

Ordinary Council

AGENDA

FOR THE MEETING TO BE HELD
WEDNESDAY, 12 JUNE 2019
IN COUNCIL CHAMBERS,
ALLNUTT TERRACE, AUGUSTA
COMMENCING AT 5:30PM

Meeting Notice

Dear Councillor

I advise that an Ordinary Council Meeting of the Shire of Augusta Margaret River will be held in Council Chambers, Allnutt Terrace, Augusta on Wednesday 12 June 2019, commencing at 5:30pm.

Yours faithfully



DALE PUTLAND
ACTING CHIEF EXECUTIVE OFFICER

ATTENTION/DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Ordinary Council Meeting

1. **DECLARATION OF OPENING**
2. **ATTENDANCE**
3. **DISCLOSURES OF INTEREST**
4. **PUBLIC QUESTIONS**
 - 4.1. **Response to Previous Public Questions Taken on Notice**
 - 4.2. **Public Question Time**
5. **APPLICATIONS FOR LEAVE OF ABSENCE**
6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
 - 6.1 **Ordinary Council Meeting held 22 May 2019**
7. **DEPUTATIONS**
8. **PETITIONS**
9. **ANNOUNCEMENTS FROM THE PRESIDING MEMBER**
10. **QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**
11. **REPORTS OF COMMITTEES AND EMPLOYEE REPORTS**

11.1

Chief Executive Officer

11.1 CHIEF EXECUTIVE OFFICER

Nil

11.2 SUSTAINABLE DEVELOPMENT

11.2.1 AMENDMENT TO LICENSED PREMISES (INCREASE PATRON NUMBERS) FOR SMALL BAR

LOCATION/ADDRESS	124 (Lot 3) Bussell Highway, Margaret River
APPLICANT/LANDOWNER	Leon Xavier Carroll/Faire Investments Pty Ltd
FILE REFERENCE	P219116, PTY/1250
REPORT AUTHOR	Lucy Gouws, Senior Planning Officer
AUTHORISING OFFICER	Nick Logan, Acting Director Sustainable Development

IN BRIEF

- Council approved an application for a Small Bar (ref P216186) at the ordinary meeting of the 28 September 2016.
- Subsequently the Site has been developed and is known as the Yonder Bar.
- The Site is located centrally within the Town Centre, but is constrained by limited parking. No parking bays are available at the Site till after 6:00pm, with two available bays thereafter.
- Council approved the Small Bar, allowing a maximum of 25 patrons, between the hours of 5:00pm to 12:00 midnight. This application is seeking approval to increase patron numbers from 25 to 50.

RECOMMENDATION

That Council approves the proposal to increase the patron numbers for the Small Bar at 124 (Lot 3) Bussell, Highway, Margaret River.

PROPOSAL

An application has been received to amend planning approval (ref P218186) for a 'Small Bar' by allowing an increased number of patrons from 25 to 50 at 124 (Lot 3) Bussell, Highway, Margaret River, (the Site). The proposal includes increasing the licensed area to include a portion of the entry / alfresco area that extends along the side (eastern) elevation with a floor area of 7.37m² as shown on Attachment 1.

LOCATION PLAN

The Site is located on the corner of Bussell Highway and Fearn Avenue, Margaret River. It currently contains two (2) real estate agents, an espresso bar, barber and small bar. The Site has been subdivided by Strata Title and the landowner of both of the two strata lots on the Site has consented to the use of the Yonder Bar, which falls within common property. The Site is identified in Figure 1 below.

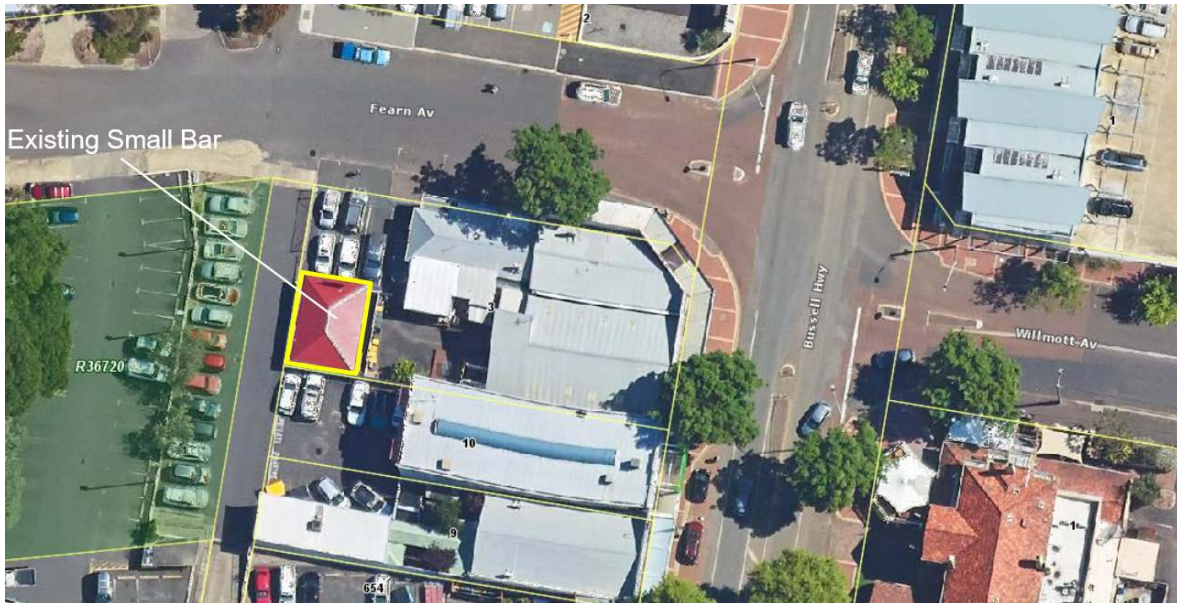


Figure 1: Location Plan

TABLED ITEMS

Nil

BACKGROUND

The building accommodating the Yonder Bar was originally constructed as an outbuilding and used for storage.

CONSULTATION AND ADVICE

The proposal was publically advertised by way of written consultation with surrounding landowners. The Shire received one (1) submission of objection to the proposal from the owner of the business opposite the Site. Concerns were raised with the increase in patron numbers and the impact this would have on a future development proposal for the neighbouring Site, a perceived lack of toilet facilities, noise and customers parking within the submitters Site. These points are discussed in greater detail in the officer comments of this report.

Internal Consultation

The proposal was referred to internal departments within the Shire. The Shires Infrastructure Section supports the application, and advised the proposal was considered to 'add to the vitality to the Festival Precinct'.

Consultation with the Shires Environmental Health Department was required to ensure the proposal for 50 patrons was compliant with the Public Buildings assessment. Based on the licensed floor area accessible by patrons, the Public Buildings assessment allows 0.85 patrons per one (1) square metre. The Shires Environmental Health officers have calculated that the floor area of the Small Bar, which includes area shown as an entry / alfresco area to calculate to 40.36m². This calculation allows for a maximum of 47 patrons in the Small Bar from a public buildings perspective

PLANNING FRAMEWORK

Local Planning Scheme No. 1

The site is zoned Town Centre and the Yonder Bar is approved to be used as a 'Small Bar' use. A Small Bar is defined as:

'means premises licensed as a small bar under the Liquor Control Act and used to sell liquor for consumption on the premises, but not including the sale of packaged liquor; and with the number of persons who may be on the licensed premises limited to a maximum of 120'

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The parking rate for a Small Bar is calculated within the Margaret River Town Centre as 1 bay per 7.5m² of bar space occupied by patrons, or 1 bay per 7.5 patrons. As with the previous application parking calculations have been based on the number of patrons.

