Grant Acquittal Form Community Development and Events Grant

Category 2 (Easy Grants - Under \$2,000)



Please submit this form with copies of receipts within four weeks of the project completion date.

1. Organisational Details

Applicant Contact Details	
Contact person:	
Name of organisation:	
Contact number/s:	
Contact email:	
Address:	
Postal address: If different to above address.	

2. Project Summary

Project Summary

Provide a brief overview of the project for which your organisation received funding. Max 150 words.

GRANT ACQUITTAL FORM - CATEGORY 2 (EASY GRANT-UNDER \$2,000)

3. Project Outcomes

Project Outcomes

Explain how the project objectives and funding priorities were met. What were the project outcomes? Max 150 words. (photos, feedback, statistics can be attached).

- Number of people directly involved:
- Number of people indirectly involved:

GRANT ACQUITTAL FORM - CATEGORY 2 (EASY GRANTS - UNDER \$2,000)

4. Financial Information

If necessary, please attach a separate detailed budget.

NB: Income and expenditure totals should be the same.

Income	
Funding Source	\$ (incl. GST)
Amount requested from the Shire of Augusta Margaret River	
Amount contributed by your organisation (monetary value)	
Amount contributed by other Grants or Sponsorships:	
•	
In-kind contribution (e.g. volunteer time)	
•	
*TOTAL	
Expenditure	
Project Costs	\$ (incl. GST)
In-kind contribution (matched to in-kind income above)	
Shire funding (please specifically outline how Shire funds were spent)	
•	
•	
•	
•	
•	
Other (please list below):	
•	
•	
•	
•	
•	
*TOTAL	

GRANT ACQUITTAL FORM - CATEGORY 2 (EASY GRANTS - UNDER \$2,000)

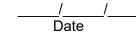
5. Authorisation by President/Secretary/CEO/Director

I

_(President/Secretary/CEO/Director) certify

that this funding acquittal reflects a true and accurate account of how the Shire of Augusta Margaret River's 2022-23 Community Development and Events Grant -Category 2 (Easy Grant-under \$2,000) was expended.

Signature





Please ensure that you have completed the following before submitting the acquittal.

Please tick off each item when it has been completed or attached.

Copies of receipts.
Unspent funds have been returned to the Shire (only if applicable).
Submit evidence of how you have acknowledged the Shire

For assistance, please contact: Katie Taylor, Community Development Officer Phone: (08) 9780 5233 Email: <u>ktaylor@amrshire.wa.gov.au</u>

Or

Community Development Team Phone: (08) 9780 5255 Email:<u>communitydevelopment@amrshire.wa.gov.au</u>

6. Acquittal Submission Options

Acquittals must be returned within four weeks of the completion date.

Post:	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285		
Email:	amrshire@amrshire.wa.gov.au		
Hand delivery:	Shire Offices - Reception 41 Wallcliffe Road, Margaret River 9.00am – 4.00pm	OR	Shire Offices - Reception 66 Allnutt Terrace, Augusta 9.00am - noon, 1.00pm - 4.00pm

GRANT ACQUITTAL FORM - CATEGORY 2 (EASY GRANTS - UNDER \$2,000)