

GL26 COVID-19 Financial Hardship Business Application Form



July 2020

The Shire of Augusta Margaret River is committed to supporting the community to meet the challenges of the COVID-19 pandemic by recognising that these challenges may result in financial hardship for some ratepayers.

By answering the questions below with as much information as you can, the Shire will be able to assess what assistance is best suited to support you under our hardship policy.

| | |
|-------------------------------------|--|
| Business name/s | |
| Contact name | |
| Contact number | |
| Email address | |
| Postal Address | |
| Property assessment number/s | |
| Property address/es | |

What type of assistance are you seeking?

- Rates Payment Plan (monthly or fortnightly payments up to 31 July 2021)
- Rates Payment due date extension
- Deferral or waiving of Shire charges
(eg, food premises licensing & inspection fees, sign fees)
- Fast tracking of payments if you are a supplier to the Shire
- Other

If you have chosen 'Other', please provide specific information outlining the assistance you are seeking.

How much time do you need to pay your property rates?

Briefly detail what has caused the impact to your business

Please estimate the percentage reduction to your turnover over the last 12 months.

What steps have you taken to reduce costs? (i.e. staff, wages, drawings, reduced hours etc.)

Have you already accessed, or do you qualify for Government assistance?

(eg. JobKeeper, Commercial Rent Relief, Tourism Recovery Fund, Tourism Business Survivor Grant, Payroll Tax support, Boosting Cash flow for Employers, Coronavirus SME Guarantee Scheme)

Please provide any other relevant information to assist your application

(eg, other funding/assistance sought, steps taken to maintain customers and clients, etc)

Declaration

I, _____ make application on behalf of all owners of this business.

Signature

_____/_____/_____

Date

What happens after I lodge my application?

1. The application and supporting documentation will be registered upon receipt
2. The application will be forwarded to the Manager Corporate Services or delegate for assessment.
3. Applicants will receive confirmation of receipt within 48 hours of lodgement
4. Shire staff on behalf of the Chief Executive Officer will contact applicants within 21 days of the outcome of the application including reasons why the application has been either accepted or rejected and the options available from that point forward

Office Use Only

Application assessed Name: _____ Date: _____

Approved Action: _____

Rejected Reason: _____

Delegation 17 Grant concessions, waive or write off debts

Power of Delegation Under s5.42 LGA the Council of the Shire of Augusta Margaret River hereby delegates to the Chief Executive Officer the exercise of powers and discharge of duties under s6.12 LGA to waive or grant concessions (excluding rate concessions) and to write off debts not exceeding \$3,000.