DISCUSSION / OFFICER COMMENTS

The number of patrons which can be accommodated by the proposal is limited by three key factors. They are:

- The ability to comply with the parking requirements of LPS1;
- The number of toilets which can be provided to meet the requirements of the Building Act; and
- The floor area of the venue, as provided for by the Health (Public Buildings) Regulations 1992.

In addition to these factors, noise, as raised by the one submission received, is also a relevant factor.

Parking

The current approval allows for 25 patrons, with car parking required at a ratio of 1 bay per 7.5 patron, totalling 3 parking bays. There are 2 bays on Site, and Council has previously consented to the shortfall of 1 parking bay. The proposal to increase patron numbers to 50, therefore requires 3 additional parking bays.

There is no potential for the necessary bays to be accommodated on Site. The Small Bar is proposing to continue to operate outside of the predominant opening hours of neighbouring uses, restricted to the hours of 5:00pm till 12:00 midnight. It is clear that the Yonder Bar has been operating without creating parking issues to date and that there is a sufficient supply of underutilised parking in the immediate vicinity at these times. Clause 5.8.3 of LPS1 allows Council scope to reduce the number of on Site bays provided on this basis.

Use of the Site to date has not led to any car parking issues made known to the Shire other than by the submission received on this application. There are numerous bays within close proximity to the venue and all are associated with development which have alternate opening hours to the Small Bar. Because of the small size of the facility patrons also tend to be inclined to visit the Yonder Bar together with a number of food and drink venues within the town centre. Other than the submission, there does not appear to be any reasons not to allow for an increase to the parking shortfall. Whilst parking in the Town Centre occurs from patrons visiting alternate premises, the limited opening hours of the Yonder Bar will in practice significantly limit the impact of the use in creating parking supply issues for surrounding developments.

Toilet Facilities

As required under the Building Act an additional toilet is required to be provided to cater for the proposed increase in the number of patrons. An additional toilet is proposed as required.

Health (Public Buildings) Regulations 1992

The Regulations require that an area of 0.85m² be provided for each patron of a Small Bar. Based on the floor area provided of 40.36m² a maximum of 47.48 patrons are allowed.

The area used by the proponent to arrive at the floor area calculation of 40.36m² includes an outdoor entry / alfresco area with a maximum dimension of 7.37m² as shown in Attachment 1. This area of the Site is unusual, it's small, narrow and lacks any cohesive relation to the rest of the Small Bar. It would not appear to be an ideal location for patrons from an amenity point of view, and in any case, gives rise to noise concerns.

If this area is excluded from the licenced part of the premises, patron numbers are reduced to 39, this allows for an additional 14 patrons than currently allowed. It also has the effect of reducing the parking shortfall to 3 bays in total, and assists in addressing noise concerns.

It is recommended that the entry / alfresco be excluded from the licensed area and that the number of patrons be limited to 39.

Noise

As with the original approval for the Small Bar, the same noise regulations will apply and will be the subject of an advice note of an approval. The operation and management of the Small Bar is required to adhere to the Environmental Protection (Noise) Regulations. The manager / owner of the Small Bar has a duty to manage patrons, and to control any anti-social behaviour.

The measures outlined above which reduce the total number of patrons and confine the licensed area to that internal to the building provide practical measures to avoid potential noise conflicts and suitably address the neighbours concerns.

If Council are of a view to support the proponent's application as submitted, the use of the entry / alfresco could be included and the patrons limited to 47.

STRATEGIC PLAN / POLICY IMPLICATIONS

Community Strategic Plan 2036 (CSP)

Corporate Business Plan 2018-2022

Goal 3: Managing Growth Sustainability

Community Outcome 3.1: Clearly defined area for growth and renewal

Strategic Response: Implement Local Planning Scheme No.1

Service level strategy/plan: Provide planning services

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Environmental

The proposal is unlikely to have any significant environmental impacts.

Social

The approve Small Bar was considered to introduce a diverse venue within the town centre, that offers a use to the wider community.

Economic

The Small Bar is considered to bring people into the town centre and provides for economic benefits to other businesses.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

Attachment 1 – Plans

11.3. Infrastructure Services

11.3.1 EXCISION OF LAND FROM R47049 FOR ROAD RESERVE, 5459 BUSSELL HIGHWAY

LOCATION/ADDRESS	5459 (Lot 122) Bussell Hwy, Witchcliffe
APPLICANT/LANDOWNER	Leeuwin Parklands Pty Ltd
FILE REFERENCE	RES/47049 PTY/5337
REPORT AUTHOR	Doug Sims, Technical Officer – Assets and Land Administration
AUTHORISING OFFICER	Markus Botte, Director Infrastructure Services

IN BRIEF

- Council previously resolved to support the excision of land from Reserve 47049 for road purposes.
- The proposed road (lot 301) was only truncated on the northwest corner. (as shown on Attachment 1).
- The Department of Planning Lands and Heritage (DPLH) have contacted the Shire and the Developer and asked for the southwest corner to also be truncated (as shown on Attachment 2).
- Under Section 51 of the *Land Administration Act 1997* (LAA) this action requires Council support.

RECOMMENDATION

That Council supports the excision of additional land from Lot 5459 on Deposited Plan 27434 for road reserve shown as Lot 301 on Plan 20180919 S-2 and the amalgamation of the same land into Lot 122 on Plan 401622.

LOCATION PLAN



TABLED ITEMS

Nil

BACKGROUND

Council resolved at the Ordinary Council Meeting held on the 14 November 2018, to support the excision of land from a portion of Reserve 47049 being lot 5459 on DP 27434 (Attachment 3), to be dedicated as Road Reserve.

The matter was forward to DPLH for them to action the land dealings. DPLH has since contacted the Shire and the developer in relation to the creation of lot 301, which is required for road reserve for this subdivision. They have noted the northwest corner of the proposed lot is truncated but the southwest corner is not. They have asked for the southwest corner to also be truncated, as shown on Attachment 2, being Plan 20190508 Sh-2.

Reserve 47049 is vested with the Shire for the purpose of a Heritage Trail and forms the corridor for the Wadandi Track. It comprises many individual lots. Lot 5459 on Plan 27434 is one of these lots (Attachment 3).

CONSULTATION AND ADVICE

External Consultation

Department of Planning, Lands and Heritage (DPLH). The applicant/owner to seek formal support from the Local Government for the excision of land required for road reserve, from Reserve R47049 by way of a Council resolution, pursuant to section 51 of the LAA.

Internal Consultation

Infrastructure Services

Planning and Development Services

DISCUSSION / OFFICER COMMENTS

To take land required for road reserve from reserve 47049 will require Council support.

DPLH have assessed the previous Council resolution and are now seeking Council support to take additional land from reserve 47049 to create a truncation on the southwest corner of Lot 301, which is to become road reserve as shown on Attachment 2.

If supported by Council, the excision off land from the reserve under Sec. 51 LAA and the amalgamation of the land into Lot 122 under Sec. 87 LAA and the road dedication under Sec.168 of the *Planning and Development Act 2005* (PDA) will all appear in the 'in order for dealings' panel on the 'Freehold' Deposited Plan. What this means is the land transactions will all occur simultaneously on the lodgement of the Deposit Plan with Landgate. This gives the Shire the security the excised land from the reserve will not become freehold land (thus losing the continuity of the Wadandi Track) should the development fail to progress.

STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS

Section 51 of the LAA deals the excision of land from a Crown reserve. Sec 87 of the LAA deals with the sale of Crown land for amalgamation with adjoining land.

Sec. 168 PDA deals with the dedication of land as road reserve.

STRATEGIC PLAN / POLICY IMPLICATIONS

Community Strategic Plan 2036 (CSP)

Corporate Business Plan 2018-2022

Key Result Area 5: Effective strategy, planning and asset management

Community Outcome 5.2.3.3: Provide land administration services

PLANNING FRAMEWORK

Nil

FINANCIAL IMPLICATIONS

The applicant will meet all associated costs including the purchase of the land from the Crown in order for the land to be amalgamated into Lot 122.

