



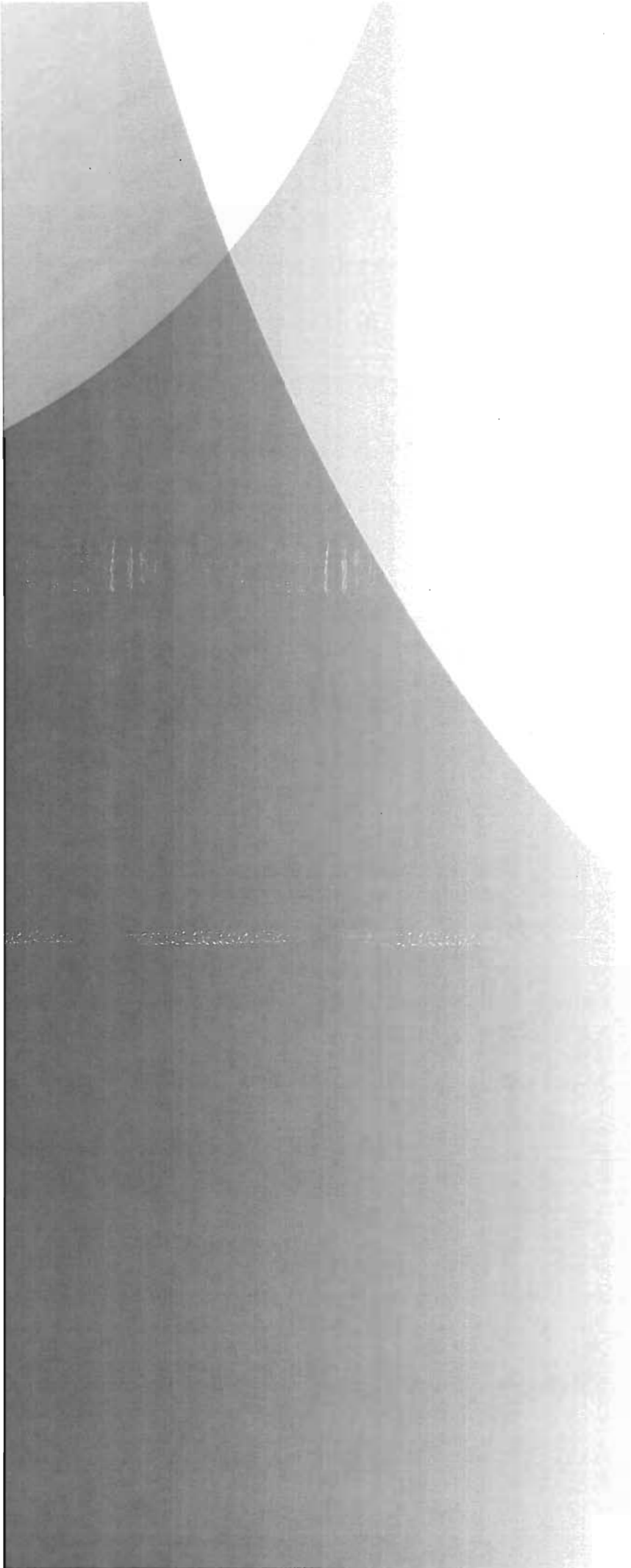
Ordinary Council Meeting

14 September 2011

CHIEF EXECUTIVE OFFICER

ATTACHMENTS

ITEM NO	SUBJECT	PAGE
12.1.1	Action and Task Progress Report Ordinary Meetings 2010-11	1 – 17





Shire of Augusta-Margaret River

Action and Task Progress Report

July 2010 - June 2011

Report Filters:

Responsible Person: Kristy Robinson

Governance and Corporate Leadership

Directorate - Governance and Leadership

STRATEGY: 5.1.2 Develop leadership throughout the organisation

ACTION

5.1.2.5 Ordinary meeting Council resolutions actioned within a timely manner

Service

Governance & Leadership - CEO & Council Support

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM0909/008 LOT 1032 REDGATE ROAD, WITCHCLIFFE REQUEST TO ADOPT STRUCTURE PLAN FOR ADVERTISING	Rebecca Kevill - Planning and Development Administration Officer/PA Vicky Small - Manager Customer & Information Services	Completed	17/11/2009	30/06/2012	100%	08/08/2011
OM0911/21 ROUND 2 OF THE REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM (RLCIP)	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	17/11/2009	30/06/2012	100%	16/08/2011
OM0909/007 PROPOSED KUDARDUP SETTLEMENT STRATEGY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	17/11/2009	30/06/2012	100%	08/08/2011
OM0910/009 DEVELOPMENT INVESTIGATION AREAS AND DEVELOPMENT POLICY	Rebecca Kevill - Planning and Development	Completed	17/11/2009	30/06/2012	100%	08/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM0807/011 PLANNING ENFORCEMENT - HOLIDAY HOUSES & HOLIDAY HOUSES (LARGE) – SHORT STAY USE OF SINGLE HOUSES	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	17/11/2009	30/06/2012	100%	08/08/2011
OM0501/017 AUGUSTA AIRSTRIP EXTENSION	Doug Sims - Technical Services Officer Assets and Administration	Completed	17/11/2009	30/06/2012	100%	16/08/2011
OM1001/006 ADOPTION OF LOCAL LAWS – CEMETERIES LOCAL LAW 2010, DOGS LOCAL LAW 2010, ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAW 2010	Elizabeth Lumsden - Legal Officer	Completed	20/01/2010	30/06/2012	100%	08/08/2011
OM1002/0013 COWARAMUP TOWN CENTRE UNDERGROUND POWER - OUTCOME OF SECOND COMMUNITY CONSULTATION	David Nicholson - Manager Asset Services	Completed	24/02/2010	30/06/2012	100%	08/08/2011
OM1002/0015 PROPOSAL TO RENAME HARMANS ROAD SOUTH	Doug Sims - Technical Services Officer Assets and Administration	Completed	24/02/2010	30/06/2012	100%	08/08/2011
OM1003/006 BARRET STREET RESERVE FIRE MANAGEMENT PLAN ADOPTION FOR ADVERTISING	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	10/03/2010	30/06/2012	100%	08/08/2011
OM1003/005 RECYCLING BALER FEED CONVEYOR	Greg Simpson - Former - Manager Environmental Services	Completed	10/03/2010	30/06/2012	100%	08/08/2011
OM1003/017 ILLEGAL CLEARING OF SHIRE RESERVE IN EAST AUGUSTA	David Nicholson - Manager Asset Services	Completed	24/03/2010	30/06/2012	100%	08/08/2011
OM1003/016 NOTIFICATION OF FINAL APPROVAL OF THE LOCAL PLANNING SCHEME NO1 AND THE LOCAL PLANNING STRATEGY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	24/03/2010	30/06/2012	100%	08/08/2011
OM1003/024 NOTICE OF MOTION: DOG CONTROL IN GNARABUP / PREVELLY AREAS	Belinda Biddle - Ranger	Completed	24/03/2010	30/06/2012	100%	08/08/2011
OM1009/009 PROPOSED MOTION: DONOVAN STREET BUSHLAND	Gary Evershed - Chief Executive Officer	In Progress	14/04/2010	30/06/2012	50%	08/08/2011
OM1004/004 PROPOSED KARRIDALE HAMLET SETTLEMENT STRATEGY - CONSIDERATION FOLLOWING SUBMISSIONS	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	14/04/2010	30/06/2012	100%	08/08/2011
OM1004/007 COWARAMUP WASTE AND RECYCLING TRANSFER STATION	Greg Simpson - Former - Manager Environmental Services	In Progress	14/04/2010	30/06/2012	20%	08/08/2011
OM1004/006 NOTIFICATION OF ENDORSEMENT OF THE LOCAL PLANNING STRATEGY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	14/04/2010	30/06/2012	100%	08/08/2011
OM1004/005 PORTION OF LOT 302 & LOT 4800 TREETON & WAVERLEY ROADS, COWARAMUP – PROPOSED AMENDMENT TO COWARAMUP VILLAGE STRATEGY & RELATED STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	14/04/2010	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1004/015 MARGARET RIVER WATER RECYCLING - GOLF COURSE EXTENSION	Wayne Prangnell - Director of Infrastructure	Completed	28/04/2010	30/06/2012	100%	08/08/2011
OM1005/004 CONSERVATION INCENTIVE STRATEGY - RECOMMENDED FINAL ADOPTION	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	12/05/2010	30/06/2012	100%	08/08/2011
OM1005/008 STRATEGIC FIRE BREAK REVIEW	Brendan Jordan - Community Emergency Services Manager	Completed	12/05/2010	30/06/2012	100%	08/08/2011
OM1005/010 LOT 5452 NOZZLE ROAD, MARGARET RIVER - MARGARET RIVER AIRPORT ACCOMMODATION UNITS (Rebecca Kevill - Planning and Development Administration Officer/PA	In Progress	26/05/2010	30/06/2012	75%	16/08/2011
OM1006/005 INTRODUCTION OF FOOD ACT 2008	Greg Simpson - Former - Manager Environmental Services	In Progress	09/06/2010	30/06/2012	25%	08/08/2011
OM1006/003 SHIRE OF AUGUSTA-MARGARET RIVER MARKETING STRATEGY JUNE 2010-11 TO JUNE 2013-14	Tessa Dornan - Marketing and Public Relations Officer	Completed	09/06/2010	30/06/2012	100%	08/08/2011
OM1006/006 OLD SETTLEMENT CONCEPT PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/06/2010	30/06/2012	100%	16/08/2011
OM1006/004 LOT 1 BLACKWOOD AVENUE, AUGUSTA - REQUEST TO ADOPT OUTLINE DEVELOPMENT PLAN FOR ADVERTISING	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/06/2010	30/06/2012	100%	08/08/2011
OM1006/023 DELETIONS AND AMENDMENTS TO THE SHIRE OF AUGUSTA - MARGARET RIVER ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAW 2010 AND THE SHIRE OF AUGUSTA - MARGARET RIVER CEMETERIES LOCAL LAW 2010	Elizabeth Lumsden - Legal Officer	Completed	23/06/2010	30/06/2012	100%	08/08/2011
OM1006/0013 MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 11 MAY 2010	Brendan Jordan - Community Emergency Services Manager	Completed	23/06/2010	30/06/2012	100%	08/08/2011
OM1006/010 RESCISSION OF PLANNING AND ENVIRONMENT POLICIES	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/06/2010	30/06/2012	100%	08/08/2011
OM1006/022 NOTICE OF MOTION: VOLUNTARY ENVIRONMENTAL CONTRIBUTION	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/06/2010	30/06/2012	100%	08/08/2011
OM1006/016 COMMUNITY SPORT AND RECREATION FACILITIES FUND - MARGARET RIVER BOWLING CLUB (INC) APPLICATION	Annie Riordan - Director of Corporate and Community Services	Completed	23/06/2010	30/06/2012	100%	08/08/2011
OM1006/012 NAMING OF AUGUSTA AIRSTRIP	Doug Sims - Technical Services Officer Assets and Administration	Completed	23/06/2010	30/06/2012	100%	16/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM0910/014 ASHTON STREET INFRASTRUCTURE CONTRIBUTIONS POLICY – EXTENSION TO CONSULTATION PERIOD AND AMENDMENTS TO DRAFT POLICY	David Nicholson - Manager Asset Services	Completed	01/07/2010	30/06/2012	100%	08/08/2011
SM10/07 001 RANGERS BUSINESS UNIT PROPOSED STRUCTURAL CHANGES	Paul Gravett - Manager Community Development	Completed	07/07/2010	30/06/2012	100%	08/08/2011
OM1007/07 KUDARDUP SETTLEMENT STRATEGY – NOTIFICATION OF WAPC ENDORSEMENT WITH MODIFICATIONS	Rebecca Kevill - Planning and Development	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/003 CEO PERFORMANCE TARGETS MAY 2010 TO APRIL 2011	Administration Officer/PA Gary Evershed - Chief Executive Officer	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/05 NOTES OF COUNCILLOR INFORMATION BRIEFINGS	Gary Evershed - Chief Executive Officer	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/09 AUGUSTA STREETSCAPE PLAN	Wayne Prangnell - Director of Infrastructure	Deferred	14/07/2010	30/06/2012	50%	08/08/2011
OM1007/08 FURTHER DELETIONS AND AMENDMENTS TO THE SHIRE OF AUGUSTA – MARGARET RIVER - LOCAL LAWS	Rebecca Kevill - Planning and Development	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/04 CAPES REGION ORGANISATION OF COUNCILS	Administration Officer/PA Emma Lewis - Governance Officer	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/06 SUPERMARKET, LIQUOR STORE, FOURTEEN (14) COMMERCIAL TENANCIES AND BASEMENT CARPARK - 49 (LOT 66) TOWN VIEW TERRACE, MARGARET RIVER	Rebecca Kevill - Planning and Development	Completed	14/07/2010	30/06/2012	100%	08/08/2011
OM1007/010 TOWN VIEW TERRACE STREET TREES	Administration Officer/PA Gary Evershed - Chief Executive Officer	In Progress	14/07/2010	30/06/2012	50%	08/08/2011
OM1007/016 COMMUNITY FEEDBACK ON GENERAL SURVEY QUESTIONS	Gary Evershed - Chief Executive Officer	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/025 LIST OF PAYMENTS FOR JUNE 2010	Hannah Waters - Personal Assistant to the Director of Corporate and Community Development	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/0019 PROPOSED RAPIDS LANDING STAGE 3 - DETAILED AREA PLAN - ADOPTION	Rebecca Kevill - Planning and Development	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/021 GLOUCESTER PARK DEVELOPMENT PLAN	Administration Officer/PA Wayne Prangnell - Director of Infrastructure	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/023 ALEXANDRA BRIDGE CAMPING GROUND BUSINESS CASE STUDY	Paul Gravett - Manager Community Development	In Progress	28/07/2010	30/06/2012	60%	08/08/2011
