

11.1 Chief Executive Officer Attachments

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11.1 Chief Executive Officer

11.1.1 COMMUNITY GROUP AND SPORTING CLUB COMMUNICATION POLICY

Attachment 1 – Draft GL30 Community Group and Sporting Club
Communication Policy

GL30 - Community Group and Sporting Club Communication



November 2018

This policy was adopted by Council to set governing principles in place that align the strategic direction of the organisation with Goal 5: Effective Leadership and Governance of the Community Strategic Plan 2036.

Objectives

To provide guidance for the appropriate and efficient handling of requests initiated by community group and sporting group Presidents.

Policy

The following protocols will be adhered to in respect to liaising with community groups and sporting groups to ensure transparent communication.

- The President of community groups and sporting clubs is appointed as the sole liaison for all dealings with the Shire
- The President may authorise an alternative representative in writing to deal with the Shire in their stead on a case by case basis
- The correct procedure for all requests for information and assistance must be followed
- As the nominated representative, the President shall relay information between their respective committees and the Shire.

Application

Responsibility for the implementation of this policy rests with the Chief Executive Officer. The policy is to be reviewed every three years.

Document and version control table

Strategic outcome	Effective Leadership and Governance	
Responsible Directorate	CEO	
Authority of original issue	Council	
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Contact officer		
Date of next review	Xxxxx 2021	
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Version	Date issued	Brief description
1.0	xxxxx	Initial issue
1.1		
2.0		

GL30 - COMMUNITY GROUP AND SPORTING CLUB COMMUNICATION