

# Financial Hardship Business Application Form

July 2022



The Shire of Augusta Margaret River is committed to supporting the community by recognising challenges may result in financial hardship for some ratepayers. By answering the questions below with as much information as you can, the Shire will be able to assess what assistance is best suited to support you under our Financial Hardship Policy.

<b>Business name/s</b>			
<b>Contact name</b>			
<b>Property address/es</b>			
<b>Assessment number/s</b>		<b>Phone</b>	
<b>Email address</b>			
<b>Postal Address</b>			

## What type of assistance are you seeking?

- Rates Payment Plan (monthly or fortnightly payments up to 31 July 2024)
- Rates Payment due date extension
- Other - please provide specific information outlining the assistance you are seeking:

How much time do you need to pay your property rates?

Briefly detail what has caused the impact to your business

Please estimate the percentage reduction to your turnover over the last 12 months.

FINANCIAL HARDSHIP BUSINESS APPLICATION FORM  
FIN/340

What steps have you taken to reduce costs? (i.e. staff, wages, drawings, reduced hours etc.)

Have you already accessed, or do you qualify for Government assistance?  
(eg. Commerical Rent Relief, Tourism Recovery Fund, Tourism Business Survivor Grant,  
Payroll Tax support, Boosting Cash flow for Employers )

Please provide any other relevant information to assist your application  
(eg, other funding/assistance sought, steps taken to maintain customers and clients, etc)

## Declaration

I, \_\_\_\_\_ make this application on behalf of all owners of this business.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## What happens after I lodge my application?

1. The application and supporting documentation will be registered upon receipt
2. The application will be forwarded to the Manager Corporate Performance or delegate for assessment.
3. Applicants will receive confirmation of receipt within 48 hours of lodgement
4. Shire staff on behalf of the Chief Executive Officer will contact applicants within 21 days of the outcome of the application including reasons why the application has been either accepted or rejected and the options available from that point forward.

### REVENUE TEAM RECOMMENDATION

**The Revenue Business Unit has reviewed the application and it is recommended that the application is:**

Approved  Not Approved

Total outstanding balance \$ \_\_\_\_\_

Action:

Excluded from interest to 30 June \_\_\_\_\_

Penalty interest waived of \$ \_\_\_\_\_

Special Arrangement of \$ \_\_\_\_\_ per \_\_\_\_\_

Recommendation Reasoning:

### CHIEF EXECUTIVE OFFICER or DELEGATED OFFICER

#### Delegation 17 Grant concessions, waive or write off debts

Power of Delegation Under s5.42 LGA the Council of the Shire of Augusta Margaret River hereby delegates to the Chief Executive Officer the exercise of powers and discharge of duties under s6.12 LGA to waive or grant concessions (excluding rate concessions) and to write off debts not exceeding \$3,000.

Approved  Not approved

Additional Comments:

Signature:

Signed in accordance with  
Delegation 17