06/2022	Corporate and Community Services Directorate	James Shepherd	TBC	Not started	

KP5. Support the establishment of a childcare facility at the Augusta Recreation Centre	01/07/2021	30/06/2022	Sustainable Development and Infrastructure Directorate	Nick Logan	TBC	On track	Following Council determination independent assessment of costs undertaken. Construction Request for Tender being prepared for advertising.
KP6. Complete the major review of the Local Planning Strategy (LPS) and Scheme	01/07/2021	30/06/2022	Planning and Development Services Team	Matt Cuthbert	\$24k TPN31	On track	LPS approved subject to modifications. Scheme should receive Western Australia Planning Commission approval to advertise this year.
KP7. Maintain the Shire as a leader in climate change mitigation and adaptation improving our scores across the 10 WALGA climate excellence categories through employment of an academic research student for the next three financial years	01/07/2021	30/06/2022	Planning and Development Services Team	Katie Biggs, Jared Drummond	\$20k TNP42, \$53k TNP38	On track	PhD student has been appointed. Start date is February 2022 due to ECU administrative issues. In the meantime, Aimee has been employed directly to commence climate adaptation planning for the Shire.
KP8. Develop and implement the landfill closure management plan and progressive rehabilitation of landfill cells	01/07/2021	30/06/2022	Waste	Chris Yates	\$40k WASP05, \$888k WAS26-54 (Cap-ex)	On track	Consultant engaged. Anticipated first draft of Landfill Closure Management Plan to be delivered by quarter four.
KP9. Develop strategic collaborative partnerships to develop trails in the Shire	01/07/2021	30/06/2022	CEO	David Nicholson	0	On track	Feedback provided on Draft Unbeaten Tracks (UBT) Report - now finalised. Discussions held with City of Busselton on relationship of UBT to

							Regional Trails Strategy and priorities for regional trails projects, particularly Wadandi Track.
KP10. Continue progression of the Wadandi Track including bridge refurbishment/ replacement, trail extension wayfinding and interpretive signage	01/07/2021	30/06/2022	Asset Services Team	David Nicholson	\$16k FMTRAI, \$50k PXN002 \$10.1k CAR2 \$882k PED02	On track	Works underway on three of the four bridges to be refurbished. Annual trail funding allocation to be used to rehabilitate trail surface north of Margaret River.
KP11. Develop strategic partnerships for HEART and the Art and Culture Grant Program, including the development of a Sponsorship Program and the HEART Sounding Board	01/07/2021	30/06/2022	HEART Team	Nicky Hansen	\$150k CC44	On track	\$28,494.25 in grant funding provided to community organisations to cover venue hire and associated costs for seven events over the second quarter. A total of \$58,923.50 outlayed to 15 events to date. So far, we have \$20,000 further value in applications over the remainder of the year.
KP12. Facilitate and maintain ECO Destination Certification by collating evidence for sustainability criteria and working with key agencies and the community to identify opportunities for improved visitor impacts	01/07/2021	30/06/2022	Sustainable Economy	Saul Cresswell	\$8.3k SEP09	On track	67 criteria towards certification have been answered. The Shire was successfully listed in global Top 100 Destinations Sustainability Stories awards.
KP13. Develop a Healthy Country Plan (HCP) in collaboration with	01/07/2021	30/06/2022	Landcare and Environmental Services Team	John McKinney	Site rehabilitation and	On track	Final HCP received. Trail consultant commissioned to undertake feasibility

Aboriginal elders for the Dead Finish to Cape Leeuwin Precinct					management will be completed as part of the implementation of the Flinders Bay to Cape Leeuwin Lighthouse Path – total project budget 2021-22: \$162k PXN013.		analysis of options with report to Council expected at end of quarter three.
KP14. Plan coastal infrastructure and environmental management at Gnarabup Prevelly to deal with the impacts of use	01/07/2021	30/06/2022	Asset Services Team	David Nicholson	\$239k PAP12	On track	Project plan in preparation. Draft limestone cliff risk assessment report received and under review.
KP15. Implement the Sustainable Economy Strategy, focusing on the Buy Local campaign, development of a town centre mural trail and exploring ethical investment	01/07/2021	30/06/2022	Sustainable Economy	Saul Cresswell	\$23.3k SEP04-08	On track	Collaboration with local creative stakeholders for concept of art trail, and successful grant application to help fund. Continued social media for Local-Is-More, with launch of first video. Collaborated with Margaret River Chamber of Commerce and Industry to launch the local gift card in quarter two.

