

# GL26 COVID-19 Financial Hardship Residential Application Form



July 2020

The Shire of Augusta Margaret River is committed to supporting the community to meet the challenges of the COVID-19 pandemic by recognising that these challenges may result in financial hardship for some ratepayers.

By answering the questions below with as much information as you can, the Shire will be able to assess what assistance is best suited to support you under our hardship policy.

<b>Name</b>	
<b>Contact number</b>	
<b>Email address</b>	
<b>Postal Address</b>	
<b>Property assessment number/s</b>	
<b>Property address/es</b>	

## What type of assistance are you seeking?

- Payment Plan (monthly, fortnightly or weekly payments up to 31 July 2021)
- Payment due date extension
- Other

**If you have chosen 'Other', please provide specific information outlining the assistance you are seeking.**

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## How have your circumstances changed?

Please provide the relevant supporting documentation from your Employer, ATO or Department of Health

- I have become unemployed - please advise from when \_\_\_\_\_
- My hours have been reduced - please advise by what percentage \_\_\_\_\_
- My pay has been reduced - please advise by what percentage \_\_\_\_\_
- I have been stood down - please advise from when \_\_\_\_\_
- I am on JobKeeper / JobSeeker (please circle)
- I have experienced significant reduction/loss of income in my business  
please advise by what percentage your turnover has reduced \_\_\_\_\_
- I have had to take time off work to care for a family member with COVID19
- I have been diagnosed with COVID19 and am unable to work
- I have had to self-isolate and have limited income  
For the above 3 items please advise expected timeframe \_\_\_\_\_

### If your circumstances have changed in another way, please explain

### How long do you expect to experience financial difficulty?

### How much time do you need to pay your property rates?

### What amount do you think you could afford to pay per fortnight towards your rates and service charges?

**Are you receiving any Centrelink benefits as a result of the COVID19 pandemic?**

If you answered Yes please detail:

**Please provide any other relevant information to assist your application**

**Declaration**

I, \_\_\_\_\_ make application on behalf of all owners of this property/ies and confirm the information provided is correct.

\_\_\_\_\_

Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Date

**What happens after I lodge my application?**

1. The application and supporting documentation will be registered upon receipt
2. The application will be forwarded to the Manager Corporate Services or delegate for assessment.
3. Applicants will receive confirmation of receipt within 48 hours of lodgement
4. Shire staff on behalf of the Chief Executive Officer will contact applicants within 21 days of the outcome of the application including reasons why the application has been either accepted or rejected and the options available from that point forward

**Office Use Only**

Application assessed      Name: \_\_\_\_\_ Date: \_\_\_\_\_

Approved                      Action: \_\_\_\_\_

Rejected                      Reason: \_\_\_\_\_

**Delegation 17 Grant concessions, waive or write off debts**

Power of Delegation Under s5.42 LGA the Council of the Shire of Augusta Margaret River hereby delegates to the Chief Executive Officer the exercise of powers and discharge of duties under s6.12 LGA to waive or grant concessions (excluding rate concessions) and to write off debts not exceeding \$3,000.