

# Grant Application Form

## Sustainable Economy Grant



**2022-23 Funding Round**

File: FIN/385

### 1. Closing Date

Applications due by 3pm, Tuesday 03 May 2022. No late applications will be accepted.

### 2. Application Assistance

Before submitting your application you must contact the Shire to discuss your project.

For assistance contact: Saul Cresswell, Sustainable Economy Officer  
Phone: (08) 9780 5250  
Email: [scresswell@amrshire.wa.gov.au](mailto:scresswell@amrshire.wa.gov.au)

For permits to comply with relevant legislation and Shire policies contact:

Catherine Gardiner, Events Officer  
Phone: (08) 9780 5266  
Email: [cgardiner@amrshire.wa.gov.au](mailto:cgardiner@amrshire.wa.gov.au)

### 3. Organisational Details

#### Applicant Contact Details

**Contact person**

**Name of organisation**

**Contact number/s**

**Contact email**

**Address**

**Postal address**

*If different to above address.*

GRANT APPLICATION FORM - COMMUNITY DEVELOPMENT AND EVENTS GRANT - CATEGORY 1

| Applicant Organisation Details  | Please circle |    |
|---|---------------|----|
| <b>Is your organisation a registered business or an incorporated body?</b><br><i>If yes, please attach proof.</i>   | Yes           | No |
| <b>If no above, have you attached a letter from a sponsoring committee?</b>   | Yes           | No |
| <b>Are you registered for GST?</b>  | Yes           | No |
| <b>Do you have “Public Liability Insurance”</b><br><i>If yes, please attach a copy of “Certificate of Currency”.</i>  | Yes           | No |
| <b>Have you applied for Grant funding from the Shire previously?</b><br><i>If yes, please attach information.</i>   | Yes           | No |
| <b>Is the Shire already providing your organisation with financial assistance in this financial year?</b><br><i>If yes, please attach information.</i>                          | Yes           | No |
| <b>Have you applied for, or are you intending to apply for, other funding sources for this project?</b><br><i>If yes, please provide information under “Financial Details”.</i> | Yes           | No |

## 4. Proposal Summary

| Project Summary  |  |
|--|--|
| <b>Project Title</b>   |  |
| <b>Proposed start date</b><br><i>Must be after 1 July 2022</i>         |  |
| <b>Proposed finish date</b><br><i>Must be before 30 June 2023</i>      |  |
| <b>Location/Venue</b>  |  |
| <b>Total amount requested</b><br><i>(max \$10,000)</i>                 |  |
| <b>Please provide a description of your proposal: (who, what, why)</b> |  |

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## 5. Criteria

### Sustainable Economy Grant Priorities

Tick one priority that your project will address

#### Circular economy

*To support improved environmental performance of business operations. Changing business processes can increase profit margins for the business, while simultaneously delivering environmental improvements for the community and contributing to community-wide efforts to be more environmentally sensitive.*

- Implementing new practices, retrofits and/or technology that significantly improves waste, resource or energy impacts

#### Fair and inclusive economy

*To support an accessible shire and economic opportunities for all members of the community. Improving accessibility for people with disability, young children, etc can benefit the business by growing its custom base while also contributing to the diversity of accessible opportunities across the shire.*

- Modifications and additions to commercial buildings to allow access/engagement for previously excluded community members
- Changes to tourism or transport offerings that improve accessibility for previously excluded community members
- Initiatives that allow unemployed / underemployed community members to participate in the workforce

#### Vibrant townsites

*To support a vibrant public realm that attracts visitors, brings people together, and fosters business success. Implementing improvements to the built form or activating spaces can improve custom of a business, while simultaneously delivering broader social and economic benefits through a more vibrant townsite.*

- Artistic and cultural events or installations in the public realm – e.g. outside shops, in town squares, in gathering spaces, on public-facing building facades, etc
- Implementation of al fresco and other on-street place improvements

