

11.2 Sustainable Development Attachments

ITEM NO	SUBJECT	PAGE
11.4.1	SUSTAINABLE ECONOMY ADVISORY COMMITTEE – 8 APRIL 2019	1

11.2 Sustainable Development

11.2.1 SUSTAINABLE ECONOMY ADVISORY COMMITTEE – 8 APRIL 2019

Attachment 1 – Unconfirmed Sustainable Economy Advisory Committee Meeting Minutes – 8 April 2019

Attachment 2 – Sustainable Economy Advisory Committee Instrument of Appointment and Delegation

Sustainable Economy Advisory Committee

MINUTES

FOR THE MEETING HELD
MONDAY, 8 APRIL 2019
IN MAINBREAK,
WALLCLIFFE ROAD, MARGARET RIVER
COMMENCING AT 5:30PM

DISCLAIMER

The Council of the Shire of Augusta Margaret River hereby advises that before taking any action on an application or a decision of the Council, any applicant or member of the public should wait for written advice from the Council.

DALE PUTLAND
ACTING CHIEF EXECUTIVE OFFICER

ROLE OF THE COMMITTEE

To formulate for Council's consideration recommendations on policy, programs and projects to support the Augusta Margaret River community to transition to livelihoods and enterprises that are sustainable, climate-resilient, diverse and locally-owned in a circular economy, a regenerative and improving environment and a just community that upholds the rights of everyone.

OBJECTIVES OF THE COMMITTEE

1. To recognise the fundamental importance of a healthy natural environment as the most importance base for supporting sustainable economic activity in the Shire and to ensure that economic activities conducted in the Shire do not damage or denigrate the natural environment.
2. To provide a forum for key stakeholder representatives to participate in developing a sustainable economy and provide relevant advice to Council
3. To foster the creation of sustainable livelihoods and enterprises which reduce inequality and social disadvantage.
4. To foster the creation of sustainable livelihoods and enterprises which are climate resilient.
5. To foster the transition from the linear economy (take, make, dispose) to a regenerative circular economy (reduce, reuse, recycle).
6. To develop strategies for Aboriginal and Culturally and Linguistic Diverse communities to fully participate in sustainable economic activity.
7. To foster economic vibrancy in towns, villages and hamlets and assist local businesses to remain viable and successful.
8. To develop strategies to achieve the Shire's Vision 2036 and the key objectives of the Sustainable Economy Strategy.

Delegation: Conduct of Election of Presiding Member and Deputy Presiding Member

Under s5.44 *Local Government Act 1995 (LGA)* the Chief Executive Officer hereby delegates to Nick Logan the exercise of powers and discharge of duties to:

- a) Preside at the Sustainable Advisory Economy Committee meeting until the office of Presiding Member is filled;
- b) Conduct the election of the Presiding Member and Deputy Presiding Member;

In accordance with Schedule 2.3 LGA.

AUTHORISED AND SIGNED BY


DALE PUTLAND
ACTING CHIEF EXECUTIVE OFFICER
DATE:

ACCEPTANCE OF DELEGATED AUTHORITY
Shire of Augusta Margaret River
DALE PUTLAND
Acting Chief Executive Officer
(Name of Officer)

DATE: 4/4/2019

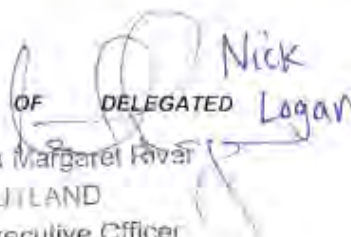

Nick Logan

TABLE OF CONTENTS

ITEM NO. NO.	SUBJECT	PAGE
1.	DECLARATION OF OPENING	5
2.	APPOINTMENTS	5
2.1	APPOINTMENT OF PRESIDING MEMBER	5
2.2	APPOINTMENT OF DEPUTY PRESIDING MEMBER	6
3.	ATTENDANCE	7
3.	APOLOGIES	7
3.	INTRODUCTIONS.....	7
4.	PUBLIC QUESTIONS	8
5.	DISCLOSURES OF INTEREST	8
6.	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	8
7.	REPORTS	8
7.1	SUSTAINABLE ECONOMY OVERVIEW	8
7.2	SUSTAINABLE ECONOMY STRATEGY	8
8.	MATTERS ARISING FROM PREVIOUS MINUTES	8
9.	GENERAL BUSINESS	8
9.1	GROUP NARRATIVE FOR PRESENTATION TO THE COMMITTEE	8
9.2	APPOINTMENT TO COMMITTEE	8
10.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	8
11.	NEXT MEETING	8
12.	CLOSURE	8

Minutes of the Sustainable Economy Advisory Committee Meeting held on Monday 8 April 2019, in Mainbreak, 41 Wallcliffe Road, Margaret River, commencing at 5.30pm

Sustainable Economy Advisory Committee Meeting

1. DECLARATION OF OPENING

The Acting Director Sustainable Development, Nick Logan, welcomed all in attendance and declared the meeting open at 5.38pm.