SUSTAINABILITY IMPLICATIONS

Environmental

No clearing will be required as the alignment of the proposed road reserve will be across cleared farmland.

Social

This proposed 41 lot subdivision will add to the social network of the Witchcliffe townsite and generate greater usage of the Wadandi Track.

Economic

The proposed 41 lot subdivision will generate economic activity in relation to construction works associated with the subdivision and future residential development.

VOTING REQUIREMENTS

RECOMMENDATION

That Council supports the excision of additional land from Lot 5459 on Deposited Plan 27434 for road reserve shown as Lot 301 on Plan 20180919 S-2 and the amalgamation of the same land into Lot 122 on Plan 401622.

ADVICE TO APPLICANT / PROPONENT

Nil

ATTACHMENTS

1. Plan 20180919 S-2
2. Plan 20190508 Sht-2
3. Lot 5459 on Deposited Plan 27434

11.4 CORPORATE AND COMMUNITY SERVICES

11.4.1 LIST OF PAYMENTS FOR APRIL 2019

LOCATION/ADDRESS	Shire of Augusta Margaret River
APPLICANT/LANDOWNER	Shire of Augusta Margaret River
FILE REFERENCE	FIN/42
REPORT AUTHOR	Belinda Browning, Accounts Payable Officer
AUTHORISING OFFICER	Andrew Ross, Acting Director Corporate Community Services

IN BRIEF

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that payments made under delegated authority by the CEO are reported to Council on a monthly basis showing details of each account paid since the last such list was prepared.

RECOMMENDATION

That Council notes the April 2019 List of Payments for \$3,753,288.05 as certified correct by the Chief Executive Officer.

LOCATION PLAN

N/A

TABLED ITEMS

N/A

BACKGROUND

Where Council has delegated authority to the CEO to make payments from the Shire's bank accounts then under *Local Government (Financial Management) Regulations 1996*, Regulation 13 (1) a list of such payments is to be prepared each month for noting by Council.

CONSULTATION AND ADVICE

External Consultation

Nil

Internal Consultation

Nil

DISCUSSION / OFFICER COMMENTS

Table 1 below provides a summary of the payments made and Table 2 makes comparison between payments for the 2017-18 and 2018-19 financial years.

The List of Payments attachment provides further details as required under Regulation 13 (1). These details are as follows.

- (a) The payee's name;
- (b) The amount of the payment;
- (c) The date of the payment; and
- (d) Sufficient information to identify the transaction.

In order to improve operational efficiency and reduce costs, the Shire's Finance team continually liaise with creditors paid by cheque to encourage them to switch to EFT.

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TABLE 1 – SUMMARY OF PAYMENTS MADE IN THE MONTH APRIL 2019

MODE OF PAYMENT	CHEQUE / EFT NUMBERS	SUB-TOTAL	AMOUNT
Cheques (includes reimbursement of credit cards)	42406-42413	\$51,672.65	\$51,672.65
EFT	69951-70435	\$2,555,020.31	
Direct Debits		\$1,146,595.09	\$3,701,615.40
TOTAL			\$3,753,288.05

TABLE 2 – COMPARISON WITH PRIOR YEAR OF PAYMENTS

MONTH	CHEQUES	EFT/DD	TOTAL PMTS	CUMULATIVE PAYMENTS	CHEQUES	EFT/DD	TOTAL PMTS	CUMULATIVE PAYMENTS
	2017-18	2017-18	2017-18		2018-19	2018-19	2018-19	
JULY	11,911.90	4,058,767.09	4,070,678.99	3,693,703.78	26,103.88	5,421,569.55	5,447,673.43	5,447,673.43
AUGUST	12,189.23	3,345,515.25	3,357,704.48	7,417,044.16	24,324.24	3,479,792.07	3,504,116.31	8,951,789.74
SEPTEMBER	22,462.49	9,460,770.44	9,483,232.93	15,746,398.37	12,292.40	3,829,327.80	3,841,620.20	12,793,409.94
OCTOBER	14,248.57	6,213,632.69	6,227,881.26	20,776,246.78	16,100.80	12,583,756.59	12,599,857.39	25,393,267.33
NOVEMBER	16,796.25	3,002,051.85	3,018,848.10	23,314,937.30	18,922.59	4,513,582.09	4,532,504.68	29,925,772.01
DECEMBER	16,784.55	3,486,311.03	3,503,095.58	26,037,639.47	26,683.06	4,637,340.93	4,664,023.99	34,589,796.00
JANUARY	23,253.79	3,016,860.48	3,040,114.27	28,570,044.69	39,638.36	3,969,206.46	4,008,844.82	38,598,640.82
FEBRUARY	8,323.20	3,158,631.14	3,166,954.34	31,081,914.60	24,695.30	3,222,690.77	3,247,386.07	41,846,026.89
MARCH	13,755.44	3,754,347.57	3,768,103.01	33,900,567.24	23,851.36	3,494,760.00	3,518,611.36	45,364,638.25
APRIL	21,948.61	3,759,184.07	3,781,132.68	38,890,752.20	51,672.65	3,701,615.40	3,753,288.05	49,117,926.30
MAY	12,777.70	4,065,100.21	4,077,877.91	41,953,695.96				
JUNE	63,421.26	7,100,844.90	7,164,266.16	46,063,662.23				
	237,872.99	54,422,016.72	54,659,889.71	54,659,889.71				

STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS

Local Government Act 1995, s 6.10, and
Local Government (Financial Management) Regulations 1996, r 13

STRATEGIC PLAN / POLICY IMPLICATIONS

Community Strategic Plan 2036 (CSP)

Corporate Business Plan 2018-2022

Goal 5: Effective leadership and governance

Community Outcome 2: Effective and integrated strategy, planning,
financial and asset management

Strategic Response: Ensure the Shire's financial performance is well managed and leads to a strong
financial position

Service level strategy/plan: Continue to monitor and analyse monthly, year to date and annual financial
performance.

PLANNING FRAMEWORK

N/A

FINANCIAL IMPLICATIONS

N/A

SUSTAINABILITY IMPLICATIONS

Environmental

N/A

Social

N/A

Economic

N/A

VOTING REQUIREMENTS

SIMPLE MAJORITY

RECOMMENDATION

That Council notes the April 2019 List of Payments for \$3,753,288.05 as certified correct by the Chief
Executive Officer.

ADVICE TO APPLICANT / PROPONENT

N/A

ATTACHMENTS

1. List of Payments for April 2019

11.4.2 FINANCIAL ACTIVITY STATEMENT REPORT - APRIL 2019

LOCATION/ADDRESS	N/A
APPLICANT/LANDOWNER	Shire of Augusta Margaret River
FILE REFERENCE	FIN/14
REPORT AUTHOR	Andrew Ross, Acting Director Corporate and Community Services
AUTHORISING OFFICER	Dale Putland, Acting Chief Executive Officer

IN BRIEF

- The monthly financial activity statement report is a standard financial reporting item prepared in accordance with the provisions of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
- Council is to consider the financial results for the period ending 30 April 2019.

RECOMMENDATION

That Council receives the Monthly Financial Report – April 2019 in accordance with Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

LOCATION PLAN

Nil

TABLED ITEMS

Nil

BACKGROUND

In accordance with Financial Management Regulation 34, the Shire is to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under Financial Management Regulation 22(1), for that month with the following details:

- annual budget estimates;
- budget estimates to the end of the month to which the statement relates;
- actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- material variances between the comparable amounts referred to in (b) and (c); and
- net current assets at the end of the month to which the statement relates.

Also under Financial Management Regulation 34(5) Council are to adopt each year a material variance threshold. At the Ordinary Meeting of Council on 25 July 2018 (**OM2018/186**) Council adopted a monthly variance for reporting of material variances, where financial activity is greater than 10% and \$10,000.