OM1007/018 LOCAL PLANNING SCHEME NO.1 AND LOCAL PLANNING STRATEGY - INVITE TO SEEK MINISTER FOR PLANNING RECONSIDERATION TO WAPC MODIFICATIONS TO LPS1 AND LPS.	Rebecca Kevill - Planning and Development	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/014 ACTING CEO DURING CEO'S LONG SERVICE LEAVE	Administration Officer/PA Gary Evershed - Chief Executive Officer	Completed	28/07/2010	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1007/020 ASSET MANAGEMENT POLICY - DRAFT	Sonja Pienaar - Senior Technical Officer	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/024 DISABILITY ACCESS AND INCLUSION PLAN	Renaë Davies - Community Development Officer	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM1007/015 REVIEW OF CODE OF CONDUCT	Gary Evershed - Chief Executive Officer	Completed	28/07/2010	30/06/2012	100%	08/08/2011
OM10/08 007 SUSTAINABILITY ADVISORY COMMITTEE MINUTES – 17 JUNE 2010	Jared Drummond - Sustainability Officer	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 008 SUPPLY OF MATERIALS TENDER 03/2010	Greg West - Coordinator of Survey and Design	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 002 ORDINARY MEETING STATUS REPORT JULY 2009 – JUNE 2010	Donna Wolter - CEO Executive Assistant	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 005 LOT 1 BLACKWOOD AVENUE, AUGUSTA – CONSIDERATION OF OUTLINE DEVELOPMENT PLAN FOLLOWING SUBMISSIONS	Jenny Tattam - Senior Planning Officer	Completed	11/08/2010	30/06/2012	100%	16/08/2011
OM10/08 012 COAL MINE ADVISORY COMMITTEE	Gary Evershed - Chief Executive Officer	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 006 OLD SETTLEMENT CONCEPT PLAN	Andre Schonfeldt - Manager Planning Services	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 008 SUPPLY OF MATERIALS TENDER 03/2010	Greg West - Coordinator of Survey and Design	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 009 PLANT HIRE TENDER 04/2010	Greg West - Coordinator of Survey and Design	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 004 MODIFICATION TO SUBDIVISION AND DEVELOPMENT GUIDE PLAN LOTS 62, 63 AND PART OF LOTS 60 & 64 TANAH MARAH ROAD, MARGARET RIVER	Shane Downes - Statutory Planning Manager	Completed	11/08/2010	30/06/2011	100%	08/08/2011
OM10/08 003 AMENDMENT TO COWARAMUP VILLAGE STRATEGY	Jared Drummond - Sustainability Officer	Completed	11/08/2010	30/06/2012	100%	08/08/2011
OM10/08 020 TREE SERVICES TENDER 07/2010	Greg West - Coordinator of Survey and Design	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 016 AUGUSTA-MARGARET RIVER COAL MINE ADVISORY COMMITTEE	Gary Evershed - Chief Executive Officer	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 021 WEST COWARAMUP PUBLIC OPEN SPACE LANDSCAPE CONCEPT PLAN AND AFFORDABLE HOUSING FUND INFRASTRUCTURE CONTRIBUTIONS POLICY	David Nicholson - Manager Asset Services	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 014 CAPES REGION ORGANISATION OF COUNCILS	Donna Wolter - CEO Executive Assistant	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 015 PROPOSED SALE OF LOTS 25 & 26 LE SOUEF STREET MARGARET RIVER	Gary Evershed - Chief Executive Officer	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 017 LOCAL ENERGY ACTION PLAN – ADVERTISING STAGE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	25/08/2010	30/06/2012	100%	08/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM10/08 019 LOT 10 AND PORTION OF LOT 11 HILLVIEW ROAD, AUGUSTA "TWO OCEANS" – CONSIDERATION OF PROPOSED ODP FOLLOWING SUBMISSION PERIOD	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 025 NOTICE OF MOTION: CR MIDDLETON – VASSE COAL MINE PROJECT	Gary Evershed - Chief Executive Officer	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 022 PROPOSAL TO RENAME HARMANS ROAD SOUTH TO TOM CULLITY DRIVE	David Nicholson - Manager Asset Services	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 024 MINUTES OF SPORTS AND RECREATION ADVISORY COMMITTEE MEETING HELD 4 AUGUST 2010	Milton Brooks - Manager Recreational Services	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM10/08 023 PREPARATION OF A MASTER PLAN FOR THE BUSSELTON TO FLINDERS BAY RAIL TRAIL BY THE NATIONAL TRUST	David Nicholson - Manager Asset Services	Completed	25/08/2010	30/06/2012	100%	08/08/2011
OM1009/04 BARRETT STREET RESERVE FIRE MANAGEMENT PLAN - FINAL ADOPTION	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/07 WITCHCLIFFE WATER SERVICE BUSINESS PLAN	Wayne Prangnell - Director of Infrastructure	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/012 2010/2011 BUDGET AMENDMENT – ALEXANDRA BRIDGE BUSH FIRE BRIGADE RAINWATER TANK	Brendan Jordan - Community Emergency Services Manager	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/03 LOT 1032 REDGATE ROAD, WITCHCLIFFE – MODIFICATIONS TO STRUCTURE PLAN REQUESTED BY THE WAP	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/013 VASSE COAL MINE	Donna Wolter - CEO Executive Assistant	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/05 IMPLEMENTATION OF CONSERVATION INCENTIVE STRATEGY ENVIRONMENT MANAGEMENT FUND	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/08 INFRASTRUCTURE SERVICES - BUDGET AMENDMENTS	David Nicholson - Manager Asset Services	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/06 REQUEST FOR REFUND OF CASH-IN-LIEU TO DREAX PTY LTD	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/09/2010	30/06/2012	100%	08/08/2011
OM1009/017 104 (LOT 10) CALKARRI DRIVE, AUGUSTA - FAMILY DAY CARE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/09/2010	30/06/2012	100%	08/08/2011
OM1009/016 KARRIDALE SETTLEMENT STRATEGY – NOTIFICATION OF WAPC RESOLUTION AND PROPOSED MODIFICATIONS	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/09/2010	30/06/2012	100%	08/08/2011
OM1009/018 SUSTAINABILITY ADVISORY COMMITTEE MINUTES – 19 AUGUST 2010	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/09/2010	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1009/019 REVIEW OF DELEGATIONS UNDER LPS1	Rebecca Kevill - Planning and Development	Completed	22/09/2010	30/06/2012	100%	08/08/2011
OM1009/020 FLINDERS BAY FORESHORE PROJECTS – RYALL TRUST	Administration Officer/PA	In Progress	22/09/2010	30/06/2012	55%	08/08/2011
OM1010/012 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS	David Nicholson - Manager Asset Services Brendan Jordan - Community Emergency Services Manager	Completed	13/10/2010	30/06/2012	100%	08/08/2011
OM1010/003 LOT 1 REDGATE ROAD, WITCHCLIFFE - ADOPTION OF STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/10/2010	30/06/2012	100%	08/08/2011
OM1010/017 REVIEW OF DOG EXERCISE AREAS	Gavin Jennion - Coordinator Ranger Services	Completed	13/10/2010	30/06/2012	100%	16/08/2011
OM1010/006 WALLCLIFFE ROAD STREETSCAPE PLANS	Wayne Prangnell - Director of Infrastructure	Completed	13/10/2010	30/06/2012	100%	08/08/2011
1010/007 GRAVEL CRUSHING AND STOCKPILING TENDER 08/10	Greg West - Coordinator of Infrastructure	Completed	13/10/2010	30/06/2012	100%	08/08/2011
1010/010 BUSH FIRE VOLUNTEER SERVICES POLICY	Survey and Design Brendan Jordan - Community Emergency Services Manager	Completed	13/10/2010	30/06/2012	100%	08/08/2011
OM1010/019 WRITE-OFF OF OUTSTANDING DEBTORS	Vicki Scott - Senior Rates Officer	Completed	13/10/2010	30/06/2012	100%	16/08/2011
OM1010/004 VESTING OF DONOVAN STREET, AUGUSTA	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/10/2010	30/06/2012	100%	08/08/2011
OM1010/015 2010-2011 RATE INCENTIVE PRIZE DRAW	Vicki Scott - Senior Rates Officer	Completed	13/10/2010	30/06/2012	100%	16/08/2011
OM1010/005 LOC 2828 & 4138 BORONIA PLACE, MARGARET RIVER -PROPOSED EXTRACTIVE INDUSTRY (GRAVEL PIT)	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/10/2010	30/06/2012	100%	08/08/2011
OM1010/023 RESERVE 11533 AUGUSTA LEISURE CENTRE TENDER	Elizabeth Lumsden - Legal Officer	Completed	27/10/2010	30/06/2012	100%	08/08/2011
OM1010/025 CIVIC ADMINISTRATION CENTRE CONSTRUCTION PROGRESS REPORT	Wayne Prangnell - Director of Infrastructure	Completed	27/10/2010	30/06/2012	100%	08/08/2011
OM1010/026 COWARAMUP TOWN CENTRE UNDERGROUND POWER PROJECT - CONTRACT AGREEMENT AND SERVICE CHARGE	David Nicholson - Manager Asset Services	Completed	27/10/2010	30/06/2012	100%	08/08/2011
OM1010/024 64 (LOT 50) BUSSELL HIGHWAY, COWARAMUP - PROPOSED LIQUOR STORE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/10/2010	30/06/2012	100%	08/08/2011



TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1010/022 PROPOSED SALE OF LOTS 25 & 26 LE SOUEF STREET MARGARET RIVER	Gary Evershed - Chief Executive Officer	In Progress	27/10/2010	30/06/2012	75%	08/08/2011
OM1010/027 MINUTES OF SPORTS AND RECREATION ADVISORY COMMITTEE MEETING HELD 6 OCTOBER 2010	Milton Brooks - Manager Recreational Services	Completed	27/10/2010	30/06/2012	100%	08/08/2011
OM1011/06 KUDARDUP SETTLEMENT STRATEGY – NOTIFICATION OF WAPC ENDORSEMENT WITH MODIFICATIONS	Rebecca Kevill - Planning and Development	Completed	10/11/2010	30/06/2012	100%	08/08/2011
OM1011/05 OBJECTION TO RATE RECORD	Administration Officer/PA Gary Evershed - Chief Executive Officer	Completed	10/11/2010	30/06/2012	100%	08/08/2011
OM1011/02 COMPLETION OF SECTION OF RAILS TO TRAILS BETWEEN GNARAWAY ROAD AND REDGATE ROAD	David Nicholson - Manager Asset Services	Completed	10/11/2010	30/06/2012	100%	08/08/2011
OM1011/07 BUSSELLTON TO FLINDERS BAY RAIL TRAIL – ESTABLISHMENT OF STEERING COMMITTEE AND ADOPTION OF CONCEPT PLAN	David Nicholson - Manager Asset Services	Completed	10/11/2010	30/06/2012	100%	08/08/2011
OM1011/012 REVIEW OF DELEGATIONS	Emma Lewis - Governance Officer	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/015 LOT 12 AND PORTION OF LOCATION 1035 BUSSELL HIGHWAY, WITCHCLIFFE - REQUEST FOR IN-PRINCIPLE SUPPORT TO INITIATE SCHEME AMENDMENT	Rebecca Kevill - Planning and Development	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/011 REVIEW OF DESIGNATED EMPLOYEES	Administration Officer/PA Emma Lewis - Governance Officer	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/020 INVESTMENT PORTFOLIO UPDATE OCTOBER 2010	Paul Kilgren - Finance Manger	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/013 SUSTAINABILITY ADVISORY COMMITTEE MINUTES FROM 21 OCTOBER 2010	Rebecca Kevill - Planning and Development	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/018 RESERVE 50106 – LIME QUARRY REDGATE ROAD	Administration Officer/PA Doug Sims - Technical	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/017 LOCAL PLANNING POLICIES REVIEWS	Services Officer Assets and Administration	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/022 OM1011/024 OM1011/025 APPOINTMENT OF AMR COAL MINE ADVISORY COMMITTEE MEMBERS	Rebecca Kevill - Planning and Development	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/014 LOCAL ENERGY ACTION PLAN - FINAL ADOPTION	Administration Officer/PA Emma Lewis - Governance Officer	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1011/016 LOT 161 CAVES ROAD, MARGARET RIVER - REQUEST TO ADOPT FOR ADVERTISING PROPOSED STRUCTURE PLAN	Rebecca Kevill - Planning and Development	Completed	24/11/2010	30/06/2012	100%	08/08/2011
OM1012/03 PROPOSED HOLLYWOOD MOVIE "DRIFT"	Administration Officer/PA Gary Evershed - Chief Executive Officer	Completed	08/12/2010	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1012/013 LPP 14 - STRUCTURE PLAN AREA 6 INFRASTRUCTURE CONTRIBUTIONS POLICY	David Nicholson - Manager Asset Services	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/011 RESERVE 39754 WARNER GLEN RD, FOREST GROVE	Doug Sims - Technical Services Officer Assets and Administration	Complete	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/06 2011 SCHEDULE OF DATES AND VENUES FOR ORDINARY COUNCIL MEETINGS AND COMMITTEE MEETINGS	Emma Lewis - Governance Officer	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/05 FEEDBACK ON THE COUNCIL DELEGATION TO HAINING CITY, ZHEJIANG PROVINCE, CHINA	Gary Evershed - Chief Executive Officer	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/09 LOTS 7, 8 & 9 AGONIS PLACE, MARGARET RIVER - IN-PRINCIPLE SUPPORT REQUEST FOR SCHEME AMENDMENT	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/018 RATING EXEMPTION UNIT 2 NO 26 MINCHIN WAY, MARGARET RIVER	Vicki Scott - Senior Rates Officer	Completed	08/12/2010	30/06/2012	100%	16/08/2011
OM1012/04 ADOPTION OF THE ANNUAL REPORT 09-10	Emma Lewis - Governance Officer	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/017 REVIEW OF DOG EXERCISE AREAS	Gavin Jennion - Coordinator Ranger Services	Completed	08/12/2010	30/06/2012	100%	16/08/2011
OM1012/07 RECYCLED CRUSHED GLASS IN PAVEMENT PROJECT	Greg Simpson - Former - Manager Environmental Services	In Progress	08/12/2010	30/06/2012	50%	08/08/2011
OM1012/014 CIVIC ADMINISTRATION CENTRE CONSTRUCTION PROGRESS REPORT	Wayne Prangnell - Director of Infrastructure	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/019 INDEPENDENT AUDIT REPORT AND FINANCIAL REPORT FOR YEAR ENDED 30 JUNE 2010	Paul Kilgren - Finance Manger	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/010 LOT 1 BLACKWOOD AVENUE, AUGUSTA - MODIFICATIONS TO STRUCTURE PLAN REQUESTED BY THE WAPC	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	08/12/2010	30/06/2012	100%	16/08/2011
OM1012/08 AWARDING PERMITS FOR ECO-TOURS, WATER CRAFT HIRE/SCHOOLS AND MOBILE FOOD VANS WITHIN RESERVE 41545	Emma Lewis - Governance Officer	Completed	08/12/2010	30/06/2012	100%	08/08/2011
OM1012/012 HEAVY PLANT QUOTATIONS 2010 2011	Russell Pratt - Supervisor Workshop	In Progress	08/12/2010	30/06/2012	80%	08/08/2011
OM1101/011 CLOSURE OF DARCH ROAD AS A THOROUGHFARE, NORTH OF ROSA BROOK ROAD	David Nicholson - Manager Asset Services	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/016 USE OF NIPPERS OVAL FOR CAMPING	Milton Brooks - Manager Recreational Services	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/09 POLICY PE.55 STATION ROAD STORMWATER QUALITY IMPROVEMENT CONTRIBUTIONS POLICY - MINOR AMENDMENT	David Nicholson - Manager Asset Services	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/04 PROPOSED UPGRADE OF MC DAVIES PARK	Emma Lewis - Governance Officer	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/02 COAL MINE ADVISORY COMMITTEE MEMBERSHIP	Donna Wolter - CEO	Completed	19/01/2011	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1101/06 OPERATIONAL PLAN PROGRESS REPORT	Executive Assistant Nigel Anderson - Manager Human Resources	Completed	19/01/2011	30/06/2012	100%	16/08/2011