#### Successful and resilient economy

*To support local business success into the future through improvements in knowledge, operations, and collaboration. Successful business outcomes lead to improved financial and mental health for business owners, and employment opportunities for local residents.*

- Training programs aimed at the broader business community or an industry sector
- Programs that improve the pipeline between local supplies and local needs, including schemes for local financing and investment, platforms for business-to-business procurement, digital marketplaces, etc
- Functions to support business networking and collaboration

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Significant business innovations that build a new, sustainable industry in the Shire or showcase an innovation with strong benefits to local sustainability

## Project Outcomes

Your application will be assessed on how you meet the following criteria

### Criteria 1: Alignment with grant priorities

*Describe how your proposal will address the priority you have identified and how you will measure success. Please be aware of any additional limitations in the grant guidelines for the priority you have selected.*

### Criteria 2: Achievability

*Please demonstrate that the project is achievable – that it does not entail unacceptable risk, that it is timely, that you have the necessary skills and experience to deliver it, etc.*

#### Key Objectives

#### Outcome

**Please show that the proposal is well thought out, and list key milestones and dates.**

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**Demonstrate your capacity to deliver the project**

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**Criteria 3: Value for money**

*Shire funding should demonstrate value for money, delivering as broad benefits as possible to the community.*

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| <b>Key Objectives</b> | <b>Outcome</b> |
|-----------------------|----------------|
|-----------------------|----------------|

|  |  |
|--|--|
| <b>How much of your project spend will be local?</b> |  |
|--|--|

|  |  |
|--|--|
| <b>Demonstrate that the project delivers considerable benefit for the expense.</b> |  |
|--|--|

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**Criteria 4: Broad benefit**

*Please show how the project will have broad and long-lasting benefit. This may be through enhanced skills amongst a range of businesses, or in the case of individual business projects may be through demonstration of an innovative idea, capacity to inspire other businesses, or contribution towards wider vibrancy, sustainability, etc.*

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## Shire Acknowledgement/s

Successful applicants must acknowledge the Shire in all advertising related to the grant funding. Please list how you will do this.

## 5. Budget

Please attach budget information using the **Sustainable Economy Grant Budget Template** available on the Sustainable Economy Grant section of the Shire website.

[www.amrshire.wa.gov.au/council/financial-assistance](http://www.amrshire.wa.gov.au/council/financial-assistance)

## 6. Applicant's financial details

### Applicant Banking Details

ABN:

Name of account:

BSB:

Account number:

## 7. Authorisation by Manager/President/Secretary/CEO

### Authorisation Details

Name of authorising officer:

Position of authorising officer:

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I authorise this application for a 2022-23 Sustainable Economy Grant to be considered for approval.

If approved, I acknowledge:

- A permit application may be required in addition to this application to ensure compliance with relevant legislation and Shire policies; and
- The project must be acquitted within 1 month of completion.

I also authorise being contacted by the Shire's Marketing and Events Officer and consent for the Shire to use images of me and quotes provided by me for promotional purposes, including but not limited to news reports, articles, media releases and the Shire of Augusta Margaret River's website.

Date



**Please ensure that you have completed the following before submitting the application.**

*Please tick off each item when it has been completed or attached.*

|                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Completed all questions in the application form, including the budget that indicates where Shire funds will be spent |
| <input type="checkbox"/> | Proof of Incorporation (or letter from sponsor organisation)   |
| <input type="checkbox"/> | Public Liability Insurance (Certificate of Currency)   |
| <input type="checkbox"/> | Additional support documents if required   |
| <input type="checkbox"/> | A copy of this application has been retained for your records  |

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## 9. Application Submission Options

Completed applications must be submitted to the Shire by

|       |   |
|-------|---|
| Email | <a href="mailto:amrshire@amrshire.wa.gov.au">amrshire@amrshire.wa.gov.au</a>                      |
| Post  | Chief Executive Officer<br>Shire of Augusta Margaret River<br>PO Box 61<br>Margaret River WA 6285 |

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