

14 OCTOBER 2020 ORDINARY COUNCIL MEETING
ADDENDUM TO AGENDA

ADDENDUM

11.1.1 COUNCIL DECISION ACTION LIST JANUARY - JUNE 2020

LOCATION/ADDRESS	Shire of Augusta Margaret River
APPLICANT/LANDOWNER	Shire of Augusta Margaret River
FILE REFERENCE	GOV/61
REPORT AUTHOR	Claire Schiller, Governance Officer / Council Support
AUTHORISING OFFICER	Ian McLeod, Manager Legal and Governance

ADDENDUM

Subsequent to agenda publication on 2 October 2020, the progress status for the Council decisions 'in progress' has been updated, with progress status updates correct as at 9 October 2020.

The following table lists the decisions that are still being actioned for the July 2019 to December 2019:

Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate
11.12.19	Limestone Cliff Stability Assessment	OM2019/251	A contractor has been engaged to fabricate and install the fence at Riflebutts when tides and swell conditions permit.	Sustainable Development and Infrastructure
11.12.19	Draft Climate Action Plan	OM2019/252	<p>The Climate Action Plan (Part 1 – reducing emissions) will be completed by the end of the year and will be presented to council for endorsement. A number of actions are still progressing in the meantime which will reduce or offset emissions.</p> <ul style="list-style-type: none"> • Sustainability education – Living Smart course recently completed • Rec centre upgrades <ul style="list-style-type: none"> – Gloucester park lighting upgrade – Court lighting upgrade – Pool pumps, dosing and heat pump upgrades • Carbon monitoring – Azility • Carbon offsetting • admin solar (100kW) • WP Battery commissioning • Energy procurement • Sustainability inductions • Sustainability Reference Group • Scheme review • Climate adaptation planning (working with CAAMR) • Environmental Management Fund • Stewardship Grants 	Sustainable Development and Infrastructure

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			<ul style="list-style-type: none"> Community Resilience and Economic Stimulus Grants 	
11.12.19	Lot 50 Wooditch Road, Margaret River – Acquisition of Private Road for Winter Diversion Track	OM2019/259	Private road closure being assessed by DPLH as at 1 October 2020.	Sustainable Development and Infrastructure
27.11.19	Naming of Class Reserve 18720, Margaret River	OM2019/231	The Geographic Names Committee has endorsed Nguraren Kalleep and officers are liaising with Traditional Owners and the Friends Group regarding appropriate signage and a naming ceremony.	Sustainable Development and Infrastructure
25.09.19	Call for Urgent Action on Climate Change	OM2019/191	<ul style="list-style-type: none"> The Climate Action Plan will address some of these as will mainstreaming of climate and environmental issues throughout the organisation. Two reports were recently commissioned to inform the adaptation process and consolidate the local data for the initial risk assessment. This is the first stage of the adaptation process. These reports are currently being reviewed by planning staff. Money has been set aside for the adaptation process (TP33 - \$20,000) and the implementation of the CAP (TP38 – 15,000). 	Members of Council / Sustainable Development and Infrastructure
28.08.19	Margaret River HEART Venue Management	OM2019/159	Part 5 in progress - report to Council in June 2021: 5. Notes that 2019-20 is a transitional year and requests the CEO to prepare a report on the operation of the HEART venue for presentation to Council in June 2020 and June 2021;	Chief Executive Officer

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Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate
26.06.19	Removal of Private Water Harvesting Infrastructure – Shire Reserves	OM2019/108	All landholders advised. A series of applications received and under assessment	Sustainable Development and Infrastructure
13.03.19	Local Municipal Heritage	OM2019/51	A shortlist of places nominated for inclusion (which includes Caves Road) has been prepared and staff are currently liaising with property owners.	Members of Council / Sustainable Development

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	Listing – Caves Road			and Infrastructure
13.03.19	Provision of Toilets at Gas Bay	OM2019/53	Review of Public Amenities Program and Cape Mentelle to Gas Bay Foreshore Plan to occur this financial year.	Members of Council / Sustainable Development and Infrastructure

The following table lists the decisions that are still being actioned for the period July 2018 to December 2018:

Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate
12.12.18	Local Law Determination in relation to Wallcliffe Cliffs and River	OM2020/327	Parts 1, 2 and 3 complete. Part 4 in progress. 4a) - partially completed by Undalup Association, additional signage to be developed. 4b) - Undalup Association has commenced designing and procuring fencing. 4c) - Quotes have been sought for the removal of climbing pins, however scope needs to be refined. 4d) - Initial revegetation has been completed, works will be ongoing.	Sustainable Development and Infrastructure
12.12.18	Application to permanently Close Portion of Waddingham Road, Gracetown	OM2018/328	Application being processed by Department of Planning Land and Heritage.	Sustainable Development and Infrastructure
14.11.18	Report on Strategies to Encourage and Support Local Businesses – Cr Meldrum	OM2018/291	Further workshops for local businesses to be held in conjunction with the Sustainable Economy Officer informing local businesses of Shire processes for awarding contracts and giving advice. 'Doing Business with the Shire' section of the Shire website introduced. Implemented a process of direct contact with suppliers who register interest. Sustainability criteria (including local economic benefit) included as compulsory in purchasing policy, and included as standard inclusion in all RFQ/RFT templates. CCSP9 Purchasing Policy was reviewed and adopted by Council on 24 June 2020 (OM2020/117) and includes promotion of local procurement.	Members of Council / Corporate and Community Services & Sustainable Development and Infrastructure
10.10.18	Leeuwin Naturaliste	OM2018/247	Implementation plan in preparation.	Sustainable Development

