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| Grant Acquittal Form  Organisation Operating Grant |
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# Organisational Details

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| Applicant Contact Details |  |
| Contact person: |  |
| Name of organisation: |  |
| Contact number/s: |  |
| Contact email: |  |
| Address: |  |
| Postal address:  *If different to above address.* |  |

# Operational Summary

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| Project Summary |  |
| Provide a brief overview of the operational undertakings for which your organisation received funding.  Max 150 words. | |
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# Operational Outcomes

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| Service Outcomes |
| Explain how the operational objectives and funding priorities were met. What were the organisational outcomes? Max 150 words. *(photos, feedback, statistics can be attached).* |
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| Service Outcomes continued | |
| Demonstrate what benefit your services have provided to the local community. | |
| Expected Outcome  *From your application* | **Deliverables**  *What was achieved?* |
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# Financial Information

Please submit signed financial statements for the finanical year that the funding was provided and detail funding income and expenses using the ***Organisation Operating Grant Acquittal Budget Template*** *a*vailable on the Grants and Financial Assistance section of the Shire website. [www.amrshire.wa.gov.au/council/financial-assistance](http://www.amrshire.wa.gov.au/council/financial-assistance)

# Authorisation by President/Secretary/CEO/Director

I (President/Secretary/CEO/Director) certify that this funding acquittal reflects a true and accurate account of how the Shire of Augusta Margaret River’s 2023-24 Organisation Operating Grant was expended.

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Signature Date

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**Please ensure that you have completed the following before submitting the acquittal.** *Please tick off each item when it has been completed or attached.*

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| □ | Copies of signed financials attached. |
| □ | Unspent funds have been returned to the Shire *(only if applicable).* |
| □ | Submit evidence of how you have acknowledged the Shire |
| □ | Copies of hi-res photos, marketing or other media from your project(s) |

1. **Acquittal assistance**

For assistance contact:

**Community Category Environment and Sustainability Category**

Katie Taylor Kay Lehman

Phone: (08) 9780 5233 Phone: (08) 9780 5221

Email: [ktaylor@amrshire.wa.gov.au](mailto:jcleary@amrshire.wa.gov.au) Email: [klehman@amrshire.wa.gov.au](mailto:klehman@amrshire.wa.gov.au)

**Sustainable Economy Category**

Saul Cresswell

Phone: (08) 9780 5250

Email: [scresswell@amrshire.wa.gov.au](mailto:scresswell@amrshire.wa.gov.au)

# Acquittal Submission Options

Acquittals must be returned within 1 month of the end of financial year.

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| Post: | Chief Executive Officer  Shire of Augusta Margaret River  PO Box 61  Margaret River WA 6285 | | |
| Email: | [amrshire@amrshire.wa.gov.au](file:///\\VS-004\SharedData\Community%20Development\1.%20Capacity%20Building\6.%20Community%20Development%20Fund\CD%20&%20E%20Fund%202020-21\1.%20Program%20Information\amrshire@amrshire.wa.gov.au) | | |
| Hand delivery: | Shire Offices - Reception  41 Wallcliffe Road, Margaret River  9.00am – 4.00pm | OR | Shire Offices - Reception  66 Allnutt Terrace, Augusta  9.00am - noon, 1.00pm - 4.00pm |