OM1101/017 DONATIONS TOWARDS RELIEF OF QUEENSLAND AND CARNARVON FLOODS	Gary Evershed - Chief Executive Officer	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/010 WITCHCLIFFE WATER SERVICES	Wayne Prangnell - Director of Infrastructure	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/07 ADOPTION OF LOCAL LAWS- CEMETERIES AMENDMENT LOCAL LAW 2011 AND ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING AMENDMENT LOCAL LAW 2011	Elizabeth Lumsden - Legal Officer	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/08 FLINDERS BAY PROJECTS - OUTCOME OF COMMUNITY CONSULTATION	David Nicholson - Manager Asset Services	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/012 BUDGET AMENDMENT – ROAD CONSTRUCTION WALLIS RD / BORONIA ROAD	Wayne Gailey - Manager Works	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1101/015 INVESTMENT PORTFOLIO UPDATE NOVEMBER 2010	Paul Kilgren - Finance Manger	Completed	19/01/2011	30/06/2012	100%	08/08/2011
OM1102/013 KARRIDALE HAMLET SETTLEMENT STRATEGY – MODIFICATION FOLLOWING WAPC ASSESSMENT	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/04 PROPOSAL TO ADOPT NEW STANDING ORDERS LOCAL LAW 2011	Gary Evershed - Chief Executive Officer	In Progress	09/02/2011	30/06/2012	90%	16/08/2011
OM1102/05 UPDATED STRATEGIC COMMUNITY PLAN FOR THE FUTURE	Gary Evershed - Chief Executive Officer	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/015 ADOPTION OF LOCAL PLANNING POLICIES	Rebecca Kevill - Planning and Development	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/06 MARGARET RIVER PRO CONCERT 2011	Administration Officer/PA Greg Simpson - Former - Manager Environmental Services	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/08 13 (LOT 31) TINGLEWOOD COURT, COWARAMUP - PROPOSED OUTBUILDING & WATER TANK	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/020 INVESTMENT PORTFOLIO UPDATE DECEMBER 2010	Paul Kilgren - Finance Manger	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/03 SHIRE CONTRIBUTION TO FLOOD APPEALS	Gary Evershed - Chief Executive Officer	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/014 LEEUWIN NATURALISTE CAPES AREA PARKS MANAGEMENT PLAN AND WHARNCLIFFE MILL COMPATIBLE OPERATIONS NOTICE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/017 CAPES REGION BOATING FACILITIES STRATEGY	Wayne Prangnell - Director of Infrastructure	In Progress	09/02/2011	30/06/2012	90%	08/08/2011
OM1102/02 ANNUAL GENERAL ELECTORS MEETING	Donna Wolter - CEO Executive Assistant	Completed	09/02/2011	30/06/2012	100%	08/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1102/0 LOT 3207 EAST CALGARDUP ROAD, FOREST GROVE – EXTRACTIVE INDUSTRY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	08/08/2011
OM1102/021 PROPOSED RETIREMENT VILLAGE ON RESERVE 20761, AUGUSTA	Gary Evershed - Chief Executive Officer	In Progress	09/02/2011	30/06/2012	10%	16/08/2011
OM1102/010 LOT 161 CAVES ROAD, MARGARET RIVER - ADOPTION OF PROPOSED STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/011 LOT 2 BOODJIDUP ROAD, MARGARET RIVER - PROPOSED STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/07 AUGUSTA RIVER FESTIVAL	Greg Simpson - Former - Manager Environmental Services	Completed	09/02/2011	30/06/2012	100%	16/08/2011
OM1102/029 LOT 1017 REDGATE ROAD, WITCHCLIFFE - SCHEME AMENDMENT INITIATION	Rebecca Kevill - Planning and Development Administration Officer/PA	In Progress	23/02/2011	30/06/2012	60%	16/08/2011
OM1102/028 5 (LOT 461) THE BOULEVARD, MARGARET RIVER - PROPOSED GUEST HOUSE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/027 LOT 191 MARMADUKE POINT DRIVE, GNARABUP - HEIGHT VARIATION TO PROPOSED DWELLING	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/031 APPOINTMENT OF PROPERTIES TO ENVIRONMENTAL GRANTS AND STEWARDSHIP PROGRAM 2011	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/038 APPOINTMENT OF AN AUDITOR	Paul Kilgren - Finance Manger	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/030 PROPOSED COWARAMUP AND AUGUSTA MEN'S SHEDS	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/039 CSRFF APPLICATION FOR MARGARET RIVER BOWLING CLUB	Gary Evershed - Chief Executive Officer	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1102/032 REFUNDING BUILDING FEES	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	23/02/2011	30/06/2012	100%	08/08/2011
OM1103/010 LOT 62 TREETON ROAD NORTH, COWARAMUP - IN PRINCIPLE SUPPORT REQUEST FOR SCHEME AMENDMENT	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/013 2010/2011 BUDGET REVIEW	Paul Kilgren - Finance Manger	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/012 MARGARET RIVER DIA DESIGN AND DEVELOPMENT POLICY	Rebecca Kevill - Planning and Development	Completed	09/03/2011	30/06/2012	100%	16/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1103/09 GRACETOWN EXPANSION - AMENDMENT 2 TO LOCAL PLANNING SCHEME NO.1 AND ASSOCIATED STRUCTURE PLAN	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	16/08/2011
OM1103/04 AUGUSTA MARGARET RIVER SHIRE RE-NOMINATION LOWER BLACKWOOD LAND CONSERVATION COMMITTEE (LCDC)	Donna Wolfer - CEO Executive Assistant	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/03 ASHTON STREET INFRASTRUCTURE CONTRIBUTIONS POLICY PE.54 - ADOPTION	David Nicholson - Manager Asset Services	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/02 COMPLIANCE AUDIT RETURN FOR 2010	Emma Lewis - Governance Officer	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/07 LOT 8 ST ALOUARN PLACE, MARGARET RIVER - ADOPT FOR ADVERTISING SCHEME AMENDMENT AND STRUCTURE PLAN	Rebecca Keவில் - Planning and Development Administration Officer/PA	In Progress	09/03/2011	30/06/2012	60%	16/08/2011
OM1103/06 130 (LOT 14) RAILWAY TERRACE, MARGARET RIVER - DAY CARE CENTRE	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/05 LOT 303 BULLER ROAD, KARRIDALE - OUTBUILDING (SHED)	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	08/08/2011
OM1103/08 36 (LOT 254) LE SOUEF STREET, MARGARET RIVER - PROPOSED SCHEME AMENDMENT	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	16/08/2011
