

ADDENDUM

11.4.5 CSRFF GRANT APPLICATION - HOCKEY MULTI SPORTS SURFACE PROJECT

LOCATION/ADDRESS	Gloucester Park
APPLICANT/LANDOWNER	Shire of Augusta Margaret River
FILE REFERENCE	REC/30
REPORT AUTHOR	Dylan Brown, Recreation Operations Manager
AUTHORISING OFFICER	Heather Auld, Acting Director Corporate and Community Services

This addendum provides further information to 11.4.5 CSRFF GRANT APPLICATION - HOCKEY MULTI SPORTS SURFACE PROJECT report scheduled for the Ordinary Council Meeting being held 25 September 2019.

At the time the report was submitted for inclusion onto the agenda, the Shire were awaiting information and feedback from the Department of Sport and Recreation Southwest Manager regarding the application.

After the Officer received this information, it was noted that the Margaret River Hockey Club could not achieve the original \$217,000 by 27 September 2019 grant deadline as the funds needed to be confirmed at time of application.

To ensure the project can be applied for by this date the following amendments are to be made to the document.

In the Financial Implication Section

AMENDED

The Club has also secured a \$25,000 pledged towards sponsorship signage to be placed on the completed facility and an additional \$7,500 in Club savings bringing the final Club contribution total to \$175,000.

AMENDED – Report

A request to Council for a portion of the projected total funding will also be submitted for the 2020-21 budget for \$293,500. It is noted that a 1/3 contribution would be \$334,289.97, however at this stage the MRHC are asking the Shire for \$293,500. The increase in allocation by the Shire allows the project to receive full support for the Department of Sport and Recreation, at the time of grant submission as all funding must be confirmed by all funding bodies prior to application.

REVISED RECOMMENDATION

That Council:

1. Endorses the CSRFF Annual Forward Planning Grant application for the Hockey Multi Sport Surface Project;
2. Allocates \$293,500 in the 2020-21 budget towards the project upon a successful grant application; and
3. Notes that the MRHC intends to apply for an Interest Free Loan from the Shire should their CSRFF grant be successful.



Office Use Only

TRIM: _____

Grant No: _____

Project Coordinator: _____

CSRFF Grant Application Form

Year 2020/21 – 2022/23 Triennium

This application form can only be used for applications to be submitted in the 2020/21 funding round. No other forms will be accepted.

You <u>MUST</u> discuss your project with an officer from your nearest Department of Local Government, Sport and Cultural Industries office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications <u>MUST</u> be submitted to your local government. Contact your local government to determine the cut-off date for the submission of applications.		
DLGSC Contact: Troy Jones	Date: Regular Mtgs	Office: Peel South west
TYPE OF GRANT:		
<input type="checkbox"/>	ANNUAL GRANT \$100,000 – \$166,666 (Up to \$250,000 with development bonus) The total project cost (GST exclusive) is between \$300,001 and \$500,000.	
<input checked="" type="checkbox"/>	FORWARD PLANNING GRANT \$166,667–\$2 million The total project cost (GST exclusive) exceeds \$500,000. Note: Where the grant requested is \$166,667 or less but the total project cost is over \$500,000, applicants are to follow the criteria for a Forward Planning grant but will be funded as an Annual grant.	
Year of Claim (Applicable to forward planning grants only): Please indicate the year that you would prefer to claim a grant, taking into account the CSRFF Acquittal Requirements. Only indicate first preference for funding in 2020/21 if all planning is finalised and the project will be completed before 1 June 2021.		
<input checked="" type="checkbox"/> 2020/21	<input type="checkbox"/> 2021/22	<input type="checkbox"/> 2022/23
Would the project proceed if funding was allocated in a later year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how would the project be impacted (e.g. – delayed etc)?		
How would the resulting cost escalation be funded? Included in the budget		

Applicant's Details:

Organisation Name:	Shire of Augusta Margaret River				
Postal Address:	PO Box 61				
Suburb:	Margaret River	State:	Western Australia	Postcode:	6285
Street Address:	51 Wallcliffe road				
Suburb:	Margaret river	State:	WA	Postcode:	6285

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Dylan Brown	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Recreation Operations Manager		
Business Phone:	08 9780 5621	Facsimile:	
Mobile Phone:	0408 572 176	Email:	dbrown@amrshire.wa.gov.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 13 643 296 019	
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs exempt.	
Is your organisation not-for-profit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Is your organisation incorporated?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Incorporation #: *	
Bank details: Shire of Augusta Margaret River	Bank: Bankwest	BSB: 306021	A/c: 5343697

Local Government Authority Details:

LGA:	Shire of Augusta Margaret River		
Contact:	Andrew Ross	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Acting Director Corporate Community Services		
Business Phone:	08 9780 5249	Facsimile:	
Mobile Phone:		Email:	aross@amrshire.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Construction of a Hockey Training Complex			
Project Description: Construction of a new Hockey sports surface, consisting of redevelopment of area adjacent to the Margaret River Bowling Club that will cater for a new synthetic multipurpose half hockey pitch, including safety perimeter fencing, training level lighting and small storage areas. The area will also incorporate a viewing area and tiered seating for players and spectators.			
Project location:	Gloucester Park Precinct 51 Walcliffe Road Margaret River WA 8285		
Land ownership:	Who owns the land on which your facility will be located? Shire of Augusta Margaret River Lease Expiry (if applicable): N/A		
Planning approvals		If no, provide the date it will be applied for: April 2020	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	___/___/___	
Aboriginal Heritage Act?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	___/___/___	
Department of Biodiversity, Conservation and Attractions? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	___/___/___	
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	___/___/___	
Please list any other approvals that are required?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	___/___/___	
What discussions have been held with adjoining local authorities? As this is only a half size facility for hockey no other discussions have been held with the other local governments.			
Approximate distance from proposed project to nearest adjoining council boundary: 15 km			
Have you discussed this project with Department of Infrastructure and Regional Development (Federal Government)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If so, are you seeking funding from them? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Contact:			
How will your project increase physical activity?			

The construction of these facilities will allow the Shire of Augusta Margaret River and the local Margaret River Hockey Club to accommodate the increasing demands in providing the community with safe, organised and enjoyable physical activity experience.

This will be achieved through the following:

1. Provision of a new synthetic surface that does not compete with any other areas within the shire currently and allowing usage for multiple sports for training in all seasons.
2. The ability for local children to train in Margaret River without having to travel to Busselton.
3. The area will allow for an increase in other activities such as 5 a side soccer and/or junior soccer training
4. Usage by local schools to cater for similar sports.

As there is no existing facilities available for hockey in Margaret River, the local club has to travel to Busselton for both training and fixtures. The provision of a training venue such as this will reduce the number of times families will need to travel to Busselton and it is believed will result in the membership of the club continue to grow. The ability to expand the hockey club will better meet the needs of the community through improvements in being able to host training in the locality rather than City of Busselton.

Synthetic sports surfaces will also alleviate issues with overuse on other facilities as they do not require watering and they have up to 300% greater usage capacity than natural turf for an equivalent sized area, thus active reserve capacity and participation can be increased simply by providing synthetic sports turf.

Do you share your facility with other groups? Yes No If so, who: Currently there is no facilities available for hockey in the local government area, however this new facility will predominantly cater for hockey but will be accessible to other sports such as soccer five a side and junior touch rugby.

List up to three sport and recreation activities which will **directly benefit** from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
MR Hockey	80	16
Football MR (Soccer Junior)	10	4
MR and Districts Schools	10	4

Activity/sport **capitated membership** numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; **Social membership numbers not applicable**.

Note: if membership is not applicable, i.e. recreation facility or aquatic centre, please enter the number of users of the facility with evidence of how you arrived at the figure.

2016/17	123	2017/18	158	2018/19	156
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State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the departments website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
Hockey WA - Senior Manager Facilities and Infrastructure	
Have you discussed your project with your State Sporting Association?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Contact Name: Gerrit Engelbrecht	Date of contact: 25/06/2019

PLANNING

You need to demonstrate that you have undertaken an appropriate level of planning for your project. Questions 1 – 24 must be completed for all applications. Forward Planning grant applications must complete all the questions in detail. Annual grant applications must provide responses where appropriate and relative to the project.

Attach your responses (in numerical order) to the application form. If you believe that you have a valid reason for answering in the negative to a question please detail that reason.

Ensure that you have addressed the Key Principles of Facility Provision (see Guidelines for a CSRFF application), as they apply to your project. Questions 1 to 24 below relate directly to these principles.

You are expected to provide detail on the planning, management and financial viability of your project. Where research findings are used to justify a project a range of research techniques should be evident in the methodology used. When using comparative analysis local conditions must be considered.

All assumptions must be clearly stated. Please do not solely refer to attachments in the answers below – please summarise the content in the section provided.

1. **When did you complete your needs assessment?** (This is a formal analysis required for projects over \$500,000).

Community Infrastructure Report, Creating Communities (2012)

This study was catalyzed by the announcement of Margaret River as a Super Town, a state Government initiative to enhance regional centers. Set in the context of an ageing population, an exodus of young adults and the emergence of the area as an internationally significant wine and tourism region, the study addresses community infrastructure needs for the region.

Within the report is a case study on Gloucester Park including review of the previous Master Plan. Key factors identified for Gloucester park include:

1. There is a plentiful supply of treated waste water for the facility
2. The precinct is not currently linked to sewage
3. Turf in some areas is subject to compaction
4. Access is via unsealed roads and parking
5. Lighting and drainage is poor on Western Oval
6. Signage and safety needs a 'whole of site' approach
7. School bus and through traffic need to be better managed
8. Lower Western Oval (LWO) is a logistics centre during emergencies
9. Distribution of and design of playgrounds requires a comprehensive approach
10. Need for upgraded maintenance facilities
11. Competition between different user groups for shared space.

At the time of the study, the only formal use of the LWO was by the Margaret River Dog Obedience School and served as a priority overflow parking area and as there we no identified plans for development.

In terms of aspirations, even though the Hockey Club noted that they travel to Busselton to play on synthetic turf and do not use the LWO due to the volume of sports using the surface making it dangerous, they saw the opportunity to enhance the existing Western Oval to make it double sided and subsequently share the clubhouse with soccer and cricket.

