

Grant Acquittal Form

2022-23 Community Development and Events
Grant - Category 1 (\$2,000-\$15,000)



Please submit this form with copies of receipts within four weeks of the project completion date.

1. Organisational Details

Applicant Contact Details

Contact person:

Name of organisation:

Contact number/s:

Contact email:

Address:

Postal address:

If different to above address.

2. Project Summary

Project Summary

Provide a brief overview of the project for which your organisation received funding (activity/event details).

Max 150 words.

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4. Financial Information

If necessary, please attach a separate detailed budget.

NB: Income and expenditure totals should be the same.

Income	
Funding Source	\$ (incl. GST)
Amount requested from the Shire of Augusta Margaret River	
Amount contributed by your organisation (monetary value)	
Amount contributed by other Grants or Sponsorships:	
•	
In-kind contribution (e.g. volunteer time p/h)	
•	
•	
*TOTAL	
Expenditure	
Project Costs	\$ (incl. GST)
In-kind contribution (matched to in-kind income above)	
Shire funding (please specifically outline how Shire funds were spent)	
•	
•	
•	
•	
•	
Other (please list below):	
•	
•	
•	
•	
•	
*TOTAL	

5. Authorisation by President/Secretary/CEO/Director

I _____ (President/Secretary/CEO/Director) certify that this funding acquittal reflects a true and accurate account of how the Shire of Augusta Margaret River's 2022-23 Community Development and Events Grant - Category 1 (\$2,000-\$12,000) was spent.

Signature

____/____/____
Date



Please ensure that you have completed the following before submitting the acquittal.

Please tick off each item when it has been completed or attached.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Copies of receipts. |
| <input type="checkbox"/> | Unspent funds have been returned to the Shire <i>(only if applicable)</i> . |
| <input type="checkbox"/> | Submit evidence of how you have acknowledged the Shire |
| <input type="checkbox"/> | Copies of photos, marketing or other media from your project/event <i>(if applicable)</i> |

6. Acquittal assistance

For assistance, please contact: Katie Taylor, Community Development Officer
Phone: (08) 9780 5233
Email: ktaylor@amrshire.wa.gov.au

Or

Community Development Team
Phone: (08) 9780 5255
Email: communitydevelopment@amrshire.wa.gov.au

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7. Acquittal Submission Options

Acquittals must be returned within four weeks of the completion date.

Post:	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285	
Email:	amrshire@amrshire.wa.gov.au	
Hand delivery:	Shire Offices - Reception 41 Wallcliffe Road, Margaret River 9.00am – 4.00pm	OR Shire Offices - Reception 66 Allnutt Terrace, Augusta 9.00am - noon, 1.00pm - 4.00pm

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