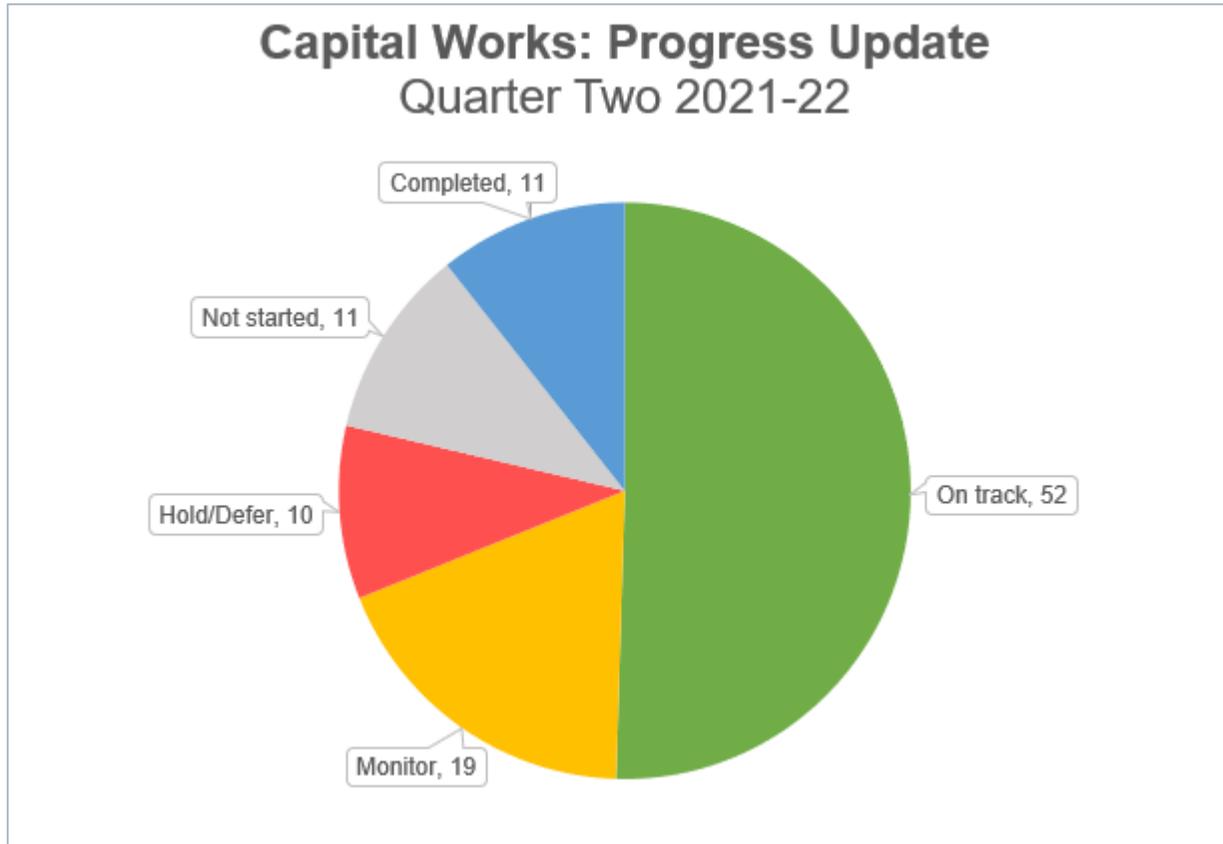
KP16. Review the Shire's Community Engagement Framework and toolkit to support a place based engagement model	01/07/2021	30/06/2022	Corporate Planning	Stacey Hutt	\$1k CPF04	On track	Draft Engagement Framework and Toolbox launched, and a Subject Matter Expert Group has been formed comprising of around 20 officers who will meet regularly to refine the toolbox and place-based approach.
KP17. Establish and implement a capital project planning process for the first four years of the Forward Capital Works Program to inform the long term financial plan	01/07/2021	30/06/2022	Asset Services Team	Rachel Runco	0	On track	A draft Capital Evaluation Policy has been developed for the Executive Leadership Team review prior to submission to Council. A project plan is being prepared.
KP18. Facilitate the organisational Service Improvement Review program	01/07/2021	30/06/2022	Corporate Planning	Stacey Hutt	\$20k CPF01	Monitor	Program schedule, procedure and templates are with Shire Executive for approval.
KP19. Complete a major review and rebuild of the Shire's website	01/07/2021	30/06/2022	Communications Team	Cristina Smith	\$100k CMP04	On track	Tender approved by the Council (OCM241121). A contract has been formed with Alyka. Website development kickoff in Jan 2022.
KP20. Conduct a major review of Occupational Safety and Health procedures in accordance with state legislation reform	01/07/2021	30/06/2022	Human Resources Team	Garth Baxter	\$12k HR26	On track	Engaged consultant to conduct a desktop Audit on the Shire's current Workplace Health and Safety (WHS) systems, which included extensive internal engagement. A series of WHS training