OM1103/011 LOCAL PLANNING STRATEGY FINAL ADOPTION	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	09/03/2011	30/06/2012	100%	16/08/2011
OM1103/017 THE BOX PRO INTERNATIONAL BODYBOARD EVENT - RESERVE 41545 ('THE BOX' AND GAS POINT)	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	23/03/2011	30/06/2012	100%	08/08/2011
OM1103/016 OPERATIONAL PLAN PROGRESS REPORT	Nigel Anderson - Manager Human Resources	Completed	23/03/2011	30/06/2012	100%	16/08/2011
OM1103/020 RESERVE 25141, LEEUWIN ROAD AUGUSTA	Doug Sims - Technical Services Officer Assets and Administration	In Progress	23/03/2011	30/06/2012	0%	08/08/2011
OM1103/019 ALFRESCO DINING IN PUBLIC PLACES POLICY - SHIRE OF AUGUSTA-MARGARET RIVER	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	23/03/2011	30/06/2012	100%	16/08/2011
OM1103/018 SUSTAINABILITY ADVISORY COMMITTEE MINTUES FROM 17 FEBRUARY 2011	Rebecca Keவில் - Planning and Development Administration Officer/PA	Completed	23/03/2011	30/06/2012	100%	08/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1103/025 INTEREST FREE LOAN MARGARET RIVER FOOTBALL CLUB	Milton Brooks - Manager Recreational Services	Completed	23/03/2011	30/06/2012	100%	08/08/2011
OM1104/14 SOUTHERN WATER STRATEGY	Wayne Prangnell - Director of Infrastructure	Deferred	13/04/2011	30/06/2012	10%	08/08/2011
OM1104/05 LAND ASSET MANAGEMENT PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	In Progress	13/04/2011	30/06/2012	20%	16/08/2011
OM1104/04 CSRFF APPLICATION FOR MARGARET RIVER BOWLING CLUB	Annie Riordan - Director of Corporate and Community Services	In Progress	13/04/2011	30/06/2012	50%	08/08/2011
OM1104/06 APPOINTMENT OF INTERNAL AUDITOR	Gary Evershed - Chief Executive Officer	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/06 AMRSC GOVERNANCE CHARTER	Gary Evershed - Chief Executive Officer	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/10 KUDARDUP DETAILED PLANNING	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/04/2011	30/06/2012	100%	16/08/2011
OM1104/06 CEO ANNUAL PERFORMANCE REVIEW	Gary Evershed - Chief Executive Officer	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/17 ROYALTIES FOR REGIONS COUNTRY LOCAL GOVERNMENT FUNDING PROPOSALS	Wayne Prangnell - Director of Infrastructure	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/06 COASTAL COUNCILS CONFERENCE AT TORQUAY	Gary Evershed - Chief Executive Officer	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/06 CONSTITUTIONAL RECOGNITION	Donna Wolter - CEO Executive Assistant	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/0 APPOINTMENT OF COUNCILLOR TO ACT IN PRESIDENT'S AND DEPUTY'S ABSENCE	Gary Evershed - Chief Executive Officer	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/15 MARGARET RIVER WATER RECYCLING STAGE 3	Wayne Prangnell - Director of Infrastructure	Not Started	13/04/2011	30/06/2012	0%	08/08/2011
OM1104/09 18 9LOT 1220 VILLIERS STREET, COWARAMUP - REQUEST TO WAIVE PLANNING FEE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/04/2011	30/06/2012	100%	16/08/2011
OM1104/13 WITCHCLIFFE WATER SERVICE BUSINESS PLAN	Wayne Prangnell - Director of Infrastructure	Completed	13/04/2011	30/06/2012	100%	08/08/2011
OM1104/08 PROPOSED SINGLE DWELLING -413 (LOT2) WICKHAM ROAD, WITCHCLIFFE	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/04/2011	30/06/2012	100%	16/08/2011
OM1104/16 MARGARET RIVER CIVIC AND ADMINISTRATION LANDSCAPING TENDER	Wayne Prangnell - Director of Infrastructure	In Progress	13/04/2011	30/06/2012	5%	08/08/2011
OM1104/11 WAPC RURAL LAND POLICY REVIEW	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	13/04/2011	30/06/2012	100%	16/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1104/12 RIVERMOUTH TO GAS BAY DEVELOPMENT CONCEPT PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA Paul Gravett - Manager	Completed	13/04/2011	30/06/2012	100%	16/08/2011
OM1104/32 CARAVAN PARKS OPERATIONAL REVIEW	Community Development Alan Thornton - Accountant	Not Started	27/04/2011	30/06/2012	0%	08/08/2011
OM1104/29 FINANCIAL ACTIVITY STATEMENT REPORT - MARCH 2011	Renea Davies - Community Development Officer Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	08/08/2011
OM1104/33 COWARAMUP SKATE PARK	Rebecca Kevill - Planning and Development	Not Started	27/04/2011	30/06/2012	0%	08/08/2011
OM1104/20 LOT 161 CAVES ROAD, MARGARET RIVER - ADOPTION OF PROPOSED STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/21 POLICY REVIEW - OUTBUILDINGS POLICY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/28 LIST OF PAYMENTS FOR MARCH 2011	Amy Lindsay - Customer Service Officer (Trainee)	Completed	27/04/2011	30/06/2012	100%	08/08/2011
OM1104/27 RECOMMENDATION ON ENVIRONMENTAL MANAGEMENT FUND	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/30 INVESTMENT PORTFOLIO UPDATE MARCH 2011	Paul Kilgren - Finance Manger	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/31 MINUTES OF SPORT AND RECREATION ADVISORY COMMITTEE MEETING HELD 6 APRIL 2011	Milton Brooks - Manager Recreational Services	Completed	27/04/2011	30/06/2012	100%	08/08/2011
OM1104/25 LOT 2807 BUSSELL HWY, WITCHCLIFFE - FOXCLIFFE FARM IN-PRINCIPLE SCHEME AMENDMENT REQUEST	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/23 DRAFT SUBDIVISION FOR CONSERVATION POLICY	Rebecca Kevill - Planning and Development	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/26 DEVELOPMENT ASSESSMENT PANEL (DAP) NOMINATIONS	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/24 APPOINTMENT OF PROPERTIES TO ENVIRONMENTAL STEWARDSHIP PROGRAM AND ENVIRONMENTAL GRANTS PROGRAM 2011	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1104/22 LOT 5452 NOZZLE RD, MARGARET RIVER - AMENDMENT TO MR AERODROME PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	27/04/2011	30/06/2012	100%	16/08/2011
OM1105/9 - CIVIC AND ADMINISTRATION CENTRE COST STATUS REPORT - APRIL 2011	Gary Evershed - Chief Executive Officer	Completed	11/05/2011	30/06/2012	100%	08/08/2011
OM1105/3 - REVIEW OF SIGNS POLICY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	11/05/2011	30/06/2012	100%	16/08/2011

TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1105/7 - RATING POLICY AND DIFFERENTIAL RATING CATEGORIES	Paul Kilgren - Finance Manger	Completed	11/05/2011	30/06/2012	100%	16/08/2011
OM1105/8 - PROPOSED COUNCIL REVIEW OF WITCHCLIFFE VILLAGE STRATEGY	Rebecca Kevill - Planning and Development	Not Started	11/05/2011	30/06/2012	0%	16/08/2011
OM1105/4 - KARRIDALE SETTLEMENT STRATEGY - NOTIFICATION OF WAPC ENDORSEMENT WITH MODIFICATIONS	Administration Officer/PA	Completed	11/05/2011	30/06/2012	100%	16/08/2011
OM1105/5 - BUSSELTON-AUGUSTA RAIL TRAIL - PROGRESS REPORT, DRAFT POLICY AND RESPONSE TO PETITION	David Nicholson - Manager	Completed	11/05/2011	30/06/2012	100%	08/08/2011
OM1105/6 - CORRECTION TO APPOINTMENT OF AUDITOR FOR THE PERIOD 2011 TO 2015	Asset Services	Completed	11/05/2011	30/06/2012	100%	16/08/2011
OM1105/16 - INITIATION OF AMENDMENT NO 1 - LOCAL PLANNING SCHEME NO 1	Paul Kilgren - Finance Manger	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/12 - CAPES REGION ORGANISATION COUNCILS MINUTES	Nick Logan - Strategic and Sustainability Planning Coordinator	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/15 - SHIRE OF AMR STANDING ORDERS LOCAL LAW 2011 AMENDMENTS BY DLG	Donna Wolter - CEO	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/14 - FEEDBACK ON THE DELEGATION FROM HAINING CITY, ZHEJIANG PROVINCE CHINA	Executive Assistant	In Progress	25/05/2011	30/06/2012	90%	16/08/2011
OM1105/19 - INVESTMENT PORTFOLIO UPDATE APRIL 2011	Kristy Robinson - Governance Officer	In Progress	25/05/2011	30/06/2012	50%	08/08/2011
OM1105/17 - LIST OF PAYMENTS FOR APRIL 2011	Donna Wolter - CEO	Completed	25/05/2011	30/06/2012	100%	16/08/2011
OM1105/17 - LIST OF PAYMENTS FOR APRIL 2011	Paul Kilgren - Finance Manger	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/25 - POLICY ON PROVISION OF VEHICLE FOR USE BY SHIRE PRESIDENT	Amy Lindsay - Customer Service Officer (Trainee)	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/20 - 2011/2012 FEES AND CHARGES	Amy Lindsay - Customer Service Officer (Trainee)	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/21 - REPORT INTO COSTS AND POTENTIAL REVENUES FROM A SPLIT UV/GRV RATING SYSTEM	Gary Evershed - Chief Executive Officer	Completed	25/05/2011	30/06/2012	100%	16/08/2011
OM1105/18 - FINANCIAL ACTIVITY STATEMENT REPORT APRIL 2011	Paul Kilgren - Finance Manger	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1105/13 NOTES OF COUNCILLOR INFORMATION BRIEFINGS 23 FEB -11 MAY 2011	Gary Evershed - Chief Executive Officer	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1106/7 - AMRSC SPONSORSHIP REQUEST - MARGARET RIVER FUN RUN	Alan Thornton - Accountant	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1106/11 - CEO ANNUAL PERFORMANCE REVIEW	Donna Wolter - CEO	Completed	25/05/2011	30/06/2012	100%	08/08/2011
OM1106/3 - PROPOSED GROUPED DWELLING DEVELOPMENT AT LOT 41 FREYGINET WAY, GNARABUP	Executive Assistant	Not Started	08/06/2011	30/06/2011	0%	08/08/2011
	Annie Riordan - Director of Corporate and Community Services	Completed	08/06/2011	30/06/2011	100%	16/08/2011
	Nigel Anderson - Manager	Completed	08/06/2011	30/06/2011	100%	16/08/2011
	Human Resources	Completed	08/06/2011	30/06/2011	100%	16/08/2011
	Johan Plenaar - Senior Planning Officer	Completed	08/06/2011	30/06/2011	100%	16/08/2011