Soccer noted the inadequacy of drainage and lighting on Western Oval and whilst not specifying LWO identified need for home and away facilities with improved change room facilities

Broadly, the study found that facilities on Gloucester Park are at capacity and additional playing fields are needed. High participation rates in soccer and football were acknowledged with a specific requirement for hockey facilities to be established.

The first three items of 16 recommended amendments to the Gloucester Park Master plan relate to LWO. Refer to below. Item Order of cost Timing (years)

1. Introduce new turf pitch for hockey into northern hockey field (LWO) (1 pitch with lighting) \$1.5m 1-5
2. Include provision for overflow parking area to the west of new hockey field, lighting and asphalt surface (30bays) \$72 k (\$2.4k/bay) 1-5
3. Renovation of current Cricket / Hockey clubroom to include an extension to northern elevation (200m2), verandah, kitchen and change rooms (\$800k) 1-5

Indicative elevations were provided for the redevelopment of the Western Oval pavilion to Cater to soccer, cricket and hockey.

Gloucester Park Master Plan, (Amended 2015)

Following the adoption of the Community Infrastructure Plan of 2012, the Gloucester Park Master Plan was amended incorporating the recommendations of the report as follows:

- Fencing to the Main Oval for AFL standard football games
- Improved spectator viewing area for the main oval with deck and shading
- 2 x clubrooms (tennis on Nippers Oval and soccer/cricket /hockey on Western Oval)
- Upgrade of mains power supply servicing the precinct.
- New hockey pitches and pavilion and change facilities
- Extension of Recreation Centre (2x indoor courts)
 - Playground upgrade
 - Lighting upgrades to West Oval
 - Cricket club nets to be extended
 - Disability and inclusion plan to be implemented across precinct
 - Expansion of second storey of Football pavilion



Also in August 2016 A feasibility study was carried out by CCS strategic for a similar project on the Gloucester park reserve at the time of the report it was thought that 3 codes could share a space , as the report progressed it was evident that the space could not be co shared as expected ,but was noted that hockey would require a dedicated synthetic in the near future

The redevelopment of Lower Western Oval is a logical next step in the implementation of the Gloucester Park Sporting Precinct Master Plan. This plan has been adopted by the Shire of Margaret River for the staged development of its principal sporting precinct and is in line with the Shire's Strategic Community Plan and Corporate Business Plan.

The Lower Western Oval has long been identified as a critical element within the precinct to accommodate growing demand in the sports of soccer, hockey and rugby. Current pressures Within the precinct are greatest from soccer, with growing numbers and demand for access to full size, quality-playing surfaces. Rugby has a range of playing field alternatives but all are compromised by the requirement to share a field with another winter code (causing conflicts with scheduling, line marking and goal post placement); or sharing with cricket, resulting in a less than desirable cricket pitch installation in the middle of the rugby field.

Hockey, once very strong in Margaret River, has suffered with the sport actively embracing the transition to a synthetic turf-playing surface. Nearly all local players now travel outside the Shire to play and train on a synthetic turf, and numbers have dwindled because of this time and cost impost. Options for the redevelopment of the Lower Western Oval have been investigated in depth, exploring a range of alternatives that offer maximum flexibility and the ability to accommodate the greatest number of users; that will meet both training and playing standards; and will be the most affordable or best value for money solution.

It is noted that all three sporting codes indicating a desire to make use of Lower Western Oval have developed standards for the use of synthetic turf surfaces. Hockey, played almost exclusively on synthetic turf, is perhaps the most advanced in this area, with both soccer and rugby openly encouraging the installation of certified synthetic surfaces. The installation of a synthetic playing surface has, however, been discounted at present due to the currently prohibitive cost. It is also unclear whether there is a single surface on the market that will comply with the requirements for competition purposes.

At present Hockey is trained and played elsewhere on synthetic turf surfaces (Busselton and Bunbury) and will continue to be accommodated that way until such time that a synthetic turf can be provided in Margaret River it can be noted that a number of the younger teams train locally on grass