							sessions also completed with various levels of the organisation.
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Section 3:

Capital Works Program 2021-22

Overview



Project status	Definition
On track	On track to be delivered on time and on budget.
Monitor	The project is at risk.
Hold/Defer	Action has been taken to hold or defer this project.
Not started	The project has not started.
Completed	The project has been completed.

Total: 103 projects

Status comments

Place	Job	Title	Project Owner	Project status	Status comment
Alexandra Bridge	FFS19	Alexandra Bridge Foreshore reserve Riverside platform	Construction	Monitor	Issues have arisen with stair footings so other locations/configurations need to be considered
Alexandra Bridge	FFS27	Implementation stage 1 Alexandra Bridge Foreshore Plan	Construction	Monitor	Timeline needs to be defined
Augusta	TIA26	Augusta Interpretation Plan Implementation	Asset Services	On track	
Augusta	CBS191	Augusta Civic Park - Upgrade facility to accommodate Childcare Centre	Community Buildings	Not started	Council endorsed proceeding to tender for construction of purpose-built additions at Civic Park Augusta, based on indicative costing. Tender documents being prepared.
Augusta	PXN013	Cape Leeuwin pathway	Construction	On track	Draft Healthy Country Plan received
Augusta	DEX15	Augusta Chemical Shed Replacement	Construction	On track	
Augusta	AUA02	Augusta Aerodrome Improvements	Construction	On track	Grant agreement being finalised
Augusta	AUA03	Relocation Augusta Aero Club	Construction	On track	Preliminary discussions held with Aero Club
Augusta	RRN010	Leeuwin Road Reconstruction	Construction	On track	Commence onsite October 2021
Augusta	PAP18	Blackwood Avenue - path renewal	Construction	On track	
Augusta	PAP25	Leeuwin revetment	Construction	Hold/deferred	Funding application unsuccessful
Augusta	FFS17	Augusta Foreshore walls - Ellis Street	Construction	On track	Procurement commenced quarter two
Augusta	FFS26	Refurbishment old town Jetty Ellis Street no.1432	Construction	On track	Contract awarded to Shore Coastal
Cowaramup	TIA37	Cowaramup Bike Racks	Asset Services	Completed	Bike racks installed
Cowaramup	CBS192	Duggan Pavilion Upgrades to accommodate Playgroup	Community Buildings	Hold/deferred	Deferred due to the playgroup indicating Duggan is not their preferred location, we are working with them to identify alternatives.
Cowaramup	CBS193	Machinery storage shed, Cowaramup oval	Community Buildings	Monitor	Project expected to exceed budget allocation. Seek additional funding at budget review.
Cowaramup	PXN025	Pioneer park - connection from main street to amenities	Construction	On track	Fund from PXN025 accessibility upgrades

