

Donation Guidelines 2021-22

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Applications

Applications for a donation are accepted year-round until the funds are exhausted and are to be submitted using the Donation application form.

Electronic copies are preferred, although hard copy applications will be accepted.

Application Assistance

Please read these guidelines carefully before applying. If you require any further information or assistance with your application form, please contact:

Hannah Waters, Executive Assistant

Email: hwaters@amrshire.wa.gov.au

Phone: (08) 9780 5638

Submitting Your Application

Applications must be submitted by completing an application form.

Application Forms are available in hard copy should it be required.

Completed applications must be submitted to the Shire by email or post

Email:	amrshire@amrshire.wa.gov.au
Post:	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

DONATION GUIDELINES 2021-22

Purpose

These guidelines provide prospective applicants with information about financial assistance from the Shire of Augusta Margaret River by way of a Donation. Donations are made available to community groups or individuals to support activities that benefit the community or individuals who represent the Shire at a national or international level.

Eligibility

Donations will be considered for:

- Applications from not-for-profit organisations, schools and individuals
- Applications that successfully meet the donation guidelines

Donations will not be considered for:

- Activities that are already covered by an existing service agreement with the Shire of Augusta Margaret River
- Local sporting club attendance at “Country Week” events held in Perth
- Individuals who have selected themselves to attend an event/competition.

Funding amounts

- The maximum donation available to any one group in the Donation funding stream will not exceed \$5,000 including GST
- The maximum donation available to any individual in the Donation funding stream will not exceed \$500 including GST
- Donations up to \$3,000 including GST can be approved by a delegated officer
- Donations above \$3,000 including GST are to be approved by the Chief Executive Officer.

Funding Rounds

Applications for a Donation are open all year round until funds have been exhausted.

Conditions of Funding

Successful applicants will be required to:

- Applications are to be lodged on the Shire’s donation application form and retrospective applications will not be considered where they are submitted after the event or competition
- Where applicants are under 18 years of age the application form is to be signed by a legal guardian

- Selection letters or emails for the event / completion are to accompany the application form.
- Only use the funds for the purpose/s indicated in the application
- Where appropriate, successful applicants will be required to liaise with the Shire's Marketing team to obtain a copy of the Shire's logo and acknowledge the Shire's support
- Meet any other conditions outlined in your letter of agreement.

Application Process

- Your application will be reviewed in line with these guidelines
- All applicants will receive an email notifying them of the outcome of their application
- Successful applicants will receive donation money via electronic transfer to the bank account nominated on the application form.