The Acting Director Sustainable Development invited committee members to introduce themselves to the meeting.

The Acting Director Sustainable Development then outlined the conduct of meetings including:

- Meetings are to be conducted in accordance with the *Local Government Act 1995*, the Regulations and the Shire's Standing Orders Local Law;
- No business is to be transacted during meetings other than that specified in the agenda;
- Members may raise items of 'General Business' at the meeting within its role as identified in the Instrument of Appointment and Delegation;
- Meetings are generally open to members of the public and press (as observers only);
- Discussion must not be re-opened on any decision of the Committee or Council;
- Each item on the agenda is required to be moved and seconded before discussion and debate, then the recommendation voted on;
- Committee Members are to disclose financial and proximity interests; and
- Committee members are bound by the Shire's Code of Conduct for Councillors and Committees.

2. APPOINTMENTS

2.1 Appointment of Presiding Member

The Acting Director Sustainable Development will conduct the election of the Presiding Member by secret ballot in accordance with the Schedule 2.3 of the *Local Government Act 1995*.

The Acting Director Sustainable Development called for nominations for the position of Sustainable Economy Advisory Committee Presiding Member.

The following nominations were received:

- Cr McLeod nominating herself
- Barbara Dunnet nominating Cr McLeod
- Jack Carlson nominating Cr McLeod
- Ray Swarts nominating Cr Townshend
- Cr Townshend nominating Jack Carlsen
- Britta Sorensen nominating Cr McLeod
- Boyd Wilkes nominating Cr McLeod
- Andrea Lindsay nominating Cr McLeod
- Peter Griffyn nominating Cr McLeod
- Tim Kerr nominating Cr McLeod
- Debbie Noonan nominating Cr McLeod

- Lyn Moorfoot nominating Cr McLeod
- Amanda Whiteland nominating Cr McLeod
- Sharna Kearney nominating Cr McLeod
- Jack Carlsen nominating Cr McLeod

*Cr McLeod verbally accepted the nominations.
Cr Townshend verbally accepted the nomination.*

The Acting Director Sustainable Development called for further nominations.

There being no other nominations, the Acting Director Sustainable Development declared the nomination period closed.

The Acting Director Sustainable Development advised a secret ballot would be conducted and distributed ballot papers to each committee member. The Acting Director then collected the completed ballot papers.

Jack Carlsen advised the meeting he did not accept the nomination.

As the secret ballot had already been conducted, the meeting proceeded with a count of votes.

Votes were then counted by the Sustainable Economy Officer in the presence of Governance / Council Support Officer.

The Acting Director Sustainable Development announced Cr Pauline McLeod elected Presiding Member of the Sustainable Economy Advisory Committee.

2.2 Appointment of Deputy Presiding Member

The Presiding Member will conduct the election of the Deputy Presiding Member by secret ballot in accordance with the Schedule 2.3 of the *Local Government Act 1995*.

The Presiding Member called for nominations for the position of Sustainable Economy Advisory Committee Presiding Member.

The following nominations were received:

- Britta Sorensen nominated Steve Castan.

Steve Castan verbally accepted the nomination.

The Presiding Member called for further nominations.

There being no other nominations, the Presiding Member declared the nomination period closed and announced Steve Castan elected Deputy Presiding Member of the Sustainable Economy Advisory Committee.

The Chair, Cr McLeod congratulated the Deputy Chair, Steve Castan.

Cr McLeod then gave an Acknowledgement of Country:

'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past and present and emerging, whose lands we share.'

3. ATTENDANCE

Committee Members

South West Development Commission:	Mr Jack Carlson
Margaret River Chamber of Commerce and Industry:	Mr Steve Castan
Augusta Chamber of Commerce and Industry:	Ms Andrea Lindsay
Margaret River Wine Association:	Ms Amanda Whiteland
Margaret River Busselton Tourism Association:	Ms Sharna Kearney
Cowaramup Retailers Association:	Ms Jill Turton
Scott River Growers Group:	Ms Barbara Dunnet
Margaret River Regional Producers Association:	Ms Kat Lombardo
Nature Conservation Margaret River:	Mr Boyd Wykes
Creative Corner:	Mr Peter Griffyn
Representative of the Digital Economy:	Mr Tim Kerr
Margaret River Regional Environment Centre:	Mr Ray Swarts
Margaret River Community Centre:	Ms Lyn Moorfoot
Transition Margaret River:	Ms Britta Sorenson
Registered Accomodation Providers, MR Region :	Ms Debbie Noonan

Councillor Representatives

Shire President, Cr Pam Townshend
Cr Pauline McLeod

Shire Staff

Acting Director Sustainable Development:	Mr Nick Logan
Sustainable Economy Officer:	Mr Saul Cresswell
Governance Officer / Council Support:	Ms Claire Schiller (minutes)

3.1 Apologies

Just Home Margaret River, Ms Geraldine Clark

4. PUBLIC QUESTIONS

Nil

5. DISCLOSURES OF INTEREST

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil

7. REPORTS

7.1 Sustainable Economy Overview

The Sustainable Economy Officer presented a Sustainable Economy Overview to the meeting, including:

- The broader sustainability context
- What this means for local economic thinking

*Steve Castan left the meeting at 7.08pm
Steve Castan re-entered the meeting at 7.09pm*

RECOMMENDATION / SEAC DECISION SEAC2019/1

MOVED: BOYD WYKES SECONDED: JACK CARLSON

**That the Sustainable Economy Advisory Committee notes the content of the verbal presentation.
CARRIED 16/0**

7.2 Sustainable Economy Strategy

The Sustainable Economy Officer gave a verbal overview of the Sustainable Economy Strategy:

- Firstly, the SEAC will be informing the development of a Sustainable Economy Strategy for the Shire;
- Secondly, the SEAC will be providing recommendations to Council on matters arising from Committee meetings and on matters which have been referred by Council.

8. MATTERS ARISING FROM PREVIOUS MINUTES

Nil

9. GENERAL BUSINESS

9.1 Group Narrative for Presentation to the Committee

MOTION / SEAC DECISION SEAC2019/2

MOVER: JACK CARLSON SECONDER: BRITTA SORENSON

That committee members provide a snapshot of what their stakeholder groups see as important in their engagement with the SEAC to be presented at the next meeting on 16 May 2019.

CARRIED 16/0

9.1 Appointment to Committee

MOTION / SEAC DECISION SEAC2019/3

MOVER: LYN MOORFOOT SECONDER: KAT LOMBARDO

That the SEAC recommend to Council that the following groups and individual be appointed as members to the SEAC:

- a) Augusta Margaret River Clean Community Energy;
- b) Lower Blackwood Land Conservation District Committee;
- c) Witchcliffe Eco Village; and
- d) Barbara Maidment.

**CARRIED 15/1
CR TOWNSHEND VOTED AGAINST**

10. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

11. NEXT MEETING

The next Sustainable Economy Advisory Committee meeting will be held on Thursday 16 May 2019.

12. CLOSURE

The Presiding Member thanked all in attendance and declared the meeting closed at 7.29pm

Sustainable Economy Advisory Committee



Instrument of Appointment and Delegation

12 September 2017

NAME

The Committee shall be known as the **Sustainable Economy Advisory Committee (SEAC)**

ROLE OF THE COMMITTEE

To formulate for Council's consideration recommendations on policy, programs and projects to support the Augusta Margaret River community to transition to livelihoods and enterprises that are sustainable, climate-resilient, diverse and locally-owned in a circular economy, a regenerative and improving environment and a just community that upholds the rights of everyone.

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MEMBERSHIP

The Council appoints to the Committee those ex officio representatives listed in the categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the local government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Council may dismiss members who miss two consecutive meetings without reasonable cause.

Membership of the Committee shall be:

SUSTAINABLE ECONOMY ADVISORY COMMITTEE

- a) One Councillor appointed by the Council plus the Shire President or two Councillors should the Shire President decline to participate;
- b) One representative of the South West Development Commission (SWDC);
- c) One representative of the Margaret River Chamber of Commerce and Industry (MRCCL);
- d) One representative of the Augusta Chamber of Commerce and Industry (Augusta CCI);
- e) One representative of the Margaret River Wine Industry Association (MRWIA);
- f) One representative of the Margaret River Busselton Tourism Association (MRBTA);
- g) One representative of the Cowaramup Retailers Association (CRA);
- h) One representative of the Scott River Growers Group;
- i) One representative of the Margaret River Regional Producers Association (MRRPA);
- j) One representative of Nature Conservation Margaret River Region (NCRM);
- k) One representative of Creative Corner Inc;
- l) One local representative representing the digital economy;
- m) One representative of Margaret River Regional Environment Centre;
- n) One representative each from two local social justice groups;
- o) One representative of Transition Margaret River; and
- p) That Registered Accommodation Providers Margaret River Region be offered one position on SEAC once they are properly constituted.

Member organisations are also to nominate a deputy member to participate in the event that the appointed member is unable to attend.

The Sustainable Economy Officer, CEO and other Shire staff members will provide advice and administrative support to the Committee.

PRESIDING MEMBER

The members of the Committee at the first meeting and thereafter following the Local Government elections shall elect a Presiding Member to chair committee meetings and a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Augusta-Margaret River Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

CONDUCT OF MEETINGS

Ordinary meetings of the Committee shall be held on the third Tuesday in February, May, August and November each year.

Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- a) By the Presiding Member;
- b) By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than 7 days notice and stating purpose of the meeting; or

c) By the Council;

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

The Committee is established by the Council of the Shire of Augusta Margaret River under the powers and given in section 5.8 of the *Local Government Act 1995*.

Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the *Local Government Act 1995*.

DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only. Recommendations of committees meetings are to be presented to Council by Shire staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

The Committee shall not have the power to expend Council funds.

Document and version control table		
Strategic outcome	4.4.4.1, 5.4.4, 5.7	
Responsible Directorate	Sustainable Development	
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Date of next review	October 2019	
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1.0		