Cowaramup	CAR22	Tom Cully Drive Bridge no.4586	Construction	On track	Main Roads Western Australia controlled project.
Cowaramup	RRN003	Cowaramup Bay Road	Construction	On track	Design/procure phase.
Gnarabup	CBS187	Installation of Water Supply line to Gnarabup Café	Community Buildings	On track	Request for quote for installation of underground services has been issued.
Gnarabup	PAP12	Gnarabup Foreshore path realignment	Construction	Hold/deferred	To be resolved through Gnarabup Prevelly Coastal Infrastructure review in second half of 2021-22
Gracetown	CBS194	Gracetown swimmers beach water tank replacement	Community Buildings	Completed	New liner and roof installed to existing water tank.
Jindong	CAR23	Jindong Treeton Bridge no.4569	Construction	On track	
Jindong	RRN083	Jindong Treeton Road	Construction	Monitor	Tenders close above allocated budget, reviewing scope, design and in-house resourcing to fit into construction calendar.
Margaret River	TIA38	Main Street Wayfinding and parking signage	Asset Services	On track	
Margaret River	REM11	Gloucester park roads	Construction	On track	IRP awarded additional works.
Margaret River	PXN019	Bussell highway path north of town	Construction	Monitor	Work package reconsidered to ensure works can commence.
Margaret River	PXN024	Andrews Way - Wilkes road link to Wadandi	Construction	Monitor	Tenders completely unaffordable. Works on hold until crews can schedule internally, or lower price can be negotiated.
Margaret River	PXN027	Fearn Avenue ramp to public toilets	Construction	Completed	
Margaret River	CPN24	Old Hospital carpark	Construction	Not started	Asset is leased and not responsibility of Shire to upgrade.
Margaret River	RRN116	Carter's road embankment rectification	Construction	Hold/deferred	Design delayed by consultant. On hold pending tender.
Margaret River	PAP13	Wallcliffe cycle path renewal	Construction	Hold/deferred	Clearing permit submitted, design complete. Deferred annual allocation for Wadandi Bridge PED02.
Margaret River	PAP24	Federation garden (Library)	Construction	On track	
Margaret River	CPP01	Fearn Ave Carpark overlay	Construction	Monitor	Works package tendered, await tender review.
Margaret River	PED02	Wadandi Bridges LRCIP Phase 2	Construction	On track	Bridge 9293 contractor engaged, budget restriction to fully replace 9289,9290 & 9303 -

					reviewing tender for smaller bridge replacements.
Margaret River	PED05	Barrett street bike racks and associated works	Construction	On track	
Margaret River	D022	Mann Street Culvert Replacement	Construction	On track	
Margaret River	D023	Rapids landing school oval drainage	Construction	On track	
Margaret River	RES120	Recycled water reticulation renewal	Parks and Gardens	On track	
Prevelly	PXN003	Rivermouth to Caves Road	Construction	Completed	Design changes yielded savings to the overall cost of works.
Prevelly	CPN23	Rivermouth carpark	Construction	On track	Design completed; further works will need to be included in next year's budget.
Prevelly	RES119	Play equipment replacement annual program	Parks and Gardens	Hold/deferred	Still awaiting full design package for Riflebutts and 2022-23 program.
Rosa Brook	RRN045	Rosa Brook Road	Construction	On track	
Rosa Glen	RRN112	Rosa Glen Road	Construction	On track	
Shire-wide	ACC18	Plant Room - replacement of all plant valving	Aquatic Centre	Completed	Completed during storm damage event.
Shire-wide	ACC21	Pool Cleaner replacement	Aquatic Centre	Completed	
Shire-wide	FBA036	FBHP demolition and rebuild amenity block 1	Caravan Parks	Hold/deferred	Design works in progress. Have deferred construction until 2022-23.
Shire-wide	TCP87	THP refurbish staff residence (kitchen/laundry)	Caravan Parks	Hold/deferred	Monitoring building industry environment. Have deferred construction until 2022-23.
Shire-wide	TCP81	Service infrastructure	Caravan Parks	Completed	Completed Turners (Karri Terrace & new sites in Circle) & Flinders (undertaken with new road works)
Shire-wide	TCP82	THP Road and drainage upgrades	Caravan Parks	On track	Design works in progress. Scheduled to commence construction in June 2022.
Shire-wide	FBA037	FBHP Road infrastructure upgrades	Caravan Parks	Completed	Internal road, drainage, emergency exit and landscaping works completed.
Shire-wide	FBA038	FBHP Upgrade grey water system	Caravan Parks	Monitor	Proposed design currently being assessed by the Department of Health.
Shire-wide	FBA039	FBHP Fire fighting water tank	Caravan Parks	On track	Grant successful. Reviewing location with Flinders Bay public toilet block new design.