	<p>at the local school oval or at Gloucester Park, and at times have used indoor recreation space for training.</p> <p>The forecast participation numbers for hockey will not for the medium to long term demand a synthetic turf field. There would, however, be a participation rate and skill development advantage (and travel time and cost saving to local players) if there was a synthetic turf surface available locally to allow for training.</p> <p>Most hockey teams (elite included) train on a share of a turf, mainly to keep costs down. A suitable hockey training field could be accommodated by providing a further 4 tennis courts, in a suitable synthetic turf surface that could also be used for hockey training and skills development.</p> <p>From 2016 onwards, the club has worked on many different options all detailed above. After consultation with other sporting groups not lead by the Shire of Augusta Margaret River, the club submitted plans to develop a previously underutilised area on Gloucester park that had always been allocated for over flow carpark. In 2019 the club meet with Calibre consulting to progress detailed design of this area to accommodate a half size synthetic multi use space.</p> <p>Football West supports the development of synthetic surfaces due to very similar playing attributes to high quality natural turf and much greater usage capacity for junior players to learn the skills of the game.</p>
	<p>How has the need for your project been identified and assessed?</p> <p>Through consultation with the Shire of Augusta Margaret River , Local Clubs, Schools and 2 consultant reports the need for this type of facility was highlighted and had been clearly identified. The Margaret River Hockey club also applied and has received a Aus. Sport Grants which also indicated that this need was further emphasized for the community.</p> <p>As this project has been predominately community driven it was clear to the shire that the facility was needed – this was further evident by the club gaining letters of support through all 7 local schools, other sporting club and associations and pledges from community based groups for over \$100,000. This community driven response has directed the local government to reconsider the long-term final plan and allocate the funding to ensure the project occurs.</p> <p>The hockey club also ran a community survey which was presented to the Council to further endorse the project and continue to gain support with over 200 local resident providing feedback for the project.</p> <p>Another primary reasons for installing synthetic surface is that it can sustain a much greater level of use than natural turf fields and thus are useful for significantly increasing active open space capacity of an LGA that has limited turf development options on the Gloucester park site.</p> <p>A synthetic surface is widely reported to have capacity for 60+ hours of use per week if required. It is effectively only limited by the available hours in a day. This is in contrast to a natural turf field, which is considered able to handle up to 25 hrs of use per week when well maintained in moderate climate conditions. Sustained high use of a synthetic surface simply requires more frequent grooming, whereas sustained over use of natural turf will result in the surface becoming unusable for a lengthy period until it can be rehabilitated.</p>
	<p>Is the need or a part of the need that you have identified already being catered for?</p> <p>Currently Hockey does not have such a facility to use within the shire boundaries. The club has worked closely with the local government to look at alternate options that were also created in both consultant reports dating back over the past 7 years. The closest option that hockey could utilise is grass space within the Gloucester Park reserve, but the growth in sports such as football and soccer prevent hockey from being introduced to these playing fields due to current demand.</p>

2.	<p>Have you undertaken a feasibility study? (must be included with Forward Planning applications).</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Two Consultant reports as mentioned over the past 7 years have formed an extract to be a part of the feasibility and direction behind the need for such as facility</p> <ul style="list-style-type: none"> • Creating Communities Report of 2012. • CCS Strategy Lower Western Oval feasibility study as previously mentioned. • Shire Wide Community Surgery 2016 and 2018. • Consultation through Local schools.
	<p>If not, how have you assessed the feasibility of your project?</p>
3.	<p>What alternatives were considered and why were they rejected? (This should include a 'do nothing' option)</p> <p>Options for doing nothing include status quo, which is Margaret river hockey having no facilities within Margaret River and continue travelling to Busselton, but this is not seen as feasible as eventually it will affect the club's membership.</p> <p>The other option is to share grounds with other sports which also is not feasible due to existing demand on those facilities as there is limited grass space and heavier winter sports damaging the surface making it unplayable and dangerous to hockey players.</p> <p>Location of the facility was considered with possibilities near the tennis and little athletics, but ultimately the opportunity to position near the bowling club provided more benefits, including having access to clubhouse, change-rooms and toilet facilities.</p> <p>Did you consider sharing with another group? (Please detail).</p> <p>As above the club and shire consulted with the tennis club to utilize space, this was not achievable due to tennis played on a perplex style courts and the hockey requiring synthetic grass style facility. A hybrid design and turf was considered as part of consultation again working with tennis club and Tennis WA the strategic direction for four additional grass hybrid surfaces was not ideal.</p> <p>Did you consider the whole of life cost when assessing the viability of these options to ensure that the preferred project was both affordable and cost-effective? (Please detail).</p> <p>Council officers and staff meet with the clubs and other facility's to explore the viability for this costing as we could not find any other half size facility in the state this clearly showed that to move forward with this project we would have to explore as many options as possible to ensure that it was cost effective and would be a well-used facility.</p>
4.	<p>How does your project fit into your:</p> <ul style="list-style-type: none"> • Club's strategic plan or development plan? The Local club has recently developed a revised Strategic plan. It has been further refined by the Board and included a review and alignment with Hockey WA Strategic Initiatives (Draft) and the Shire of Augusta-Margaret River Community Plan (2018). • State Sporting Association is strategic or development plan? Shire officers have held consultation with the Hockey WA, as per letter attached Hockey are fully supportive of the project and as this is a half turf this will be one of a kind for hockey to use in their plans moving forward . As most facilities have been built are based on numbers and have huge cost involved in the running of the facility, which also include heavy funding for ongoing repairs and replacement • Local authority is strategic or development plan? The area on Gloucester Park chosen for the project is an unused part of the reserve. In the reports and master planning leading into 2019 it was clearly identified that hockey needs a facility in the Shire of Augusta Margaret River