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	2050 Cycling Strategy - for Adoption			and Infrastructure
10.10.18	Closure of Old Burnside Road Alignment, Burnside	OM2018/248	The actions required by the Shire for the road closure have been completed. It will take some time for DPLH to create an easement (in conjunction with the developer) in favour of Lot 972 and formally close the road by changing the land tenure.	Sustainable Development and Infrastructure

The following table lists the decisions that are still being actioned for the period January 2018 – June 2018:

Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate
13.06.18	Review of Governance Charter	OM2018/134	Action is in progress, currently redrafting the document. Review is scheduled to coincide with wholesale revision of CEO Policies in the 2020 calendar year.	Chief Executive Officer
05.06.18	Cape to Cape Winter Diversion Track	SM2018/2 SM2018/3 SM2018/4 SM2018/5 SM2018/6	SM2018/2 – part 1-5 complete, part 6 in progress SM2018/3 – action complete SM2018/4 – in progress SM2018/5 – action complete SM2018/6 – action complete Land acquisition is complete. Section 18 to be submitted mid October.	Sustainable Development and Infrastructure
09.05.18	Climate Change Initiatives	OM2018/116	A number of climate mitigation and adaptation projects have recently been completed or are underway. Mitigation – lighting upgrades Gloucester Park, completed last financial year, variable speed drives for pool pumps, solar panels admin building 2020/21 and the Draft Climate Action Plan. Adaptation – limestone cliff stability work, not successful in receiving funding, planning for Climate Adaptation underway and Adaptation Plan to follow.	Members of Council / Sustainable Development and Infrastructure
11.04.18	Winter Diversion Track – Apology re, mistakes made in relation to Aboriginal Heritage – Cr Godden	OM2018/104	Council's Reconciliation Action Plan commenced in 2018/19. Currently developing the Aboriginal relationships and looking at an Aboriginal Engagement Plan in place of this.	Members of Council / Sustainable Development and Infrastructure

All decisions for the period of July 2017 – December 2017 are complete.

The following table lists the decisions that are still being actioned for the period of January 2017 – June 2017:

Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate

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28.06.17	Adoption of Economic Development Strategy	OM2017/145	In January 2019 a Sustainable Economy Officer was recruited with the task to develop the Sustainable Economy Strategy. The strategy is progressing well, informed by previous community engagements and reports that have taken place, the report on disadvantage and inequality commissioned in 2017-18, and the recent business survey circulated in June/July 2019. Guidance has been provided by US-based economist Michael Shuman, who specialises in local economies, and input is also being sought from the Sustainable Economy Reference Group and Undalup Association. Once input has been received it will be incorporated into a draft strategy for Council's endorsement to release to the wider public for consultation. Competing demands on the Sustainable Economy Officer's time have significantly slowed down progress of the strategy, but it is hoped that the draft will be ready for Council's review by late 2020.	Chief Executive Officer
24.05.17	CEO Policy Review	OM2017/119	One outstanding policy on Council Attendance at Sponsored Events. Pending finalisation of Review of the <i>Local Government Act 1995</i> .	Chief Executive Officer
26.04.17	Rotary Forest Playground – Nature Play Concept Plan	OM2017/104	Included within Margaret River Precinct Plan. Consulting with stakeholders. Report to Council December 2020.	Sustainable Development and Infrastructure
08.02.17	Road Dedication and Proposed Road closure of Unrequired Road Reserve – McDonald Road, Karridale	OM2017/34	Pending approval from DPLH to progress to the next stage. DPLH have completed valuing the land and writing up the Land Exchange Agreement with the Shire and the property owners. Completion requires the signing of the agreement by all parties, the issuing of final survey instructions by DPLH, creation and lodgement of survey documents and the finalising of the sale/transfer of land.	Sustainable Development and Infrastructure

The following table lists the decisions that are still being actioned for the period of January 2016 – June 2016:

Council Decisions – Actions in Progress				
Date	Item	Decision Number	Progress Status	Responsible Directorate
27.01.16	Proposed Improvements to Tourist Directional Signage on Main Roads and Roadside Visitor Information	OM2016/13	In progress. Cape ROC have received GHD report. City of Busselton and AMR Shire to review previous work to develop an overall Joint Tourism Directional Signage Strategy for the region. Pilot project to be undertaken in City of Busselton. This is still on the CapeROC agenda pending the results of the pilot project in the City of Busselton.	Sustainable Development and Infrastructure