Shire-wide	FBA040	FBHP Signage	Caravan Parks	On track	Directional signing completed. Branding for entry signage in progress.
Shire-wide	CBS182	Aquatic Centre Renovation	Community Buildings	On track	Architects appointed. Design development in progress.
Shire-wide	CBS189	Gloucester Park water supply upgrade	Community Buildings	Monitor	Project expected to exceed budget allocation. To seek additional funding at budget review. Works to date - new water line to Western Pavilion (Hockey, Soccer, Cricket Club House) complete.
Shire-wide	CD89	Shade Shelters for BBQs at Margaret River Youth Precinct	Community Planning and Development	On track	
Shire-wide	GPP041	Multi Club Storage Shed	Gloucester Park	Monitor	Start date after completion of Hockey project in late February 2022. Consultation with sporting clubs underway to discuss options. Internal discussion underway about usage and location.
Shire-wide	GPP037	Outdoor Basketball Half-court (2020-21 project carryover)	Gloucester Park	Monitor	Basketball Club and Agricultural Society consultation completed. Further works after completion of the Hockey Turf as area currently is set down. Funding opportunity from basketball club to be considered
Shire-wide	GPP038	Construction of Hockey Training Facility (2020-21 project carryover)	Gloucester Park	On track	Works onsite commence 11 October 2021 - over 50% complete as of end of quarter two. On track for practical completion March 2022.
Shire-wide	GPP039	LED Lighting Upgrade to Main Oval	Gloucester Park	On track	Request for Quote completed. Evaluation under review. Works to commence quarter three, subject to access lifting equipment in line with Football season.
Shire-wide	GPP040	Portable Event Marquee 8x5 (to be housed in Sea Container)	Gloucester Park	Monitor	Investigation into type of marquee and wind rating.
Shire-wide	CCC09	Venue Related Building Items - Carryover \$10k	HEART	On track	
Shire-wide	CCC03	HEART External Signage	HEART	On track	
Shire-wide	CCC02	HEART Furnishings (bollards)	HEART	On track	

Shire-wide	CCC06	Public Art (Funded from Reserve)	HEART	Hold/deferred	This item has been deferred to allow HEART to focus on operating adaptations relating to COVID directions
Shire-wide	CCC10	Venue Related Equipment	HEART	On track	
Shire-wide	ICT003	AV Upgrade (Council Chambers & Mainbreak) - Waiting on quotes	ICT	Hold/deferred	Recommendation was to replace all AV due to current equipment becoming end of life. Initial estimate was not within budget for this financial year and project to be deferred until next year. This is also subject to the outcome of the current reform of the Local Government Act.
Shire-wide	ICT004	Replacement Core Switches (2 x Cisco Catalyst Switches for HA)	ICT	On track	Currently awaiting quotes.
Shire-wide	ICT005	Air Gap Backup Solution (Dell EMC ML3 Tape Library)	ICT	On track	Currently awaiting recommendations and quotes. Air Gap backup solution has changes to utilise cloud storage over a tape storage.
Shire-wide	ICT006	Fibre connection from CAC to HEART	ICT	Monitor	Awaiting replacement/decision for core switch upgrade before ordering required hardware to connect the HEART via fibre.
Shire-wide	EDU05	Outside play fencing	Outside School Hours Care	On track	Small fence finalised at rear of the centre as part of project. As per last financial year second part to be completed in revision with the masterplan for the area upon completion of the hockey area and rear of recreation centre.
Shire-wide	WAS26	Davis Road Drainage	Waste Services	Not started	Minor works complete, major works to be completed prior to winter.
Shire-wide	WAS27	Progressive capping, closure and rehabilitation of landfill cells	Waste Services	Not started	Commencement to follow finalisation and review of Landfill Closure Management Plan - the consultant of which has recently been engaged.
Shire-wide	WAS55	Development of Davis Road Recycling and Waste Transfer Stn	Waste Services	Not started	Concept planning to commence following finalisation and review of Landfill Closure Management Plan.
Shire-wide	WAS38	Replacement Hooklift Bins	Waste Services	On track	Scoping underway - replacement in quarter three.
Shire-wide	WAS46	Equipment to improve manual handling for Transfer Stations	Waste Services	Not started	Scheduled for quarter three.