5.	<p>What impact is your project likely to have on other facilities and services in your local and regional area?</p> <ol style="list-style-type: none"> 1. Travel to training -Travelling to Busselton to train is a barrier for many players of the Margaret River Hockey Club, especially the juniors... The ability to train in Margaret River would improve player participation.in all areas 2. Cost to Play - the cost to play hockey can be a 'perceived' or real barrier to participation – particularly for juniors and families. Ensuring our sport offers value for money, the costs are transparent and realistic, incentives and flexibility in membership options to participation is essential to our long-term growth. 3. Maintaining a Volunteer Base - volunteers are the backbone of our operation. There is a need to identify the right people, provide adequate training in the right format and recognize their contribution. 4. Financial Stability - a planned approach is required to secure financial support from the government (Federal, State and Local) and the private sector to ensure long term financial viability of the club. <p>Through consultation, members have expressed that at times other secondary activities have been completed outside of Margaret River due to travel. i.e. the weekly food shop has been completed in Busselton rather than in Margaret River. Local schools will also have the ability to allow students to learn hockey as a part of the school curriculum.</p>
6.	<p>Is your facility multi-purpose (i.e. caters for a variety of activities at one time)? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If so, does it service more than one LGA?</p> <p>The facility has been designed around a Half Size hockey pitch. With this in mind it lends itself to other sports such as Soccer and other grass based sports a notable advantage of synthetic is that it can sustain high levels of use of short sided games on mini pitches such as five a side soccer. A natural turf field does not have the capacity to sustain this level of intense usage; therefore, any mini pitch facility development must be synthetic surface.</p>

Site and locality maps should be included with all applications outlining where the proposed facility is located in relation to other sport and recreation infrastructure (where applicable).



Sporting Reserve Gloucester Park

The Area shaded in White is the proposed area – the area is adjacent to the Aquatic and recreation centre , bowling clubs and other sporting ovals .The facility is also located with 1km of Three local school including the senior high school.

7. **Describe the consultation process undertaken for the project. For example, have you invited public submissions, conducted a survey, held stakeholder or public forums etc.:**

- Sport and Recreation Committee Meeting
- Council briefing workshops
- Margaret River Hockey Club Community survey – shared results with the shire and verified. The club had over 210 response to this survey
- The Club and Shire have also conducted meeting's with the state sporting body of Hockey to gain an understanding of Hockey WA strategic direction for moving forward with such a project .
- Club and Local Government have also meet with the Department representative to discuss the project on several occasions.

A range of resources regarding the development of sporting facilities are available on the website. DLGSC's Decision-Making Guide for Community Facilities and Services is useful to assist in determining the need for, and feasibility of, community and recreation services. The Guide is designed in such a way that it can be entered at any point in the planning process and used by planners for user groups with a range of skills and experiences.

MANAGEMENT

8.	<p>Have you developed a management plan for your facility? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Please attach a copy with this application.</p> <p>As this is a Shire owned and managed facility the local government will be responsible for the ongoing expenditure and replacement costings as per the Shires asset renewal program. Many clubs have License or lease over areas that have costed levies against then to ensure there long term viability. The shire will work with the Turf supplier and the club to look at long term planning for replacement and ongoing maintenance budget during construction. With consultation, the life of the turf should be approximate 10 to 15 years, within an ongoing cost annually of approximately \$1500 for the turf's surface. This can also be managed by the club.</p> <p>The facility management plan will also consider how to maximize the use the facility within the community in a safe and cost effective manner. Currently the Shire are working with the club on the below:</p> <p>Access and opportunities – accessibility through pedestrian, parking or transport, bookings and key access for inside and outside club users, safety and security in terms of lighting, hours of operation and fees and pricing.</p> <p>Quality, safety and sustainability – planning, budgeting, audits, inspections, cleaning, repairs, maintenance registers and infrastructure upgrades. Legislative requirements, leasing & licensing requirements and public liability.</p> <p>Multiple use or sharing – multiple users or sharing potential for increase in community ownership, additional source of funding and increased potential for grant funding, rights and responsibilities for user agreements.</p> <p>Currently all areas on Gloucester Park Precinct are managed by the Recreation Services staff of the Shire of Augusta Margaret River and are booked out as an active reserve for sporting use. With the development of multi-use synthetic hockey training, this area would remain under the control of Recreation Services team.</p> <p>The program coordination of the general bookings will be undertaken within the existing staff structure to ensure maximise usage of the are closely working with the hockey club at all times. If at some point in the future the Hockey area became critical to the placement of sporting clubs for training sessions due to closure of sporting grounds or otherwise, Recreation Services staff would need to liaise with Clubs in order to allocate training session times.</p>						
	<p>If not, please explain how you plan to address management issues i.e. attracting new members, building maintenance and repairs, replacement of broken or stolen items and/or raise sufficient revenue to cover operating costs? An asset management plan detailing provisions for life of asset costs should be provided for projects over \$500,000.</p>						
9.	<p>How have you catered for management needs in your design (if required)? Consider access. Included in the design of the facility the shire and club have referenced the Shire's Disability Access and Inclusion Plan to ensure that access to the facility is safe and effective. The location of the site on the receiver also has been considered due to its proximity to other sporting clubs and shires Recreation Centre, this location gives the facility security based on location and proximity to venues that are well utilized.</p>						
10.	<p>Was an experienced facility manager, builder or technical expert involved in planning the design of your project?</p> <p>Shire of Augusta Margaret River Recreation Services team directly involved, Shire Technical Coordinator, Calibre Consulting Design and Specialist Synthetic turf experts have also provided feedback.</p>						
11.	<p>If you propose to share a facility, have other groups been asked what features they need?</p> <p>List these needs and describe how they will be accommodated, either through your project's location, design or the way in which it will be managed.</p> <p>Design plans will and have been consulted with the Local Community access and inclusion group for consolation and feedback Members of the Shire's Sport and Recreation Advisory Committee were consulted during the Feasibility discussions to outline their requirements in regards to the development of the Area. It was acknowledged by the Committee that the potential main users of the playing field would be Hockey and soccer if they could be accommodated.</p>						
12.	<p>Have you considered:</p> <table border="1" data-bbox="220 1993 1418 2072"> <tr> <td data-bbox="220 1993 821 2027">• child care facilities</td> <td data-bbox="821 1993 933 2027">Yes <input type="checkbox"/></td> <td data-bbox="933 1993 1045 2027">No <input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="220 2027 821 2072">• access for low income earners</td> <td data-bbox="821 2027 933 2072">Yes <input type="checkbox"/></td> <td data-bbox="933 2027 1045 2072">No <input checked="" type="checkbox"/></td> </tr> </table>	• child care facilities	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	• access for low income earners	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• child care facilities	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>					
• access for low income earners	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>					

