

**COMPLAINT OF MINOR BREACH FORM**

(Subsections 5.107(1) and (2) of the *Local Government Act 1995* ("the LG Act"))

**NOTE: A person who makes a false or misleading complaint commits an offence (penalty: \$5,000). If this complaint is made during the campaign period for a local government election (that is, during the period from opening of nominations to the Election Day), the fact of making the complaint and its details must be kept confidential during that period (penalty: \$5,000).**

**The law requires a copy of this complaint to be given to the Council member complained about.**

<b>NAME OF PERSON WHO IS MAKING THE COMPLAINT:</b>
<p>Name: _____</p> <p style="text-align: center;"><i>Given Name(s)</i> <span style="margin-left: 150px;"><i>Family Name</i></span></p>

<b>NAME OF THE LOCAL GOVERNMENT (CITY, TOWN, SHIRE) CONCERNED:</b>

<b>NAME OF COUNCIL MEMBER/S ALLEGED TO HAVE COMMITTED BREACH:</b>

<p><b>WHAT IS YOUR COMPLAINT:</b> State the type of your complaint by ticking the box of the particular breach that occurred under the Local Government (Rules of Conduct) Regulations 2007.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulation 4 - Breach of Meeting Procedures Local Law (Standing Orders)</li> <li><input type="checkbox"/> Regulation 6 - Improper use of information</li> <li><input type="checkbox"/> Regulation 7 - Securing personal advantage or disadvantaging others</li> <li><input type="checkbox"/> Regulation 8 - Misuse of local government resources</li> <li><input type="checkbox"/> Regulation 9 - Prohibition against involvement in administration</li> <li><input type="checkbox"/> Regulation 10 - Relations with local government employees</li> <li><input type="checkbox"/> Regulation 11 - Non-disclosure of interest adverse to impartiality</li> <li><input type="checkbox"/> Regulation 12 - Gifts</li> </ul> <p><i>(State full details of What Happened in that section on the next page)</i></p>
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<b>DATE OF INCIDENT:</b>
<p>_____ / _____ / 20____</p>

**WHAT HAPPENED?** What are the details of the contravention that is alleged to have resulted in the breach? *[Attach further information if insufficient space]*

**I declare that, to the best of my knowledge and belief, the information I have given in this complaint is not false or misleading.**

**SIGNED:**

**Complainant's Signature:** .....

**Date of signing:** \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_\_