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TASK(S)	RESPONSIBILITY	TASK STATUS	START DAT	END DATE	% COMP.	LAST UPDATED
OM1106/4 - MOWEN RD - LAND ACQUISITION AND DEDICATION	Doug Sims - Technical Services Officer Assets and Administration	Completed	08/06/2011	30/06/2011	100%	08/08/2011
OM1106/6 - MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE 10 MAY 2011	Brendan Jordan - Community Emergancy Services Manager	Completed	08/06/2011	30/06/2011	100%	16/08/2011
OM1106/8 - SALE OF LOT 15 ALLNUTT TCE AUGUSTA AND SUPPORT FOR MEN'S SHED	Annie Riordan - Director of Corporate and Community Services	Not Started	08/06/2011	30/06/2011	0%	08/08/2011
OM1104/13 RECREATIONAL SERVICES OPERATIONAL REVIEW	Annie Riordan - Director of Corporate and Community Services	Completed	08/06/2011	30/06/2011	100%	16/08/2011
OM1106/10 CIVIC AND ADMINISTRATION BUILDING FITOUT TENDER	Wayne Prangnell - Director of Infrastructure	In Progress	08/06/2011	30/06/2011	5%	08/08/2011
OM1106/2 SAC MINUTES FROM 20 APRIL 2011	Jared Drummond - Sustainability Officer	Completed	08/06/2011	30/06/2011	100%	16/08/2011
OM1106/5 2011/2012 DIFFERENTIAL RATES FOR PUBLIC COMMENT	Vicki Scott - Senior Rates Officer	Completed	08/06/2011	30/06/2011	100%	16/08/2011
OM1106/12 RECYCLING COLLECTION SERVICE CONTRACT	Greg Simpson - Former - Manager Environmental Services	Completed	08/06/2011	30/06/2011	100%	16/08/2011
OM1106/16 LOT 461 THE BOULEVARD, MARGARET RIVER - GUESTHOUSE RECONSIDERATION	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/17 LOT 2 BOODJIDUP RD MARGARET RIVER - PROPOSED STRUCTURE PLAN	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/18 DRAFT TEMPORARY ACCOMMODATION POLICY	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/20 - DRAFT FEDERAL MARINE RESERVE NETWORK PROPOSAL	Merryn Delaney - Landcare Officer	Not Started	22/06/2011	30/06/2011	0%	08/08/2011
OM1106/25 MEMBERSHIP TO SW DAPS	Rebecca Kevill - Planning and Development Administration Officer/PA	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/23 INVESTMENT PORFOLIO UPDATE	Paul Kilgren - Finance Manger	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/19 - ADOPTION OF BARRET ST ENVIRONMENTAL MANAGEMENT PLAN	Merryn Delaney - Landcare Officer	Not Started	22/06/2011	30/06/2011	0%	08/08/2011
OM1106/21 MINUTES OF SPORT AND RECREATION ADVISORY COMMITTEE MEETING 1 JUNE 2011	Dylan Brown - Duty Manager	Completed	22/06/2011	30/06/2011	100%	16/08/2011
OM1106/24 MINUTES OF BFAC MEETING HELD 18 MAY 2011	Brendan Jordan - Community Emergancy Services Manager	Completed	22/06/2011	30/06/2011	100	16/08/2011

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