



Ordinary Council Meeting

24 June 2020

LATE ITEM

REPORT

ITEM NO

SUBJECT

11.1.2

ACTING CEO FOR 2020 ANNUAL LEAVE

11.1.2 ACTING CEO FOR 2020 CEO ANNUAL LEAVE

LOCATION/ADDRESS	Shire of Augusta Margaret River
APPLICANT/LANDOWNER	Shire of Augusta Margaret River
FILE REFERENCE	GOV/61
REPORT AUTHOR	Clare Tansley, Executive Assistant to Chief Executive Officer
AUTHORISING OFFICER	Stephanie Addison-Brown, Chief Executive Officer

IN BRIEF

- The CEO has approved leave of 11 working days commencing Friday 3 July 2020 resuming Monday 20 July 2020.
- As this leave is less than four weeks in duration the CEO can delegate her authorities and functions in accordance with the *Local Government Act 1995*, therefore this report is for noting.

RECOMMENDATION

That Council notes the appointment of James Shepherd, Director Corporate and Community Services as Acting CEO during the CEO's period of leave from Friday 3 July 2020 to 17 July 2020.

LOCATION PLAN

Nil

TABLED ITEMS

Nil

BACKGROUND

The CEO has been approved leave by the Shire President of 11 working days commencing Friday 3 July 2020 and resuming Monday 20 July 2020.

The CEO is able to delegate the CEO responsibilities under section 5.44 of the *Local Government Act 1995* where leave does not exceed four weeks.

CONSULTATION AND ADVICE

External Consultation

Nil

Internal Consultation

Nil

DISCUSSION/OFFICER COMMENTS

Nil

STAUTUTORY ENVIRONMENT/LEGAL IMPLICATIONS

Nil

STRATEGIC PLAN/POLICY IMPLICATIONS

Community Strategic Plan (2036) CSP

Corporate Business Plan 2019-2023

Key Result Area 5: Effective Leadership and Governance

5.1.2: Develop staff leadership through the organisation to assist with accountable decision making

PLANNING FRAMEWORK

Nil

FINANCIAL IMPLICATIONS

Implications

The Acting CEO is paid a % of the CEO's wages and their positions are simultaneously backfilled in an acting capacity. No leave reserves will be required to fill the acting requirements which will be absorbed into the operating budget.

Long Term Financial Plan

Nil

Whole of Lifecycle Considerations

Nil

SUSTAINABILITY IMPLICATIONS

Environmental

Nil

Social

Nil

Economic

Nil

ADVOCACY

Nil

IMPLICATIONS OF ALTERNATIVE RESOLUTION

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council notes the appointment of James Shepherd, Director Corporate and Community Services as Acting CEO during the CEO's period of leave from Friday 3 July 2020 to 17 July 2020.

ATTACHMENTS

Nil