Shire-wide	WAS56	Leachate Transfer Pump - Davis Road	Waste Services	Completed	Installed and commissioned.
Shire-wide	WAS57	Weather proof storage container - Davis Road	Waste Services	Not started	Scheduled for quarter three.
Shire-wide	WAS49	Security Cameras/Lights	Waste Services	Not started	Scheduled for quarter three.
Shire-wide	WAS54	Tandem axle 8x5 trailer	Waste Services	Not started	Quotes received.
Shire-wide	Various	Plant and Equipment - plant replacements	Workshop	Monitor	Procurement underway for the majority of plant replacements, delivery times proving to continue to be an issue
Shire-wide	Various	Plant and Equipment - light replacements	Workshop	Monitor	Procurement underway for the majority of plant replacements, delivery times proving to continue to be an issue
Shire-wide	RPP225	Plant and Equipment - new plant	Workshop	On track	
Shire-wide	RPM	Plant and Equipment - equipment	Workshop	On track	
Shire-wide	CBS159	Asbestos removal & replacement works	Community Buildings	Not started	Works yet to be scheduled.
Shire-wide	PXN025	Accessibility upgrades for pathways	Construction	On track	
Shire-wide	CPN13	FCWP acrod upgrades	Construction	On track	
Shire-wide	x996	Lower Order Road renewals	Construction	On track	
Shire-wide	x998	Asphalt overlays	Construction	On track	
Shire-wide	x995	Regional Roads Safety Program (RRSP)	Construction	On track	Initial tranche commenced
Shire-wide	D020	Drainage renewal projects	Construction	On track	
Shire-wide	KEP01	Staged kerb replacement	Construction	On track	
Shire-wide	CPN27	LRCIP round 3 grant	Construction	Monitor	Projects to be determined through capital works assessment group.
Shire-wide	T998	Annual Renewal - Gravel resheeting	Construction	On track	
Shire-wide	x999	Rural resealing	Construction	Not started	Not started - due to weather conditions.
Shire-wide	PXN002	Wadandi Track	Construction	Completed	Funding deferred to PED02 for FY22
Shire-wide	RES126	Annual allocation for POS infrastructure renewal	Parks and Gardens	Monitor	Partially complete, further works to be scheduled
Shire-wide	RES132	Annual Allocation for POS improvement	Parks and Gardens	Monitor	various projects underway

Warner Glen	CAR21	Warner Glen Road Bridge no.3235	Construction	On track	Main Roads Western Australia delivered project.
Warner Glen	RRN030	Warner Glen Road Reconstruction	Construction	On track	
Witchcliffe	CBS185	Witchcliffe Public Toilets - replacement	Community Buildings	Monitor	Design Development in progress. Consultant late to deliver design documentation has delayed advertising request for tender.
Witchcliffe	FP031	Witchcliffe Light Tanker Fire Appliance	Fire Prevention	Completed	Light Tanker delivered 15 October 2021.

Section 4:

CEO Key Performance Indicators mid-year update

Deliverables	Measure	Lead	Status update	Status comment
Development of place approach, commencing with character assessments undertaken for Augusta and Witchcliffe (as per Corporate Business Plan).	Two assessments completed	Nick Logan	On track	The Request for Quote (RFQ) and communications plans for the character studies have commenced. Preliminary discussions have been held with MRWA regarding the streetscape improvement plan for Witchcliffe. It is anticipated that the RFQ will be released in late January. Councillors will receive a briefing on the 19 January 2022.
Development of a place approach to engagement and communications in line with direction from the new Council.	Place-focused community engagement program to be developed and implementation initiated	James Shepherd	On track	The first workshop was conducted with Councillors following the election in late 2021. The second workshop was initially scheduled in December however it was postponed due to the Calgardup fire. It has now been rescheduled for the 9 February 2022. Officers have undertaken research on various models from other locations to inform decision making. Councillor Community Insight Sessions will also commence in various places from February 2022, as endorsed by Council on 24 November 2021 (OM2021/230).
Develop a systematic approach to service efficiencies	Two service reviews completed as part of ongoing service review program reported to Audit and Risk Committee	James Shepherd	On track	Of the two scheduled reviews one will be completed internally and the second will be undertaken by an external consultant. Internally the review will focus on Work Health and Safety to meet the new legislation that has is being introduced in 2022. To date training has been provided to key staff highlighting changes within the new legislation and their obligations. The same facilitator provided a community workshop about the upcoming changes. An OSH audit has also been completed by an external consultant. In January 2022, Council agreed to engage an external consultant to review the Margaret River HEART operations. An RFQ is being prepared and issue is anticipated for the end of January 2022.
Corporate Business Plan delivered	85% delivery of Corporate Business Plan	James Shepherd	On track	Corporate Business Plan results for quarter two are: <ul style="list-style-type: none"> • 56% on track (69 projects) • 16% monitor (20 projects) • 9% hold/defer (11 projects) • 10% not started (12 projects)