CONSULTATION AND ADVICE

External Consultation

Nil

Internal Consultation

Business unit managers were provided the draft monthly financial reports for their business units and have provided their comments on variances greater than 10% and \$10,000.

DISCUSSION / OFFICER COMMENTS

The commentary contained in the body of this report is in line with Financial Management Regulation (2)(b) that requires commentary on material variances to the Statement of Financial Activity at the nature/type, program or business unit level.

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The Statement of Financial Activity shows a year to date actual closing position at 30 April of \$8.412 million (\$2.205 million lower than last month's result of \$10.617 million). This result was higher than the expected year to date budgeted position of a \$0.347 million deficit. The following details the main reasons for this favourable variation to Budget. However, the main cause is under budget capital expenditure which contributes \$8.160 million of the year to date variance and is primarily attributable to delays/budget profiling of major capital projects (HEART project and Margaret River main street upgrade).

Operating revenue is \$0.242 million or 0.7% above the amended budget (last month \$0.156 million or 0.5% above budget). The main contributors to this favourable result are:

- rates are \$0.037 million over the amended budget (last month they were \$0.057 million over budget);
- operating grants and contributions are \$0.099 million over the amended budget (last month \$0.074 million over budget);
- interest received on investments are \$0.083 million over the amended budget (last month \$0.067 million); and
- fees and charges are \$0.034 million over the amended budget (last month \$0.031 million under budget) with under budget income of \$0.051 million for caravan parks being offset by over budget revenue for the Waste Services area.

Operating expenditure on a year to date basis is \$1.769 million or 5.7% below the amended budget (last month \$1.562 million or 5.5% below budget). The main contributing factors are:

- employee expenses being \$0.070 million or 0.6% below the amended budget (last month \$0.086 million or 0.8% below budget);
- materials and contracts are \$1.731 million or 19.9% below the amended budget (last month \$1.556 million or 19.7% below budget);
- utilities are \$0.090 million or 10.9% below the amended budget (last month \$0.057 million or 7.9% below budget);
- other expenses are \$0.090 million or 12.8% below the amended budget (last month \$0.084 million or 12.6% below budget); and
- depreciation is \$0.232 million or 3.1% over budget (last month \$0.223 million or 3.3% over budget).

Staff vacancies, staff acting in other positions, training not being used and leave taken have contributed to employee expenses being under budget for a number of areas including CEO, Community Buildings, Customer Relations, Libraries, Caravan Parks and Parks and Gardens.

The timing of operating projects has contributed to materials and contracts being under budget. Areas with under budget variations greater than \$0.050 million include Asset Services, Augusta Recreation Centre, CEO, Community Buildings, Outside School Hours Care, Fire Prevention, Indoor Recreation Centre, Gloucester Park, Information Technology, Road Maintenance, Parks and Gardens, Rangers, Planning, Waste Services, Landcare, Caravan Parks and Community Planning and Development. Operating projects in a number of these areas will be carried forward to the 2019-20 budget. Over budget materials and contracts expenditure for the Public Works Overheads area partly offset the above.

Variation in the budget profile compared to the actual disbursement of donations, grants and subsidies is the reason other expenses is under budget for the Corporate and Community Services, Members of Council and Landcare areas.

Grants for capital works are \$1.596 million or 25.3% under budget (last month \$0.809 million or 15.2% under budget). Higher than budgeted developer contributions have offset the impact of grants not yet received from Regional Road Group for various roadwork projects, the CSRFF grant for the Lower Western Oval project and grants for the HEART project. The \$0.550 million balance of the Royalties for Region's grant of \$3.050 million for the HEART project will be claimed by the end of the financial year. However, the \$0.720 million balance of the National Stronger Regions Fund grant of \$1.800 million for the HEART project will not be paid until after the project is completed in 2019-20. This will result in capital grants being under budget at the end of this financial year.

SHIRE OF AUGUSTA MARGARET RIVER
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Capital expenditure of \$1.199 million during the month compared to the budget for the month of \$1.840 million. On a year to date basis capital expenditure is \$8.160 million or 38.6% under budget (last month \$7.518 million or 38.9% under budget). The major causes of this variation are:

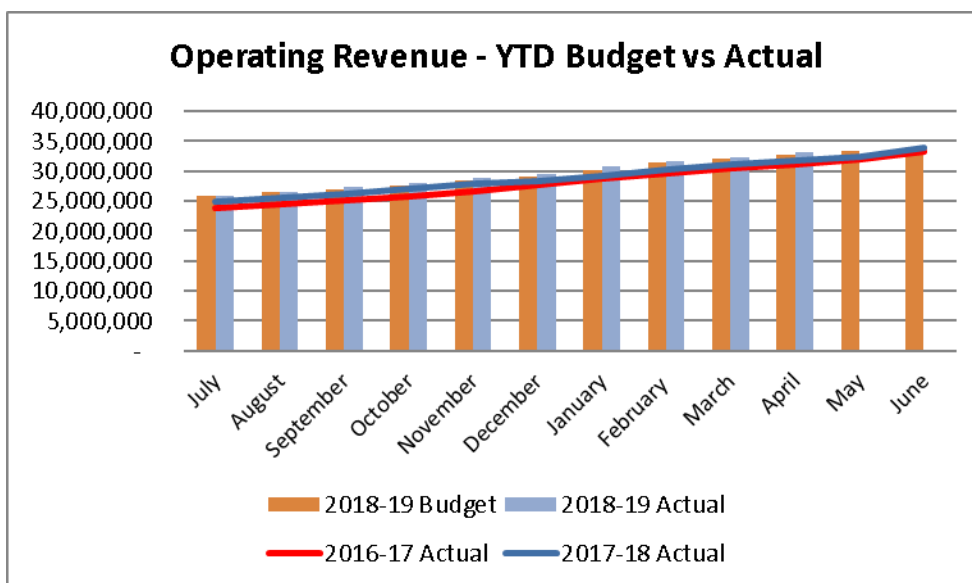
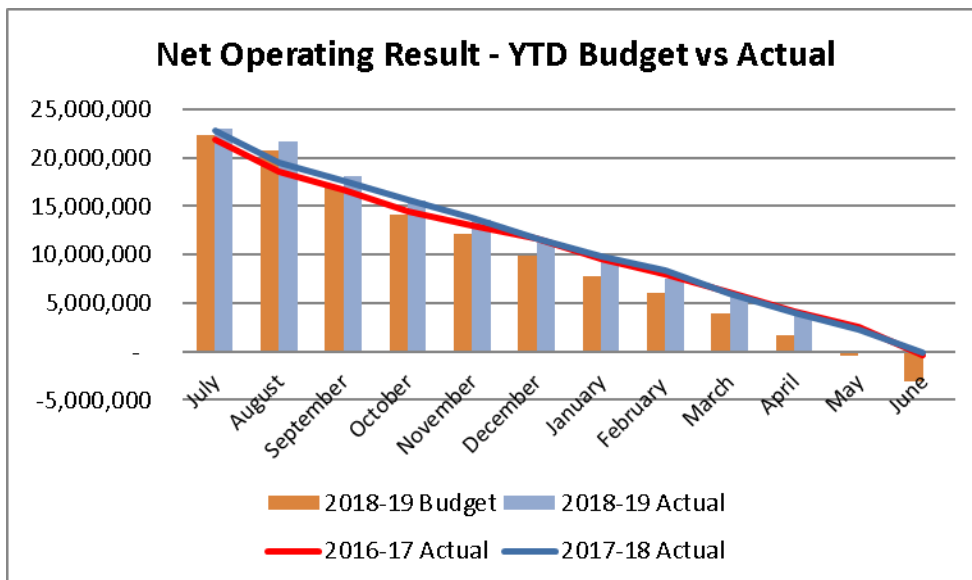
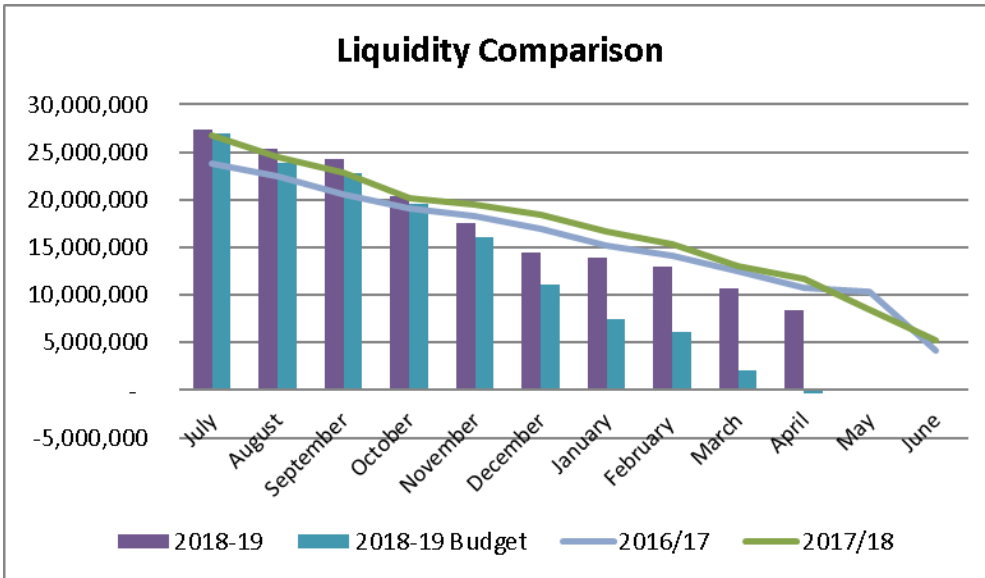
- the replacement of the production servers is expected to come in under budget and the possible purchase of a monitor for Council Chambers will be carried over to 2019-20;
- quotations for works for buildings at the Margaret River Youth Precinct closed in April with the contract to be awarded in May;
- the extension for the Wallcliffe Bushfire Brigade shed is not expected to be completed until May/June;
- various projects for the Rangers have been delayed;
- delivery of shelves for the Augusta Library is expected in May;
- a number of projects for waste services have been delayed and deferred to 2019-20 as a result of a number of issues including licence approvals;
- community buildings expenditure is \$2.916 million under budget projections with the main reasons being the works for the HEART project (\$2.551 million under budget projections) and a number of projects being deferred to 2019-20;
- some projects for the Margaret River Recreation Centre, Augusta recreation facilities and Gloucester Park have been delayed;
- purchases of kitchen equipment and furniture for the HEART building have been deferred to 2019-20;
- parks and gardens expenditure is \$0.537 million under budget with the main variations being a result of the timing of actual expenditure compared to budget for the Lower Western Oval project and the John Archibald Drive landscaping project as well as projects being delayed or possibly being completed under budget;
- expenditure for Asset Services is \$0.252 million under budget with the main causes being the land purchase process for the Margaret River trail, shelters for the Augusta interpretation plan, delays with the Gnarabup coastal erosion project and time for quotations being obtained for shelters in Augusta as part of the implementation of the interpretation plan for the town. It is likely some projects will be deferred to 2019-20;
- road and related projects are \$2.996 million under budget with the main variations occurring for drainage expansion, path expansion and road rehabilitation projects as well as the delay to the Margaret River main street upgrade project;
- plant and equipment purchases are \$0.810 million under budget with procurement completed for all items although delivery of two items has been delayed to 2019-20; and
- caravan parks expenditure is \$0.096 million under budget, however contractors have been recently engaged to undertake required works during the caravan park's off season.

Capital expenditure for the month included the following.

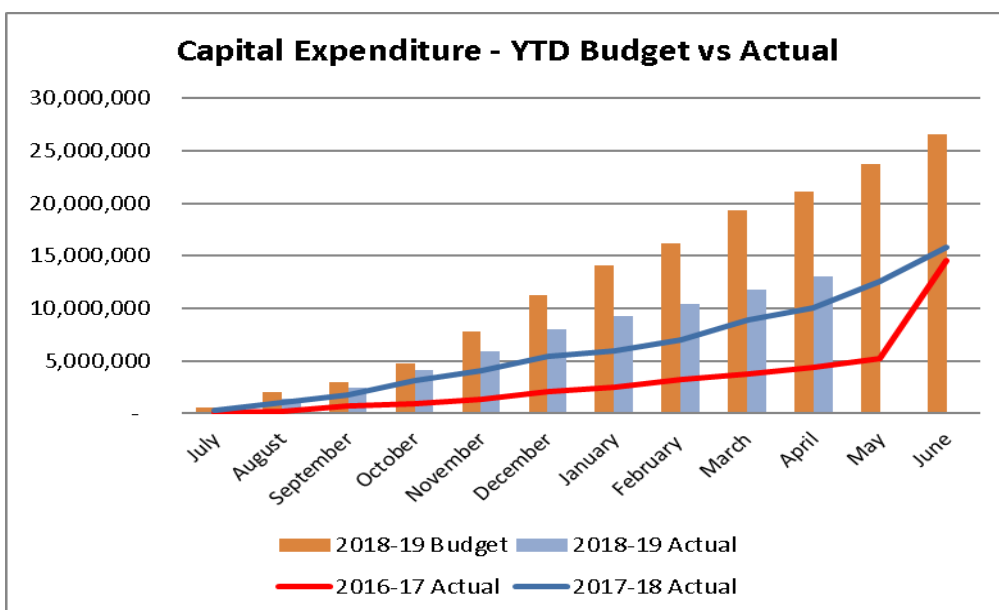
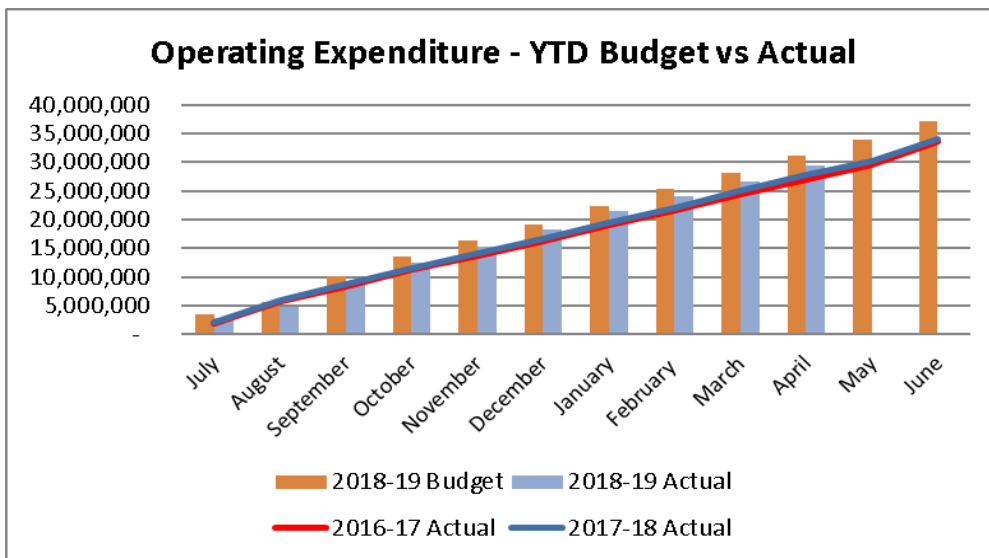
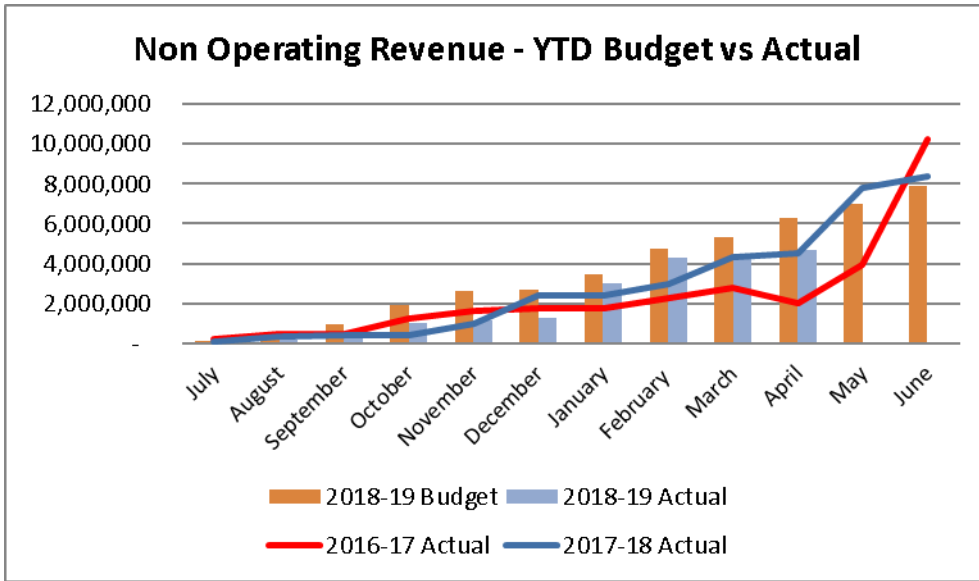
- \$0.030 million on various Waste Services projects;
- \$0.753 million for community building projects including \$0.632 million for the HEART project and \$0.121 million for the Cowaramup Hall;
- \$0.031 million on various Parks and Gardens projects;
- \$0.269 million on road related projects of which \$0.016 million was spent on infrastructure upgrade projects and \$0.254 million was spent on infrastructure renewal projects. Various road reconstruction projects, gravel re-sheeting, gravel re-shouldering and path projects were the main areas of expenditure; and
- \$0.109 million of caravan parks expenditure was for power upgrade works.

