

Grant Application Form

Sustainable Economy Small Grant



2022-23 Funding Round

File: FIN/385

1. Closing Date

Applications due by 3pm, Tuesday 03 May 2022. No late applications will be accepted.

2. Application Assistance

Before submitting your application you must contact the Shire to discuss your project.

For assistance contact: Saul Cresswell, Sustainable Economy Officer
Phone: (08) 9780 5250
Email: scresswell@amrshire.wa.gov.au

For permits to comply with relevant legislation and Shire policies contact:

Catherine Gardiner, Events Officer
Phone: (08) 9780 5266
Email: cgardiner@amrshire.wa.gov.au

3. Organisational Details

Applicant Contact Details

Contact person

Name of organisation

Contact number/s

Contact email

Address

Postal address

If different to above address.

GRANT APPLICATION FORM - COMMUNITY DEVELOPMENT AND EVENTS GRANT - CATEGORY 1

Applicant Organisation Details	Please circle	
Is your organisation a registered business or an incorporated body? <i>If yes, please attach proof.</i>	Yes	No
If no above, have you attached a letter from a sponsoring committee?	Yes	No
Are you registered for GST?	Yes	No
Do you have “Public Liability Insurance” <i>If yes, please attach a copy of “Certificate of Currency”.</i>	Yes	No
Have you applied for Grant funding from the Shire previously? <i>If yes, please attach information.</i>	Yes	No
Is the Shire already providing your organisation with financial assistance in this financial year? <i>If yes, please attach information.</i>	Yes	No

4. Proposal Summary

Project Summary	
Name of project	
Proposed start date <i>Must be after 1 July 2022</i>	
Proposed finish date <i>Must be before 30 June 2023</i>	
Location/Venue	
Total amount requested <i>(max \$1,000)</i>	
Please provide a description of your proposal: (who, what, why)	

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5. Criteria

Project Outcomes

Your application will be assessed on how you meet the following criteria

Criteria 1: Alignment with grant priorities

Describe how your proposal will help achieve certification to demonstrate sustainability, or will activate a public space within a commercial centre

Criteria 2: Achievability

Please demonstrate that the project is achievable – that it is timely, that you have the necessary skills and experience to deliver it, etc.

Key Objectives	Outcome
Please show that the proposal is well thought out, and list key milestones and dates.	
Demonstrate your capacity to deliver the project	

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Criteria 3: Value for money

Shire funding should demonstrate value for money, delivering as broad benefits as possible to the community.

Key Objectives**Outcome**

How much of your project spend will be local?

What is your contribution towards the project?

Criteria 4: Broad benefit

Please show that the certification sought helps contribute to the sustainability story of the region, or that the activation will support surrounding businesses and allow free attendance (low-cost affordable attendance may be permitted).

Shire Acknowledgement/s

Successful applicants must acknowledge the Shire in all advertising related to the grant funding. Please list how you will do this.

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5. Budget

Please attach budget information using the **Sustainable Economy Grant Budget Template** available on the Sustainable Economy Grant section of the Shire website.

www.amrshire.wa.gov.au/council/financial-assistance

6. Applicant's financial details

Applicant Banking Details

ABN:

Name of account:

BSB:

Account number:

7. Authorisation by Manager/President/Secretary/CEO

Authorisation Details

Name of authorising officer:

Position of authorising officer:

I authorise this application for a 2022-23 Sustainable Economy Small Grant to be considered for approval.

If approved, I acknowledge:

- A permit application may be required in addition to this application to ensure compliance with relevant legislation and Shire policies; and
- The project must be acquitted within 1 month of completion.

I also authorise being contacted by the Shire's Marketing and Events Officer and consent for the Shire to use images of me and quotes provided by me for promotional purposes, including but not limited to news reports, articles, media releases and the Shire of Augusta Margaret River's website.

Date

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Please ensure that you have completed the following before submitting the application.

Please tick off each item when it has been completed or attached.

<input type="checkbox"/>	Completed all questions in the application form, including the budget that indicates where Shire funds will be spent
<input type="checkbox"/>	Proof of Incorporation (or letter from sponsor organisation)
<input type="checkbox"/>	Public Liability Insurance (Certificate of Currency)
<input type="checkbox"/>	Additional support documents if required
<input type="checkbox"/>	A copy of this application has been retained for your records

9. Application Submission Options

Completed applications must be submitted to the Shire by

Email	amrshire@amrshire.wa.gov.au
Post	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

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