

Compliance ID	Next Due Date	Directorate	Department	Compliance Officer	Topic	Description	Reference	Section	Schedule	Due Date	Officer	Description	Documents	Status	Action Date
154	30-Dec-20	Corporate and Community Services	Corporate Services	Coordinator Revenue and Customer Services	Christmas / New Year Closure	Advertise office Christmas closures tips and rubbish collection dates on website and in local paper.	Local Government (Administration) Regulations 1996	s5.25(1)6 Reg 12	Annually	30-Dec-17	Vicki Scott	Advertisement in the Community Consultation Page from week commencing Friday 8 December 2017.	154	Complete	08-Dec-17
									Reminder 30 Days	30-Dec-18	Vicki Scott	Advertisement in the Community Consultation Page from week commencing Friday 30 November 2018.	154	Complete	30-Nov-18
									Reminder 30 Days	30-Dec-19	Vicki Scott	Advertisement in the Community Consultation Page from week commencing Friday 30 November 2019.	154	Complete	03-Dec-19
155	30-Dec-20	CEO	Governance	Council Minutes and Agenda Officer	Council and Committee Meeting Schedule	Ordinary Council meetings and Committee meeting dates for the next 12 months to be adopted by Council and then advertised.	Local Government (Administration) Regulations 1996	Reg 12 (1)	Annually	30-Dec-17	Claire Schiller	Dates / venues adopted by Council on 22/11/2017 OM2017/281 advertised: website local paper 28/11	I281382	Complete	-
									Reminder 30 Days	30-Dec-18	Claire Schiller	Dates / Venues adopted by Council on 14/11/2018 OM2018/275 advertised website local paper 23/11/20	N167816	Complete	23-Nov-18
									Reminder 30 Days	30-Dec-19	Claire Schiller	Dates / venue adopted by Council 27/11/2019 OM2019/221 advertised website local paper 6/12/2019 an	-	Complete	-
159	30-Dec-20	Corporate and Community Services	Community Fire And Emergency Services	Community Emergency Services Manager	Variations to prohibited Burning Times	Give notice of variations to prohibited burning times.	Bush Fires Act 1954	s17(8)	December February	28-Feb-18	Chris Lloyd	There is no variation to the Burning periods and the dates will remain as is in the firebreak notice	-	Complete	27-Feb-18
									Reminder 2 Days	30-Dec-18	Chris Lloyd	There is no variation to the Burning periods and the dates will remain as is in the firebreak notice	I132907	Complete	02-Jan-19
									Reminder 2 Days	18-Mar-19	Alison McNally	Comment provided by David Holland Chief Bush Fire Control Officer. The Prohibited was extended from	-	Complete	15-Mar-19
165	30-Dec-20	CEO	Governance	Council Minutes and Agenda Officer	Review legislation relevant to compliance activities	Check the most up to date legislation on the state law publisher website https://www.slp.wa.gov.au/Index.html relevant to each compliance activity update the compliance action in accordance with changes in legislative requirements advise the responsible officer of the changes who can then implement appropriate mechanisms to ensure the changes are being complied with. WALGA compliance	Internal	Not Applicable	Annually	-	-	-	-	-	-
									Reminder 30 Days	-	-	-	-	-	-
									Reminder 30 Days	-	-	-	-	-	-
166	30-Dec-20	CEO	Governance	Council Minutes and Agenda Officer	Review legislation relevant to compliance activities	Check the most up to date legislation on the state law publisher website https://www.slp.wa.gov.au/Index.html relevant to each compliance activity in which you are the responsible officer for and report any changes in legislative requirements to the Governance Officer and implement appropriate mechanisms to ensure the changes are being complied with. See procedure for more info.	Internal	Not Applicable	Biennially	-	-	-	-	-	-
									Reminder 30 Days	-	-	-	-	-	-
									Reminder 30 Days	30-Jun-20	Claire Schiller	Legislation reviewed. No changes to legislative requirements.	-	Complete	31-Jul-20