The following charts compare financial performance against budget.

SHIRE OF AUGUSTA MARGARET RIVER
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SHIRE OF AUGUSTA MARGARET RIVER
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Following is the Statement of Financial Activity for the year ending 30 April 2019.

SHIRE OF AUGUSTA MARGARET RIVER
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SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 April 2019							
BUSINESS UNITS	2018-19 Approved Budget	2018-19 Amended Budget	2018-19 Month of Apr	2018-19 YTD Budget	2018-19 YTD Actual	YTD Variance >10% & >\$10,000	Comments
	\$	\$	\$	\$	\$		
Net Current Assets at 1 July surplus/(deficit)	5,103,678	5,254,476		5,254,476	5,254,476		Includes advance payment of FAGs for 2018-19
Revenue from Operating Activities							
Rates	21,769,660	21,777,160	12,151	21,717,410	21,803,664	0	
General Financing	1,492,719	1,636,158	84,420	1,296,543	1,373,224	0	
Members of Council	500	500	0	500	81	0	
Chief Executive Officer	0	0	0	0	3,000	0	
Director Corporate & Community	27,500	27,500	0	26,600	2,610	(23,990)	Timing/Perm: contributions for Scott River project
Director Sustainable Development	0	0	0	0	2,882	0	
Director Infrastructure	0	0	0	0	0	0	
Finance	15,941	15,941	13,369	6,200	29,782	23,582	Perm: various insurance claim payouts
Records	0	0	0	0	340	0	
Corporate Services	1,500	1,500	0	1,500	724	0	
Customer Relations	193,800	183,800	242	153,500	134,656	(18,844)	Timing: Commission payments received are delayed
Information Comm. Technology	0	0	350	0	1,264	0	
Human Resources	20,000	20,000	0	20,000	0	(20,000)	Perm: scheme dividend not expected to be received
Community Planning & Development	43,917	63,188	1,326	51,660	40,008	(11,652)	Timing: grants to be received
Emergency and Fire Services	305,449	665,942	100,620	489,542	505,673	0	
Rangers	211,700	211,700	25,485	182,150	166,941	0	
Libraries	38,700	45,700	2,939	39,500	40,726	0	
Environmental Health	123,915	129,915	3,746	120,113	126,244	0	
Outside School Hours Care	463,300	518,300	32,706	435,575	487,847	52,272	Perm: Grant income and participation fees
Waste Services	4,927,040	4,858,040	76,657	4,740,703	4,859,371	0	
Town Planning	318,360	318,360	32,358	265,300	251,785	0	
Community Buildings	0	0	214	0	6,478	0	
MR Recreation Centre	829,900	813,900	59,244	679,950	683,241	0	
Cultural Centre	1,300	1,300	0	600	3,500	0	
Augusta Recreation Centre	41,500	41,500	2,074	35,000	23,218	(11,782)	Perm: Lower memberships & pool usage
Gloucester Park	74,500	74,500	3,950	67,750	57,633	(10,117)	Timing: Fees & charges, reimbursements
Beach Lifeguards	0	0	0	0	0	0	
Parks and Gardens	4,400	4,400	0	4,400	4,338	0	
Asset Services	105,600	105,600	6,014	83,400	63,954	(19,446)	Timing: Fees & charges for subdivisions, etc
Landcare	25,000	17,807	0	17,807	22,348	0	
Construction	0	10,000	0	10,000	10,000	0	
Maintenance	0	0	0	0	139	0	
Plant Program	2,000	50,000	0	50,000	51,174	0	
Caravan Parks	2,176,194	2,176,194	274,463	2,029,070	1,978,257	0	
Building Control	248,200	248,200	16,832	207,450	183,704	(23,746)	Timing: pool inspection fees
Works Overheads	0	0	0	0	0	0	
Plant Operation Costs	0	0	0	0	2,637	0	
Other Property and Services	20,000	108,000	7,811	106,000	158,714	52,714	Perm: Workers Compensation & Gravel Income
	33,482,595	34,125,105	756,970	32,838,223	33,080,155	241,932	
Expenditure from Operating Activities							
Revenue	(319,444)	(309,444)	(25,894)	(249,839)	(258,889)	0	
General Financing	(604,642)	(619,642)	(89,971)	(443,780)	(444,711)	0	
Members of Council	(393,224)	(388,224)	(22,419)	(316,520)	(249,684)	66,836	Timing: donations and projects
Chief Executive Officer	(1,356,786)	(1,143,286)	(64,284)	(974,101)	(793,967)	180,134	Perm/Timing: employee costs, projects
Director Corporate & Community	(498,770)	(498,770)	(25,969)	(445,513)	(369,504)	76,009	Timing: projects (Scott River) & contributions (MRREC)
Director Sustainable Development	(686,350)	(656,350)	(100,050)	(547,006)	(541,447)	0	
Director Infrastructure	(385,540)	(385,540)	(22,251)	(326,420)	(257,070)	69,350	Perm/Timing: employee costs
Finance	(966,222)	(986,222)	(49,650)	(920,524)	(902,776)	0	
Records	(194,632)	(194,632)	(14,592)	(165,204)	(154,277)	0	
Corporate Services	(272,840)	(368,340)	(15,695)	(276,850)	(211,444)	65,206	Timing: stationery, utilities, pool vehicle costs
Customer Relations	(547,932)	(517,932)	(34,116)	(432,957)	(406,359)	0	
Information Comm. Technology	(1,158,039)	(1,158,039)	(46,579)	(1,053,673)	(877,132)	176,541	Timing: software licences, special projects
Human Resources	(665,960)	(665,960)	(51,192)	(563,902)	(515,581)	0	
Community Planning & Development	(727,906)	(727,177)	(40,184)	(592,911)	(461,520)	131,391	Timing: various projects
Emergency and Fire Services	(1,112,859)	(1,445,659)	(79,637)	(1,193,075)	(1,041,014)	152,061	Timing: contract services
Rangers	(702,644)	(702,644)	(68,020)	(609,001)	(555,933)	0	
Beach Lifeguards	(126,220)	(126,220)	(27,066)	(124,985)	(103,399)	21,586	Timing: employee costs
Libraries	(987,441)	(994,441)	(71,061)	(830,726)	(753,590)	77,136	Timing: employee costs, contract services
Environmental Health	(570,020)	(560,020)	(37,159)	(474,906)	(433,779)	0	
Outside School Hours Care	(438,968)	(494,968)	(31,111)	(438,364)	(372,478)	65,886	Timing: special projects
Waste Services	(2,811,796)	(2,591,796)	(167,451)	(2,165,217)	(1,926,952)	238,265	Timing: projects, waste collection & disposal
Town Planning	(1,087,572)	(1,082,572)	(41,818)	(885,279)	(776,545)	108,734	Perm/Timing: employee costs and projects
Landcare	(668,198)	(655,005)	(20,172)	(497,333)	(304,743)	192,590	Timing: contributions & projects
Community Buildings	(1,954,385)	(1,954,385)	(106,920)	(1,645,462)	(1,510,134)	0	
MR Recreation Centre	(2,265,198)	(2,249,198)	(136,778)	(1,896,477)	(1,767,927)	0	
Margaret River Heart	(478,307)	(519,807)	(13,718)	(469,607)	(450,403)	0	
Augusta Recreation Centre	(167,514)	(167,514)	(10,957)	(146,516)	(86,489)	60,027	Timing: maintenance works to occur later in the year
Gloucester Park	(234,304)	(239,804)	(13,698)	(208,170)	(149,787)	58,383	Timing: projects
Parks and Gardens	(2,554,964)	(2,594,964)	(207,562)	(2,189,508)	(2,177,912)	0	
Asset Services	(1,136,808)	(1,123,808)	(70,768)	(976,917)	(774,850)	202,067	Timing: projects
Construction	0	0	0	0	0	0	
Maintenance	(8,508,587)	(8,908,587)	(667,553)	(7,514,660)	(7,548,242)	0	
Plant Program	(169,042)	(89,042)	0	(69,042)	(52,290)	16,752	Timing/Perm: disposal of plant
Caravan Parks	(1,386,056)	(1,463,056)	(113,679)	(1,222,186)	(1,002,383)	219,803	Timing: employee costs, maintenance
Building Control	(175,620)	(175,620)	(13,743)	(148,562)	(148,608)	0	
Works Overheads	(75,018)	(75,018)	(70,895)	(462)	(629,831)	(629,369)	Timing: under recovery -costs to be allocated to jobs
Plant Operation Costs	209,208	209,208	6,227	210,898	110,437	(100,461)	Timing: balanced recovery, actual costs lower
Other Property and Services	(51,000)	(606,000)	(132,187)	(332,636)	(467,415)	(134,779)	
	(36,231,600)	(37,230,478)	(2,698,573)	(31,137,193)	(29,368,626)	1,768,567	

