

Governance and Corporate Leadership

GL14 Recognition of Departing Councillors



24 May 2017

This policy was adopted by Council to set governing principles in place that align the strategic direction of the organisation with Goal 5 Effective Leadership and Governance

Objectives

To establish a standard for Council recognition of the services of a retiring Councillor.

Policy

The CEO, in consultation with the President, is to arrange for a certificate of recognition or similar memento with an inscription to be presented to each Councillor who completes at least the minimum term of office for which he or she is elected. The certificate or memento is to be presented by the President or the Deputy President as may be required at an appropriate meeting or function immediately prior to the Councillor's final Council meeting or as soon as possible following the Councillor's final meeting.

Application

Responsibility for the implementation of this policy rests with the President and Chief Executive Officer. The policy is to be reviewed every three years.

Document and version control table

Strategic outcome	Corporate Plan 2014-2018 Goal 5 – Effective Leadership and Governance	
Responsible Directorate	CEO	
Authority of original issue	Council	
Date of original issue	Council meeting date 23 January 2013	
Contact officer	CEO EA	
Date of next review	May 2020	
Document No.	N129870	
Version	Date issued	Brief description
1.0	23/1/2013	Initial issue
2.0	24/5/2017	Full review