	• access for people with a disability	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	• access for seniors	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	• access on a casual and short-term basis	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Please attach a copy of the proposed fee structure. NOT applicable			

DESIGN

Grant applications are required to provide a **locality map, site map and building plans**. Plans are to be submitted in **A3 format**.

13.	<p>Have you written a design brief for your project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please respond to the following points:</p>
	<p>Describe the process used to obtain an estimate of construction cost. Quantity surveying services were provided by Calibre Quantity Surveying Services who have a wealth of experience in specific facility development cost estimates. The Shire's Manager Works (Engineer) who has confirmed that the construction costs are valid have also reviewed the cost schedule.</p>
	<p>An estimate from a qualified consultant in the building industry (e.g. architect, quantity surveyor, builder, engineer, etc.) must be provided with your application.</p>
14.	<p>What design features will allow your facility to meet changing needs over time? As there is no current multi use turf facility in the shire, the project was to be able to offer the community with a multi-sport synthetic based area to train and play on. It was evident with consultation with Hockey WA that a full sized facility would not be viable and economical for the local area. The needs for the local community are that junior players have the opportunity to learn new skills on a safe and suitable surface before having to travel over 40 kilometer to play games in Busselton or beyond.</p> <p>The ability of this synthetic surface to accommodate a range of sports and achieve this under lights provides the necessary flexibility to meet the needs of all sports in Margaret River and the associated area for the next 10 plus years.</p> <p>The design of the waterless installations will predominantly be hybrid hockey surfaces ('hybrid' meaning that it can be played on with or without application of water). This choice greatly reduces the impact on environment and cost for irrigation to the community and the club.</p>
	<p>Is your current proposal likely to limit any future development on your site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how?</p>
15.	<p>How have you determined the most appropriate technical specification for the equipment and systems for your facility (i.e. filtration, lighting, water heating, air quality – as required)? Due to the size, location of the area these set some predetermined factors for the design moving forward. The area is raised high on the reserve working in favour for reduced drainage capacity. Lighting for the facility is based on a previous project using LED technology to keep whole of life costing down and reduction in ongoing maintenance costings. As the current shire, reserve is on recycled water the decision was made to keep the facility a dry turf to reduce water consumption for both operating cost and expenditure cost. Co sharing of existing carparks and location also factored into the project. Turf specifications have also been evaluated based on Whole of life costing to ensure that usage and replacement cost are achievable to both club and shire in the future.</p>
	<p>Do they meet Australian Design Standards for your sport or recreation needs? This will be an assessment factor. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>Please refer to DLGSC's Asset Management Guide on the website for a list of common standards and note that projects that do not meet Australian Design Standards are ineligible for funding.</p>
16.	<p>What energy and water efficient products or design considerations will be included in your facility or project? (e.g. solar hot water, natural light, geothermal, water recycling etc.). Due to nature of the application, energy was the main factor that has been investigated. Using LED technology reduce power consumption but also drives lower service costs in the future.</p>
17.	<p>If your project involves floodlighting, have you determined whether there is a need to upgrade your power supply? If so, is this allowed for in your application?</p> <p>The Shire engaged a consultant to provide advice on the current and future power needs at Gloucester Park in 2014. The report provided indicated that the current transformer had reached its capacity. As a result and in conjunction with Western Power the 300kva transformer was replaced with a 100kva transformer and the removal of overhead powerlines in Gloucester Park in 2016 and as such there is sufficient power supply for additional lighting in the precinct</p>

FINANCIAL VIABILITY

It is understood that some facilities will operate at a loss. It is not necessary to suggest that all facilities will break even or make a profit. The intent of this assessment is to be sure that applicants have a realistic understanding of the impact of their project on the operational budget, membership costs or entry fees and an appreciation of the funding requirements over the life of the facility.

