

# Building Permit Application Check sheet – Uncertified Class 10A

Shed, carport, patio, garage, gazebo, etc.



July 2018

Building Services

Forms & Certificates Required	Further Information	Yes	N/A
Planning Approval	Prior planning approval <b>may</b> be required. Please contact the Shires Planning Department on 9780 5265 or 9780 5270 prior to the lodgment of your building application	<input type="checkbox"/>	<input type="checkbox"/>
Uncertified Application Form BA2	Complete this form if you require a Shire of Augusta Margaret River Building Surveyor to assess your plans and issue the building permit. Permits will be assessed within 25 working days after lodgment. Further information may be required	<input type="checkbox"/>	<input type="checkbox"/>
BA2 Fees	<b>Permit Fee</b> - As per Councils adopted fees and charges		
	<b>Building Services Levy</b> – 0.137% of the value of construction (min fee \$61.65) Payable on all applications	<input type="checkbox"/>	<input type="checkbox"/>
	<b>BCITF Levy Form</b> – 0.2% of the estimated value of construction. Required for all applications > \$20,000		
Required Documents	One Copy of all Documents Required		
Builder Registration Number or Owner Builder Certificate	Builds >\$20,000 construction must use a registered builder or be a registered Owner Builder (register through the Building Commission of WA).	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan minimum scale 1:200	North point and contours or spot levels across site and boundary		
	Finished floor levels		
	Setbacks to all boundaries and between buildings	<input type="checkbox"/>	<input type="checkbox"/>
	Dimensions of all proposed & existing structures		
	Verge and road features i.e. crossovers, trees, storm water grates, vehicle access		
Elevations minimum scale 1:100	Location of any easement, sewer, power & water connection points and position of any existing or proposed effluent disposal system (septic's / leach drains)	<input type="checkbox"/>	<input type="checkbox"/>
	Extent of earth works		
Floor Plan minimum scale 1:100	All dimensions of the proposed building/s	<input type="checkbox"/>	<input type="checkbox"/>
	Window and door sizes, types and opening direction		
	Location of any stairs, ramps, downpipes		
Elevations minimum scale 1:100	Natural ground level, finished floor level and finished ground Level		
	Locations and dimensions of doors and windows including direction of opening	<input type="checkbox"/>	<input type="checkbox"/>
	Ridge height and pitch, ceiling height, external wall & retaining wall heights, openings		

UNCERTIFIED APPLICATION CHECKSHEET

	Type of materials used		
Cross Section View minimum scale 1:50	Finished ground, floor and pavement levels		
	Type of sub floor structure (footing, slab or frame)	<input type="checkbox"/>	<input type="checkbox"/>
	Roof structure details	<input type="checkbox"/>	<input type="checkbox"/>
	Ceiling and wall heights		
	Footings, slabs, walls, eaves, roof, insulation		
Engineers Certification	Your plans, details & specifications must be certified/ink signed by a practicing structural engineer	<input type="checkbox"/>	<input type="checkbox"/>

**Incomplete applications will delay the issuing of a permit**

For further information please call Building Services on 9780 5228

or email [amrshire@amrshire.wa.gov.au](mailto:amrshire@amrshire.wa.gov.au)

All forms can be downloaded from the Building Commission of Western Australia website

<https://www.commerce.wa.gov.au/building-commission/building-approval-forms-0>