				<ul style="list-style-type: none"> • 9% completed (11 projects). <p>These results are based of a total of 123 projects - being 20 Key Projects and 103 Capital Works Projects.</p>
<p>Continue to forge and maintain relationships with parliamentarians, federal/state government agencies and other LGs to ensure engagement with and understanding of Council priorities</p>	<p>Council Workshop on advocacy priorities and Advocacy Plan developed for key Council priorities</p>	<p>Stephanie Addison-Brown</p>	<p>On track</p>	<p>Activity has included:</p> <ul style="list-style-type: none"> • 10 September 2021: Minister Sanderson attended the launch of the Shire’s Climate Action Plan – Towards Zero Emissions 2020 – 2030. • 19 November 2021: Shire President attended the first WALGA meeting of her term where the federal election prospectus for the region was endorsed. At this meeting the Shire President joined the smaller committee that will lobby the election prospectus and the group has already met with the Hon. Nola Marino. • 8 December 2021: Staff facilitated an Advocacy and Government Lobbying Workshop with Councillors to support future development of an Advocacy Plan. • 9 to 16 December 2021: The CEO and Shire President met with Minister Reece Whitby, Minister Jane Sanderson, Minister David Templeman and Jane Kelsbie to discuss Calgardup fire and recovery process. • 20 December 2021: The CEO along with seven CEO’s from the Forest electorate attended a meeting with the Hon. Nola Marino and Regional Development Australia to discuss regional priorities. • December 2021 through to January 2022: On behalf of the Shire the Shire President in conjunction with MRBTA, Undalup Aboriginal Association, Nature Conservation Margaret River Region, Margaret River Wine Association, South West Catchments Council, Transition Margaret River and Hub Representative developed a Six Point Plan (recovery plan) for the Leeuwin-Naturaliste National Park and Boranup Forest. The Six Point Plan was executed by all signatories on the 10 January 2021.

				<ul style="list-style-type: none"> • 12 January 2022: Shire staff and representatives of the Six Point Plan met with Jackie Jarvis and Jane Kelsbie on the 12 January 2022 to discuss the way forward. • The CEO also maintains regular contact with RDA South West and SWDC to lobby for local issues, projects and explore funding opportunities in addition to informal contact with Jane Kelsbie to discuss emerging local issues.
Continue implementation of the Shire's Climate Action Plan, with a specific focus on the Shire (organisation) reducing its emissions	Report against Climate Action Plan deliverables	Nick Logan	On track	The Shire has transitioned to purchase of green power through a bulk power purchase agreement via WALGA and Synergy. This will be a substantial contribution towards achieving the Shire's net zero 2030 goal. The Shire has also established memberships with Climate Emergency Australia and Climate Clever Australia.
Ensure a close working relationship between the Shire and the new PhD student (commencing in early 2022) to ensure learnings are continually incorporated into Shire operations	Activity updates	Nick Logan	On track	The PhD project has yet to formally commence. The Shire has engaged with a suitable PhD candidate and formal engagement is expected to occur in February once formalisation of candidacy is accepted by the relevant tertiary institution. Preliminary work on adaptation strategies work has been undertaken through short term contract. The CEO is scheduled to catch up with the PHD student upon commencement.

The Shire reports quarterly on progress made against its Corporate Business Plan 2021-25.

To view all scheduled Shire projects, services and activities click [here](#) to view the full plan, or visit amrshire.wa.gov.au for more information.

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