SHIRE OF AUGUSTA MARGARET RIVER
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SHIRE OF AUGUSTA - MARGARET RIVER						
STATEMENT OF FINANCIAL ACTIVITY						
FOR THE PERIOD ENDING 30 April 2019						
BUSINESS UNITS	2018-19	2018-19	2018-19	2018-19	2018-19	YTD
	Approved	Amended	Month of	YTD	YTD	Variance
	Budget	Budget	Apr	Budget	Actual	>10% &
	\$	\$	\$	\$	\$	>\$10,000
Operating activities excluded from Budget						
Depreciation on assets	9,146,640	9,096,640	764,414	7,564,200	7,796,316	0
(Profit)/Loss Asset Disposal	147,042	29,042	0	(958)	(32,770)	(31,812)
	9,293,682	9,125,682	764,414	7,563,242	7,763,547	200,305
Amount attributable to operating activities	11,648,355	11,274,785	(1,177,189)	14,518,748	16,729,551	
INVESTING ACTIVITIES						
Non Operating Grants & Contributions						
Emergency and Fire Services	818,078	828,078	0	72,478	57,275	(15,203)
Waste Services	0	0	0	0	0	0
Town Planning	200,000	200,000	183,521	175,000	413,280	238,280
Community Buildings	4,155,268	4,267,268	0	3,945,268	2,480,000	(1,465,268)
Gloucester Park	0	0	0	0	0	0
Parks and Gardens	332,207	340,407	0	340,407	257,356	(83,051)
Asset Services	45,000	45,000	0	45,000	9,000	(36,000)
Construction	2,114,039	2,202,539	30,000	1,729,826	1,495,454	(234,372)
Other Property & Services	0	0	0	0	0	0
	7,664,592	7,883,292	213,521	6,307,979	4,712,365	(1,595,614)
Capital Investment						
Purchase Land Held for Resale	0	0	0	0	0	0
Purchase Land and Buildings	(11,279,595)	(11,480,895)	(758,807)	(9,278,133)	(6,078,169)	3,199,964
Purchase Infrastructure Assets - Other	(4,528,639)	(3,907,649)	(155,939)	(3,325,148)	(2,320,674)	1,004,474
Purchase Infrastructure Assets - Roads	(8,273,574)	(8,248,574)	(269,652)	(6,340,881)	(3,345,088)	2,995,793
Purchase Plant and Equipment	(2,204,690)	(2,614,010)	0	(1,868,410)	(1,058,122)	810,288
Purchase Furniture and Equipment	(341,500)	(357,000)	(14,555)	(334,000)	(184,980)	149,020
Proceeds from Disposal of Assets	1,457,182	1,392,182	0	1,052,182	1,036,529	0
Proceeds from Sale of Land Held for Resale	0	525,000	124,545	393,636	388,182	0
	(25,170,816)	(24,690,946)	(1,074,408)	(19,700,754)	(11,562,322)	8,159,539
Amount attributable to investing activities	(17,506,224)	(16,807,654)	(860,887)	(13,392,775)	(6,849,957)	
FINANCING ACTIVITIES						
Repayment of Debentures	(853,730)	(853,730)	(120,937)	(754,190)	(754,307)	0
Advances to Community Groups	0	0	0	0	0	0
Proceeds from Self-Supporting & IF Loans	11,317	11,317	0	11,317	16,815	0
Proceeds from New Loan	500,000	500,000	0	500,000	500,000	0
Unspent Loan		(172,000)				
Transfers to Cash Reserves	(3,044,815)	(3,749,815)	(46,957)	(1,230,595)	(1,230,595)	0
Transfers from Cash Reserves	9,245,097	9,727,097	0	0	0	0
Amount attributable to financing activities	5,857,869	5,462,869	(167,894)	(1,473,468)	(1,468,087)	0
Net Current Assets Surplus (Deficit)	0	(70,000)	(2,205,971)	(347,495)	8,411,507	

Investments

At 30 April 2019 the Shire's cash on hand, deposits and investments totalled \$36,214,457 (a decrease of \$1,934,770 to last month's total of \$38,149,227) and total investment interest earned for the year was \$714,427 and exceeded the budget of \$654,000.

Term Deposits – Cash Management

At the end of April the Shire had the following short-term facilities (term deposits).