18. **Have you applied a Life Cycle Cost Analysis to your project?** This is mandatory for projects that have a total project cost over \$500,000. Yes No

Synthetic Hockey Ongoing Costs Cost Item*	Cost & Freq	Year	1	2	3	4	5	6	7	8	9	10	Total Yr 10	Total Yr 15	Total Yr 30
Reg Maint & Cleaning of Surface	Annually		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$15,000.00	\$ 25,000.00	\$ 30,000.00
5 Year Routine inspection							\$ 1,500.00						\$ 1,500.00	\$ 3,000.00	\$ 9,000.00
Replacement Surface														\$ 150,000.00	\$ 300,000.00
Pad Replacement														\$ 65,000.00	\$ 130,000.00
Total															\$ 469,000.00

Assuming that after 15 years the full surface will need to be redeveloped including base works, the total 30 year life span cost including the initial construction cost of \$1.1 million + 30 year maintenance & resurfacing costs of \$469,000 = \$1.469 million Ex GST. This equates to an annual life cycle cost of \$48966 p.a. It must be noted that replacement scheduled for 15 years dependant on usage

See attachment:

DLGSC's Life Cycle Cost Guidelines are available on the website. Developing a life cycle cost approach when considering your project's parameters will assist to make effective financial, economic and operationally sustainable decisions. Applicants may use alternative computer programs to demonstrate compliance.

19. **Is your organisation able to meet the ongoing operating costs of your project?** (e.g. wages, power)
 Yes No

For **Annual Grant applications** please attach a projected income and expenditure statement for the first year of operation, detailing operating costs, and user fees.

Forward Planning applications are to provide income and expenditure statements for the first three years of operation, and include an assessment of the potential impact on the project of social trends, competition, the strategic plans of neighboring local authorities and other factors.

Applicants are to consider the financial impact the development of the project will have on existing facilities within the identified catchment area. Applications to include details of a number of scenarios related to projected income and expenditure. This type of sensitivity analysis based on worst, average, and best-case performance should be used to inform proponents of the project development to the variables and consequent implications. A list of assumptions should be included with all analyses.

Attach your audited income and expenditure statements for the last three years (LGAs exempted).

20. **Who will be responsible for any operational costs and how will it be funded (include evidence as required)?**
 The Shire funds all operational costs for Gloucester Park and the new facility will be incorporated into the budgeted operational costs for the whole facility. These costs are funded through the annual budget from general revenue.

21. **WHERE A CLUB/ASSOCIATION IS THE APPLICANT**

Will a formal Asset Replacement Fund be created to ensure the ongoing maintenance of the facility?
 Yes No

If yes, how have you determined the required annual contributions? If no, why not?
 A specific fund will be established as the ongoing maintenance which will be funded from the Shire's operational budget. Future renewal or upgrade requirements will be funded through the Shire's Community Facilities Reserve.

	<p>Where the facility is owned by an LGA, how will the funds be accounted for and what agreement exists with the council? Sporting levies are sent out to each club at the start of the financial year to sporting clubs by the revenue team . These cost are placed into a reserve account to offset item such as maintenance and ongoing provisions .</p>
	<p><u>WHERE A LGA IS THE APPLICANT</u></p> <p>Will a formal Asset Replacement Fund be created to ensure the ongoing maintenance of the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Hockey club to come on a partner in the long term development and work as part of the shire asset renewal plan . This may be achieved through a sinking fund for capital replacement</p> <p>Will the facility be listed in your Council’s Asset Management Plan and has Council accepted the ongoing cost of maintaining the asset? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Comments: Council will list the asset Like all other facility and set the ongoing maintenance for the facility. This ongoing maintenance will also be an ongoing partnership with the local club</p>

PROJECT DELIVERY

22.	<p>Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe. Please consider these milestones as they will determine the financial years in which any grant will be offered. Please be conservative with the time required to complete the design and approval phase of the project prior to going to tender.</p>
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Task	Date
Attainment of all required approvals	
Preparation of tender/quotes for the major works contract	July August 2020
Issuing of tender for major works	September 2020
Signing of major works contract	October 2020
Site works commence	November 2020
Construction of project starts	November 2020
Project 50% complete	February 2021
Project Completed	April 2021
Project hand over and acquittal	May 2021

23.	<p>Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season or major annual event, i.e. if your sport is a winter sport, when will the project commence to ensure that inclement weather does not hinder progress) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral. Hockey is predominantly played In WA in the Winter months May to October; it is anticipated that construction period for the facility be November to April to avoid any clashing with other sports. Gloucester park also managed and booked by the local government and no other major plans or events will occur during the time to ensure that construction can be planned and expected effectively in accordance with our current estimated timeframes.</p>
24	<p>How many construction and/or ongoing jobs will your project create? (Only applicable if your project is over \$1 million)</p>

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organization be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DLGSC can be accessed by you during standard office hours and updated by writing to DLGSC or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DLGSC may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

Date: _____

LODGEMENT OF YOUR APPLICATION

- Applications including all attachments are to be received electronically and officially submitted to csrff@dlgsc.wa.gov.au by the cut-off date. A hard copy can also be provided and should be clipped at the top left-hand corner, please do not bind.
- It is recommended that you **retain your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly named and identified** and submitted with the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation **MUST** be included with your application. Applicants may wish to supply additional RELEVANT information.

