



**APPLICATION FOR A SIGN PLANNING APPROVAL AND/OR LOCAL LAW PERMIT
ON PRIVATE OR PUBLIC PROPERTY**

Applicant Details- Contact person for all correspondence relating to the application	
Name:	
Postal Address:	
Postcode:	
Phone: (work):	(home): (mobile):
(fax):	Email:
Signature:	Date:

Owner Details – To be completed for signs on private land	
Name:	
Postal Address:	
Postcode:	
Phone: (work):	(home): (mobile):
(fax):	Email:
Contact Person:	
Name:	Signature:
Name:	Signature:

Location of Advertising Device:		
Lot No:	House/Street No:	Location No:
Street Name:	Suburb:	
Nearest Street intersection:		
Describe Position of Advertising Device:		

Advertising Device Types (Note: please circle one of the categories below)		
PRIVATE SIGNAGE		
A1 Awning Sign	D2 Wall Sign	L1 Tethered Sign
A2 Awning Sign	D3 Wall Sign	M1 Freestanding Sign
B1 Banner Sign	E1 Window Sign	M2 Freestanding Sign
B2 Banner Sign	F2 Under Verandah	N1 Map Hoarding
C1 Flag Sign	G1 Portable Sign	O1 Panel Sign
C2 Flag Sign	G2 Portable Sign	P1 Construction Site
C3 Flag Sign	H1 Sign Illumination	P2 Construction Site
C4 Flag Sign	H2 Sign Illumination	Q1 Real Estate Large
C5 Flag Sign	H3 Projected Image	Q2 Real Estate Std
C6 Flag Bunting temporary	I1 Projecting Sign	Q3 Real Estate Other
C7 Flag Bunting permanent	J1 Roof Sign	R1 Statutory Sign
D1 Wall Sign	K1 Above Roof Sign	
PUBLIC/DIRECTIONAL SIGNAGE		
S1 Directional Sign	T4 Ped Info Bay	W2 Street Name
S2 Directional Sign	U1 Business Park	X1 Caravan Park
S3 Directional Sign	V1 Entrance Sign	Y1 Community Event
T1 Info Bay	V2 Entrance Sign	Z1 Portable Sign
T2 Info Bay	V3 Entrance Sign	Z2 Portable Sign
T3 Precinct Info Bay	W1 Public Facility	
Other (please specify):		

Details of Advertising Device (mm):			
Width:	Height:	Depth:	Area (m ²):
Materials and Construction of Sign and Supports:			
Inscription on Advertising Device (Wording, Motifs):			
Illuminated: Yes / No (circle) If yes, state whether steady, moving, flashing, alternating, digital, animated or scintillating and state intensity of light source:			
Period of time for which advertisement is required:			

ALL APPLICATION FORMS SHALL BE ACCOMPANIED BY:

- Site Plan (2 Copies) with all site details clearly showing proposed location of Advertising Device;
- Plans and elevations of Advertising Device proposed including all dimensions and structural information; and
- Digital drawing from sign company where applicable and/or photograph of the sign and/or premises showing superimposed thereon the proposed position for the advertisement;
- Planning Application Fee as per Council's Fees and Charges Schedule; and/or
- Local Law Permit Application Fee.

OFFICE USE ONLY	
Acceptance Officer's Initials:	Date Received:
Application No:	