Term Days	Maturity	Institution (ADI)	Principal \$	Interest Rate	Interest \$
182	2/4/20	Bendigo Bank	1,000,000	2.45%	24,567
60	20/5/19	Bankwest	2,500,000	2.50%	10,445
270	10/12/19	Bankwest	1,500,000	2.50%	27,740
365	10/4/20	National Australia Bank	2,500,000	2.45%	61,250
365	18/7/19	NAB	1,500,000	2.74%	41,100

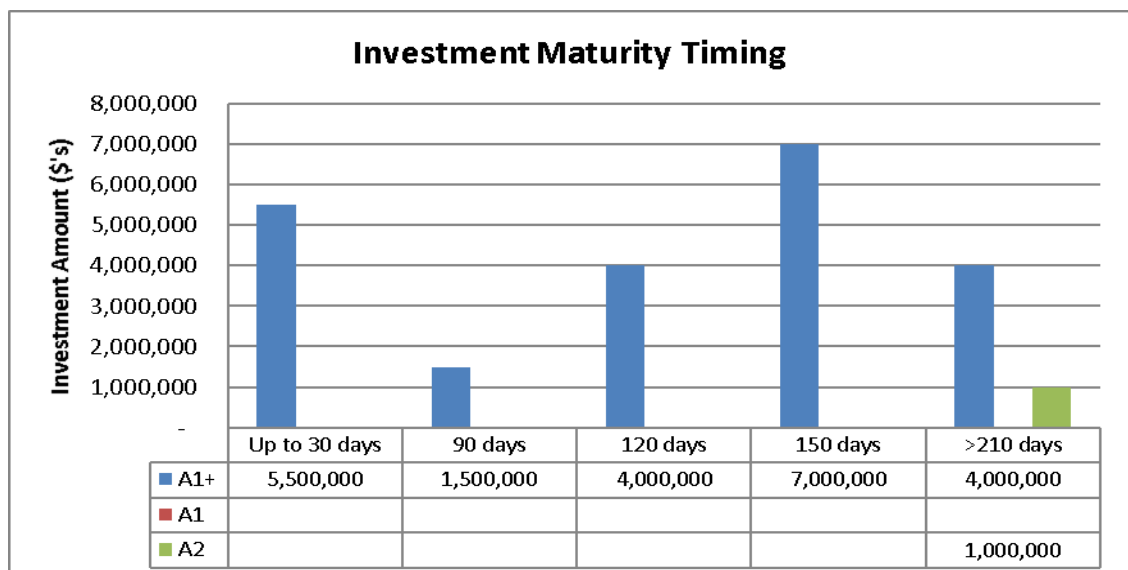
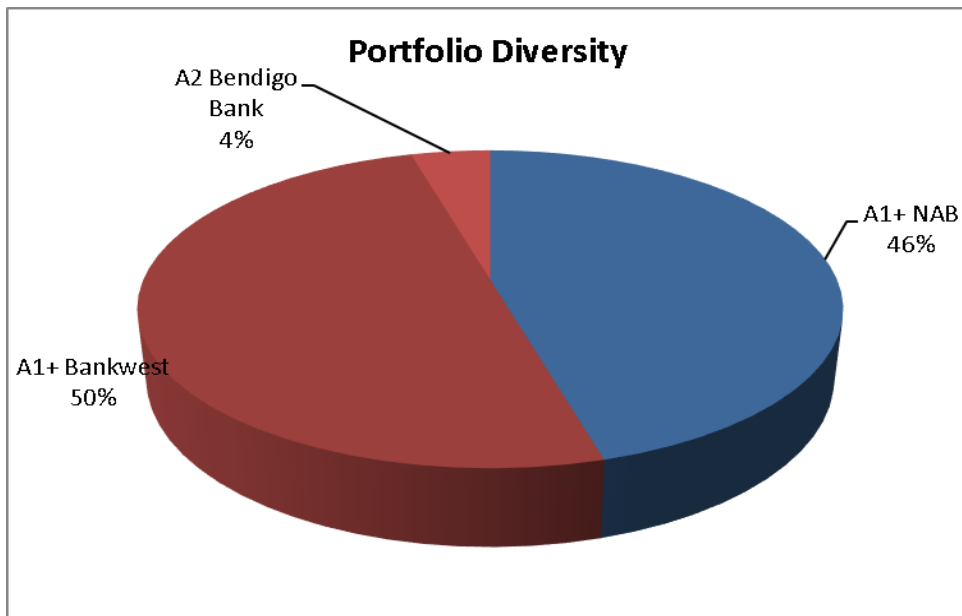
SHIRE OF AUGUSTA MARGARET RIVER
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365	16/8/19	Bankwest	4,000,000	2.76%	110,400
365	6/9/19	Bankwest	2,000,000	2.70%	54,000
265	13/9/19	National Australia Bank	5,000,000	2.70%	135,500
90	9/5/19	National Australia Bank	1,500,000	2.68%	9,912
90	6/5/19	Bankwest	1,500,000	2.65%	9,801
			23,000,000		484,715

During the month the following changes occurred to term deposits:

- Term deposit of \$1 million with Credit Union Australia matured on 2/4/19 and was redeemed;
- Term deposit of \$1 million with Bendigo matured on 2/4/19 and was rolled over for 12 months at 2.45%;
- Term deposit of \$1 million with Bank of Queensland matured on 9/4/19 and was redeemed;
- Term deposit of \$3 million with AMP Bank matured on 9/4/19 and was redeemed; and
- Term deposit of \$2.5 million with NAB matured on 11/4/19 and was rolled over for 12 months at 2.45%.

The average rate of interest to be paid on all of the term deposits is 2.61%.



SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING 12 JUNE 2019

The Shire also has an Overnight Cash Deposit Facility (OCDF) with WA Treasury Corporation (WATC) which is used to hold the Royalties for Regions funds allocated for the main street redevelopment project. The South West Development Commission are a joint signatory for this facility. During the month interest of \$6,566 was earned and the current balance of the investment, including this interest, is \$5.516 million. The current rate of interest earned on this facility is 1.45% and is set at 5 basis points lower than the Reserve Bank's cash reference rate.

In-Kind Support

At 30 April 2019 fee waivers, donations and financial assistance sponsorships totalled \$13,054 and included \$4,500 of sporting sponsorships, \$8,078 of fee waivers and \$476 of donations.

Reserves

Movement to reserves represent interest earned on reserve funds. During the month no reserve transfers were processed.

STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS

Financial Management Regulation 34 requires a local government to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under Financial Management Regulation 22(1).

STRATEGIC PLAN / POLICY IMPLICATIONS

Community Strategic Plan 2036 (CSP)

Corporate Business Plan 2018-2022

Key Result Area 5: Effective leadership and governance

Outcome 6: Measure and report on success and sustainability

Strategy 1: effectively measure our success and progress to a sustainable future

Service level strategy/plan: Continue to monitor monthly, year to date and annual financial performance including preparation of the annual financial report.

PLANNING FRAMEWORK

Nil

FINANCIAL IMPLICATIONS

The overall financial performance of the Shire is as summarised in this report.

SUSTAINABILITY IMPLICATIONS

Environmental

Nil

Social

Nil

Economic

As stated in the report.

VOTING REQUIREMENTS

SIMPLE MAJORITY

RECOMMENDATION

That Council receives the Monthly Financial Report – April 2019 in accordance with Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

ADVICE TO APPLICANT / PROPONENT

Nil

ATTACHMENTS

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING 12 JUNE 2019

1. Monthly Financial Report consisting of:
 - a. Notes to and forming part of the Statement of Financial Activity
 - b. Financial Reports by Business Units

SHIRE OF AUGUSTA MARGARET RIVER
ORDINARY COUNCIL MEETING 12 JUNE 2019

12. **MOTIONS FROM MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
13. **MOTIONS FOR CONSIDERATION AT NEXT MEETING**
14. **NEW BUSINESS OF AN URGENT NATURE**
 - 14.1. **Members**
 - 14.2. **CEO**
15. **CONFIDENTIAL BUSINESS**
16. **CLOSURE OF MEETING**