<input type="checkbox"/>	Application form (including any attachments).
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes. Quantity Surveyor costs will be accepted; however the responsibility lies with the applicant to ensure the validity of the information. DLGSC accepts no responsibility for cost variations to projects that were provided a grant based on submitted Quantity Surveyor costs.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation). Also construction signage costs if relevant.
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply
<input type="checkbox"/>	Formal Needs assessment*
<input type="checkbox"/>	Management plan*
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects) in AutoCAD or similar format with an additional electronic version*
<input type="checkbox"/>	Feasibility study*
<input type="checkbox"/>	Concept design*
<input type="checkbox"/>	Life Cycle Cost Analysis*

***Only essential for requests where the total project cost exceeds \$500,000**

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Local Government, Sport and Cultural Industries and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the 2020/21 CSRFF application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DLGSC office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/Remote location <input type="checkbox"/> Growth Local Government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g. change rooms, storage, kitchen) rather than materials (electrician, plumber, finishing's).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost Inc GST	Quote Used (list company name and quote no)
PRELIMINARIES	\$ 54,142.83	\$59,557.11	JOB NUMBER: 18-003160 PRELIMINARY OPINION OF PROBABLE COST
SITWORKS	\$ 22,350.40	\$24,585.44	JOB NUMBER: 18-003160
RETAINING WALLS	\$ 135,590.92	\$149,150.01	JOB NUMBER: 18-003160
FENCING AND GATES	\$ 24,625.00	\$27,087.50	JOB NUMBER: 18-003160
STORMWATER DRAINAGE	\$ 33,648.40	\$37,013.24	JOB NUMBER: 18-003160
PITCHWORKS	\$ 215,541.10	\$237,095.21	JOB NUMBER: 18-003160
POWER SUPPLY / LIGHTING	\$ 135,000.00	\$148,500.00	JOB NUMBER: 18-003160
TURF SUPPLY AND LAY	\$ 213,179.00	\$234,496.90	JOB NUMBER: 18-003160
STORAGE SHED	\$ 15000.00	\$16500.00	Shed Solutions
Donated materials (Cost breakdown must be attached)			
Volunteer Labour (Cost breakdown must be attached)			
Sub Total	\$849072.83	\$933983.90	TOTAL CONSTRUCTION CONTRACT (INCL GST)
Cost escalation	\$153797.08	\$169176.79	Based off QS 20% contingency <i>Attached as per QS</i> JOB NUMBER: 18-003160
a) Total project expenditure	\$1002869.91	\$1103160.69	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount Inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	293500	322850	LGA cash and in-kind		Council Minutes OCM
Applicant cash	175000	192500	Organisation's cash	Y	Attachments
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials			Cannot exceed applicant cash and LGA contribution		
Other State Government funding					
Federal Government funding	200000	220000		Y	Aus. Sport Grant attached
Other funding – to be listed			Loans, sponsorship etc.		
CSRFF request (No Development Bonus)	334289	367717.90	up to 1/3 project cost	N	
or CSRFF request (Development Bonus)			Up to ½ project cost	N	
b) Total project funding	1002869	1103179.69	<i>This should equal project expenditure as listed on the previous page</i>		
REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?					
Components of the project may be revised if funding was reduced. Lighting may be requested as a separate project in future years.					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Augusta Margaret River
Name of Applicant: Dylan Brown

Note: The applicant's name cannot be changed once the application is lodged at DLGSC.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	<input checked="" type="checkbox"/> Local Plan <input type="checkbox"/> Regional Plan
Have all planning and building approvals been given for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input checked="" type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

Please complete the questions attached. This assessment is an important part of the CSRFF process and your answers to these questions assist the committee make their recommendations, even if you are the applicant. Please provide a summary of any attachments in your assessment, rather than referring to attachments or external documents such as Council Minutes.

1. Please confirm your contribution to the project, whether it has been formally approved (including financial year for which it is approved) and any conditions on the funding. If no funding has been provided, why not?

2. A) *If a community group application:* Do you believe the project is financially viable, including the applicant's ability to provide upfront contributions, ongoing payments and contributions to an asset replacement fund. Does council commit to underwriting any shortfalls as the ultimate asset owner?

B) *If a council application:* Is Council fully aware of the ongoing cost of operating and maintaining this facility and does your organisation have the capacity to service it into the future? How are the user groups contributing to the ongoing cost of operating the facility?

(B) Council are fully aware of the ongoing cost of the facility as a part of the assets management plan this will be clearly identified. The Shire and the Club will have a Memorandum of understanding in place to ensure that a fund be in place for the renewal program of the faculty. Levies charged on the usages will also be factor in to the long term costing

3. Please provide any additional comments regarding this applications merit against the assessment criteria to support your project rating and ranking.

Signed

Position

Date

Applications for CSRFF funding must be submitted to your Department of Local Government, Sport and Cultural Industries office by **4pm on 27 September 2019**. Late applications cannot be accepted in any circumstances.

DLGSC OFFICES

PERTH OFFICE

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CSRFF@dlgsc.wa.gov.au

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Geraldton WA 6531
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midwest@dlgsc.wa.gov.au

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GREAT SOUTHERN

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Albany WA 6330
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PEEL

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WHEATBELT – Narrogin

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wheatbelt@dlgsc.wa.gov.au

