



Cemetery and Burial Services Collection Notice

Notice

CN-09 | Cemetery and Burial Services

Who we are and how to contact us

The Shire of Augusta Margaret River collects, holds personal information about you and the deceased person in order to process your interment, cremation or burial plot application and to maintain accurate cemetery records.

If you have questions about how your personal information is handled, or wish to request access to or correction of your personal information, please contact:

Note: that records of the deceased person in the statutory cemetery register are a public record and cannot be removed.

Privacy Officer

Shire of Augusta Margaret River

41 Wallcliffe Road, Margaret River WA 6285

Phone: (08) 9780 5255

Email: privacy@amrshire.wa.gov.au

Why we are collecting your information

We collect this information for the following purposes:

- correspond with you about this application and related cemetery matters.

Where your information will be stored

Your information is held in the Shire's enterprise resource planning and records management systems.

How your information may be disclosed

Your personal information may be used and disclosed for the purposes outlined above.

The Shire may disclose personal information to:

- authorised Shire officers in relevant service areas
- contractors and suppliers in relation to the application or permit

Information may also be disclosed where authorised or required by law.

How we're authorised to collect your information

We collect, use and disclose your personal information in accordance with applicable laws, including:

- Cemeteries Act 1986 (WA)

Consequences of not providing information

If you choose not to provide the required information, the Shire may be unable to:

- respond to your enquiry
- process your cemetery and burial service application or permit